

# AGENDA

## ISHPEMING CITY COUNCIL REGULAR MEETING

Wednesday, May 8, 2019 at 7:00 p.m.

Ishpeming City Hall Conference Room, 100 E. Division Street, Ishpeming MI

City Hall Telephone Number: (906) 485-1091

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*limit 5 minutes per person*)
5. Approval of Agenda
6. Agenda Comment (*limit 3 minutes per person*)
7. Consent Agenda
  - a. Minutes of Previous Meeting (April 3<sup>rd</sup>, Closed Session April 3<sup>rd</sup>, April 17<sup>th</sup>, Closed Session April 17<sup>th</sup>)
  - b. Approval of Disbursements
  - c. Special Event Application: Ishpeming Community Events: Festival of Treasures – July 3, 2019
  - d. Special Event Application: Ishpeming Community Events: Summer Concert Series – Thursdays June-August
  - e. Special Event Application: Race for the Red, White, and Blue: June 15, 2019
  - f. Special Event Application: St. Vincent DePaul Friends of the Poor Walk – September 28, 2019
  - g. Special Event Application and Temporary Liquor License: Brogie's Tavern – 7/3; 8/2, 3, 17; 9/7, 21, 2019
  - h. Additional street closure request for the Gus Macker on June 14-16, 2019
  - i. Declare the Toshiba E-Studio 3510C copier in Zoning Administrators Office as surplus
  - j. Rescind Ordinance #2-1300, Operation of Adult Businesses in the City of Ishpeming
  - k. Rescind Ordinance #2-200, to prevent the carrying of concealed weapons
  - l. Payment of Invoice to Payne and Dolan for Cold Patch
8. Monthly Financial Statement Report
9. New Policy #305, Catastrophic Water Loss Policy
10. Resolution #8-2019, Ishpeming Senior Center
11. Revision to Policy #304, Utility Billing and Payment Policy
12. Metro Act Right of Way Permit Five Year Extension
13. Amendment to Ordinance #4-400, Disposal of Solid Waste
14. Request to purchase an Emergency Generator for Fire, Police, and DPW
15. Request to purchase New Video Cam Storage Server for the Police Department
16. Glen Seaborg materials to be displayed by Ishpeming Historical Society
17. Proposed City of Ishpeming Vision and Mission Statements
18. Schedule a 2020 Goals and Capital Improvement Project Workshop
19. Health Reimbursement Arrangement (HRA) Agreement with 44 North
20. Old Business
21. New Business
22. Mayor and Council Reports
23. Manager's Report
24. Attorney's Report
25. Adjournment

Mark Slown, City Manager

7C

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 30 calendar days prior to the starting date of the event.

Organization's Ishpeming Community Events  
Name Ishpeming Business Association Phone (517) 458-2113  
Organization Address 119 main St Ishpeming MI 49849  
Organization's Agent Traci Magnuson Phone (517) 458-2113  
Agent's Title President  
Agent's Address 713 Cleveland Ave. Ishpeming MI 49849  
Event Name Festival of Treasures  
Event purpose to promote family friendly community activities in downtown Ishpeming  
Event Dates Weds, July 3, 2019  
Event Times 9am - 6pm Blue Notes 7-8pm ~  
Event Location Downtown Ishpeming

1. Type of Event:

- ☐ City Operated Event ☒ Co-Sponsored Event  
☐ Other Non-Profit Event ☐ Other For-Profit Event  
☐ Political or Ballot Issue Event

Please provide horses at each parking lot entrance at Iron Range by 3:00 pm on 7/3/19

7/21/15

\* "NO PARKING" SIGNS THE NIGHT BEFORE  
ALONG MAIN ST. PLEASE - from Cleveland  
\* SWEEP before the event. to Division  
+ Cleveland  
from Main  
to 1st St.

2. Annual Event: Is this event expected to occur next year? ☒ [YES] ☐ [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule 9AM - 6PM ~

Next year's Specific Dates: \_\_\_\_\_

3. An Event Map [Is] ☐ [Is Not] ☐ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? ☒ [Yes] ☐ [No] Other vendors? ☐ [Yes] ☐ [No]

5. Event signs: Will this event include the use of signs? ☒ [Yes] ☐ [No] 8? if possible!

6. Other Requests: Barricades, additional picnic tables  
and garbage cans, electricity @ Old Ish

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

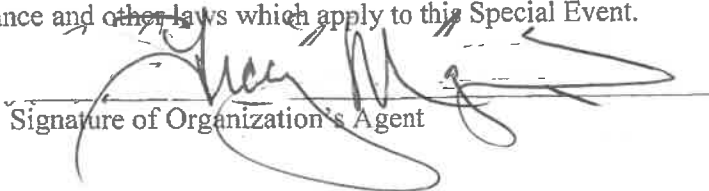
e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

7/21/15

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

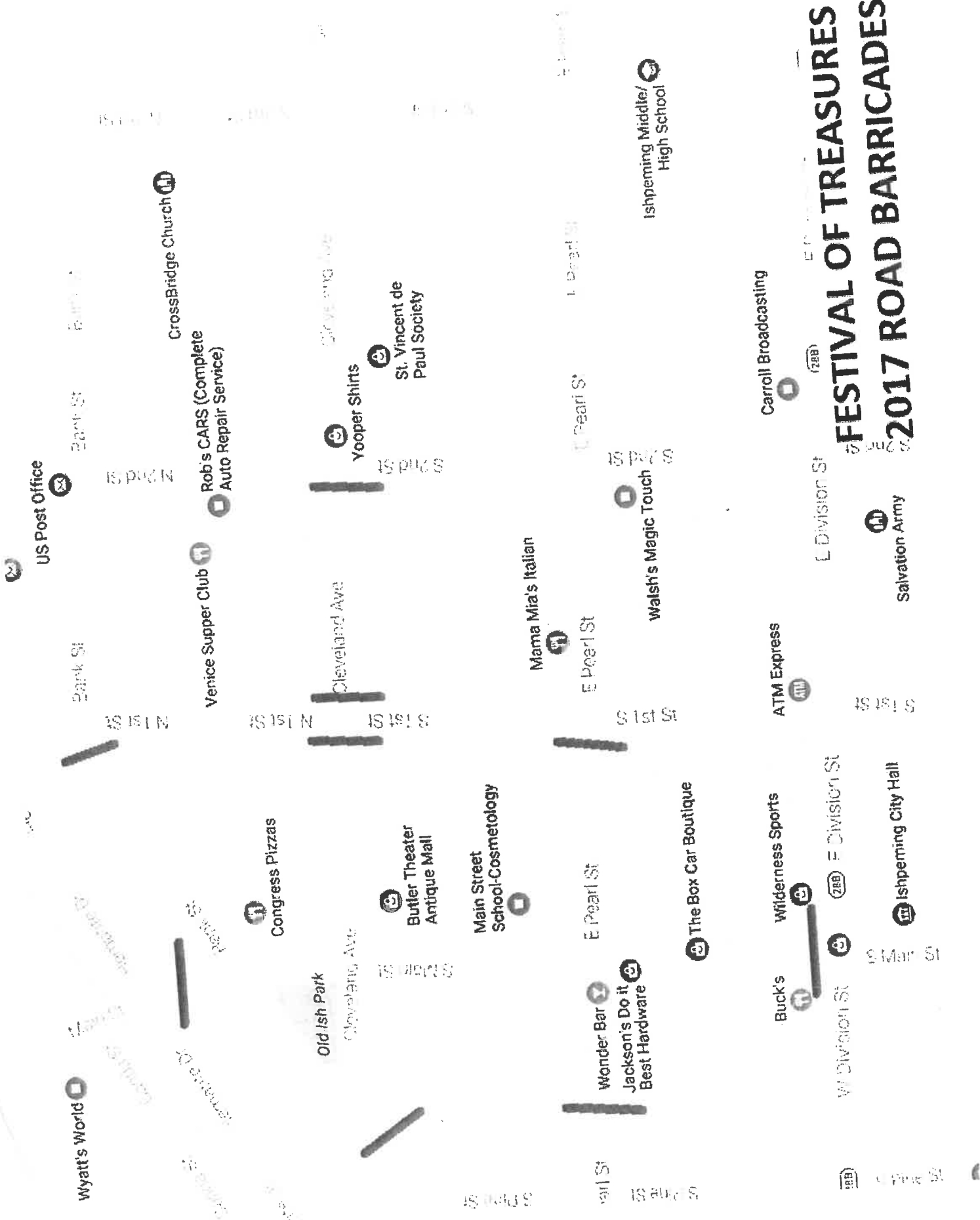
4-26-19  
Date

  
Signature of Organization's Agent

Return this Application at least thirty (30) days prior to the first day of the event to:

City Manager's Office  
City Hall  
E. Division Street  
Ishpeming, Michigan 49849

7/21/15



# FESTIVAL OF TREASURES

## 2017 ROAD BARRICADES

- US Post Office
- Carroll Broadcasting
- ATM Express
- Wilderness Sports
- Buck's
- Rob's CARS (Complete Auto Repair Service)
- Venice Supper Club
- Congress Pizzas
- Old Ish Park
- Butler Theater Antique Mall
- Main Street School-Cosmetology
- Wonder Bar
- Jackson's Do it Best Hardware
- The Box Car Boutique
- Mama Mia's Italian
- Walsh's Magic Touch
- Ishpeming Middle/High School
- Salvation Army
- Ishpeming City Hall

7d

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 30 calendar days prior to the starting date of the event.

Organization's Name Ishpeming Community Events Phone 458-2113  
101

Organization Address 119 Main St. Ishpeming

Organization's Agent Tracy Magnuson Phone 458-2113

Agent's Title President

Agent's Address 101 N. Main St. Ishpeming MI 49849

Event Name Thursday Night Summer Concert Series

Event purpose to promote family friendly community activities in downtown Ishpeming

Event Dates June 20, 27, July 11, 18, 25; Aug 1, 8, 15, 22

Event Times 6pm - 8pm~

+ 29

Event Location OLD ISH PARK

1. Type of Event:

- ☐ City Operated Event      ☒ Co-Sponsored Event  
☐ Other Non-Profit Event      ☐ Other For-Profit Event  
☐ Political or Ballot Issue Event

2. Annual Event: Is this event expected to occur next year? ☒ [YES] ☐ [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule THURSDAYS IN SUMMER

Next year's Specific Dates: TBD

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] ☒ [No] Other vendors? [Yes] ☒ [No]

5. Event signs: Will this event include the use of signs? ☒ [Yes] ☐ [No]

6. Other Requests: <sup>4</sup> Barricades and electricity at  
Old Ish Park;

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

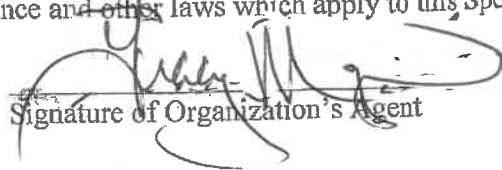
e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

7/21/15

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4-26-19  
Date

  
Signature of Organization's Agent

Return this Application at least thirty (30) days prior to the first day of the event to:

City Manager's Office  
City Hall  
E. Division Street  
Ishpeming, Michigan 49849

