

**AGENDA**  
**ISHPEMING CITY COUNCIL REGULAR MEETING**

**Wednesday, May 9, 2018, at 7:00 p.m.**

**Ishpeming City Hall Conference Room, 100 E. Division Street, Ishpeming MI**  
**City Hall Telephone Number: (906) 485-1091**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment
5. Approval of Agenda
6. Agenda Comment
7. Consent Agenda
  - a. Minutes of Previous Meeting (April 4<sup>th</sup>, 13<sup>th</sup>, and 30<sup>th</sup>)
  - b. Approval of Disbursements (Councilman Koski and Councilman Lehmann)
  - c. Confirm Mayor reappointment of Elyse Bertucci to a 5 year term on the Library Board
  - d. Confirm Mayor appointment of John Jackson to fill vacancy on Housing Commission
  - e. Appoint John Carlson to 5 year term on the Cemetery Board
  - f. Reappoint Dale Thomas and Stephen Piereson to 3 year terms on the Parks- Recreation Commission
  - g. Special Event Application and Parade Permit: Italian Fest: 7/28/18
  - h. Special Event Application and Parade Permit: 4<sup>th</sup> of July Parade and Festivities: 7/4/18
  - i. Special Event Application: Marquette County Out of the Darkness Walk: 9/8/18
  - j. Temporary Liquor License for Vietnam Veterans of American Annual Dinner and Dance: 10/27/18
  - k. Confirm adoption of MERS Service Time Credit for Employees Policy #114
  - l. Rescind Consent Agenda Policy #603
  - m. Approve Finance Manager travel to MERS in Grand Rapids on October 3-5, 2018
  - n. Confirm Mayor appointment of Gail Longtine to fill vacancy on Housing Commission
8. Monthly Financial Statement Report
9. A. Lindberg and Sons Pay Application #5 for Contract III for the Water Improvement Project
10. Properties foreclosed by County Treasurer for non-payment of 2015 real property taxes
11. Security Improvements at the Carnegie Library
12. Request for Rental Code Assistance
13. Police Department Portable Radio Purchase
14. Purchase of Sewage Pump for Bell Lift Station
15. Amendment to Ordinance #4-1100, Prohibit the Open Burning of Designated Materials with a Permit
16. Amended Resolution #5-2018, Approval of Tennis Court and Trail Grant Application
17. Award purchase of new Snow Plow for DPW
18. Set date for Spring Cleanup Kickoff
19. Old Business
20. New Business
21. Mayor and Council Reports
22. Manager's Report
23. Attorney's Report
24. Adjournment

Mark Slown,  
City Manager

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CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 30 calendar days prior to the starting date of the event.

Organization's Name St. Rose's Community Phone \_\_\_\_\_

Organization Address \_\_\_\_\_

Organization's Agent Jim Santucci Phone 486-4919

Agent's Title President

Agent's Address 101 N. Maple St.

Event Name Italian Food

Event purpose Community Fund

Event Dates July 28

Event Times 11:00 AM - 2:00 PM

Event Location St. Rose's Church

1. Type of Event:

- ☐ City Operated Event      ☐ Co-Sponsored Event  
☒ Other Non-Profit Event      ☐ Other For-Profit Event  
☐ Political or Ballot Issue Event

7b

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 30 calendar days prior to the starting date of the event.

Organization's Name Ishpeming 4<sup>th</sup> of July Parade Phone \_\_\_\_\_

Organization Address \_\_\_\_\_

Organization's Agent Tia Ralda Phone (906) 362-0501

Agent's Title Parade Marshal

Agent's Address 1150 Glenwood Lane Ishpeming, MI 49844

Event Name Ishpeming 4<sup>th</sup> of July Parade

Event purpose Patriotic Parade

Event Dates Wednesday July 4<sup>th</sup> 2014

Event Times 10:30 a.m. to approx 12:00 p.m.

Event Location Downtown Ishpeming

1. Type of Event:

- ☐ City Operated Event      ☒ Co-Sponsored Event  
☐ Other Non-Profit Event      ☐ Other For-Profit Event  
☐ Political or Ballot Issue Event

CITY OF ISHPEMING

APR 09 2018  
**RECEIVED**

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 30 calendar days prior to the starting date of the event.

Organization's Name Marquette County Health Department Phone 906-315-2630  
Organization Address 184 U.S. Hwy 41 E., Negaunee, MI 49860  
Organization's Agent Emily Pratt Phone 906-315-2630  
Agent's Title Health Educator  
Agent's Address 184 U.S. Hwy 41 E., Negaunee, MI 49860  
Event Name Marquette County Out of the Darkness Community Walk  
Event purpose Community walk to raise awareness of suicide and raise funds for suicide prevention  
Event Dates Saturday, September 8th, 2018  
Event Times 9am - 12:30pm  
Event Location Al Quaal Rec Area (pavilion)

1. Type of Event:

- ☐ City Operated Event      ☐ Co-Sponsored Event  
☒ Other Non-Profit Event      ☐ Other For-Profit Event  
☐ Political or Ballot Issue Event





Michigan Department of Licensing and Regulatory Affairs  
Liquor Control Commission (MLCC)  
Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Mailing Address: P.O. Box 30005, Lansing, MI 48909  
Toll-Free: 866-813-0011 - [www.michigan.gov/lcc](http://www.michigan.gov/lcc)

Business ID: \_\_\_\_\_  
Request ID: \_\_\_\_\_  
(For MLCC Use Only)

### Special License Application

**A completed Special License application must be submitted as early as possible before your event(s) to avoid any delays in processing. It is strongly recommended that you submit the application as soon as you know the date of your event(s). Failure to submit a completed application at least ten (10) business days prior to the event(s) may result in no Special License being issued, pursuant to administrative rule R 436.575.**

#### Part 1 - Applicant Organization Information

Applicant organization name: Vietnam Veterans of America, Inc., Chapter 380 of Marquette County		
Applicant address: 173 US Highway 41 East		
City: Negaunee		Zip Code: 49866-9423
Contact name: Steve Mahaffey	Phone: (906) 361-6236	Email: slmahaff@chartermi.net
Alternate contact name: Lynn Chevette	Phone: (906) 475-4315	Email: pappy1202@yahoo.com
1. Has the applicant organization previously received a Special License? <input checked="" type="radio"/> Yes <input type="radio"/> No If No, the applicant organization must submit documentary proof of its non-profit status (e.g. charter, bylaws, IRS tax exemption, Articles of Incorporation, etc.)		Leave Blank - MLCC Use Only
2. Has the applicant organization been established for one (1) year or longer? <input checked="" type="radio"/> Yes <input type="radio"/> No Date the applicant organization was established (month/day/year): March 18, 1988		
3. Is the applicant organization a municipality? <input type="radio"/> Yes <input checked="" type="radio"/> No		

#### Part 2 - Event Information - For requests at more than one location, submit separate forms for each location.

Address of event location: Ishpeming National Guard Armory, 900 Palms Avenue, Ishpeming, MI 49849	
City, township, or village where event will be held: Ishpeming	County: Marquette
1. Will you submit your completed application at least ten (10) business days before your event? <i>It is strongly recommended that you submit the application as soon as you know the date of your event(s).</i> <input checked="" type="radio"/> Yes <input type="radio"/> No	
2. Do you have permission from the property owner of the location listed above to hold your event(s) on the date(s) listed below (see pages 2-3) at this location? <input checked="" type="radio"/> Yes <input type="radio"/> No	
3. Has the local law enforcement agency with primary jurisdiction over the event location approved this application for a Special License? (See Part 5 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
4. Is the event location within 500 feet of a church or school? If Yes, the church or school must consent to the event(s). (See Part 6 on Page 5) <input checked="" type="radio"/> Yes <input type="radio"/> No	
5. Is the event location outdoors or partially outdoors? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, list the exact dimensions of the outdoor area: <b>Submit a clear diagram of the outdoor service area with your application form.</b> [ ] feet X [ ] feet = [ ] square feet Width Length Describe type and height of the barrier that will be used to enclose the outdoor area: Not applicable. We will be using the kitchen and the gymnasium only.	
6. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons: Ticket holders are processed through a registration desk where they are carded and issued a wrist band. Both Chapter 380 dinner dance committee members and the bartenders watch for signs of intoxication. The bartenders "cut people off", as needed, and the committee members physically escort people out who object to being refused service.	

TK

DATE ADOPTED: December 18, 1996

**CITY OF ISHPEMING**

**MERS SERVICE TIME CREDIT FOR EMPLOYEES**

**POLICY:**

The City of Ishpeming wishes to adopt a policy for employees who may wish to obtain MERS service time credit at retirement. While this policy does not obligate the Council to provide this benefit, it provides a mechanism for planning and budgeting.

