

The Regular Meeting of the Ishpeming City Council was held on Wednesday, January 9, 2019, in the Ishpeming City Hall Conference Room. Mayor Karl Lehmann called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Karl Lehmann, Council Members Lindsay Bean, Pat Scanlon, Stuart Skauge, and Mike Tonkin (5). Also present were City Manager Mark Slown and City Attorney Bonnie Hoff.

PUBLIC COMMENT

Lt. Tim Sholander, from UPSET, explained the UPSET program and the services they provide. He thanked Ishpeming for their contributions to UPSET in the past and for their continued support into the future. Mayor Lehmann thanked Lt. Sholander and UPSET for all their efforts in the City of Ishpeming.

APPROVAL OF AGENDA

Mayor Lehmann would like to amend the agenda and move item 21 Council Rules and Procedures after the Monthly Budget Report. A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the agenda incorporating the above amendment.

AGENDA COMMENT – There was none.

CONSENT AGENDA

Mayor Lehmann would like the minutes to read under old business "...hiring temporary full time employees..." instead of "...hiring part time employees...." He also asked that staff make sure all special event applications are fully completed.

A motion was made by Councilmember Skauge, supported by Councilmember Bean and carried unanimously to approve the consent agenda incorporating the change to the December 5<sup>th</sup> minutes.

- a. Minutes of Previous Meeting (December 5<sup>th</sup>)
- b. Approval of Disbursements
- c. Confirm Letters of Agreement with AFSCME and POAM – Health Care
- d. Declare as surplus at the Library - 1 double-sided bookcase
- e. Confirm Payment to UPSET - \$10,000
- f. Confirm Payment to Commission on Aging - \$9,000
- g. Special Event Application: Noquemanon Ski Marathon: January 26, 2019
- h. Special Event Application: Wildcat Invitational Ski Races: February 1, 2, 3, 2019

MONTHLY FINANCIAL STATEMENT REPORT

With the absence of the Finance Director, a motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to table the financial report until the next meeting.

ADOPT COUNCIL RULES AND PROCEDURES

Attorney Hoff advised the Council Rules and Procedures should be adopted annually as per the City Charter.

A motion was made by Councilmember Scanlon, supported by Mayor Lehmann and carried unanimously to accept, for 2019, the Council Rules and Procedures-Policy 601 as presented.

DESIGNATE PUBLISHING ORGAN FOR 2019

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the Mining Journal as the publishing organ for 2019.

DESIGNATE BANK DEPOSITORIES FOR 2019

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the bank depositories for 2019 as mBank, Flagstar, TruNorth, First Bank, Comerica, and Charles Schwab.

VACATE ALLEY BETWEEN LOTS 408 AND 412 SOUTH FOURTH STREET

Manager Slown reported the Planning Commission supported the vacation of the alley.

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the vacation of the alley between Lots 408 and 412 South Fourth Street as requested.

RURAL DEVELOPMENT WATER IMPROVEMENT PROJECT

a. Rural Development Draw #15 – A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve Rural Development Draw #15 as presented.

b. Pay Application #13 for Contract III – A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve pay application #13 for Contract III in the amount of \$25,400.72.

SECOND READING OF AMENDMENT TO ORDINANCE #11-600, REGULATING THE CEMETERY

A motion was made by Councilmember Scanlon, supported by Mayor Lehmann and carried unanimously to adopt the amendments to Ordinance #11-600, regulating the Ishpeming Cemetery as of the second reading.

FIRST READING OF AMENDMENT TO ORDINANCE #4-400 DISPOSAL OF SOLID WASTE

A motion was made by Councilmember Skauge, supported by Councilmember Bean and carried unanimously to approve the first reading of amendment to Ordinance #4-400, Disposal of Solid Waste as presented.

FIRST READING OF AMENDMENT TO ORDINANCE #3-1200, SECOND HAND DEALERS/JUNK DEALER

Attorney Hoff advised all the language which pertained to pawn brokers was taken out of this ordinance. A new ordinance which relates to pawn brokers would be brought to Council at another meeting.

Mayor Lehmann questioned the yearly renewal fee for second hand dealers and would like to see a lesser fee or no fee for the renewal. He suggested reducing the fee from \$50 to \$10 for the renewal. Councilmember Tonkin suggested the fee be changed to “no charge” for the yearly renewal application.

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the first reading of amendment to Ordinance #3-1200, Second Hand Dealer and Junk Dealers incorporating the change of the fee for the yearly renewal from \$50 to “no charge”.

FIRST READING OF AMENDMENT TO ORDINANCE #3-900, REGULATING PRECIOUS METAL DEALERS

Chief Snowaert advised there was no renewal registration required by State Law for precious metal dealers.

A motion was made by Councilmember Skauge, supported by Mayor Lehmann and carried unanimously to approve the amendment to Ordinance 3-900 regulating precious metal dealers as of the first reading.

FIRST READING OF NEW ORDINANCE #10-500, REGULATING FOWL AND OTHER ANIMALS

Attorney Hoff advised this was a new ordinance; however she suggested the title be amended and delete “and other animals” from the title. This ordinance pertains only to fowl and is in response to a recent court ruling. There was discussion related to what zoning districts fowl would be allowed in. Councilmember Skauge would like the end of the sentence in Section 1 to read “zoned residential limits of the City of Ishpeming”.

A motion was made by Councilmember Skauge, supported by Councilmember Tonkin and carried unanimously to approve new Ordinance #10-500, regulating fowl in the City of Ishpeming as of the first reading incorporating the amendments to the title and the additional language added in Section 1.