7/21/15



Wyatt's World

1/2 mile

1/2 mile

1/2 mile

1/2 mile

1/2 mile

1/2 mile

1/2 mile

Congress Pizzas

Old Fish Park

Cleveland Ave

S Main St

Butler Theater  
Antique Mall

# SUMMER CONCERT SERIES 4 BARRICADES REQUESTED

1/2 mile

Wonder Bar  
Jackson's Do it  
Best Hardware

E Pearl St

The Box Car Boutique

Buck's

Wilderness Sports

1/2 mile

W Division St

S Main St

E Division St

1/2 mile

Ishpeming City Hall

7e

Policy #406

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's

Name Ishpeming VFW Post 4573 + Superior Sewer System Inc Phone 906-486-8080

Organization Address 3555 Co Rd PPL Ishpeming, Michigan 49849

Organization's Agent Ann Trudell Phone 906-486-8080

Agent's Title Resident Agent

Agent's Address Same

Event Name Run for the Red, White and Blue

Event purpose Raise funds for the VFW

Event Dates June 15, 2019

Event Times 8:00 - 11:00 am

Event Location Heritage trail - 3rd St. East to Maltan Road

1. Type of Event:

- ☐ City Operated Event      ☐ Co-Sponsored Event  
☒ Other Non-Profit Event      ☐ Other For-Profit Event  
☐ Political or Ballot Issue Event

2. Annual Event: Is this event expected to occur next year? ☒ [YES] ☐ [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule 2nd Saturday in June 8am to 11:00 am

Next year's Specific Dates: \_\_\_\_\_

3. An Event Map [Is] ☒ [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off. 7th Street + Bigelow

4. Vendors: Food Concessions? [Yes] ☒ [No] Other vendors? [Yes] ☒ [No]

5. Event signs: Will this event include the use of signs? [Yes] ☒ [No]

6. Other Requests: Sawhorse at 7th St. Large cone at 7th St.  
3 cones at Malta Road

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.


d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office  
City Hall  
E. Division Street  
Ishpeming, Michigan 49849

7/21/2015

7F

Policy #406

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's

Name Society of St Vincent DePaul Ishpeming Phone 486-6340

Organization Address P.O. Box 2 Ishpeming, MI 49849

Organization's Agent Kelly Carlson Phone 906-250-6379

Agent's Title SUDP Event Organizer

Agent's Address 3759 W Rd 22 Ishpeming

Event Name SUDP Friends of the Deer Walk/Run

Event purpose to raise money to help families in our community

Event Dates September 28, 2019

Event Times 9am - 12 pm

Event Location Heritage trail - (Bunk + Zbunkle) to Malton Rd

1. Type of Event:

☐ City Operated Event ☐ Co-Sponsored Event

☒ Other Non-Profit Event ☐ Other For-Profit Event

☐ Political or Ballot Issue Event

CITY OF ISHPEMING

APR 08 2019

RECEIVED

7/21/2015

2. Annual Event: Is this event expected to occur next year? [☒ YES] [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule End of Sept - Beginning of October

Next year's Specific Dates: September 19, 2020

3. An Event Map [Is] [☒ Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] [☒ No] Other vendors? [Yes] [☒ No]

5. Event signs: Will this event include the use of signs? [☒ Yes] [No]

6. Other Requests: Barrier on North Davis on the trail

---

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

- a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.
- b. Event organizers and participants will be required to sign Indemnification Agreement forms.
- c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.
- f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

11-4-19

Date

Keeley Carlson

Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office  
City Hall  
E. Division Street  
Ishpeming, Michigan 49849

## CITY OF ISHPEMING

## SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's

Name

BROGIE'S TAVERN LLC

Phone

906-204-9675

Organization Address

106 N 2nd St

Organization's Agent

MATTHEW DELETTI

Phone

same

Agent's Title

Managing Member, LLC

Agent's Address

1021 Maplewood Dr, Hancock MI 49930

Event Name

July 4th Party &amp; Concerts

Event purpose

overflow business on July 3 &amp; Concerts on remaining days

Event Dates

7/3, 19, 8/2, 3, 17, 9/7, 21

Event Times

6p-2a on 7/3, 6p-12midnight for the rest

Event Location

Brogie's The Warehouse Showroom (across the street)

## 1. Type of Event:

☐ City Operated Event☐ Co-Sponsored Event☐ Other Non-Profit Event☒ Other For-Profit Event☐ Political or Ballot Issue Event



2. Annual Event: Is this event expected to occur next year? [YES] [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule 7/3 Each Year

Next year's Specific Dates: 7/3/20

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] [No] Other vendors? [Yes] [No] *Band Merchandise*

5. Event signs: Will this event include the use of signs? [Yes] [No]

6. Other Requests: \_\_\_\_\_

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4/8/14  
Date

  
Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office  
City Hall  
E. Division Street  
Ishpeming, Michigan 49849

April 8, 2019

Matt DeWitt  
Brogie's Tavern  
106 N. 2nd  
Ishpeming, MI 49849

To the offices of the Ishpeming City Manager and City Council:

I am writing to request the temporary closure, during the hours of 6:00PM to 2:00AM, of 2nd Street between Cleveland and Bank Streets on the Third and Nineteenth of July, Second, Third, and Seventeenth of August, the Seventh and Twenty First of September. I am requesting the closure to accommodate an enclosed outdoor gathering area for expected overflow business that will not fit in our building during Ishpeming's Independence Day celebration on July Third and for concerts on the remaining listed days. I have attached a diagram of the proposed enclosure area. We have used the format for Independence Day for the past 6 years and we have hosted concerts in the same way four previous times as well.

I understand that it is our responsibility to remove the enclosure during the hours we are not open and clean nightly in the area of the street that our business occupies. We have a plan for both in place and will be happy to do so. The proposed enclosure for July Third will be 20 feet by 40 feet in size and wrapped in 4 foot high snow fence with one opening left on the North end of the sidewalk on the East side of 2<sup>nd</sup> Street for customer ingress and egress. On the day of the concert events, the fence will be used to connect both buildings on the South end and the same entry will be used at the North end on all days.

Please contact me with any questions or concerns. Your approval of this closure and use of space is required to complete the application to the Michigan Liquor Control Commission for a special permit. Should you choose to approve this request, please notify me in writing at the below address so that I may complete the application. I can be reached at any time at 906-204-9675 or in writing at 106 North 2<sup>nd</sup> St in Ishpeming.

Thank you very much for your consideration,

A handwritten signature in dark ink, appearing to read 'Matthew DeWitt', with a stylized, looping flourish at the end.

Matthew DeWitt  
Managing Member, Brogie's Tavern LLC



### Temporary Authorization Application

(Authorized by R 436.1023(2),(3), R 436.1403(2), R 436.1407, and R 436.1419)

**\*\*\*This application, all required documents, and a \$70.00 inspection fee must be submitted at least ten (10) days in advance of your event for your request to be considered by the Commission.\*\*\***

#### Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Brogie's Tavern LLC		
Address: 106 N 2nd St		
City: Ishpeming	Zip Code: 49849	
Contact name: Matt DeWitt	Phone: 906-204-9765	Email: brogiestavern@gmail.com

☒ \$70.00 Inspection Fee - Make Check Payable to **State of Michigan** MLCC Use - Fee Code 4037

#### Part 2 - Temporary Authorizations Available

A licensee may request up to twelve (12) daily authorizations for each type of temporary authorization in a calendar year. A conditional licensee **is not** eligible for a temporary permit pursuant to MCL 436.1525(6). Select all that apply to this application:

<input checked="" type="checkbox"/> Temporary Outdoor Service Permit - Complete Parts 3, 8, and 9	<input type="checkbox"/> Temporary Extended Hours Permit - Complete Parts 6 and 9
<input type="checkbox"/> Temporary Dance Permit - Complete Parts 4 and 9	<input type="checkbox"/> Temporary Specific Purpose Permit - Complete Parts 7, 8, and 9
<input type="checkbox"/> Temporary Entertainment Permit - Complete Parts 5 and 9	

#### Part 3 - Temporary Outdoor Service Permit Information

A Temporary Outdoor Service Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. **The local law enforcement agency must complete Part 8 of this application.**

Date(s) of event: 7/19, 8/2&3, 8/17	Describe event: Concert
Date(s) of event: 9/7, 9/21	Describe event: Concert
Date(s) of event: 7/3	Describe event: Independence Day Celebration

1. Check below if the event(s) listed above will include any of the following:

☒ Dancing ☐ Contests ☐ Tournaments ☐ Classic Cars ☐ Motorcycles ☒ Concerts ☐ Festivals

2. List the exact dimensions of the proposed area: 139 feet X 60 feet = 8,340 square feet  
*\*Submit a diagram of the outdoor area with application\**  
Width Length

3. Describe type and height of the barrier that will be used to enclose the area: 48" orange snow fence

4. Will the proposed outdoor service area be connected to the licensed premises? ☒ Yes ☐ No

If **No**, what is the distance from the licensed premises to the proposed area?   feet

5. Is the entrance/exit point(s) for the proposed area through the licensed premises? ☒ Yes ☐ No

6. Are there any dedicated streets or intervening property between proposed area and the licensed premises? ☒ Yes ☐ No

7. Describe type of security that will be used for event(s) and how it will be utilized to secure and monitor to prevent sales to minors and visibly intoxicated persons:

Private security staff will ID and wristband all participants as well as mark hands of underage persons should they be admitted

### Part 3 Continued - Temporary Outdoor Service Permit Information

8. Is the location of the proposed area owned, rented, or leased by the licensee?	<input checked="" type="radio"/> Yes <input type="radio"/> No
If <b>No</b> , submit a lease or written permission which grants the licensee the use of the proposed area. <b>*Submit written permission from a city, township, or village if the proposed area is located on municipally-owned property*</b>	
9. Is the proposed area located in the same local governmental unit as the licensed premises?	<input checked="" type="radio"/> Yes <input type="radio"/> No
If <b>No</b> , please explain:	
10. Does the licensee currently hold an Additional Bar Permit that will be utilized in the proposed area?	<input checked="" type="radio"/> Yes <input type="radio"/> No
If <b>No</b> , the licensee will be restricted to providing only table service in the proposed area unless a new Additional Bar Permit has been requested by the licensee and approved by the Commission. <i>This requirement applies only to Class C or B-Hotel licenses.</i>	

### Part 4 - Temporary Dance Permit Information

<ul style="list-style-type: none"><li>Licensees that currently hold a Dance Permit at the licensed premises <u>do not</u> need to request a Temporary Dance Permit for dancing in a Temporary Outdoor Service area.</li><li>The dance floor must be at least 100 square feet, be clearly marked, and shall not have tables, chairs, or other obstacles on the dance floor while customers are dancing.</li></ul>
1. List the dates requested for a Temporary Dance Permit:

### Part 5 - Temporary Entertainment Permit Information

<ul style="list-style-type: none"><li>Licensees that currently hold a Entertainment Permit at the licensed premises <u>do not</u> need to request a Temporary Entertainment Permit for entertainment in a Temporary Outdoor Service area.</li><li>A Temporary Entertainment Permit does not allow for topless activity on the licensed premises.</li></ul>
1. List the dates requested for a Temporary Entertainment Permit:
2. Describe the type of entertainment provided:
3. Will the entertainment provided under the Temporary Entertainment Permit include a contest with prizes totalling over \$250.00 in retail value?
<input type="radio"/> Yes <input type="radio"/> No
If <b>Yes</b> , the licensee must complete Form LCC-207 and submit with this application. <i>No alcoholic beverages may be used as part of any contest or as a prize for a contest. No licensee may provide anything of value from another licensee without prior Commission approval.</i>