Guidelines and Conditions

The City of Ishpeming is a member of the Municipal Employees Retirement System of Michigan (MERS), and;

The Municipal Employees Retirement System of Michigan provides retirement benefits for the employees of the City of Ishpeming, and;

The City of Ishpeming believes that employees should be allowed to realize the maximum retirement benefits that are available without increased costs to the City, and;

The Municipal Employees Retirement System of Michigan provides for the availability for purchase of additional service credit toward retirement with governing body approval, and;

The City of Ishpeming previously approved a policy on December 18, 1996 whereby City employees may purchase retirement service time provided they pay the entire amount and the City is not required to make any payment unless otherwise required or permitted under the terms of a collective bargaining agreement, and;

The City of Ishpeming wishes to document its continued support of the previously approved policy by adoption of a written policy, and;

The City of Ishpeming authorizes the purchase of any available additional service credit toward retirement from the City of Ishpeming, provided, that such purchase is in compliance with MERS provisions, and that the employee assumes full responsibility for the payment of both employer and employee portions of any expenses related to such purchase.

Recommended by:

Approved by:

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
City Manager

## CONSENT AGENDA POLICY

### Purpose

A consent agenda will be used to allow the City Council to act on numerous administrative or non-controversial items at once.

### Agenda Items

A consent agenda will be developed by the City Manager and City Clerk during the preparation of the agenda for regular and special meetings of the City Council. Items that could be included on this agenda include non-controversial items such as approval of minutes, payment of bills, approval of recognition resolutions, reports of administrative actions and proposals, leases and agreements previously approved in principal, standard agreements, surplus library books, etc.

Any member of the City Council may request that an item be removed from the consent agenda and placed on the regular agenda for discussion.

Adopted: July 12, 2006

CITY OF ISHPeming  
POOLED CASH REPORT (FUND 999)  
AS OF: APRIL 30TH, 2018

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FUND ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>				
101-000-009-000	CLAIM ON CASH	2,369,181.98 (	98,901.68)	2,270,280.30
202-000-009-000	CLAIM ON CASH	100,960.11	89,705.72	190,665.83
203-000-009-000	CLAIM ON CASH	186,952.96	13,841.43	200,794.39
206-000-009-000	CLAIM ON CASH	25,973.20	16,502.31	42,475.51
211-000-009-000	CLAIM ON CASH	232,514.82	29.79	232,544.61
220-000-009-000	CLAIM ON CASH	909.26 (	11,436.56)	10,527.30)
226-000-009-000	CLAIM ON CASH	263,883.36	41,011.80	304,895.16
247-000-009-000	CLAIM ON CASH	0.00	0.00	0.00
248-000-009-000	CLAIM ON CASH	219,866.16	3,905.93	223,772.09
268-000-009-000	CLAIM ON CASH	45,307.95	388.47	45,696.42
271-000-009-000	CLAIM ON CASH	( 1,672.46)	4,950.18	3,277.72
401-000-009-000	CLAIM ON CASH	508,512.93	137,383.73	645,896.66
404-000-009-000	CLAIM ON CASH	0.00	0.00	0.00
590-000-009-000	CLAIM ON CASH	1,205,804.70	183,659.87	1,389,464.57
591-000-009-000	CLAIM ON CASH	( 591,063.32)	150,956.76	440,106.56)
661-000-009-000	CLAIM ON CASH	83,975.40	18,712.12	102,687.52
TOTAL CLAIM ON CASH		4,651,107.05	550,709.87	5,201,816.92

## List of Funds:

Fund 101 - General Fund	Fund 274 - Revolving Loan
Fund 202 - Major Street Fund	Fund 401 - Public Improvement Fund
Fund 203 - Local Street Fund	Fund 403 - Facilities Improvement Fund
Fund 206 - Fire Fund	Fund 590 - Sewer Fund
Fund 211 - Firefighter Longevity	Fund 591 - Water Fund
Fund 220 - Lake Bancroft Fund	Fund 661 - Motor Pool Equipment Fund
Fund 226 - Garbage Fund	Fund 701 - Trust & Agency
Fund 247 - Building Authority	Fund 703 - Tax Collection
Fund 248 - DDA	Fund 711 - Cemetery Perpetual Care
Fund 268 - Library Special Fund	Fund 712 - Cemetery Care Fund
Fund 271 - Library State Aid	Fund 732 - Act 345 Police/Fire Pension

Fund	Share of Pooled Cash	Revenue	Expense	NI/NL	Fund Balance	Projected 12/31/2018 Fund Balance
101 - General	\$ 2,270,280.30	\$ 1,842,176.26	\$ 885,321.52	\$ 956,854.74	\$ 1,842,516.34	\$ 486,683.00
206 - Fire Fund	\$ 42,475.51	\$ 106,709.85	\$ 73,078.47	\$ 33,631.38	\$ 42,475.51	\$ -
226 - Garbage	\$ 304,895.16	\$ 136,558.56	\$ 133,817.77	\$ 2,740.79	\$ 306,727.71	\$ 193,212.00
401 - Public Imp	\$ 645,896.66	\$ 512,115.32	\$ 98,554.58	\$ 413,560.74	\$ 645,896.66	\$ 209,618.00
590 - Sewer	\$ 1,389,464.57	\$ 491,483.60	\$ 355,771.30	\$ 135,712.30	\$ 9,263,163.87	\$ 9,502,750.00
591 - Water	\$ (440,106.56)	\$ 641,019.46	\$ 378,002.68	\$ 263,016.78	\$ 4,150,522.52	\$ 3,744,637.00

## Notes:

1. All fringe benefits are paid from the General Fund and then allocated back to other funds based on a fringe benefit rate on a quarterly basis. The 1st Quarter 2018 has been recorded.

2. - Depreciation expense has been recorded in the Sewer & Water Funds through February 2018.

3. State revenue sharing in the General Fund has been recorded through February 2018.  
Paid by the state in 2-month increments with a 2-month lag.





## 5

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**ENGINEERS JOINT CONTRACT  
DOCUMENTS COMMITTEE**

Application  
Period: 10/30/2017 - 4/29/18

4/30/2018

To City of Ishpeming  
(Owner):

From (Contractor):  
A. Lindberg & Sons, Inc.

Via (Engineer):  
GEI Consultants of Michigan, P.C.

Project: RD Water System Improvements

Contract: III

Engineer's Project No.: 1508090

Owner's Contract No.:

Contractor's Project No.:

Engineer's Project No.: 1508090

### Change Order Summary

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Payment of:

(Line 8 or other - attach explanation of the other amount)

is recommended by:

(Engineer)	(Date)
------------	--------

Payment of:

(Line 8 or other - attach explanation of the other amount)

is approved by:

(Owner)	(Date)
---------	--------

Approved by:

Funding Agency (if applicable)	(Date)
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By: H-0 Date: \_\_\_\_\_

