

The Regular Meeting of the Ishpeming City Council was held on Wednesday, March 6, 2019, in the Ishpeming City Hall Conference Room. Mayor Pro Tem Mike Tonkin called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Pro Tem Mike Tonkin, Council Members Lindsay Bean, Pat Scanlon, and Stuart Skauge (4).

Excused: Mayor Karl Lehmann (1). Also present were City Manager Mark Slown and City Attorney Bonnie Hoff.

PUBLIC COMMENT

Kristy and Eric Hemmila, 713 N. Third Street, had a sewer backup at their residence. They asked if DPW would check the main daily since it had backed up twice recently. It happened in 2008 and 2009 and now it has happened again twice. Checking it more often may avoid future backups.

Jeremy Symons, Yooper Shirts, 460 Ready Street, questioned if it was possible for his property at 460 Ready Street to be tapped into the City sewer system. Their septic tank/drain field was failing and water was backing up into their new building. The nearest sewer line was 1500 feet away. He would follow up with the City Manager.

APPROVAL OF AGENDA

Councilmember Skauge would like to remove item 7c from the consent agenda for discussion. A motion was made by Councilmember Scanlon, supported by Councilmember Skauge and carried unanimously to approve the agenda as amended.

AGENDA COMMENT – There was none.

CONSENT AGENDA

A motion was made by Councilmember Scanlon, supported by Councilmember Bean and carried unanimously to approve the consent agenda as presented with the removal of item 7c for discussion.

- a. Minutes of Previous Meeting (February 6th, 12th, 19th/Closed Sessions February 6th and 12th)
- b. Approval of Disbursements
- c. Special Event Application and Parade Permit: Fourth of July Festivities
- d. Special Event Application: Iron Range Roll: June 1, 2019
- e. Confirmation of using Hematite (from Main to Third Street) for the Gus Macker Tournament
- f. Approve Invoice from Petro Choice for DPW Shop oil
- g. Amendment to the 2019 Fee Schedule for Ordinance 4-400, related to licensed haulers

Councilmember Skauge noted this was the 40th anniversary of the Fourth of July Committee. He would like to ask the Committee to amend the parade route and instead of using Hematite Drive use Cleveland Avenue. Hematite Drive would then be open for emergency use. He also suggested ending on South Main instead of turning onto Division Street due to upcoming scheduled road construction on M-28.

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the Special Event Application with the amendment of the parade permit to use Cleveland Avenue instead of Hematite Drive and to end the parade on South Main Street instead of Division Street if necessary.

MONTHLY FINANCIAL STATEMENT REPORT

Finance Director James Lampman reviewed the financial report for the period ending February 28, 2019 which included the General Fund, Garbage Fund, Public Improvement Fund, Major and Local Streets Funds, and the Water and Sewer Fund.

POWERPOINT PRESENTATION - BS&A SOFTWARE

Keegan Nixon, BS&A representative, gave an overall presentation of their software package. There was discussion regarding the general ledger module which included general ledger, accounts receivable, accounts payable, payroll, etc. Also talked about was firewall protection, cyber security, and hardware needed.

Councilmember Scanlon felt now was the time to make the purchase as it could be split between two budget years; and it would increase efficiency, accountability and tie into the County's system for tax purposes. The maintenance agreement with the current system, Incode, is approximately \$10,000/year and the maintenance agreement with the new BS&A software would be \$5,000/year which would result in an immediate savings.

Councilmember Skauge would like to have another budget/sustainability meeting before a decision was made.

A motion was made by Councilmember Scanlon and supported by Councilmember Bean to direct the City Manager and the Finance Director to move forward with the implementation of the BS&A software at the end of 2019 and the beginning of 2020. Ayes: Mayor Pro Tem Tonkin, Councilmembers Bean and Scanlon (3). Nays: Councilmember Skauge (1). Motion passed.

UPDATE FROM LAKE SUPERIOR COMMUNITY PARTNERSHIP – MARKETING MALTON ROAD

Mary VanTilburg, Director of Business Development, summarized the 2018 year-end report for the Lake Superior Community Partnership. She further summarized their marketing efforts for development on Malton Road. She asked what type of development Council would like to specifically see at that location and what their vision for that area was.