### Part 6 - Temporary Extended Hours Permit Information

<ul style="list-style-type: none"><li>Licensees that currently hold an Extended Hours Permit in conjunction with a Dance or Entertainment Permit at the licensed premises <u>do not</u> need to request a Temporary Extended Hours Permit for use with a Temporary Outdoor Service area.</li></ul>
1. Select the permit type that requires a Temporary Extended Hours Permit*: <input type="checkbox"/> Dance Permit <input type="checkbox"/> Entertainment Permit
2. List the dates and hours requested for a Temporary Extended Hours Permit:

### Part 7 - Temporary Specific Purpose Permit Information

<ul style="list-style-type: none"><li>Licensees that currently hold a Specific Purpose Permit for an approved purpose at the licensed premises <u>do not</u> need to request a Temporary Specific Purpose Permit for the same purpose for use with a Temporary Outdoor Service Permit.</li><li>A Temporary Specific Purpose Permit requires a recommendation from the local law enforcement agency that has primary jurisdiction over the licensed premises. <b>The local law enforcement agency must complete Part 8 of this application.</b></li></ul>
1. Indicate the activity that requires extended hours* (e.g. food service):
2. List the dates and hours requested for a Temporary Specific Purpose Permit:

#### \*Hours of Operation

**Weekdays and Saturdays** - Beer, wine, and spirits may be sold from 7:00 a.m. to 2:00 a.m. of the next day, provided that the sale of spirits is legal in the governmental unit where the license is desired.

**Sundays** - Legal hours of sale on Sundays are from 7:00 a.m. until 2:00 a.m. of the next day, provided the sale of alcoholic beverages on Sunday is legal in the governmental unit and the appropriate permit has been approved by the Commission and the permit has been issued.

**Part 8 - Local Law Enforcement Recommendation for Temporary Outdoor Service Permit and Temporary Specific Purpose Permit**

The local law enforcement agency with primary jurisdiction over the event location must complete this section.

Name of law enforcement agency: Ishpeming City Police Department		
Address of law enforcement agency: 100 East Division Street		
Phone number of officer: 906-486-4416	Email of officer: policechief@ishpemingcity.org	
<b>I certify that I have reviewed this application and recommend the approval of the Temporary Outdoor Service Permit or Temporary Specific Purpose Permit by the Michigan Liquor Control Commission.</b>		
Print Name & Title of Reviewing Officer:	Signature of Reviewing Officer	Date

**Part 9 - Signature of Licensee**

If approved, the license shall not sell, or allow the consumption of alcoholic beverage outdoors, except in the defined area, under administrative rule R 436.1419.

If approved, the licensee shall provide service of alcoholic beverages in the outdoor area only by wait staff servicing the tables, unless the licensee uses an approved additional bar in the area where customers may obtain their alcoholic beverages from a bartender using a currently authorized additional bar or receiving approval by the Commission for a new Additional Bar Permit. *This requirement applies only to Class C or B-Hotel licenses.*

Refrigeration trucks and/or trailers cannot include an alcoholic beverage logo and must be rented by the licensee from a non-wholesale company. If the refrigeration truck/trailer allows customer access to obtain alcoholic beverages, an Additional Bar Permit must be obtained unless an existing Additional Bar Permit will be utilized.

Pursuant to MCL 436.1525(6), a conditional license must only include any existing permits and approvals held in connection with the seller's existing license. A conditional licensee **is not** eligible for a temporary permit pursuant to MCL 436.1525(6).

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

**Submit this application, all required documents, and a \$70.00 inspection fee at least ten (10) days in advance of your event for your request to be considered by the Commission. Make check payable to State of Michigan.**

Matthew DeWitt, Managing Member



4/8/19

Print Name of Licensee & Title

Signature of Licensee

Date

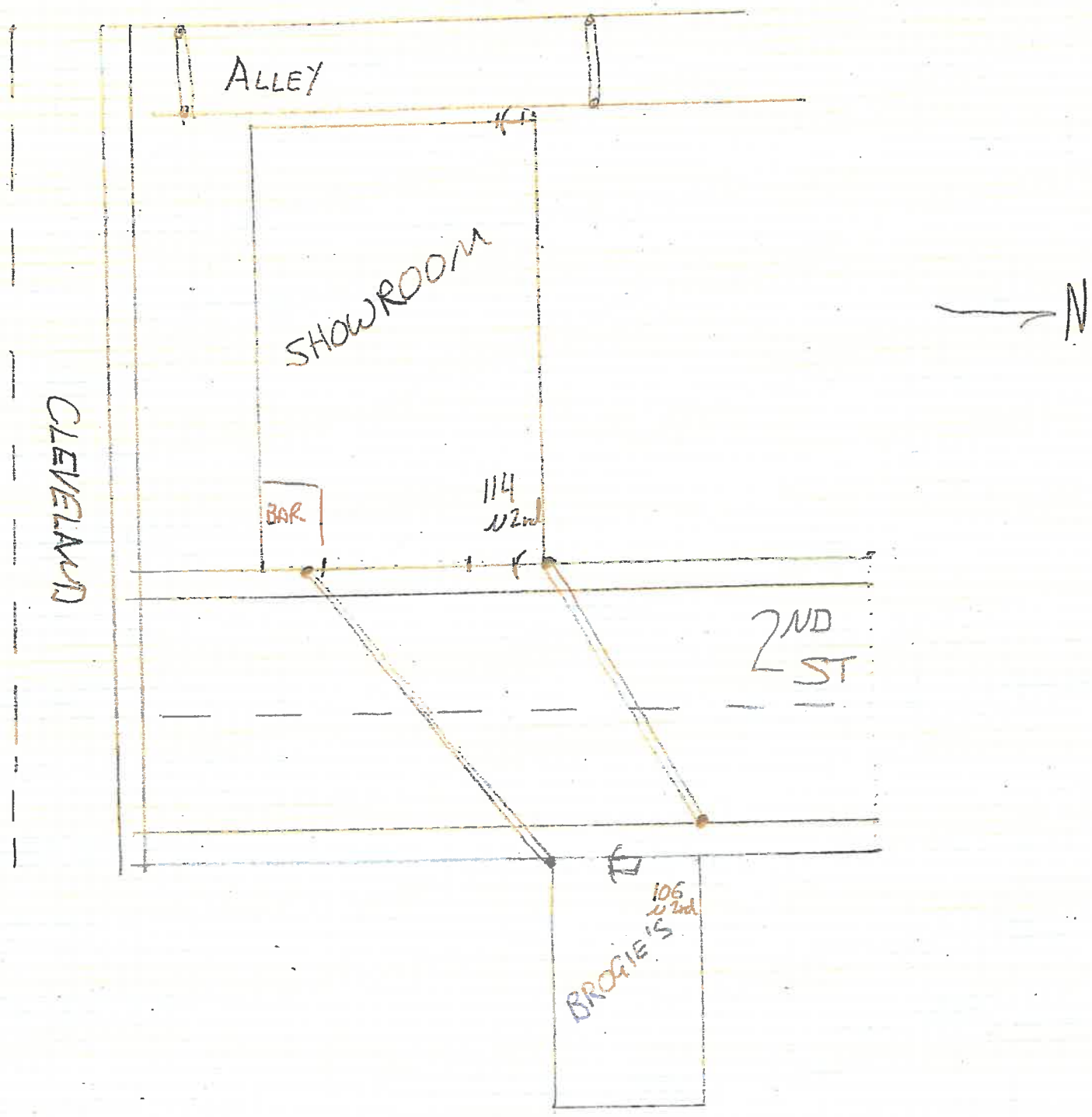
Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933

Fax to: 517-284-8557



Cathy Smith

---

7h

**From:** Tracy Magnuson <tracym@ironrangeagency.com>  
**Sent:** Tuesday, April 30, 2019 3:41 PM  
**To:** Cathy Smith  
**Cc:** Jennifer Crimmins  
**Subject:** Updated Request for Gus Macker road closings

Hi Cathy,

Per our meeting today, please update the road closing request to include:

On Friday only: Main Street from Cleveland/Front to Hematite from 4-7 for the Registration Festivities and Blue Notes Concert.

Saturday and Sunday: Bank St., from Main to 2<sup>nd</sup> Street (will accommodate/work with Post Office for access to their parking lot on Saturday morning).

First St., from Cleveland to Hematite.

Also requesting utilization of the City parking lot located on the corner of Hematite and Bank (adjacent to Lee Warner's vacant lot) along with the City parking lot at the corner of Bank and 1<sup>st</sup> St (behind Jack's Tee Pee).

Let me know if there's anything I missed or if you have any questions.

Thank you,

Tracy Magnuson, CIC, CISR  
Agency Partner/Agent  
Iron Range Agency  
101 N. Main St.  
Ishpeming, MI 49849  
PH: 906-485-5544  
FX: 906-485-5955  
[tracym@ironrangeagency.com](mailto:tracym@ironrangeagency.com)

"Make the Change to Iron Range"



like us on facebook



web page link







75

ORDINANCE NO. 2-1300

AN ORDINANCE TO REGULATE THE OPERATION OF ADULT BUSINESSES  
IN THE CITY OF ISHPEMING

THE CITY OF ISHPEMING ORDAINS:

Section 2-1301. Purposes.

In the development and adoption of this ordinance, it is recognized that there are some uses which, because of their very nature, have serious objectionable operational characteristics, particularly when one or more of them are located in near proximity to residential or commercial zones, thereby having a deleterious effect upon adjacent areas. Regulation of these uses through location is necessary to ensure that the adverse effects of such uses will not contribute to the blighting or downgrading of the surrounding neighborhood. The provisions of this ordinance are intended to prevent deterioration or blighting of residential neighborhoods and commercial districts.

Section 2-1302. Definitions. As used in this ordinance:

- a. Adult business includes, but is not limited to, adult book stores, adult video stores, adult personal service businesses, adult cabarets, adult novelty businesses, massage parlors, nude modeling studios, and tattoo parlors.
- b. Adult book store means an establishment which has a substantial portion of its stock-in-trade for sale or rent, which stock-in-trade consists of books, magazines, newspapers, video tapes, video discs, computer discs, or motion pictures, and which stock-in-trade is characterized by an emphasis on specified sexual activities or specified anatomical areas.
- c. Adult cabaret means a cafe, restaurant, bar, or premises where patrons are entertained by dancers, strippers, or male or female impersonators, whether accompanied by music or not, whose conduct is characterized by an emphasis on specified sexual activities or specified anatomical areas.
- d. (i) Adult motion picture theater means an establishment used for presenting material by film, video, live performance, slides, photographs, or any other format, which material is distinguished or characterized by an emphasis on matters depicting, describing, or relating to specified sexual activities or specified anatomical areas.  
  