Date: 12/20/2018

# Progress Estimate - Unit Price Work

## Contractor's Application

For (Contract):			III			Application Number: 5																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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Item			Description			Bid Item Quantity			Unit Price			Bid Item Value (\$)			Estimated Quantity Installed			Value of Work Installed to Date			Materials Presently Stored (not in C)			Total Completed and Stored to Date (D + E)			% (F / B)			Balance to Finish (B - F)																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																						
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7330	R-0710	Blumous Mixture, MDTOT 13A - Leveling Course	82.00	\$ 59.50	\$ 4,879.00	\$ -	\$ -	\$ -	\$ 4,879.00
7340	R-0720	Blumous Mixture, MDTOT 13A - Top Course	82.00	\$ 61.00	\$ 5,002.00	\$ -	\$ -	\$ -	\$ 5,002.00
7350	R-0740	2" Bituminous Driveway Approach, MDTOT 13A	5.00	\$ 109.00	\$ 545.00	\$ -	\$ -	\$ -	\$ 545.00
7360	S-0110	8" SDR-26 PVC Sanitary Sewer Main	1,446.00	\$ 40.00	\$ 57,840.00	\$ -	\$ -	\$ -	\$ 57,840.00
7370	S-0120	10" SDR-26 PVC Sanitary Sewer Main	170.00	\$ 42.00	\$ 7,140.00	\$ -	\$ -	\$ -	\$ 7,140.00
7380	S-0410	4" SDR-26 PVC Sanitary Sewer Lateral	46.00	\$ 25.00	\$ 1,150.00	\$ -	\$ -	\$ -	\$ 1,150.00
7390	S-0420	5" SDR-26 PVC Sanitary Sewer Lateral	290.00	\$ 28.00	\$ 8,120.00	\$ -	\$ -	\$ 676.28	\$ 7,443.72
7400	S-0525	8" x6" Wye	18.00	\$ 85.00	\$ 1,530.00	\$ -	\$ -	\$ 1,068.48	\$ 461.52
7410	S-0540	10" x6" Wye	2.00	\$ 130.00	\$ 260.00	\$ -	\$ -	\$ 309.52	\$ (49.52)
7420	S-0710	4" Dia. Precast Concrete Standard Sanitary Manhole (0'-8")	6.00	\$ 2,250.00	\$ 13,500.00	\$ -	\$ -	\$ -	\$ 13,500.00
7430	S-0910	Drainage Structure Cover	6.00	\$ 1,200.00	\$ 7,200.00	\$ -	\$ -	\$ 6,296.72	\$ 903.28
7440	S-1010	Connect to Existing Sanitary Sewer Lateral	19.00	\$ 150.00	\$ 2,850.00	\$ -	\$ -	\$ -	\$ 2,850.00
7450	S-1020	Connect to Existing Sanitary Sewer Main	4.00	\$ 150.00	\$ 600.00	\$ -	\$ -	\$ -	\$ 600.00
7460	S-1040	Connect to Existing Sanitary Sewer Manhole	5.00	\$ 300.00	\$ 1,500.00	\$ 2.00	\$ 600.00	\$ 40.00%	\$ 900.00
7470	S-1220	Post Construction Sanitary Sewer Teletesting	1,515.00	\$ 1.95	\$ 3,151.20	\$ -	\$ -	\$ -	\$ 3,151.20
7480	D-0320	8" SDR-26 PVC Storm Sewer Main	15.00	\$ 22.00	\$ 330.00	\$ -	\$ -	\$ -	\$ 330.00
7490	D-0340	12" SDR-26 PVC Storm Sewer Main	15.00	\$ 26.00	\$ 390.00	\$ -	\$ -	\$ -	\$ 390.00
7500	D-0930	Connect to Existing Catch Basin Lead	4.00	\$ 100.00	\$ 400.00	\$ -	\$ -	\$ -	\$ 400.00
7510	R-0110	ALTERNATE A							
7520	R-0220	Remove Concrete Sidewalk, Ramp & Drive Approach	20.00	\$ 3.00	\$ 60.00	\$ -	\$ -	\$ -	\$ 60.00
7530	R-0320	Subbase, MDTOT Class II, 12" (CIP)	1,000.00	\$ 2.00	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00
7540	R-0410	Aggregate Base Under Bit., MDTOT 22A, 8" (CIP)	1,000.00	\$ 5.00	\$ 5,000.00	\$ -	\$ -	\$ -	\$ 5,000.00
7550	R-0710	Imported Trench Backfill (CIP)	230.00	\$ 2.50	\$ 575.00	\$ -	\$ -	\$ -	\$ 575.00
7560	R-0720	Blumous Mixture, MDTOT 13A - Leveling Course	95.00	\$ 59.50	\$ 5,652.50	\$ -	\$ -	\$ -	\$ 5,652.50
7570	R-0740	Blumous Mixture, MDTOT 13A - Top Course	95.00	\$ 61.00	\$ 5,795.00	\$ -	\$ -	\$ -	\$ 5,795.00
7580	R-0910	2" Bituminous Driveway Approach, MDTOT 13A	3.00	\$ 109.00	\$ 327.00	\$ -	\$ -	\$ -	\$ 327.00
7590	R-0930	Concrete Sidewalk, 4"	130.00	\$ 5.25	\$ 682.50	\$ -	\$ -	\$ -	\$ 682.50
7600	S-0110	8" SDR-26 PVC Sanitary Sewer Main	570.00	\$ 40.00	\$ 22,800.00	\$ -	\$ -	\$ -	\$ 22,800.00
7610	S-0420	6" SDR-26 PVC Sanitary Sewer Lateral	36.00	\$ 26.00	\$ 936.00	\$ -	\$ -	\$ -	\$ 936.00
7620	S-0525	8" x6" Wye	1.00	\$ 90.00	\$ 90.00	\$ -	\$ -	\$ -	\$ 90.00
7630	S-0710	4" Dia. Precast Concrete Standard Sanitary Manhole (0'-8")	2.00	\$ 2,200.00	\$ 4,400.00	\$ -	\$ -	\$ -	\$ 4,400.00
7640	S-0810	Add Depth 4" Dia. Precast Conc. Std. San. MH (Over 8")	2.82	\$ 115.00	\$ 324.30	\$ -	\$ -	\$ -	\$ 324.30
7650	S-0910	Drainage Structure Cover	3.00	\$ 1,200.00	\$ 3,600.00	\$ -	\$ -	\$ 2,098.91	\$ 301.09
7660	S-1010	Connect to Existing Sanitary Sewer Lateral	1.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
7670	S-1220	Post Construction Sanitary Sewer Teletesting	570.00	\$ 2.00	\$ 1,140.00	\$ -	\$ -	\$ -	\$ 1,140.00
7680	R-0220	ALTERNATE F							
7690	R-0320	Subbase, MDTOT Class II, 12" (CIP)	89.00	\$ 3.00	\$ 267.00	\$ -	\$ -	\$ -	\$ 267.00
7700	R-0720	Aggregate Base Under Bit., MDTOT 22A, 8" (CIP)	89.00	\$ 5.50	\$ 489.50	\$ -	\$ -	\$ -	\$ 489.50
7710	R-0740	Blumous Mixture, MDTOT 13A - Leveling Course	9.00	\$ 59.50	\$ 535.50	\$ -	\$ -	\$ -	\$ 535.50
7720	R-0720	Blumous Mixture, MDTOT 13A - Top Course	9.00	\$ 61.00	\$ 549.00	\$ -	\$ -	\$ -	\$ 549.00
7730	S-0110	8" SDR-26 PVC Sanitary Sewer Main	55.00	\$ 40.00	\$ 2,200.00	\$ -	\$ -	\$ -	\$ 2,200.00
7740	S-0420	6" SDR-26 PVC Sanitary Sewer Lateral	30.00	\$ 30.00	\$ 900.00	\$ -	\$ -	\$ -	\$ 900.00
7750	S-0525	8" x6" Wye	1.00	\$ 85.00	\$ 85.00	\$ -	\$ -	\$ -	\$ 85.00
7760	S-1010	Connect to Existing Sanitary Sewer Lateral	1.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ 100.00
7770	S-1020	Connect to Existing Sanitary Sewer Main	4.00	\$ 550.00	\$ 2,200.00	\$ -	\$ -	\$ -	\$ 2,200.00

7780	S-1220	Post-Construction Sanitary Sewer Televising	55.00	\$	1.95	\$	107.25		\$	-	\$	-	\$	107.25				
		Totals				\$	570,102.50			\$	124,338.48	\$	37,634.43	\$	161,972.90	28.41%	\$	408,129.60

# Stored Material Summary

## Contractor's Application

For (Contract): III										Application Number: 5	
Application Period: 10/30/2017 - 4/29/18										Application Date: 43220	
Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	C Description of Materials or Equipment Stored	D Stored Previously		E Amount Stored this Month (\$)	Subtotal Amount Completed and Stored to Date (D + E)	F		Materials Remaining in Storage (\$) (D + E - F)
					Date Placed into Storage (Month/Year)	Amount (\$)			Incorporated in Work Date (Month/Year)	Amount (\$)	
				Base Bid I							
S-0110	1530305	2730	Jobsite	8" SDR-26 PVC Sani. Sewer Main (2,740 LF)	4/2018		\$8,270.04	\$8,270.04			\$8,270.04
S-0120	1530305	2730	Jobsite	10" SDR-26 PVC Sani. Sewer Main (1,310 LF)	4/2018		\$4,060.22	\$4,060.22			\$4,060.22
S-0420	1530305	2730	Jobsite	6" SDR-26 PVC Sani. Sewer Main (485 LF)	4/2018		\$1,131.02	\$1,131.02			\$1,131.02
S-0525	1530305	2730	Jobsite	8" x 6" Wye (w/2 Elbs) (23 Ea)	4/2018		\$2,730.56	\$2,730.56			\$2,730.56
S-0540	1530305	2730	Jobsite	10" x 6" Wye (w/2 Elbs) (10 Ea)	4/2018		\$1,547.60	\$1,547.60			\$1,547.60
S-0710	69312	2730	Jobsite	4" Dia. Sanitary MH (22 Ea)	7/2017	\$7,575.89		\$7,575.89	8/2017	\$7,575.89	\$0.00
S-0710	69316	2730	Jobsite	4" Dia. Sanitary MH	7/2017	\$6,643.34		\$6,643.34	10/2017	\$6,643.34	
S-0910	69351	2635	Jobsite	Drainage Structure Covers (20 Ea)	7/2017	\$20,989.06		\$20,989.06	10/2017	\$11,543.98	\$9,445.08
				Base Bid II							
S-0420	1530305	2730	Jobsite	6" SDR-26 PVC Sani. Sewer Main (290 LF)	4/2018		\$676.28	\$676.28			\$676.28
S-0525	1530305	2730	Jobsite	8" x 6" Wye (w/2 Elbs) (18 Ea)	4/2018		\$1,068.48	\$1,068.48			\$1,068.48
S-0540	1530305	2730	Jobsite	10" x 6" Wye (w/2 Elbs) (2 Ea)	4/2018		\$309.52	\$309.52			\$309.52
S-0910	69351	2635	Jobsite	Drainage Structure Covers (6 Ea)	7/2017	\$6,296.72		\$6,296.72			\$6,296.72
				1 Alt. A							
S-0910	69351	2635	Jobsite	Drainage Structure Covers (2 Ea)	7/2017	\$2,098.91		\$2,098.91			\$2,098.91