RESOLUTION #1-2019 MDOT PERFORMANCE RESOLUTION FOR ANNUAL PERMIT

A motion was made by Councilmember Scanlon, supported by Mayor Lehmann and carried unanimously to approve resolution #1-2019, MDOT Performance Resolution for Governmental Agencies for Annual Permit as presented.

REVISIONS TO THE 2019 FEE SCHEDULE

Mayor Lehmann noted, per previous discussion, the second hand dealer renewal fee was reduced from \$50 to no charge.

Councilmember Skauge questioned if non-residential customers, such as small offices that do not have dumpsters, are being charged for garbage pickup. Also questioned was the licensed haulers permit procedures and collections of charges from the haulers.

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the revisions to the 2019 Fee Schedule incorporating the removal of the second hand dealer renewal application fee.

CONFIRM CHAIN OF COMMAND IN ABSENCE OF CITY MANAGER

A motion was made by Councilmember Skauge, supported by Mayor Lehmann and carried unanimously to approve the chain of command in absence of the City Manager as present: Jim Lampman, Finance Director; Steve Snowaert, Chief of Police; and Cathy Smith, Assistant to the City Manager.

SET SPECIAL COUNCIL MEETING FOR JANUARY 15, 2019 AT 8:30 A.M.

The primary reason for the special meeting was to review the draft Zoning Ordinance and discuss budget sustainability into the future.

A motion was made by Councilmember Scanlon and supported by Councilmember Tonkin to schedule a special meeting for January 15, 2019 at 8:30 a.m. Ayes: Mayor Lehmann, Councilmembers Bean, Scanlon, and Tonkin (4). Nays: Councilmember Skauge (1). Motion passed.

Councilmember Skauge did not want a meeting at 8:30 a.m. because it was not easy for the public to attend. Discussion followed on the attendance of citizens at Council meetings.

OLD BUSINESS

Councilmember Scanlon would like to see some security measures taken at City Hall. First installing a buzzer system to enter the offices in the back of City Hall; and, second, a duress alarm system with buttons in the Manager's Office, Front Office, and Treasurer's Office which would go directly to Central Dispatch. There would be an approximate \$15 per month charge for monitoring the alarm by Central Dispatch. There was discussion regarding installation of bullet proof glass at the front counter, installation of a keyless entry system, and duress alarms.

Councilmember Skauge expressed his concern with security measures because he wanted the City Manager's office accessible to the public at all times.

Councilmember Tonkin had a keyless entry lock, with a remote, he would like to try for the entry door into the back offices which he would install at no cost to the City.

A motion was made by Councilmember Scanlon and seconded by Mayor Lehmann to move forward with security at City Hall for the duress alarm at a cost of \$786 and include the \$15 per month for monitoring; and request Councilmember Tonkin install the keyless entry lock, with remote, on the entrance door for the back offices and if that lock does not work out add the keyless entry switch for \$616. Ayes: Mayor Lehmann, Councilmembers Bean, Scanlon, and Tonkin (4). Nays: Councilmember Skauge (1). Motion passed.

Councilmember Scanlon would like to see the charge for door hangers for delinquent utility bills be reinstated and add a charge for the laptop reading of meters; the City should cover all expenses. Mayor Lehmann asked for statistics on the number of delinquent bills and the number of door hangers. There was further discussion on the Utility Billing Policy.

NEW BUSINESS

Councilmember Skauge questioned the status of the new building for the Senior Center; Manager Slown explained the Commission is currently fundraising for a new building with an approximate cost of 1.5 million. Councilmember Scanlon would be attending the Commission on Aging meetings and will provide further updates.

Councilmember Scanlon asked the Council's permission to work with Finance Director Lampman and Manager Slown to ask a BS&A Software represented to come up to the City, at no cost, and present to Council information on their software program.

Councilmember Tonkin would like to have a committee set up with two council members and staff to discuss the Utility Billing Policy and/or discuss this issue during sustainability.

MAYOR AND COUNCIL REPORTS

Councilmember Tonkin attended the Parks and Recreation Commission meeting and reported there was no public input made at the meeting regarding the proposed beach at Teal Lake; he helped deliver meals for the Elks Club along with Councilmember Bean for Christmas; and hoped everyone had a wonderful holiday.

Councilmember Bean delivered meals for the Elks at Christmas which was very rewarding; attended the Fatish Bike Race at Al Quaal which went great and was very well attended; attended the RAMBA annual meeting and reviewed their accomplishments; was working the Great Ishpeming Negaunee Chamber of Commerce on a website for the west end; and is working with staff on developing a venue to replay Council meeting or allow for live streaming.

Mayor Lehmann went to Al Quaal during the Fatish Fatbike event and there were many people, and, attended several meetings at City Hall with staff and others to get familiar with various issues and topics.

Councilmember Scanlon attended the recent court hearings regarding blight; and thanked the police department for all their great work.

Councilmember Skauge thanked DPW for all their work during the recent snow event; advised this Fourth of July will be the 40<sup>th</sup> anniversary of the Fourth of July Committee; the Rotary Club will be holding their annual fundraising dance on February 23<sup>rd</sup>; and thanked both Chief Snowaert and Chief Anderson for the reports they provide.

MANAGER'S REPORT

Manager Slown provided a written report to Council and thanked Council for their efforts in continuing to the move the City forward.

ATTORNEY'S REPORT

Attorney Hoff reported staff had been working on various projects including ordinance and policy revisions, will be starting to review union contracts for upcoming negotiations at the end of the year; thanked Lt. Tim Sholander for his presentation on UPSET; and thanked Council for their action on security measures at City Hall.

ADJOURNMENT

At 9:12 p.m., a motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith  
Recording Secretary