(ii) Adult video store means an establishment which has in excess of fifty (50%) percent of its stock-in-trade for sale or rental to the public or patrons, which stock-in-trade consists of movies, computer discs, video cassettes or video tapes, having as a dominant theme an emphasis on matters depicting, describing, or relating to specified sexual activity or specific anatomical areas.
- e. Adult novelty business means a business which has as a principal activity the sale of devices which stimulate human genitals or devices designed for

sexual stimulation.

- f. Adult personal service business means a business having as its principal activity a person, while nude or while displaying specified anatomical areas, providing personal services for another person. Such businesses include, but are not limited to, modeling studios, body painting studios, wrestling studios, conversation parlors, and theatrical performances or entertainment, characterized by an emphasis on specified sexual activities or specified anatomical areas.
- g. Specified sexual activity or activities means:
  - 1. The stimulation or arousal of human genitalia;
  - 2. Acts of human masturbation, sexual intercourse or sodomy;
  - 3. Fondling or other erotic touching of human genitalia, pubic region, buttock, or female breast; or
  - 4. Any contact of a sexual nature between a human and an animal.
- h. Specified anatomical areas means:
  - 1. Less than completely and opaquely covered:
    - A. Human genitalia and pubic region;
    - B. Buttock; or
    - C. Female breast below a point immediately above the top of the areola; or
  - 2. Human male genitals in a discernibly turgid state, even if completely and opaquely covered.
- i. Sexual intercourse includes fellatio, cunnilingus, anal intercourse, and any other intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another's body.
- j. Sodomy means sexual bestiality.
- k. Buttock includes the anus and perineum of any person.
- l. Massage parlor means an establishment wherein private massage is practiced, used or made available as a principal use of the premises.
- m. Massage means the manipulation of body muscle or tissue by rubbing, stroking, kneading, tapping or vibrating through the use of a physical, mechanical or other device, of the body of another for a fee.
- n. Nude modeling studio means any building, structure, premises or part thereof used primarily as a place which offers as its principal activity the providing of models to display specified anatomical areas for artists and photographers for a fee or to other patrons or observers for a fee.
- o. Protected use means a church, school, public park, or residential premises

(including multiple family living units).

- p. School means a public, private, or charter school offering education to students enrolled in kindergarten or one or more grades of one through twelve.
- q. Church means a building used for regular public worship services and exempt from taxation under the General Property Tax Act of the State.
- r. Public park means any park owned and maintained by the City.
- s. Tattoo parlor means a business having as its principal activity the application or placing, by any method, of designs, letters, scrolls, figures, symbols or other marks upon or under the human skin with ink or any other substance resulting in the coloration of the skin by the aid of needles or any other instrument designed to touch or puncture the skin.

Section 2-1303. Restrictions on Location.

An adult business may be located in the City of Ishpeming only in accordance with the following restrictions:

- a. Every adult business shall be limited to and may only be located in that area within the City of Ishpeming more specifically described as follows:  
  
That part of the NW 1/4 of the NW 1/4 of Section 9, T47N R27W, that is zoned Deferred Development
- b. No adult business shall be located within 500 feet of a pre-existing protected use, or within 500 feet of another adult business.

Section 2-1304. Restrictions on Operation.

It shall be unlawful for any person, firm, or corporation owning or operating an adult business:

- a. To furnish its product or services to or to allow any person under the age of eighteen (18) years to enter onto the premises of the adult business;
- b. To be open to the public or to any person between the hours of 11:00 p.m. and 10:00 a.m.;
- c. To sell, furnish, or give away any intoxicating liquor or narcotics, or to allow the use of same on its premises, unless licensed to do so by the State of Michigan.
- d. To allow any of its goods, services, or products to be visible or audible from outside the building housing the adult business.
- e. To allow any advertising by way of billboard, poster, sign, photograph, movie, video, mechanical device, live presentation, or otherwise, if the advertising is characterized by an emphasis on specified sexual activities or specified anatomical areas, and such advertising is visible or audible from outside

the building housing the adult business.

Section 2-1305. Miscellaneous Requirements.

- a. The height, yard, lot area, lot width, building coverage, sign, and parking requirements of an adult business shall conform to the requirements of the zone in which it is located.
- b. The distance between an adult business and a protected use shall be measured in a straight line, without regard to intervening structures or objects, from the closest exterior wall of the adult business or building containing an adult business to the nearest property line of the protected use.
- c. No person shall reside in or permit any person to reside in the premises of an adult business.

Section 2-1306. Exemptions.

- a. The provisions of this ordinance regarding massage parlors shall not apply to hospitals, sanitariums, nursing homes or medical clinics, or to the offices of a physician, surgeon, chiropractor, osteopath or physical therapist, duly licensed by the State, to nurses registered or licensed under the laws of the State, to barber shops or beauty salons in which massages are administered only to the scalp, face, neck or shoulders of patrons, to persons providing massage therapy in their homes at the time of adoption of this ordinance, or to a massage therapist certified as a member in good standing of the American Massage Therapy Association or the Associated Bodywork and Massage Professionals (ABMP) and who abides by the code of conduct and professional ethics of either association, respectively. A person who provides massage therapy in his or her home at the time of adoption of this ordinance shall not be entitled to the exemption created hereunder unless such person signs and files with the City Clerk a written notice stating the person's name, home address, and type of massage therapy provided, which written notice must be filed within thirty (30) days after the date of publication of this ordinance.
- b. The provisions of this ordinance shall not apply to:
  - i) Any activity sponsored or conducted by any school district or other public agency;
  - ii) Any activity conducted by any person pursuant to a license issued by the State, which licensing agency provides standards for and supervises such activity or profession; or
  - iii) Performances on theater, concert hall, music hall, or auditorium stages where such displays of specified sexual activity or specified anatomical areas are an incidental part of a dramatic or comedic presentation.

Section 2-1307. Severability of Invalid Provisions.

If any provision of this ordinance shall be held invalid, its validity shall not affect any other provisions of this ordinance that can be given effect without the

invalid provision, and for this purpose the provisions of this ordinance are hereby declared to be severable.

Section 2-1308. Penalty.

Any person violating any provision in this Ordinance shall be guilty of a misdemeanor, punishable by a fine not to exceed five hundred (\$500.00) dollars, or imprisonment in the County Jail for a period not to exceed ninety (90) days, or by both such fine and imprisonment in the discretion of the Court. Any business or use carried on or conducted in violation of this Ordinance is hereby declared to be a nuisance per se, entitling the City to injunctive relief for the abatement thereof, which injunctive relief may be pursued in addition to or in lieu of the criminal penalties provided for herein. Each day upon which a violation of this ordinance occurs shall constitute a separate offense for purposes of imposing the penalties provided for herein.

Section 2-1309. Effective Date.

This Ordinance shall take effect upon publication.

Adopted: December 17, 1997

7K

ORDINANCE NO. 2-200

AN ORDINANCE TO PREVENT THE CARRYING OF CONCEALED WEAPONS AND  
TO PROVIDE PUNISHMENT THEREFOR

THE CITY OF ISHPERING ORDAINS:

Section 2-201. No person, except officers of the peace, shall go armed with a dirk, dagger, sword, pistol, revolver, air-gun, stiletto, metallic knuckles, pocket billie, sand bag, skull cracker, sling shot, razor or other offensive and dangerous weapon or instrument concealed upon his person within the limits of the City of Ishpeming.

Section 2-202. Any person violating the provisions of this ordinance shall be punished by a fine of not less than ten dollars and not more than one hundred dollars, or imprisonment in the County Jail of the County of Marquette, or the City Jail of said City for not to exceed ninety (90) days, or both such fine and imprisonment, in the discretion of the court.

Section 2-203. This ordinance shall take effect on December 8th, A.D., 1911.

Passed: November 17, 1911

## INVOICE

PAYNE & DOLAN INC  
801 CLARK DR  
GLADSTONE MI 49837

Page 2 of 3

86036 C-16 ESCANABA AGGREGATE SITE, Phone # (906) 428-1008

Sold To: CITY OF ISHPEMING  
100 E DIVISION ST  
ISHPEMING MI 49849

Ship To: CITY OF ISHPEMING  
100 E DIVISION ST  
ISHPEMING MI 49849

Customer No: 114462  
Salesperson: STW  
Tax Exempt ID: N  
Payment Terms: NET ON RECEIPT

Invoice Date: 4/04/19  
Invoice No: 1603440  
Due Date: 4/05/19

Our Order #: 777522 SA ISHPEMING C/O - DEL'D 50

Tkt Date	Product #	Product Description	Ticket Number	Quantity	UM	Price	Amount
3/28/19	584	Cold Mix CP 7	198603631010	22.51	TN	145.65	3,278.58
Subtotal Order #: 777522				22.51			\$ 3,278.58

*Cold patch**101-000-109-000*  
*G*



8

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-000-009-000		CLAIM ON CASH	2,129,112.03 (	114,223.23)	2,014,888.80
202-000-009-000		CLAIM ON CASH	427,006.63	11,345.52	438,352.15
203-000-009-000		CLAIM ON CASH	347,193.35 (	3,315.05)	343,878.30
206-000-009-000		CLAIM ON CASH	46,367.76	0.00	46,367.76
211-000-009-000		CLAIM ON CASH	225,058.88	0.00	225,058.88
220-000-009-000		CLAIM ON CASH	284.09	0.00	284.09
226-000-009-000		CLAIM ON CASH	218,031.12	6,206.76	224,237.88
247-000-009-000		CLAIM ON CASH	( 26,410.62)	0.00 (	26,410.62)
248-000-009-000		CLAIM ON CASH	145,436.54	60.27	145,496.81
268-000-009-000		CLAIM ON CASH	43,892.86	0.00	43,892.86
271-000-009-000		CLAIM ON CASH	( 1,905.36)	5,397.70	3,492.34
401-000-009-000		CLAIM ON CASH	735,858.47 (	28,516.27)	707,342.20
590-000-009-000		CLAIM ON CASH	1,218,605.20	60,291.82	1,278,897.02
591-000-009-000		CLAIM ON CASH	120,855.89	140,024.29	260,880.18
661-000-009-000		CLAIM ON CASH	167,409.61 (	15,022.00)	152,387.61
TOTAL CLAIM ON CASH			5,796,796.45	62,249.81	5,859,046.26
			=====	=====	=====

## List of Funds:

Fund 101 - General Fund	Fund 401 - Public Improvement Fund
Fund 202 - Major Street Fund	Fund 590 - Sewer Fund
Fund 203 - Local Street Fund	Fund 591 - Water Fund
Fund 206 - Fire Fund	Fund 661 - Motor Pool Equipment Fund
Fund 211 - Firefighter Longevity	Fund 701 - Trust & Agency
Fund 220 - Lake Bancroft Fund	Fund 703 - Tax Collection
Fund 226 - Garbage Fund	Fund 711 - Cemetery Perpetual Care
Fund 247 - Building Authority	Fund 712 - Cemetery Care Fund
Fund 248 - DDA	Fund 732 - Act 345 Police/Fire Pension
Fund 268 - Library Special Fund	
Fund 271 - Library State Aid	

Please note the following is a summary for the Finance Director to read from during the meeting. The full financial statements are attached.