Councilmembers felt a residential development should be explored. Councilmember Bean suggested the possibility of development of a campground at that location either managed by the City or by a private developer. This would be a big draw for people that would like to utilize the City's trail system for biking, walking, etc.

There was discussion related to the Planning Commission's recommendation for residential development in that area; bringing in utilities; the marketing efforts that have occurred to date by LSCP; and potential locations for development of a rustic campground. The LSCP would target housing and rustic camping for the area.

Council asked the Manager, in coordination with the LSCP, to provide monthly updates on the marketing efforts on the 15th of every month until the end of the year.

UPDATE FROM G.A. HAAN DEVELOPMENT REGARDING JASPERLITE PROJECT

Ben Ide, G.A. Haan Development-an owner of the Jasperlite project, provided an update on Jasperlite which was a three story 36 unit senior housing development. The project was close to being signed off by the County Building Code Department and the City Zoning Department. Construction was planned to begin in the summer.

Councilmember Skauge questioned the Phelps Square project and some of the construction problems that were incurred during that project. He expressed concern on the contractor that would be utilized for the Jasperlite project.

Council thanked Mr. Ide for the update.

FIRST READING OF AMENDMENT TO ORDINANCE #8-100, CITY ZONING ORDINANCE

Zoning Administrator Al Pierce advised the final draft was approved by the Planning Commission, they would review it again in April, and then it would come before Council for the second reading.

A motion was made by Councilmember Scanlon, supported by Councilmember Skauge and carried unanimously to accept the amendments to Ordinance #8-100, City of Ishpeming Zoning Ordinance as of the first reading.

PUBLIC HEARING ON TENNIS COURT AND TRAIL LINK PROJECT MNRTF GRANT APPLICATION

Manager Slown explained the grant submitted last year for this project was not approved. This was a resubmittal of the application. No City dollars would be used for the project. Match dollars would come from the School's Capital Campaign.

Mayor Pro Tem Tonkin opened the public hearing at 9:03 p.m.

Eric Hemmila was glad to see the proposal for the tennis courts to be redone and was pleased that there would be eight courts located at the playgrounds instead of seven.

The public hearing was closed at 9:06 p.m.

RESOLUTION #3-2019 MNRTF GRANT APPLICATION FOR TENNIS COURT PROJECT

A motion was made by Councilmember Scanlon, supported by Councilmember Skauge and carried unanimously to approve Resolution #3-2019, Approval of Tennis Court and Trail MNRTF Grant Application.

RESOLUTION #4-2019, POVERTY EXEMPTION INCOME GUIDELINES AND ASSET TEST

A motion was made by Councilmember Skauge, supported Councilmember Scanlon and carried unanimously to approve Resolution #4-2019, Poverty Exemption Income Guidelines and Asset Test as presented.

REQUEST FOR LAND ON NOE WAY/INDUSTRIAL DRIVE

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon to authorize the City Manager to work with Matt Cody on a trade of the property located on Second Street with the property located on Noe Way Drive.

REQUEST FROM POLICE DEPARTMENT FOR PATROL VEHICLES

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the request from the Police Chief to lease two patrol vehicles as requested.

Councilmember Bean asked if there were any restrictions with miles on the leased vehicles. Chief Snowaert advised there were no restrictions and it was a lease to own, and it included all the emergency equipment as well.

AWARD OF BID FOR THE LAKE BANCROFT PAVILION PROJECT

Manager Slown advised the Iron Ore Heritage Trail Authority has offered a \$25,000 donation to the project and Father Ryan of St. John's Church has offered donations of time for beautification at the site. Councilmember Skauge reported the Rotary Club would apply for a grant from Eagle Mine for the purchase of picnic tables for the pavilion. He also spoke with Roger Crimmins of A. Lindberg and Sons and he has offered to donate some time and materials for the sewer work at the site.

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to award the bid for the Lake Bancroft Pavilion to the low bidder, GE Builders of Negaunee.