# INVOICE

1830 Craig Park Court  
St. Louis, MO 63146

Invoice # 1530305  
Invoice Date 3/28/18  
Account # 097729  
Sales Rep ERIC VANLAANEN  
Phone # 920-983-8510  
Branch # 249 Depere, WI  
Total Amount Due \$25,456.24

Remit To:  
CORE & MAIN LP  
PO BOX 28330  
ST LOUIS, MO 63146

4121 MB 0.424 E0399X 10609 D3469969581 S2 P5217989 0001:0005



A LINDBERG & SONS  
599 WASHINGTON ST  
ISHPEMING MI 49849-1239

Shipped to:  
C/O THE SERVICE CENTER SHOP  
800 LAKESHORE DRIVE  
AARON CARR (906) 361-0923  
ISHPEMING, MI

CUSTOMER JOB- 22263 ISHPEMING RD

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
2/28/18	3/27/18	SEWER	ISHPEMING RD	22263		CTOW	1530305
Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
04042614	4 PVC SDR26 SWR PIPE 14'	56		56	1.10000	FT	.00
04062614	5-420 6 PVC SDR26 SWR PIPE 14' <i>I 485' II 270'</i>	1680	1680		2.20000	FT	3,696.00
04082614	8 PVC SDR26 SWR PIPE 14' <i>5-0110</i>	2016	2016		3.87000	FT	7,801.92
04102614	10 PVC SDR26 SWR PIPE 14' <i>5-0120</i>	1568	630	938	6.08000	FT	3,830.40
04122614	12 PVC SDR26 SWR PIPE 14'	210		210	8.75000	FT	.00
04152614	15 PVC SDR26 SWR PIPE 14'	28		28	13.30000	FT	.00
04182614	18 PVC SDR26 SWR PIPE 14'	28		28	23.25000	FT	.00
2708W06GG26	8X6 HW SWR SDR26 WYE GXG	32	32		48.00000	EA	1,536.00
2710W06GG26	10X6 HW SWR SDR26 WYE GXG	18	18		82.00000	EA	1,476.00
27064GS26	6 HW SWR SDR26 45 GXSP	50	50		14.00000	EA	700.00
27062GG26	6 HW SWR SDR26 22-1/2 GXG	100	100		27.00000	EA	2,700.00
2806CCLCI	1002-66 6 FLEX CPLG CLXCI/PVC	100	100		10.00000	EA	1,000.00
2804C06CLCI	1002-46 4X6 FLEX CPLG CLXCI/PV 4" CLAY X 6" PVC	50	50		12.50000	EA	625.00
2806C04CI	1056-64 6X4 CPLG CI/PVCXCI/PVC	50	50		12.50000	EA	625.00

*5-0525* 8x6 Wye *48.00* } *I - 23 Ea*  
*6" 22.5 (2 Ea)* *54.00* } *II - 18 Ea*  
*6" Flex Cplg* *10.00* } *112.00/Ea*

*5-0540* 10x6 Wye *82.00* } *I - 10 Ea*  
*6" 22.5 (2 Ea)* *54.00* } *II - 2 Ea*  
*6" Flex Cplg* *10.00* } *146.00/Ea*

CONTINUED...

Page 1 of 2





# INVOICE

Invoice # 1530305  
 Invoice Date 3/28/18  
 Account # 097729  
 Sales Rep ERIC VANLAANEN  
 Phone # 920-983-8510  
 Branch # 249 Depere, WI  
 Total Amount Due \$25,456.24

1830 Craig Park Court  
 St. Louis, MO 63146

Remit To:  
 CORE & MAIN LP  
 PO BOX 28330  
 ST LOUIS, MO 63146



A LINDBERG & SONS  
 599 WASHINGTON ST  
 ISHPEMING MI 49849-1239

Shipped to:  
 C/O THE SERVICE CENTER SHOP  
 800 LAKESHORE DRIVE  
 AARON CARR (906) 361-0923  
 ISHPEMING, MI

**CUSTOMER JOB- 22263 ISHPEMING RD**

Thank you for the opportunity to serve you! We appreciate your prompt payment.

Date Ordered	Date Shipped	Customer PO #	Job Name	Job #	Bill of Lading	Shipped Via	Invoice #
2/28/18	3/27/18	SEWER	ISHPEMING RD	22263		CTOW	1530305

Product Code	Description	Quantity		B/O	Price	UM	Extended Price
		Ordered	Shipped				
2804C06CLCISR	1002-46SR 4X6 CPLG CLXCI/PVC W CLXCI/PV SHEAR RING STYLE	2	2		12.50000	EA	25.00
29APLQ	LUBE 1 QT F/WATER/SWR PIPE	12	12		N/C	EA	

Effective 8/29/2017  
 Visit: core main.com  
 for forms (see right)

HD SUPPLY WATERWORKS IS NOW:



Available on the new website

- New W-9
- Formal name change letter
- FAQ for customers & vendors

Freight Delivery Handling Restock Misc.

Subtotal: 24,015.32  
 Other: 0.00  
 Tax: 1,440.92  
 Invoice Total: \$25,456.24

Terms: NET 30

Ordered By: AARON CARR

This transaction is governed by and subject to CORE & MAIN's standard terms and conditions, which are incorporated by reference and accepted.  
 To review these terms and conditions, please visit: <http://tandc.coreandmain.com/>.



**COUNTY OF MARQUETTE**  
OFFICE OF THE TREASURER  
234 W. BARAGA AVENUE  
MARQUETTE, MICHIGAN 49855  
906/225-8425  
fax 906/225-8432

10

ANNE GIROUX  
County Treasurer

April 26, 2018

**CITY OF ISHPERING**  
**APR 27 2018**  
**RECEIVED**

Mark Slown, City Manager  
City of Ishpeming  
100 E. Division  
Ishpeming, MI 49849

Dear Mark,

Attached is a listing of parcels located in the City of Ishpeming that were foreclosed on April 3, 2018 for non-payment of 2015 real property taxes.

Per Public Act 123 of 1999 (MCL 211.78m), a city, village, or township may purchase for a public purpose foreclosed properties for the minimum bid amount. The minimum bid amount is listed on the attachment under the heading "Total Due," and represents the taxes, penalties, and fees that are due at this time. Please notify me by May 31, 2018, if the City intends to purchase these parcels for public purpose. The Land Bank Authority is also interested in knowing whether the City would like the Authority to acquire the properties for the purpose of demolition or other reuse. If you have any questions or want to discuss further, please feel free to call.

Sincerely,

Anne Giroux

Enclosure

BY: AGiroux

Year of Foreclosure: 2018

DB: Marquette

All Records

Fees Computed As Of: 04/25/2018

Parcels In Unit 52-51 CITY OF ISHPEMING

Parcel Number	Base Tax Due Publication	Sale/Transfer Admin Fee Pers Visit	Status Interest Filing Exp	EOS Forf Rcdng	Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Total Due
52-51-104-004-00	Not Transferred							
	3,764.74	150.59	658.89	0.00	0.00	30.00	350.00	0.00
	40.00	45.00	0.00	60.00	60.00	30.00	0.00	5,189.22
314 W. Canada St.							Sale Amount	0.00
							Over/(Under)	(5,189.22)
2017	1,310.83	52.43	26.22	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,389.48
2016	1,801.95	72.08	378.41	0.00	0.00	15.00	175.00	0.00
	0.00	0.00	0.00	30.00	30.00	0.00	0.00	2,502.44
2015	651.96	26.08	254.26	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	30.00	30.00	30.00	0.00	1,297.30
52-51-204-001-00	Not Transferred							
	2,742.74	109.70	438.98	0.00	0.00	30.00	350.00	0.00
	40.00	45.00	0.00	60.00	60.00	30.00	0.00	3,906.42
105 York St.							Sale Amount	0.00
							Over/(Under)	(3,906.42)
2017	1,154.32	46.17	23.09	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,223.58
2016	1,131.11	45.24	237.54	0.00	0.00	15.00	175.00	0.00
	0.00	0.00	0.00	30.00	30.00	0.00	0.00	1,663.89
2015	457.31	18.29	178.35	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	30.00	30.00	30.00	0.00	1,018.95
52-51-250-166-00	Not Transferred							
	14,089.44	563.58	3,253.21	0.00	0.00	30.00	350.00	0.00
	40.00	45.00	0.00	60.00	60.00	30.00	0.00	18,521.23
713 N. Second St.							Sale Amount	0.00
							Over/(Under)	(18,521.23)
2017	167.96	6.72	3.36	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178.04
2016	12,108.45	484.34	2,542.77	0.00	0.00	15.00	175.00	0.00
	0.00	0.00	0.00	30.00	30.00	0.00	0.00	15,385.56
2015	1,813.03	72.52	707.08	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	30.00	30.00	30.00	0.00	2,957.63