	101 General Fund	202 Major St	203 Local St	226 Garbage	401 Public Imp	590 Sewer	591 Water
Share Pooled Cash	\$ 2,014,888.80	\$ 438,352.15	\$ 343,878.30	\$ 224,237.88	\$ 707,342.20	\$ 1,278,897.02	\$ 260,880.18
Revenues	1,631,302.59	304,947.74	131,526.08	153,802.85	450,036.63	406,531.90	612,001.29
Expenses	789,752.18	169,069.60	85,515.93	130,621.93	112,805.42	393,132.89	264,918.20
Net Income(Loss)	841,550.41	135,878.14	46,010.15	23,180.92	337,231.21	13,399.01	347,083.09
Fund Balance:							
Non-spendable	56,616.93	-	-	-	-	-	-
Restricted	-	438,352.15	343,878.30	-	707,342.20	-	-
Committed	33,000.00	-	-	-	-	-	-
Assigned	-	-	-	252,225.21	-	-	-
Unassigned	1,645,767.23	-	-	-	-	-	-
Inv in Capital Assets	-	-	-	-	-	8,572,187.00	6,138,684.17
Restrictd for Debt	-	-	-	-	-	-	302,630.00
Unrestricted	-	-	-	-	-	708,391.07	(1,007,658.67)
Total Fund Balance	\$ 1,735,384.16	\$ 438,352.15	\$ 343,878.30	\$ 252,225.21	\$ 707,342.20	\$ 9,280,578.07	\$ 5,433,655.50

## Notes:

1. All fringe benefits are paid from the General Fund and then allocated back to other funds based on a fringe benefit rate on a quarterly basis. The 1st Quarter 2019 has been recorded.
2. - Depreciation expense has been recorded in the Sewer & Water Funds through April 2019.
3. State revenue sharing in the General Fund has been recorded through February 2019.  
Paid by the state in 2-month increments with a 2-month lag.

City of Ishpeming

Date Adopted: \_\_\_\_\_

Catastrophic Water Loss

If a City utility customer experiences a catastrophic utility loss, that customer may be granted a “one-time” forgiveness of the utility bill, if the following conditions are met:

1. The customer agrees to have a “radio-read” water meter installed for the account
2. The customer agrees to pay half of the cost of the new radio-read water meter. The City will pay the other half.
3. The customer completes the City’s “Catastrophic Loss” form. The form requests the one-time forgiveness of the utility bill and provides the terms and conditions of the forgiveness.
4. The customer agrees that this is a “one-time” forgiveness for all of that customer’s account, regardless of how many accounts that customer has. No second forgiveness shall be granted for that customer, regardless of how many utility accounts belong to that customer.
5. The customer agrees to pay a new monthly bill amount (for the period of the catastrophic event), based on the past three months of actual meter reading. For example, if the past three months average was \$95.79, then the customer would pay this amount monthly, instead of the actual reading (from the catastrophic event).

Once these conditions are met, the Utility Billing Clerk is authorized to reduce the bill to the average amount for the three months prior to the event which caused the unexpected large water use. The customer will make the monthly payment as adjusted, within 25 days following the adjustment to the bill.

The minimum utility bill that will be considered for this policy is \$1,000. All the customer’s accounts must be current and all taxes paid in full as of the date of submittal of Catastrophic Loss form to qualify for the forgiveness.

City of Ishpeming  
Catastrophic Loss Form

This portion to be completed by the Account Holder

Name on Account: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address of Loss: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Contact Phone Numbers: \_\_\_\_\_

Date of Submittal: \_\_\_\_\_ Date Loss Discovered: \_\_\_\_\_

Statement of Account Holder: I understand that this is my only Water Loss Forgiveness, for this account or any other City utility accounts in my name.. No second Water Loss Forgiveness will be allowed. I understand that I must pay the Utility Bill, replacing the Catastrophic Loss Bill, to be allowed the forgiveness. All my other City utility accounts and taxes must be paid current to qualify for this Loss Forgiveness. I understand and agree to pay half the cost to obtain a "radio-read" water meter for this account.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

This portion of to be completed by City Staff

Date of processing this form (date entered into the City financial system): \_\_\_\_\_

Name of Staff Member processing this form: \_\_\_\_\_

I certify that the Account Holder above has complied with all the conditions required to obtain the Catastrophic Loss. This is the only Catastrophic Loss provided to this customer.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Date Adopted May 23, 2016Date Amended: March 2, 2017**POLICY FOR UTILITY BILLING AND PAYMENT PROCESS**

An initial monthly bill covering approximately thirty (30) days of water bill usage (please note that the 30 period may vary due to equipment or staff availability) is sent out to each customer on a monthly cycle and is due twenty-five (25) days after the billing date (as posted on the bill). If this bill goes unpaid, upon the due date, a 5% penalty is added to the past due balance when the next bill is prepared in the billing cycle. An account showing a previous balance due shall be stamped in red-ink "*Past Due! Please pay past due balance by (\_\_\_\_ date) to avoid your service from being disconnected.*"

If a customer is unable to pay the utility bill in full they may fill out an Application for Temporary Extension to receive up to two weeks of relief or an Application of Hardship for an extension up to two months of relief prior to a door hanger being issued. Once a door hanger is issued, payment is required and extensions do not apply. before payment in full is required. Either application can be found online, picked up in person at City Hall or mailed upon request. The applications are to be filled out completely, signed, and returned in person to the Utility Billing Department. Application for Hardship Extension can only be filed once annually per address per customer. Application for Temporary Extension may be filed more than once per year per customer; however, after the first application, a \$20.00 processing fee must be paid with each application that is turned in. The Utility Department has the authority to deny an Application for Temporary Extension or Hardship at its sole discretion.

If a past due utility balance remains unpaid at the time the current bill is due, a door hanger for the total amount owed will be issued. A fee of \$25.00 is assessed to the account. This door hanger will allow 72 hours as a final payment window prior to disconnection of service. After 72 hours, if the account balance and door hanger fee is not paid in full, the City may shut off utility service. At this time a second door hanger, stating the utilities have been shut off due to nonpayment, will be left at the property resulting in an additional \$25.00 fee. To restore service, the utility account, door hanger charges and the disconnection and reconnection charges must be paid in full.

~~If the past due amount shown on the bill remains unpaid at the close of business (5:00 pm) on the day following the next due date, then on the following business day the City staff shall begin the process to issue a Public Notice of Disconnect (PND).~~

~~A PND represents a final 72 hour notice before service may be disconnected.~~

~~If, prior to the initiation of the PND, a payment is made in full for the amount past due, then the PND will not be initiated.~~

~~If the bill is paid within 72 hours of posting the PND, service will not be disconnected. If payment is not made in 72 hours, service will be disconnected. To restore service, the utility bill balance must be paid in full, including late charges, and the appropriate seasonal delinquent turn on/turn off fee. After disconnect, payments must be made with cash, a money order or by credit card. Personal checks are not accepted once the service has been disconnected.~~

The City of Ishpeming will not be tracking payment plans. The City will manage the Utility Billing system as outlined in Ordinance 12-102 Subsection 6. Payments by customers made outside of these guidelines must have a current and approved Application for Temporary Extension or Application for Hardship Extension filed with the City.

At the discretion of the City Manager or the Department of Public Works Director this policy may be lifted in times of extreme weather. The City shall not be required to inform customers of the lift in policy. When lifted, the policy becomes effective immediately on April 1<sup>st</sup> or as soon as weather permits with disconnect notice going to customers with a past due balance the month prior to enforcing the policy.

12

CITY OF ISHPERING



APR 18 2019

RECEIVED

AT&T Michigan  
Angela Wesson  
METRO Act Administrator  
54 N. Mill Street  
Mailbox #30  
Pontiac, MI 48342

April 9, 2019

Ishpeming City  
100 East Division St  
Ishpeming, MI 49849

**METRO ACT RIGHT OF WAY PERMIT EXTENSION**

Dear Ishpeming City,

This is a letter agreement which extends the existing METRO Act Permit issued by the Ishpeming City /Marquette County to Michigan Bell Telephone Company d/b/a AT&T Michigan ("AT&T") which expires on October 31, 2019. The extension is for a term to end on October 31, 2024.

If this is agreeable, please sign both copies of the extension letter agreement in the place provided below and return to AT&T Michigan at the address on this letterhead. Upon receipt AT&T will acknowledge and return one copy for your files.

Additional information regarding this renewal request may be found at <http://www.michigan.gov/mpsc>. Please click on Telecommunications, METRO Act/Right of Way, and AT&T 5 Year permit extension.

We would appreciate return of the signed copies within 30 days of receiving this request. Your cooperation is appreciated.

If you have any questions feel free to contact Ms. Angela Wesson via e-mail, [AD3245@att.com](mailto:AD3245@att.com) or 248-456-0361.

Agreed to by and on behalf of the  
**Ishpeming City**

**Michigan Bell Telephone Company d/b/a**  
**AT&T** acknowledges receipt of this  
Permit Extension granted by the municipality.

By: \_\_\_\_\_  
Signature

By: \_\_\_\_\_  
Angela Wesson

Its: \_\_\_\_\_

Its: METRO Act Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

13

ORDINANCE NO. 4-400

AN ORDINANCE PROVIDING FOR THE DISPOSAL OF SOLID WASTE  
AND FOR ABATEMENT OF ACCUMULATIONS

THE CITY OF ISHPEMING ORDAINS:

Section 4-401. As used in this Ordinance, the following terms shall be defined as follows:

- (a) "Solid Waste" shall mean garbage; trash; offal; dead animals; manure; animal feces; human feces; paper; cans; cardboard; metal, plastic and glass cans, bottles and food containers; straw; swill; partial or unwholesome meat or food; decayed vegetables; and all other rubbish or refuse. Solid waste shall not include furniture, construction debris, building materials, roofing materials or used shingles, machinery, or any item identified in Section 4-406 below.
- (b) "Garbage" shall mean all accumulation of animal, fruit, or vegetable matter that attends the preparation, use, cooking, disposal of or working of meat, fish, fowl, or vegetables, and any other food materials.
- (c) "Designated Container" shall mean:
  - i) A metal container with a tight fitting cover, not exceeding ten (10) cubic yards in volume, designed to hold trash or refuse, commonly referred to as a "dumpster", and capable of being emptied or dumped by mechanical or hydraulic means; or
  - ii) A metal or high impact plastic can with a tight fitting cover, not exceeding 60 gallons in volume, with at least two (2) handles capable of being emptied or dumped by hand.
- (d) "Plastic Bag" shall mean a plastic container capable of being folded (when empty) flat, with a thickness of at least .85 mils, which when filled shall not exceed a capacity of 50 gallons, or six bushels.
- (e) "Person" shall mean each and every natural person, firm, company, corporation, L.L.C., association or partnership.
- (f) "Contractor" shall mean whoever is the current contractor.
- (g) "Contract" shall mean the Residential Garbage and Refuse Collection Agreement between the City of Ishpeming and Contractor, dated January 1, 2011, and all amendments or modifications thereto.
- (h) "Residential Solid Waste" shall mean solid waste generated by every single family home, residential duplex, residential condominium, and apartment house with not more than two (2) apartments.
- (i) "Commercial Solid Waste" shall mean solid waste and every other kind of waste material generated by every premises, building, or property that does not fall within the definition of residential solid waste. Commercial solid waste shall also include solid waste generated by all apartments in a building that also generates or could generate commercial solid waste. If a landlord owns two or

more shared boundary lots with a total number of three (3) or more apartments, then the owner may, at their option, be defined as either:

- (1) "Residential Solid Waste" customers who use the City's solid waste collection services; or,
- (2) "Commercial Solid Waste" customers who procure their own solid waste collection service (ie. dumpster).