UPDATE ON REPEATER INSTALLATION AT THE C-SHAFT BUILDING

Brian Fabbri, GEI Consultants, advised the antenna for the repeater has been installed and was completely separate from the Northern Michigan University equipment. A formal agreement with the Mining Museum was needed.

USDA PROJECT – WATER METER REPLACEMENT

Brian Fabbri, GEI Consultants, advised when the water project work is completed, there would be approximately \$500,000 remaining in grant funds the City should utilize. In reviewing the alternatives to utilize the funds, if the neighborhoods which were removed at the beginning of the project were done, it would result in significant overruns. In talking to Rural Development, they would approve using the remainder of the funds towards a radio read water meter system. The amount would not allow for the entire City to be on radio read by it would be a great start. GEI Consultants would like conceptual approval from Council to proceed.

Councilmember Skauge felt the money should be utilize to put more pipe in the ground or replace some fire hydrants, rather than using it for a radio read system.

A motion was made by Councilmember Scanlon, supported by Councilmember Bean and carried unanimously to concur with the recommendation from GEI Consultants and use the remainder of the Rural Development grant funding towards a radio read system.

DISCUSSION ON ORDINANCE #6-400, PROHIBITING PLACING SNOW/ICE ON STREETS ALLEYS

Manager Slown explained there had been problems in the downtown with snow being pushed back onto the sidewalks after town was cleaned up by DPW. There was discussion regarding Ordinance #6-400 and Ordinance #6-401 and problems with enforcement. No action was taken.

FIRST READING OF AMENDMENT TO ORDINANCE #2-400, REGULATION OF FIREWORKS

A motion was made by Councilmember Scanlon, supported by Councilmember Skauge and carried unanimously to approve the first reading of amendment to Ordinance #2-400 Regulation of the ignition, discharge, and use of Fireworks.

JOHNSON CONTROLS QUOTATION FOR UPGRADES TO THE CITY HALL HVAC CONTROL SYSTEM

Councilmember Scanlon explained this quote was to replace the control system for the HVAC at City Hall. All other equipment related to the existing system would be reused.

A motion was made by Councilmember Scanlon and supported by Councilmember Bean to approve the contract with Johnson Controls for the City Hall HVAC control system in the amount of \$17,380 contingent upon contract approval by the City Attorney. Ayes: Mayor Pro Tem Tonkin, Councilmembers Bean and Scanlon (3). Nays: Councilmember Skauge (1). Motion passed.

DISCUSSION OF CATASTROPHIC UTILITY BILL POLICY

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to table this item until the April Council meeting.

DISCUSS SCHEDULE FOR BUDGET/SUSTAINABILITY MEETINGS

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to schedule a special Council meeting on Wednesday, March 13th at 5:00 p.m. to discuss budget/sustainability.

PUBLIC ACT 202 CORRECTIVE ACTION PLAN

It was the consensus of Council to place this item on the special meeting agenda for March 13th.

OLD BUSINESS – There was none.

NEW BUSINESS

Councilmember Scanlon thanked the Police Department and State Police for continuing on drug enforcement; and, thanked DPW for all their efforts during the weather events.

MAYOR AND COUNCIL REPORTS

Councilmember Skauge attended the Lake Superior Community Partnership event and would be attending the meeting tomorrow with a presentation from Cliffs; is continuing to work on the street lighting in the City; and gave staff an article from the MML Magazine regarding the Local Agency Pavement Warranty Program.

Councilmember Bean reported the Polar Roll was a very successful event; she was very impressed how the community came together to help remove snow from the trails so the event could take place; she thanked everyone that took part in the trail cleanup effort.

Mayor Pro Tem Tonkin was very happy to see the Zoning Ordinance completed with final approved next month.

MANAGER'S REPORT – Manager Slown advised Council had received his written report.

ATTORNEY'S REPORT

Attorney Hoff was working with staff on several issues; has participated in several meetings; and has been in contract with the Michigan Municipal League regarding possible upcoming meetings regarding marijuana.

ADJOURNMENT

At 10:08 p.m., a motion was made by Councilmember Scanlon, supported by Councilmember Skauge and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith
Recording Secretary