BY: AGiroux

DB: Marquette

Year of Foreclosure: 2018

All Records

Fees Computed As Of: 04/25/2018

Parcels In Unit 52-51 CITY OF ISHPEMING

Parcel Number	Base Tax Due Publication	Sale/Transfer Admin Fee Pers Visit	Status Interest Filing Exp	EOS Forf Rcdng	Forcl. Liber NSF/Other Rdmp Rcdng	Forcl. Page October Fee Frcl Rcdng	Date Recorded March Fee Sale Exp	Notice Exp Total Due
52-51-305-071-00	Not Transferred							
	7,574.48	302.98	2,591.44	0.00	0.00	45.00	525.00	0.00
	80.00	90.00	0.00	70.00	90.00	30.00	0.00	11,398.90
627 Cleveland Ave.							Sale Amount	0.00
							Over/(Under)	(11,398.90)
2017	1,666.56	66.66	33.33	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,766.55
2016	1,491.91	59.68	313.30	0.00	0.00	15.00	175.00	0.00
	0.00	0.00	0.00	30.00	30.00	0.00	0.00	2,114.89
2015	1,512.86	60.51	590.01	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	30.00	30.00	30.00	0.00	2,528.38
2014	2,903.15	116.13	1,654.80	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	10.00	30.00	0.00	0.00	4,989.08
52-51-561-015-00	Not Transferred							
	6,278.73	251.15	640.60	0.00	0.00	30.00	350.00	0.00
	40.00	45.00	0.00	60.00	60.00	30.00	0.00	7,785.48
666 Cleveland Ave.							Sale Amount	0.00
							Over/(Under)	(7,785.48)
2017	4,439.58	177.58	88.79	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,705.95
2016	919.22	36.77	193.04	0.00	0.00	15.00	175.00	0.00
	0.00	0.00	0.00	30.00	30.00	0.00	0.00	1,399.03
2015	919.93	36.80	358.77	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	30.00	30.00	30.00	0.00	1,680.50
52-51-566-026-00	Not Transferred							
	7,133.12	285.33	1,203.65	0.00	0.00	30.00	350.00	0.00
	40.00	45.00	0.00	60.00	60.00	30.00	0.00	9,237.10
305 New York St.							Sale Amount	0.00
							Over/(Under)	(9,237.10)
2017	2,657.95	106.32	53.16	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,817.43
2016	3,304.65	132.19	693.98	0.00	0.00	15.00	175.00	0.00
	0.00	0.00	0.00	30.00	30.00	0.00	0.00	4,380.82
2015	1,170.52	46.82	456.51	0.00	0.00	15.00	175.00	0.00
	40.00	45.00	0.00	30.00	30.00	30.00	0.00	2,038.85

BY: AGiroux

DB: Marquette

Year of Foreclosure: 2018

All Records

Fees Computed As Of: 04/25/2018

Parcels In Unit 52-51 CITY OF ISHPEMING

Parcel Number	Sale/Transfer Status	Base Tax Due	Admin Fee	Interest	EOS	Forcl. Liber	Forcl. Page	Date Recorded	Notice Exp
Publication	Pers Visit	Filing Exp	Forf Rcdng	NSF/Other	October Fee	March Fee	Notice Exp		
52-51-716-001-00	Not Transferred								
		364.51	14.58	104.36	0.00	0.00	30.00	350.00	0.00
		40.00	45.00	0.00	60.00	60.00	30.00	0.00	1,098.45
								Sale Amount	0.00
								Over/(Under)	(1,098.45)
2017		69.10	2.76	1.38	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00	0.00	73.24
2016		67.93	2.72	14.27	0.00	0.00	15.00	175.00	0.00
		0.00	0.00	0.00	30.00	30.00	0.00	0.00	334.92
2015		227.48	9.10	88.71	0.00	0.00	15.00	175.00	0.00
		40.00	45.00	0.00	30.00	30.00	30.00	0.00	690.29

Sec. 16 T47N R27W NE 1/4 of NE 1/4 Excl. that  
part lying E of Pine St. + S of N Salisbury St.



## Ishpeming Carnegie Public Library

317 N. Main Street, Ishpeming, MI 49849 906.486.4381•906.486.6226 (fax)

To: Mark Slown, City Manager & City Council Members  
FROM: Jessica Shirtz, Library Director  
RE: Request purchase and waive competitive bidding  
DATE: March 29, 2018

I would like to request your approval of the attached quote #119589 from Range Telecommunications for security improvements at the library in the amount of \$3,167.84. I have been working with Joe Wales at Range and the Library Board for several months to finalize the library's needs.

The attached quote includes replacing our existing outdated 3 cameras to new digital cameras, installing 7 new digital cameras between both levels, associated accessories (receiver/recorder, cable), and 3 panic buttons (one at each desk, one mobile to be worn by staff when working alone). All of these purchases have been deemed necessary by staff and the Library Board.

I request that Council waive competitive bidding in the interest of keeping our security system through the same company (Range) we currently utilize for other security measures (our alarm system and door counters) to prevent a hodge-podge system.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Shirtz", is written over the printed name "Jessica Shirtz". The signature is fluid and cursive, with a large loop at the end.

J. Shirtz  
Jessica Shirtz





## Quote

Location: RGE  
RANGE TELECOMMUNICATIONS  
2342 US 41 West  
MARQUETTE, MI 49855

Phone (906)228-7000 Fax (906)228-8653  
800-235-2337  
RangeTele.com  
Range@RangeTele.com

<b>Quote #:</b>	119589
<b>Date:</b>	03/21/2018
<b>Time:</b>	18:34:08

**Reference #** 600588  
**Bill To:** ISHPEMING CARNEGIE  
PUBLIC LIBRARY  
LIBRARY DIRECTOR/JOHN  
MCNAUGHTON  
317 N MAIN ST  
ISHPEMING, MI 49849  
  
Phone ()486-6226

### Items Ordered:

<b>Quote #:</b>	119589				
<b>Item#</b>	<b>Description</b>	<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>	<b>Ext Price</b>
cctv0354	FX4KNVR32P Flux 32 Ch NVR	1.00	Each	572.80	572.80
CCTV0345	IPX2 4mp Flux IP Dome Camera	10.00	Each	99.00	990.00
Wire1028	CAT 6 Indoor White WC	1.00	Each	144.00	144.00
Serv5002	Labor - Security	1.00		1,360.00	1,360.00
Alar1126	US-HUB2SA Panic Button 3-Screw Hold Up Momentary	2.00	Each	24.22	48.44
Alar1220	Honeywell 5802WXT Wireless Personal Panic Button	1.00	Each	52.60	52.60

<b>Purchase Order:</b>	
<b>Quote #:</b>	119589
<b>Shipping Method:</b>	NON
<b>Sales Representative:</b>	/ Bookkeeping, Kris

<b>Subtotal:</b>	<b>3,167.84</b>
<b>Taxes:</b>	<b>0.00</b>
<b>Shipping:</b>	<b>0.00</b>
<b>Total Due:</b>	<b>\$3,167.84</b>

### Comment:

#### Terms and Conditions:

This is a quotation on the goods named, subject to the conditions noted below:  
A 20% restocking fee will apply to all returns  
A 50% deposit is required upon acceptance of quote  
THIS QUOTE IS GOOD FOR THIRTY (30) DAYS

To accept this quotation, sign below and return



## CITY OF ISHPERING, MICHIGAN

100 East Division Street • Ishpeming, Michigan 49849

City Manager	485-1091	Police	486-4416	Assessor	485-1091
City Clerk	485-1091	Rental Inspector	485-1091	Library	486-4381
Treasurer	485-1091	Fire	486-4426	Cemetery / Parks	486-6181
City Attorney	485-1091	Public Works	486-9371	Fax	485-6246

To: Mark Slown (Ishpeming City Manager)

From: Chief Steven Snowaert

Date: 2/21/2018

Re: Rental Code Assistance.

Mark,

10 years ago, the City of Ishpeming developed a Rental Inspection Program. There are over 1100 rental units in Ishpeming and of those, by our ordinance we inspect approximately 800-900 of those units. The ones we don't are the larger HUD subsidized buildings (High Rise, Canda Manor, Phelps Square..Etc.). By the ordinance, a rental unit is inspected every three years, so we should be inspecting approximately 300 units a year (25 a month). In years past the Rental Program accepted MHSDA one year Inspection for tenants receiving financial assistance. For several reasons, this practice will not be continuing. That has increased the number of inspection we are doing.

The Rental Inspector spends approximately 75- 80 % of his time on paper (computer) work. Since I was the rental inspector, I have attempted to streamline some of the work but still maintain a hard copy and computer data of the inspection records.

Also, the Rental Inspector is also the Code Enforcement Officer. This work increases dramatically in the Spring and Summer months which takes away from the rental program.