- (j) "Recyclable Solid Waste" shall mean residential solid waste as defined and published by the Marquette County Solid Waste Management Authority.
- (k) "Landfill" or "Authority Landfill" shall mean the landfill operated by the Marquette County Solid Waste Management Authority.

Section 4-402. It shall be unlawful for any person to deposit, throw, or place any solid waste in any street, alley, sidewalk, public building, Public Park, or any other public place in the City of Ishpeming.

Section 4-403. It shall be unlawful for any person to place any solid waste outside of any home, building, or structure in the City of Ishpeming, or on public or private property, for purposes of storage, unless such solid waste is placed and kept in a designated container.

Section 4-404. It shall be unlawful for any person to place, deposit, or permit to be deposited in an unsanitary manner upon public or private property within the City or in any area under the jurisdiction of the City, any human or animal feces, garbage, or other objectionable waste.

Section 4-405.

- (a) Notwithstanding the above provisions in this Ordinance, on the day of garbage pickup only, it shall be lawful for a person generating residential solid waste to place solid waste in a metal, high impact plastic, or rubber can, not exceeding 60 gallons in volume, with two handles and a tight fitting cover, or in a plastic bag for pickup. If a plastic bag is used on the day of pickup, it must:
- i) be placed at curbside or in the usual pickup area not earlier than 6:00 a.m. on the day of the regularly scheduled pickup; and
  - ii) not exceed a weight of 60 pounds, and be tied or secured so that the contents will not spill out; and
  - iii) be capable of being picked up by the Contractor's sanitation crew without splitting or tearing.
- (b) Notwithstanding the above provisions in this Ordinance, on the day of garbage pickup only, it shall be lawful for a person generating residential solid waste to place recyclable solid waste at curbside for collection pursuant to the Marquette County Solid Waste Management Authority guidelines.

Section 4-406.

- (a) The Contractor hired by the City to collect solid waste on a weekly basis shall be required to collect all residential solid waste.



- (b) The Contractor hired by the City to collect solid waste on a weekly basis shall not be required to collect any commercial solid waste.
- (c) The owner of every premises, building, business, or property that generates commercial solid waste shall be required to dispose of all such solid waste under separate contract or agreement with a State licensed solid waste carrier or hauler.
- (d) The City shall not be responsible, either directly or indirectly, under its Contract with the Contractor, to pick up, collect, or transport any commercial solid waste.
- (e) Commercial solid waste shall not be placed or deposited in any designated container owned, leased by, or used by the City under the City Contract with Contractor. This means that all dumpsters supplied by Contractor to the City shall not be available for the disposal of commercial solid waste.
- (f) Commercial solid waste may only be deposited into a designated container owned or leased by the person, firm, or entity generating such solid waste, and such designated container may not be placed at curbside for collection by Contractor during Contractor's normal residential pickup in the area.
- (g) No person generating residential solid waste may transfer or dispose of any such residential solid waste directly at the Marquette County Solid Waste Management Authority Landfill.
- (h) A person generating roofing debris or used shingles may directly dispose of same at the Landfill on receipt of a Landfill Permit issued by the City and payment of a fee or deposit if required, see Annual Fee Schedule as adopted by the Ishpeming City Council for rate.

#### Section 4-407.

It shall be unlawful for any person within the City of Ishpeming to place for solid waste collection any grass clippings, leaves, tree parts or branches, tires, television sets, computers, petroleum products, shingles, roofing materials, concrete, sand, gravel, construction or demolition debris, building materials, automobile parts, batteries, bodies, frames or motors; truck parts, batteries, bodies, frames or motors; hazardous waste [as defined under State law at M.C.L.A. Section 324.11103; hazardous substance (as defined under State Law at M.C.L.A. Section 286.452); toxic substance; human body waste; sewage, sanitary sewage; industrial sludge or chemicals; furniture, appliances, carpeting, mattresses, box springs, or similar discarded chemicals, household materials; including but not limited to stoves, refrigerators, water heaters, clothes washers or clothes dryers; or any substance which is or may be hazardous to the health of the sanitation crews, or to deposit or place any of said items in or on any street, sidewalk, alley, or other public or private property.

#### Section 4-408.

- (a) Regular Collection Schedule: Residential solid waste will be picked up by Contractor from each residence in the City one (1) time per week, in accordance

with a collection schedule adopted and promulgated by Contractor pursuant to the Contract.

- (b) Special Collection Schedule: Pursuant to the Contract, any person who generates residential solid waste or any other kind of waste material may contract directly with the Contractor for the pickup and disposal of such items. The Contractor shall make available drop-off containers (dumpsters) for residential customers. These containers may be placed for ten (10) days maximum. At the end of the period, Contractor shall transport and dispose of the contents at the Authority Landfill. The resident who requested the drop-off container shall pay for all drop-off/pickup/rental fees of the drop-off container, as well as all Landfill Authority disposal costs.

#### Section 4-409.

- (a) There is hereby established a rate for each single family home in the City of Ishpeming, for the availability of residential solid waste and garbage disposal services, see Annual Fee Schedule as adopted by the Ishpeming City Council for rate.
- (b) There is hereby established a rate, for each separate living unit in multiple family structures, such as duplexes, condominiums, and apartment houses with not more than two (2) units, for the availability of residential solid waste and garbage disposal services, see Annual Fee Schedule as adopted by the Ishpeming City Council for rate.
- (c) In addition to the above charges, every person that may lawfully haul solid waste directly to the Marquette County Solid Waste Management Authority Landfill and for which the City is billed directly by the Authority, shall be billed the same amount by the City, plus a permit application fee, see the Annual Fee Schedule as adopted by the Ishpeming City Council for rate so that the City is fully reimbursed by each such user.
- (d) The fees and charges referred to in subsections (a) and (b) above and located in the Annual Fee Schedule shall be billed to and paid by the person responsible for the water or sewer bills to the premises. Such fees and charges may be billed on a monthly basis, and such billing may be combined with any other utility bill sent by the City. If the premises is not served by City water or sewer service, the owner of the premises shall be responsible for the fees and charges established herein.
- (e) The users of solid waste and garbage disposal services or those responsible to pay for the services under this ordinance shall pay their bills to the City Treasurer within twenty-five (25) days after the billing date shown on their bills. Any bill not paid within twenty-five (25) days after the billing date shall be considered a delinquent bill, and a penalty as stated in the Annual Fee Schedule shall be applied and collected on each delinquent bill per month.
- (f) If a residential premises has been destroyed or is rendered unsuitable for use as a result of fire, windstorm, or other catastrophe, such premises shall not be charged a fee for the availability of solid waste and garbage disposal services.

(g) If a customer has the option to choose residential solid waste or commercial solid waste, because they own two (2) or more shared boundary lots with a total number of three (3) or more apartments, then that customer must complete a form to declare their choice for the record.

Section 4-410. In addition to the civil penalties provided herein for a violation of this ordinance, the City of Ishpeming shall have a lien upon each premises, lot, parcel, structure, house or building which receives solid waste or garbage disposal services from Contractor or with respect to which such service is available. And each premises, lot, parcel, structure, house or building from which waste is generated and lawfully hauled by the owner or sub-contractor or representative of these parties, to the Marquette County Landfill. The lien created herein may be enforced by the City in the manner prescribed by the general laws of the State of Michigan for the enforcement of tax liens, and all such delinquent fees or charges shall be added to the delinquent tax rolls with respect to the real property (or personal property if the structure is on leased land). Upon entry of such delinquent fees and charges upon the delinquent tax rolls, the collection thereof shall in all respects be governed by the provisions of the general laws of the State of Michigan for the collection of delinquent taxes.

Section 4-411. Violation of any term or provision of this Ordinance shall be a civil infraction, punishable by a fine as set forth in the Annual Fee Schedule.

Section 4-412. Contractor's sanitation crews shall not be required to pick up any residential solid waste stored, maintained, deposited, or disposed of contrary to the provisions of this Ordinance.

Section 4-413. This Ordinance shall take effect upon publication.

Adopted: October 9, 1985  
Amended: June 13, 1990  
Amended: July 11, 1990  
Amended: July 18, 1990  
Amended: December 5, 1990  
Amended: January 15, 1992  
Amended: November 4, 1992  
Amended: September 4, 1996  
Amended: October 8, 1997  
Amended: November 6, 2002  
Amended: October 8, 2003  
Amended: November 8, 2006  
Amended: October 3, 2007  
Amended: May 7, 2008  
Amended: January 7, 2009  
Amended: April 8, 2009  
Amended: December 16, 2009  
Amended: December 15, 2010  
Amended: November 6, 2013  
Amended: April 13, 2016  
Amended: February 6, 2019  
Amended:



# CITY OF ISHPERING VOLUNTEER FIRE DEPARTMENT FIREFIGHTER'S ASSOCIATION

100 South Lake Street • Ishpeming, MI 49849  
(906) 486-4426



14

Mark Slown, City Manager:

Emergency Generator Project: Fire Department

04/17/2019

Attached is a quote from Wolverine Power Systems for a Generac 16KW automatic generator for the main purpose of opening Fire Department Apparatus overhead garage doors during power outages.

I've sought out quotes from Superior Electric of Marquette, they failed to come thru with a quote after they inspected the scope of work.

Received was a quote from Swick Home Services of Marquette, I've attached their quote of \$13,820.00 for the Generac 16KW automatic generator.

Both vendors agreed the Generac 16KW automatic generator system would allow for the connection of the buildings heating system. That would offer heat to the DPW break room and limited heat to the Police Department. It would allow hot water also for the building. Both vendors have the same warrantee, 5 years parts, 1 year parts and labor.

We could get by with a Generac 11KW automatic generator, the price of the Generac 11KW would be \$10,100.00 however this may not allow sufficient reserve power for operation of the buildings boiler heating system.

I've spoken to DPW Director Carl Peterson and Police Chief Steve Snowaert about them splitting the additional cost. Each department would add \$544.99 to the generator project.

The Fire Department has \$10,000.00 budgeted for the project in the 2019 budget year Building Improvements. Account # 401-336-975-000

Fire Department Share	\$10,000.00
Police Department	\$544.99
DPW Department	\$544.99

Total Project Cost	\$11,089.98
--------------------	-------------

I'm recommending City Council authorize Wolverine Power Systems to install a Generac 16KW automatic generator for the City of Ishpeming Fire Department.

Edward M. Anderson

Fire Chief

Steve Snowaert

Police Chief

Carl Peterson

DPW Director

401-301-975-000

Wolverine Power Systems  
 3229 80th Avenue  
 Zeeland MI 49464  
 (800) 485-8068

## Quote

 Order Number: 0026637  
 Order Date: 1/4/2019  
 Salesperson: WE  
 Customer Number: ISH002

**Sold To:**

 ISHPEMING FIRE DEPARTMENT  
 100 E DIVISION ST.  
 ISHPEMING, MI 49849

**Ship To:**

 ISHPEMING FIRE DEPARTMENT  
 100 E DIVISION ST.  
 ISHPEMING, MI 49849

**CONFIRM TO:**

Phone: (906) 486-9012

Fax:

Page: 1

Customer P.O.	Ship VIA	F.O.B.	Terms Due Upon Receipt			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount
7036W	EACH	1.00	0.00	0.00	3,927.000	3,927.00
16KW HSB W/ 16-CIR SWITCH; WIF						
7863	EACH	1.00	0.00	0.00	259.000	259.00
GEN PAD 54 X31 X 3 2016 A/C						
7101	EACH	1.00	0.00	0.00	99.990	99.99
9-22kW Air Cooled Battery Heat						
7102	EACH	1.00	0.00	0.00	99.990	99.99
9-22kW Air Cooled Oil Heater K						
0H3421S	EACH	1.00	0.00	0.00	100.000	100.00
BATTERY, GROUP 26R, WET SERVICE						
/MMISC	EACH	1.00	0.00	0.00	6,604.000	6,604.00
INSTALLATION COST						

GAS REGULATOR, UNDERGROUND GAS LINE AND RISERS, GAS PIPE FITTINGS  
 THE GENERATOR WILL BE SAT ON A CONCRETE PAD AND A COLD WEATHER KIT  
 INSTALLED, GAS PIPING FROM THE NATURAL GAS METER TO THE GENERATOR, INSTALL  
 OF THE TRANSFER SWITCH AND RUN ELECTRICAL OVER TO THE GENERATOR. WE WILL  
 UPDATE THE CONTROLLER TO THE NEWEST FIRMWARE. WE WILL LOAD TEST THE  
 GENERATOR FOR ONE HOUR AT FULL LOAD WITH A LOAD BANK. WE WILL TRAIN THE END  
 USER ON THE PROPER OPERATION OF THE GENERATOR AND TRANSFER SWITCH. THE  
 COMPLETE INSTALL WILL BE INSPECTED AND APPROVED BY THE ELECTRICAL &  
 MECHANICAL INSPECTORS. THE GENERATOR WILL BE PUT ON A STAND 36" OFF THE  
 GROUND.

PAYMENT TERMS: INVOICE IS TO BE PAID IN FULL PRIOR TO  
 DELIVERY/PICKUP/INSTALLATION OF EQUIPMENT. CUSTOMER MAY SPLIT INTO TWO  
 PAYMENTS PROVIDED THE BALANCE IS PAID IN FULL UPON  
 DELIVERY/PICKUP/INSTALLATION OF EQUIPMENT.

PAYMENT METHOD: CUSTOMER MAY PURCHASE WITH CASH, CHECK OR CREDIT CARD.

Continued

Wolverine Power Systems  
3229 80th Avenue  
Zeeland MI 49464  
(800) 485-8068

## Quote

Order Number: 0026637  
Order Date: 1/4/2019  
Salesperson: WE  
Customer Number: ISH002

**Sold To:**

ISHPEMING FIRE DEPARTMENT  
100 E DIVISION ST.  
ISHPEMING, MI 49849

**Ship To:**

ISHPEMING FIRE DEPARTMENT  
100 E DIVISION ST.  
ISHPEMING, MI 49849

*CONFIRM TO:**Phone:* (906) 486-9012*Fax:***Page: 2**

Customer P.O.	Ship VIA	F.O.B.	Terms			
			Due Upon Receipt			
Item Number	Unit	Ordered	Shipped	Back Order	Price	Amount

THE QUOTED PRICE INCLUDES THE STARTUP WHICH IS HIGHLY RECOMMENDED BY GENERAC AND ALSO BY WOLVERINE POWER SYSTEMS. THE STARTUP WOULD INCLUDE ALL OF THE FOLLOWING. WE WILL CONNECT A LOAD BANK TO THE GENERATOR TO TEST THE GENERATOR UNDER A FULL LOAD FOR 1 HOUR AND RECORD ALL THE SET POINTS. WE WILL KEEP A RECORD OF THESE SET POINTS AND ALSO PROVIDE YOU WITH A COPY. DURING THIS TIME WE WILL CALIBRATE THE CURRENT AND VOLTAGE TO MATCH YOUR SYSTEM AND ADJUST THE GAS PRESSURE TO ENSURE OPTIMUM PERFORMANCE.

## GENERATOR SALES - SERVICE - RENTALS - PARTS

Net Order:	11,089.98
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
<b>Order Total:</b>	<b>11,089.98</b>



1840 Presque Isle  
Marquette MI 49855  
(906) 228-3400  
amckeen@swick247.com

March 1, 2019

***PROPOSAL FOR . . .***

Ishpeming Volunteer Fire Department  
100 S. Lake Street  
Ishpeming, MI 49849

**Option 1:**

Quote to furnish and install 22kw Generac generator with 100 amp service rated transfer switch; concrete pavers; NATURAL GAS piping; painted steel stand for generator (will raise up 4' above ground) and all necessary wiring and permits. This includes emergency panel which will include the following circuits – (3) garage doors, lighting circuits above fire trucks, infrared ceiling heaters, exhaust fan in garage and basement boiler circuits. This price includes a 5 year parts warranty and 1 year labor warranty. All materials, taxes, permit fees, and labor required to complete job are included in this quote.

**Total Price: \$15,020.00**

**Option 1:**

Quote to furnish and install 16kw Generac generator with 100 amp service rated transfer switch; concrete pavers; NATURAL GAS piping; painted steel stand for generator (will raise up 4' above ground) and all necessary wiring and permits. This includes emergency panel which will include the following circuits – (3) garage doors, lighting circuits above fire trucks, infrared ceiling heaters, exhaust fan in garage and basement boiler circuits. This price includes a 5 year parts warranty and 1 year labor warranty. All materials, taxes, permit fees, and labor required to complete job are included in this quote.

**Total Price: \$13,820.00**

All material guaranteed to be installed according to all state and local codes and in a professional manner of the highest standard. Swick Plumbing and Heating



employees are fully covered by workmen's compensation insurance and general liability insurance, as per the State of Michigan. Liability of product sold by us is limited to manufacture's guarantee period and to the value of such goods supplied. All material and labor supplied by Swick Plumbing and Heating is warranted for 1 year from the date of installation. Prices quoted are guaranteed for 30 days and then maybe withdrawn.

*Thank you for the opportunity you have given us to participate in your project!*

Quoted by: Mike Hinkens  
Mike Hinkens

**WHEN CHOOSING YOUR PLUMBING AND HEATING CONTRACTOR, PLEASE REMEMBER THAT AT SWICK, WE CONSIDER YOU, OUR CUSTOMER, A LONG-TERM COMMITMENT AND WE WILL BE THERE FOR ANY OF YOUR PLUMBING OR HEATING NEEDS, NOW, OR IN THE FUTURE. OTHERS CLAIM THEY OFFER YOU "24 HOUR SERVICE", AT SWICK PLUMBING AND HEATING WE GUARANTEE IT WITH A PROFESSIONALLY TRAINED TECHNICIAN TO RESPOND TO ALL YOUR "AFTER HOURS" EMERGENCIES.**

Swick Home Services Plumbing Contractor License #8106899  
Swick Home Services Mechanical License #71-05310

#### **ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. Job site changes subject to current install rates at per hour/per man, plus materials. Swick Plumbing and Heating does not extend credit without prior approval with conditions.

Date of Acceptance: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_





# CITY OF ISHPERING, MICHIGAN

100 East Division Street • Ishpeming, Michigan 49849

City Manager	485-1091	Police	486-4416	Assessor	485-1091
City Clerk	485-1091	Rental Inspector	485-1091	Library	486-4381
Treasurer	485-1091	Fire	486-4426	Cemetery / Parks	486-6181
City Attorney	485-1091	Public Works	486-9371	Fax	485-6246

To: Mark Slown, Ishpeming City Manager  
From: Steven J. Snowaert, Ishpeming Chief of Police  
Date: April 26, 2019  
RE: New Video Cam Storage Server

Approximately a month ago, our Video Storage for our Body Cams crashed. We lost two months of Videos. 906 has attempted to recover the files, but without paying \$1000's of dollars were unable to recover the videos. Unfortunately, this will cost us evidence in some case that may have to be dismissed.

Since then we have purchased a backup hard drive. During this process we have learned that our current system is almost at capacity by being at 8TB in a 10TB System.

When the current system was implemented at least 5 years ago it was adequate for the size of videos we were storing. This is not the case anymore.

I asked 906 for a solution and they recommend a new server system (see attached email from Gavin at 906 and attached quote).

Using body cams is imperative for evidence in today's police world.

I have not budgeted for a new server, because I did not know it was an issue. I am requesting funding through our Public Improvement Fund. I know it was not the plan, but I had budgeted \$45,000 for a vehicle in this fund and because of the lease option I am purchasing two vehicles for around \$28,000, so taking money from this fund will not cause me to be over the budgeted amount in the fund.

Thank you for the consideration.



*The City of Ishpeming is an equal opportunity program/employer.  
Auxiliary aids and service are available upon request to individuals with disabilities.*

HOME OF THE U.S. SKI AND SNOWBOARD HALL OF FAME

## Steve Snowaert

---

**From:** Gavin Porter <GPorter@906technologies.com>  
**Sent:** Thursday, April 25, 2019 7:04 PM  
**To:** Steve Snowaert  
**Subject:** Body Cam footage - estimate

Hey Steve,

I'm not sure if you talked with Roger at all, but I had Marcus send over an estimate for a new server for your footage. This solution will be a bit more robust than that little box you have under your desk. You're starting to run out of space on that one (using 8TB out of a total of 10TB). The solution I am proposing will:

- A. Alert us when backups fail.
- B. Alert us when drives begin to fail.
- C. Store double the amount the current server has.
- D. Have a much longer life.

There are also leasing options with monthly payments available if paying up front doesn't fit your budget.

Don't hesitate to reach out if you have any questions.