Through my budget, I am authorized to have a rental inspector for 29 hours a week for 52 weeks (Approximately \$29,000 for the year). I have instructed my Rental Inspector to try to keep his hours around 25 per week. This would total around \$24000 for the year. It was my plan to attempt to save some money and use it this summer to hire a Code Officer for the Spring/Summer months so that the Rental Inspector could stay doing rental issues and not take time away. I would be able to hire a Code Officer for \$15/hours for 15 hours a week for approximately 20 weeks which would total \$4500. This would allow me to stay within budget.

We recently had a meeting to discuss the rental program. We have identified serious issues involving the compliance of some landlords and safety issues for tenants. I have instructed my Rental Inspector to concentrate on these identified safety concerns, however with his current caseload and restricted hours, I am concerned we may fall further behind with other inspections, and code issues.

I am asking that you allow me to hire a Rental/Code Administrative Assistant. This position would be in responsible for a lot of the paperwork currently being done by the Rental Inspector. Also to update and maintain the rental files. By having this position, I believe we could be more efficient. For example, currently the rental Inspector compiles a manual list of rental units that



*The City of Ishpeming is an equal opportunity program/employer.  
Auxiliary aids and service are available upon request to individuals with disabilities.*

HOME OF THE U.S. SKI AND SNOWBOARD HALL OF FAME

CITY OF ISHPERING  
FEB 21 2018  
RECEIVED

are due for inspection. He sends out a letter to the landlord and gives him a date for an inspection. There is not currently a confirmation process, and the rental inspector may show up for the inspection to find the landlord has changed, moved, not showed, etc.. An additional employee could physically make contact with the landlord and confirm an inspection. This is just one example for a more efficient system.

Below is the financial impact of my request. I have included historical data along with my current proposal.

**CURRENT BUDGET:**

Expenses (Salary):	\$29,110	Rental/Code Inspector 29 hours/week. (19.25/hour)
Revenue:	\$12,000	Rental Fees
Net:	\$17,110	Does not include other fees for missed inspection, failed inspection, or additional fines for non-compliance.

**PROPOSED BUDGET:**

Expenses (Salary)	\$36,725	Rental/Code Inspector 25 hours/week (\$19.25/hour) Rental/Code Administrative Assistant 15 hours/week (\$15/hour)
Revenue:	\$22,500	Rental Fees. We raised the current inspection fees (\$65 to \$75) this year and with the additional help, I believe we can complete more inspection (approx. 200 to 300), which will generate additional revenue.
Net:	\$14,225	Does not include other fees for missed inspection, failed inspection, or additional fines for non-compliance.

My proposal is to increase the budget so that we can become more efficient, thus generating more revenue, so the end result is actually a savings for the City.

If I was allowed to hire an assistant, that may not take place until the end of March or beginning of April. So as far as a budget adjustment in salary, I would only need \$4690 for the remainder of the year. Please note that I actually expect to raise additional revenue through fees and compliance.

I know the City puts the rental program, blight and code enforcement high on their priority list. It would be my goal to create a program through fees, compliance, and efficiently that we are self-sufficient.

Thank you for the consideration.





## CITY OF ISHPEMING, MICHIGAN

100 East Division Street • Ishpeming, Michigan 49849

City Manager	485-1091	Police	486-4416	Assessor	485-1091
City Clerk	485-1091	Rental Inspector	485-1091	Library	486-4381
Treasurer	485-1091	Fire	486-4426	Cemetery / Parks	486-6181
City Attorney	485-1091	Public Works	486-9371	Fax	485-6246

To: Mark Slown, Ishpeming City Manager  
 From: Steven Snowaert, Ishpeming Chief of Police  
 Date: 5/2/2018  
 RE: Purchase of Portable Radio's

I have budgeted \$3000 for the purchase of a new portable radio. Our current radios are several years old. I have been told that around 2020 we will not be able to buy parts for our Motorola radios. I am on a plan to hopefully purchase new radio's every year until we get them replaced (Budget willing).

We have always had Motorola Radios and I have attached a quote for one radio. I have also spoken with Range Communications and they carry Kenwood and Tait Radio's. These radios are almost half the price of Motorola Radios' I have contacted several Chief's from around the state asking for recommendations from those that have gone with Kenwood or Tait Radio's.

Based on the bids and recommendations of other police departments, I am requesting the purchase of two (2) Tait radio's for \$3454.52.

Quotes for one (1) Motorola Radio, two (2) Kenwood Radio's and Two (2) Tait Radios are attached.

Thank You.



*The City of Ishpeming is an equal opportunity program/employer.  
 Auxiliary aids and service are available upon request to individuals with disabilities.*

HOME OF THE U.S. SKI AND SNOWBOARD HALL OF FAME



## Quote

Location: RGE  
RANGE TELECOMMUNICATIONS  
2342 US 41 West  
MARQUETTE, MI 49855

Phone (906)228-7000 Fax (906)228-8653  
800-235-2337  
RangeTele.com  
Range@RangeTele.com

<b>Quote #:</b>	120055
<b>Date:</b>	05/02/2018
<b>Time:</b>	14:08:45

**Reference #** 100603  
**Bill To:** CITY OF ISHPEMING  
POLICE DEPT  
100 E DIVISION ST  
ISHPEMING, MI 49849

Phone 9064864416 0000 Fax  
()485-1018

### Items Ordered:

<b>Quote #:</b>	120055				
<b>Item#</b>	<b>Description</b>	<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>	<b>Ext Price</b>
2way0272	TP9400 P25 MPSCS Package	2.00	Each	1,570.51	3,141.02
2way1753	Evolution Speaker Mic	2.00	Each	156.75	313.50

<b>Purchase Order:</b>	
<b>Quote #:</b>	120055
<b>Shipping Method:</b>	NON
<b>Sales Representative:</b>	Paull, Jeffery

<b>Subtotal:</b>	<b>3,454.52</b>
<b>Taxes:</b>	<b>0.00</b>
<b>Shipping:</b>	<b>0.00</b>
<b>Total Due:</b>	<b>\$3,454.52</b>

### Comment:

#### Terms and Conditions:

This is a quotation on the goods named, subject to the conditions noted below.

A 20% restocking fee will apply to all returns

A 50% deposit is required upon acceptance of quote

**THIS QUOTE IS GOOD FOR THIRTY (30) DAYS**

To accept this quotation, sign below and return

x \_\_\_\_\_

Original receipt must accompany all exchanges and or returns.



## Quote

Location: RGE  
RANGE TELECOMMUNICATIONS  
2342 US 41 West  
MARQUETTE, MI 49855

Phone (906)228-7000 Fax (906)228-8653  
800-235-2337  
RangeTele.com  
Range@RangeTele.com

<b>Quote #:</b>	119586
<b>Date:</b>	03/21/2018
<b>Time:</b>	13:56:31

**Reference #** 100603  
**Bill To:** CITY OF ISHPEMING  
POLICE DEPT  
100 E DIVISION ST  
ISHPEMING, MI 49849

Phone 9064864416 0000 Fax  
( )485-1018

### Items Ordered:

<b>Quote #:</b>	119586				
<b>Item#</b>	<b>Description</b>	<b>Quantity</b>	<b>UOM</b>	<b>Unit Price</b>	<b>Ext Price</b>
2way0171	NX-5400 p25 mpacs Package	2.00	Each	1,657.50	3,315.00
2way1752	KMC-54WDM Speaker Mic	2.00	Each	97.50	195.00

<b>Purchase Order:</b>	
<b>Quote #:</b>	119586
<b>Shipping Method:</b>	NON
<b>Sales Representative:</b>	Paull, Jeffery

<b>Subtotal:</b>	<b>3,510.00</b>
<b>Taxes:</b>	<b>0.00</b>
<b>Shipping:</b>	<b>0.00</b>
<b>Total Due:</b>	<b>\$3,510.00</b>

### Comment:

#### Terms and Conditions:

This is a quotation on the goods named, subject to the conditions noted below:

A 20% restocking fee will apply to all returns

A 50% deposit is required upon acceptance of quote

**THIS QUOTE IS GOOD FOR THIRTY (30) DAYS**

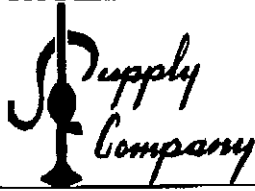
To accept this quotation, sign below and return

x \_\_\_\_\_

Original receipt must accompany all exchanges and or returns.