Regards,

**Gavin Porter**

**IT Technician**

[gporter@906technologies.com](mailto:gporter@906technologies.com)

Direct: (906)226-2906 Ext. 209

Fax: (906)273-1513

161 Co Rd 492, Marquette, MI 49855



*"This e-mail is confidential and may contain information that is privileged: This e-mail, elements of this e-mail, including any attachments, remains the property of 906 Technologies until released in writing. If you are not the intended recipient, please notify immediately and delete this message. Any disclosure, copying, distribution, or use of the information contained herein is strictly prohibited."*



## Estimate

Estimate Number: 1211  
Estimate Title: NAS for PD Cameras  
Estimate Description:

Payment Terms: Parts billed upon delivery  
at net 10 terms. Labor billed upon project  
completion with net 15 terms.  
Expiration Date: 05/25/2019

### Estimate Prepared For

Steve Snowaert  
City of Ishpeming  
100 E. Division St  
Ishpeming, MI 49849  
Phone:(906)-485-1091  
policechief@ishpemingcity.org

### Estimate Prepared By

Marcus Songer  
906 Technologies  
161 County Road 492  
Marquette, MI 49855  
Phone:(906)-226-2906  
Fax:906-273-1513  
[msonger@906technologies.com](mailto:msonger@906technologies.com)

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
<b>One-Time Items</b>					
1)	1	HPE ProLiant DL380 G10 2U Rack Server 1 x Xeon Bronze 3106 - 16 GB RAM HDD SSD - Serial ATA Controller - 2 Processor Support - Gigabit Ethernet - 1	\$1,524.06	\$1,524.06	\$1,524.06
2)	1	6 ft 14 AWG Computer Power Cord - NEMA5-15P to C13	\$12.81	\$12.81	\$12.81
3)	1	Kingston 32GB DDR4 SDRAM Memory Module 32 GB - DDR4 SDRAM - 2666 MHz DDR4-2666/PC4-21300 - 1.20 V - ECC - Registered - 288-pin - DIMM MODULE	\$324.45	\$324.45	\$324.45
4)	8	WD Red Pro 6 TB Hard Drive - SATA (SATA/600) - 3.5" Drive - Internal - 7200rpm - 256 MB - 3.5"	\$317.86	\$317.86	\$2,542.88
5)	8	HP SC 3.5" Hard Drive Tray	\$28.00	\$28.00	\$224.00
6)	1	Microsoft Windows Server 2019 Standard 16 Core	\$993.99	\$993.99	\$993.99
7)	10	Microsoft Windows Server 2019 - 1 User Client Access License (CAL)	\$53.19	\$53.19	\$531.90
8)	6	Labor	\$75.00	\$75.00	\$450.00
<b>One-Time Total</b>					<b>\$6,604.09</b>
<b>Subtotal</b>					<b>\$6,604.09</b>
<b>Total Taxes</b>					<b>\$0.00</b>
<b>Total</b>					<b>\$6,604.09</b>

Authorizing Signature \_\_\_\_\_

Past Due Accounts and Collection Costs Overdue shall be subject to a monthly finance charge. In addition, customer shall reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due.

All labor hours and parts are subject to change.



# CITY OF ISHPEMING, MICHIGAN

100 East Division Street • Ishpeming, Michigan 49849

City Manager	485-1091	Police	486-4416	Assessor	485-1091
City Clerk	485-1091	Rental Inspector	485-1091	Library	486-4381
Treasurer	485-1091	Fire	486-4426	Cemetery / Parks	486-6181
City Attorney	485-1091	Public Works	486-9371	Fax	485-6246

April 27, 2019

To: City Council

Subject: **Vision and Mission Statements**

Recently, Council Member Lindsay Bean suggested that the City establish "Vision and Mission" statements, prior to setting goals for 2019. Having Vision and Mission statements is considered a "best practice." The attached draft Vision and Mission Statements are samples for Council to consider.

Very Respectfully,

Mark Slown, CM



*The City of Ishpeming is an equal opportunity program/employer.  
Auxiliary aids and service are available upon request to individuals with disabilities.*

HOME OF THE U.S. SKI AND SNOWBOARD HALL OF FAME

## **CITY OF ISHPEMING**

### **Vision Statement**

Ishpeming will be alive with economic, social, and cultural activities! The City will be the hub for the nearby communities and set an example as a regional leader and innovator. High quality City services will give residents a sense of professional competence and efficiency. Historic buildings and features will be restored and preserved to a high standard of excellence. The City will use its limited resources wisely and without favoritism. The City will look attractive to locals and visitors with beautiful homes, parks, gardens, and public art. The City will be pedestrian friendly with safe and well-maintained sidewalks and trails. City infrastructure will be well-maintained, durable, and cost effective. The City Government will seek to hire and retain the highest quality employees available. Technological devices and other innovations will be applied widely to increase commerce for residents and for visitors. The City will be environmentally responsible. The City will be a popular destination for high quality recreational opportunities and activities. The City will ensure people's rights are protected and preserved. All people are welcomed and respected.

## **CITY OF ISHPEMING**

### **Mission Statement**

The mission of the City of Ishpeming is to take meaningful action steps to build a vital, safe, and sustainable community; a community that is consistent with the City's Master Plan and able to achieve the City's vision for the future. This mission includes:

- a. Working to provide high quality public services, including Police, Fire, Public Works, Library, and general local government (zoning, assessing, planning, finance, and management).
- b. Preserving the City's many distinctive and historic characteristics
- c. Using available resources in practical and achievable projects to improve the community
- d. Working collaboratively to reduce blight, improve housing stock, beautify the City, increase walkability, and improve the quality of life
- e. Improving City infrastructure (streets, sidewalks, water and sewer systems, and other City facilities)
- f. Incorporating modern technology and "best practices" in government so as to be a leader and innovator in the region
- g. Working to revitalize the downtown, other commercial zones, and increase economic activity in the City
- h. Partnering with neighboring communities and agencies whenever practical to save money and build better community relations
- i. Being an environmentally responsible community, protecting citizens and our unique ecosystem
- j. Providing world-class outdoor recreational opportunities and experiences
- k. Being a community that respects and honors individual rights, including the right to vote, civil rights to equal opportunity and treatment, the right of privacy, the right to be free from excessive local government regulation, and the right to peacefully enjoy life.

This Mission Statement was approved by City Council on \_\_\_\_\_.

## City of Ishpeming Goals for 2020

### Key Staff and Department Goals:

#### Assessing:

- Maintain status as AMAR approved
- Continue to update property assessments until all are current (currently 80%)

#### Treasurer:

- Improve the Utility Billing Policy
- Improve record retention
- Train Deputy Treasurer on payroll
- Install permanent signage for Treasurer's Office

#### Finance Director:

- Begin the transition to BS&A and sustain existing financial system until BS&A up and running
- Provide secure email
- Monitor and implement Act 202 Corrective Action Plan

#### Clerk:

- Obtain a replacement City Clerk and/or front office assistant
- Continue conducting elections in accordance with law
- Improve use of new election equipment and train election workers on it
- Relocate Precinct #2 to a new location
- Continue to cross train staff on required duties.
- If available, educate and train an intern

#### Manager:

- Make a smooth transition for the new manager
- Continue to improve the City's financial position
- Streamline the committee structure to facilitate improvement in the City

#### Planning Commission:

- Educate the public on the new Zoning Ordinance
- Begin the update of the City's Master Plan

**Downtown Development Authority:** Continue making improvements in the business climate in the downtown. Help to eliminate blight. Continue and improve downtown beautification efforts.

**Code Enforcement/Rental Inspections:** Reduce blight! Work toward a self-sustaining financial stability through adjustment to fees. Improve the conditions for tenants via a fair and impartial rental inspection program. Improve the appearance of the community. Maintain staffing level via hiring a replacement for Don Peterman.

**Library:** Continue on-going programs and complete improvement projects. Sustain Library funding and staff.

**Fire Department (FD):** The FD has an on-going goal to continue to apply for competitive FEMA AFG grants, helping to keep place with worn-out, outdated equipment. The FD will continue seeking improvements to all aspects of the Fire Hall. We're implementing an online training program with the goal of improving the FD's ISO rating and Firefighter safety. Giving Firefighter's online access to the cities and FD policies/procedures, and the latest safety and compliance requirements.

**Police Department (PD):** Number one goal is to maintain the current level of service to the public. Also, we need to replace three Police Officer positions. Another goal is to maintain good pay and benefits to help retain the current group of excellent officers. Also, the PD wants to reduce liability with appropriate annual training. An additional goal is to sustain or even increase code enforcement and maintain UPSET funding. The building continues to need improvement with a long-term goal of obtaining a new Police building. Acquire and put into service the two new leased patrol vehicles. The PD needs new computers and strong virus protection. In addition, the PD recommends converting the City Ordinance book to electronic format. The PD needs to maintain and upgrade technology, including virus protection software and in-car computers. Finally, the PD intends to continue the Department accreditation process and improve records management.

**Department of Public Works (DPW):** Top priority for DPW is to complete the USDA upgrade to the water system. Second priority is to complete the SAW grant and begin to use the new GIS database system. Continue operations of the Motor Pool (Equipment fund). Continue program of inspection and maintenance of the water and sewer systems. Improve the City Streets. In the cemetery, a new computer database is needed to efficiently maintain and use the burial records. In the Parks, the primary goal is to maintain the existing parks and begin operation of the new Lake Bancroft pavilion (when completed). DPW also wants to replace some important equipment: alley plow, salter/sander, and Sno-go. We would like to maintain good pay and benefits to help retain the current group of excellent DPW staff. In order to accomplish all of the above, we would need to add more staff.

Compiled by MDS/5/2/2019; Presented to City Council 5/8/2019



## **City of Ishpeming Goals for 2019**

### **Report on Progress on City Goals**

#### **Key Staff Department Goals:**

##### **Assessing:**

- Maintain status as AMAR approved --done
- Update property assessments until all are current -- completed 80%

##### **Treasurer:**

- Continue to improve Personal and Real Property Tax Collection – in progress
- Amend Ordinances for debt collection and Utility Billing -- in progress
- Train Deputy Treasurer on payroll -- in progress
- Install signage for new Finance/Treasurer Office – temporary sign installed

##### **Finance Director:**

- Obtained permission to acquire BS&A and planning transition
- Provide secure email – in work
- Act 202 Corrective Action Plan submitted

##### **Clerk:**

- Clerk resigned. Seeking guidance from Council on new hire.
- Successfully conducting elections in accordance with law
- Trained election workers on new election equipment
- Cross trained staff on required front office duties
- Educated and trained intern Adrianna Reader

##### **Manager:**

- Council accepted Manager's resignation, seeking new Manager
- Reported City's financial position was weakening
- Sustained the work of the various committees to facilitate improvement in the City
- Submitted Tennis Court and Trail grant to DNR

##### **Planning Commission:**

- Completed the new Zoning Ordinance
- Planning to update the City's Master Plan

**Downtown Development Authority:** Continued making improvements in the business climate in the downtown. Helped to eliminate blight. Continued downtown beautification efforts.

## **Report on Progress on City Goals (continued)**

**Code Enforcement/Rental Inspections:** Established Blight Committee. The City increased increase code enforcement/rental staff by one part-time position. However, staff is in transitioning: Mike Tall resigned at the end of 2018 and Russ Kilgren was hired in 2019. Also, Don Peterman announced his resignation and a replacement is being located. In 2019, the City adopted increases in inspection fees to help create a self-sustaining operation. Continued to improve conditions for tenants via a fair and impartial rental inspection program. Improved the appearance of the community.

**Library:** Continued on-going programs and completed improvement projects. Sustained Library staff level.

**Fire Department (FD):** Sustained training for certified firefighter. The FD used all available resources to motivate the fire fighters and retain them in the Department. Firefighter team remained stable. The FD obtained grants and donations to support the community. The FD continued making improvements to the Fire Hall.

**Police Department (PD):** Despite resignations of Officers, the Department is maintaining the current level of service to the public. The PD is reducing liability with appropriate training and is working toward Department Certification. The Department maintained UPSET funding. Needed improvement were completed in Department offices. The PD investigated and continues planning for new computers and improved virus protection.

**Department of Public Works (DPW):** Despite limited staff, DPW continued to successfully sustain/maintain basic public services, including the water system, sewer system, municipal streets, City parks, the cemetery, the motor pool, and other City facilities. Also, the DPW supported the USDA Water System upgrade and the SAW grant. The DPW implemented the first full year of the new Motor Pool (Equipment fund). Jeff Steede became the new Chief Mechanic in the Motor Pool. In addition the DPW successfully coped with record snow melt and storm water issues in early 2019.

Compiled by MDS, 5/2/2019