**MILAN**



**MILAN SUPPLY COMPANY**

P.O. BOX 309  
MT. PLEASANT, MI 48804-0309  
(989) 773-5933

14 QUOTE

Number	038572
Date	05/01/2018
Page	1

Ship-to: TEMP  
CITY OF ISHPEMING  
CARL(906)486-9371  
(906)486-9551FAX  
ISHPEMING, MI 00000

Bill-to: 10000  
MILAN SUPPLY CO  
PO BOX 309  
7125 E PICKARD RD  
MT PLEASANT MI 48804-0309

Reference #	Slip	Term	Whse	Freight	Ship Via
CITY OF ISHPEMING/CARL	110	NET 25	10	PRE/ADD	BEST WAY
Quoted By: DJ	Quoted To: CARL	Effective: 05/01/2018	Expires: 10/01/2018		

Item	Description	Ordered	UM	List Price	Price	UM	Extension
4VX20M6-43	22911F602 2HP 3PH 430V EXPLOSION PROOF PUMP FREIGHT FROM OHIO WILL AP APPROX \$100. EA ALLOW 4-6 WEEKS DEL THANKS. DENISE	2	EA		4824.00	EA	9648.00

Merchandise	Misc	Tax	Freight	Total
9648.00	.00	578.88	.00	10226.88

THANK YOU FOR THE OPPORTUNITY TO QUOTE

Customer Copy

... Last Page



**CITY OF ISHPEMING**  
**VOLUNTEER FIRE DEPARTMENT**  
**FIREFIGHTER'S ASSOCIATION**

100 South Lake Street • Ishpeming, MI 49849  
(906) 486-4426



To: Mayor Juidici, City Council Members, City Manager Slown  
From: Edward Anderson, Fire Chief  
RE: Ordinance 4-1100 Update

03/19/2018

The Ishpeming Volunteer Fire Department is requesting City Council to strongly consider adding nuisance smoke and odor language to our current Open Burning Ordinance.

When the Open Burning Ordinance was originally adopted by City Council in 2006, Ordinance 4-1100 accomplished what we had hoped for. At the time we were experiencing problems with individuals having large open bon-fires or other types of burning in the city such as burn barrels. For the most part, those problems have gone away, and when isolated issues pop up we have the ordinance to give our residents direction.

Over the last few years, nuisance smoke and odor have become a public nuisance in our opinion. Ordinance 4-1100 does little to address nuisance smoke and odor problems, especially when it comes to wood fired furnace/boilers, we have added wording to the Ordinance that we hope will address the problem.

Like all city ordinances, this one addresses problems that come from persons not taking into account their neighbors relative proximity. Be it noise, junk cars or nuisance smoke and odors caused from burning of any type.

Most people in the city use their fire pits, fireplaces, saunas or wood fired furnace/boilers to burn what's intended to be burned in them, clean wood or wood pellets. Most of the time, when clean seasoned wood is burned, the wood fired furnace/boilers are installed correctly there's very little problems encountered. However, we find from time to time persons like to burn plastics, garbage, construction waste, treated lumber in fire pits or wood fired furnace/boilers. As you can imagine the smoke and odor caused by burning of these materials, it's not only the odor but the carcinogens in the smoke.

We've also addressed a complete ban for construction/installation of any new out-door wood fired furnace/boilers.

And banning wood fired furnace/boilers from use from May 1st to October 1st. Wood fired saunas are exempt as would be wood fired furnace/boiler that produce domestic hot water. The wood fired furnace/boiler that produce domestic hot water would need to be registered as would existing out-door wood fired furnace/boilers. Those wood fired furnace/boilers would be subject to all other conditions in the ordinance.

Respectfully Submitted:  
Edward M. Anderson

Fire Chief



# CITY OF ISHPEMING VOLUNTEER FIRE DEPARTMENT FIREFIGHTER'S ASSOCIATION

100 South Lake Street • Ishpeming, MI 49849  
(906) 486-4426



## Ordinance 4-1100.

AN ORDINANCE TO PROHIBIT THE OPEN BURNING OF DESIGNATED MATERIALS WITHOUT A SPECIAL PERMIT. AND PROHIBITING UNUSUAL SMOKE OR ODOR CONDITIONS CREATING A PUBLIC NUISANCE FROM ANY TYPE OF BURNING AND OR FROM WOOD FIRED FURNACE/BOILERS.

### Section 4-110.1: Definitions. As used in the Ordinance, the following definitions shall apply.

(a). "Open burning" shall mean the burning of materials such as paper, cardboard, trees, branches or limbs of trees, brush, grass, leaves, logs, rubbish, trash, rags, furniture, ~~or another wood product~~ construction materials, cloth of any kind, food containers, or any other combustible material whatsoever, where smoke or other emissions are released. ~~directly into the air without passing through a chimney or stack, and includes burning any of the foregoing items in a residential fireplace.~~ "Open burning" also includes the use of burn barrels for the burning of any substance and the burning of any substance in incineration devices that do not control the combustion air to maintain an adequate temperature and sufficient time for complete combustion.

(b). "Fire Chief" shall mean the Chief of the City of Ishpeming Volunteer Fire Department and his or her designated representative. Designated representatives are: Any Fire Department Officer or Law Enforcement Officer employed by the City of Ishpeming.

(c). "Permit" shall mean a written permit, issued by the Fire Chief, authorizing a specific open burning event. The written permit request shall be made 7 business days prior to the requested specific open burning event.

### Section 4-1102. Open Burning Prohibited:

Open burning anywhere in the City of Ishpeming is hereby prohibited, unless the open burning is done pursuant to a permit issued by the Fire Chief. No person shall engage in, participate in, or start an open burning fire without a permit issued by the Fire Chief.

(a). Open burning of any refuse as described in Section 4-110.1, specifically, burn barrels of any construction are not permitted within the city limits.





# CITY OF ISHPEMING

## VOLUNTEER FIRE DEPARTMENT

### FIREFIGHTER'S ASSOCIATION

100 South Lake Street • Ishpeming, MI 49849  
(906) 486-4426



#### Section 4-1103. Permit Authorizing Open Burning:

(a). Upon written application to the Fire Chief, open burning may be approved by issuance of a permit, provided that the Fire Chief is satisfied that the open burning will be in compliance with Michigan Department of Environmental Quality guidelines and will not be unsafe, and will not pose a threat or a hazard to persons or property. The open burning may be revoked or withdrawn at any time if the Fire Chief determines that the open burning event would be or is a reasonably likely to become unsafe due to the particular circumstance involved including, but not limited to, unfavorable weather conditions.

(b). In the issuance of a permit, the Fire Chief may impose reasonable conditions for the open burning event, such as limitations as to the type of materials to be burned, and limitations or conditions with respect to time of day, duration, quantity of materials, location, and manner of burning.

#### Section 4-1104. Exceptions:

(a). This ordinance shall not apply to campfires in designated campgrounds, to small enclosed ~~backyard~~ fire pits or fireplaces, or to outdoor barbecues where food preparation is the sole purpose of the fire generating materials. The Fire Chief/Fire Department Officer or Law Enforcement Officer is authorized to order any property owner, resident, or any other person to extinguish any fire, including those listed above within the City of Ishpeming if, smoke, odor, local or state issued ban on open burning or any other condition such as, a public nuisance is created, health, safety or welfare is potentially jeopardized or put in danger including any of the above mentioned conditions. And will be subject to any and all penalties described in the ordinance.

~~(b). This ordinance shall not apply to outdoor fireplace structures or wood stoves that are designed and constructed to burn wood for the sole purpose of providing a primary or secondary source for a residential or commercial structure.~~

(c). Bonfires may only be lighted after issuance of a permit in accordance with the provisions of Section 4-1103 above.

(d). Fire Department live fire training, all live fire suppression will conform to the guidelines established by the National Fire Protection Association (NFPA) Standard on Live Fire Training Evolutions (NFPA 1403). And the Michigan Department of Environmental Quality, Air Quality Division.

#### Section 4-1104.1. Unusual Smoke or Odor Conditions:

(a). **Wood fired furnace/boiler.** The Fire Chief/Fire Department Officer or Law Enforcement Officer is authorized to order any property owner, resident, or any other person to extinguish any fire within the City of Ishpeming if, due to smoke, odor, fire, or any other condition, a public nuisance is created or if the public, health, safety or welfare is potentially jeopardized or put in danger. **Including, fire pits, campfires, fireplaces, wood fired furnace/boiler, regardless of their location, including stand alone outdoor wood fired furnace/boiler or wood fired furnace/boiler located within a structure on the property.** It shall be the Fire Chief/Fire Department Officer or Law Enforcement Officer that will make the determination if the smoke or odor is a public nuisance. Or if the public, health, safety or welfare is potentially jeopardized, or put in danger. And will be subject to any and all penalties described in the Ordinance.





# CITY OF ISHPEMING VOLUNTEER FIRE DEPARTMENT FIREFIGHTER'S ASSOCIATION

100 South Lake Street • Ishpeming, MI 49849  
(906) 486-4426



## Section 4-1105. Conditions:

(a). All open burning allowed by permit shall be constantly attended by the permit holder until the fire is extinguished.

(b). The Fire Chief is authorized to order any property owner, resident, or any other person to extinguish any fire within the City of Ishpeming if, due to smoke, odor, fire, or any other condition, a public nuisance is created or if the public health, safety, or welfare is potentially jeopardized, or put in danger.

(c). Right of entry and inspection. The Fire Chief/Fire Department Officer or Law Enforcement Officer is authorized to inspect any property or structure for the purpose of ascertaining compliance with the provisions of this Ordinance.

## To consider:

(a). From May 1 to October 1, no wood fire appliances shall be operated within the city. Exception, wood fired sauna's or where the property owner uses a wood fired furnace/boiler for the sole use of heating domestic hot water (by registration within 90 days of adoption of this Ordinance). The Fire Chief/Fire Department Officer or Law Enforcement Officer is authorized to order any property owner, resident, or any other person to extinguish any fire within the City of Ishpeming if, smoke, odor or a public nuisance is created, health, safety or welfare is potentially jeopardized or put in danger including any of the above mentioned conditions. And subject to any and all penalties described in the ordinance.

(b). No new outdoor wood fired furnace/boiler be allowed within the City of Ishpeming regardless of lot size. Current outdoor wood fired furnace/boiler must be registered within 90 days of the passing of this Ordinance. And will be subject to any and all penalties described in the Ordinance if found in violation.

## Section 4-1106. Civil Liability:

Every person who engages in open burning, or creates a public nuisance with unusual smoke or odor is in violation of the term of this Ordinance shall be liable to the City of Ishpeming for reimbursement of all costs and expenses incurred by the City of Ishpeming in dispatching fire apparatus and personnel to extinguish the fire or open burning event, or to investigate the unusual smoke or odor. The rate of reimbursement to the City of Ishpeming shall be:

- A. \$100/hour (or fraction thereof for the first hour or less) for each piece of fire department apparatus dispatched to extinguish the open burning, or to investigate the unusual smoke or odor: plus
- B. The current hourly rate, plus FICA and Worker's Comp, for the first hour of fraction thereof, for each firefighter dispatched to the scene responding to the alarm.
- C. Charges after the first hour shall be billed in no less than one hour increments, at the above rates, for the fire department apparatus and fire department personnel.

all of which charges shall be computed on a portal-to-portal basis.



# CITY OF ISHPEMING VOLUNTEER FIRE DEPARTMENT FIREFIGHTER'S ASSOCIATION

100 South Lake Street • Ishpeming, MI 49849  
(906) 486-4426



## Section 4-1107. Penalty:

Any person who shall violate any of the provisions of this Ordinance shall be guilty of a ~~misdemeanor, and upon conviction thereof shall be punished by a fine not to exceed Five Hundred (\$500) Dollars, plus costs, or by imprisonment in the County Jail for a period of not to exceed ninety (90) days, or by both fine and imprisonment. Punishment under this Section 4-1107 shall be in addition to any reimbursement ordered under Section 4-1106 herein, and the City of Ishpeming may seek civil penalties and criminal penalties under this Ordinance.~~ municipal civil infraction and shall be subject to payment of a civil fine as provided in the schedule below. The legal owner of the property or structure, will be responsible for all civil fines and Fire Department charges as outlined in Section 4-1106. and Section 4-1107.

- A. First violation. Any person who is found in violation of any Section in Ordinance 4-1100 shall be subject to a civil fine of \$50.
- B. Second violation. Any person who is found in violation of any Section in Ordinance 4-1100 for a second violation in any 12-month period shall be subject to a civil fine of \$100.
- C. Third violation. Any person who is found in violation of any Section in Ordinance 4-1100 for a third violation in any 12-month period shall be subject to a civil fine of \$500.

In addition to Civil fines in Section 4-1107, persons found to be in violation of Ordinance 4-1100 may be subject to reimbursement to the City of Ishpeming as outlined under Section 4-1106.

Adopted as an Emergency Ordinance: May 3, 2006

Amended: February 4, 2009

Amended: January 7, 2015

Respectfully Submitted:  
Edward M. Anderson

Fire Chief

Old language no longer necessary or updated have been ~~struck thru~~.  
New Language **highlighted**.



**City of Ishpeming**  
**City Council Resolution # 5-2018**  
**Approval of Tennis Court and Trail Grant Application**

Whereas, the City of Ishpeming supports the submission of an application titled "Ishpeming Tennis Court and Trail Project" to the Michigan Natural Resources Trust Fund for the development of new tennis courts and a trail connection at the Ishpeming Playground Park; and

Whereas, the proposed application is supported by the Community's 5-year approved Parks and Recreation Plan; and; and

Whereas, residents of the City of Ishpeming were provided with a well-advertised opportunity to express opinions, ask questions, and discuss all aspects of the grant application at a Public meeting on March 7, 2018; and

Whereas, the public has shown strong support for this Tennis Court and Trail Project via commitment of over \$138,000 \$120,500 in funds donated for this purpose, to be combined with grant funds in the amount of \$300,000 for a total project cost of \$438,000 \$420,500; and

Whereas, the City of Ishpeming is hereby making a commitment to act as the fiduciary for the \$138,000 \$120,500 in private donations and ensure that they are available for the cash match; and

Whereas, the City of Ishpeming is working with the Ishpeming School District to ensure that an efficient and effective "Use and Maintenance Agreement" is in place for this project; and

Whereas, the City of Ishpeming is working with the Ishpeming School District to ensure that no encumbrances exist on this land preventing the full and free public use in perpetuity of this property for public recreation; and

Now, therefore be it resolved the City Council for the City of Ishpeming hereby authorizes the submission of a Michigan Natural Resources Trust Fund application in the amount of \$300,000, and further resolves to make available its financial obligation of \$138,000 \$120,500 (32 28%) of a total \$438,000 \$420,500 project cost, during 2019

Be it further resolved that the City Council authorizes City Manager Mark Slown to submit the grant application on behalf of the City.

Yeas: Mayor Pro Tem Koski, Council Members Karl Lehmann and Mike Tonkin (3)

Nays: Council Member Stuart Skaug (1)

Absent: Mayor Joseph Juidici (1)

I, Tammie Leece, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution duly made and passed by the City Council of Ishpeming at a Regular Meeting held on March 7, 2018, at 7:00 pm, with a quorum present.

\_\_\_\_\_  
Tammie Leece

\_\_\_\_\_  
Date



**To:** Mark Slown, City Manager *MS*  
**From:** Carl Petersen, DPW Director  
**Date:** April 6, 2018  
**Regarding:** Single Axle Plow Truck

---

Sealed bids were received through Monday, April 2nd for one 2019 Single Axle Plow truck.

Bid results are tabulated below:

	<u>Bids</u>
JX Truck Center (Peterbilt)	\$195,617.00
U.P. Truck Center (Western Star)	\$185,215.00
Kriete Group (Mack)	\$210,665.00

Based on bids received, **I recommend award of the 2019 Single Axle plow truck bid to JX Truck Center at a cost of \$195,617.00.** The reason for my recommendation is that we already have Peterbilt plows in our fleet and they have been very reliable. The company have provided us with great service and provide a great warranty. The estimated delivery date would be 150-180 days from the order date.

## **City of Ishpeming**

### **May 2018 News, or Information You Can Use!**

Spring is here! The official kick off for spring cleaning will be at 10:00 am on May \_\_, 2018 beginning at Main and Division Streets. Join us, but bring your broom or shovel!

The Ishpeming Beautification Committee is already at work and many of you are involved in making the City look great. Thank you!

There are many things that you could do--if you are not already involved--but want to become involved. On the reverse side of this page is information about a site for free drop off of your unwanted items. Removing junk from your property is a terrific way to make your life better and make the City look better! Another great way to help is to make some improvements to your property. Many people have made significant improvements to their property. Thank you!

In 2017, in cooperation between the City and the County Land Bank Authority, 13 blighted buildings were demolished in the City. Almost all of the demolition was funded via grants. Of course, we only want to see buildings demolished when they are not economical to restore. "Sweat Equity" is a great way to make the City look better and increase your property value. If you need funding for a home improvement project, there are several agencies that may help you. If you need assistance, please contact Mark Slown at City Hall. Your request will remain confidential.

Thanks again to everyone making our City a better place to live: "A bright city on a shining hill."

---

Bulk Mailing Info

## **Dump the Junk –Free!**

Appliances, refrigerators (requires a tag indicating freon has been removed—check with you appliance dealer), unusable items, wood, furniture, auto parts, bikes, scrap metal, cast off household items, toys, brush, branches, yard debris.

## **No Tires and No Hazardous Material\***

Open to City of Ishpeming Residents with bring proof of residence

Located at City Waste Disposal Site, located at Sunset Dr. off of Carson Rd.

	<b>Fridays</b>	<b>Saturdays</b>
<b>MAY</b>	<b>18</b>	<b>19</b>
<b>MAY</b>	<b>25</b>	<b>26</b>

**June to October drop off only on last Saturday of the month**

**7:00AM to 7:00PM on FRIDAYS**

**9:00AM to 2:00 PM on SATURDAYS**

Questions Call 485-1091 (City Hall) or 486-9371 (DPW)

\*Hazardous Material may be disposed of through the Marquette County Solid Waste Management Authority (MCSWMA). There are two locations: West End Transfer Station and City of Marquette Rubbish/Compost Site. Visit [www.MCSWMA.com](http://www.MCSWMA.com) for details, dates and times for drop off. Restrictions may apply.

Everyone can help make the City of Ishpeming a great place to live, work, and play! Come join the community; come join the fun!