ISHPEMING CITY COUNCIL REGULAR MEETING (ORGANIZATIONAL MEETING)

Wednesday, December 4, 2019 at 7:00 p.m.

Ishpeming City Hall Conference Room, 100 E. Division Street, Ishpeming MI City Hall Telephone Number: (906) 485-1091

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Public Comment (limit 5 minutes per person)
- 5. Approval of Agenda
- 6. Agenda Comment (limit 3 minutes per person)
- 7. Consent Agenda
 - a. Minutes of Previous Meeting (November 6th, 8th, 12th, 20th, and 25th and Closed Sessions November 6th)
 - b. Approval of Disbursements
 - c. Special Event Application: Noquemanon Ski Marathon: January 25, 2020
 - d. Appoint Claudia Demarest to vacancy on Parks and Recreation Commission with term expiring 5/2020
- 8. Monthly Financial Statement Report
- 9. 2019 Budget Amendments
- 10. Proposed 2020 City of Ishpeming Fee Schedule
- 11. Fee for use of Al Quaal for Fat-Ish Race: Saturday, January 4, 2020
- 12. Amendment to CCI Lease with City for the Suicide Bowl Ski Area
- 13. Resolution # 12-2019 Health Insurance per Public Act 152 of 2011
- 14. 2020 City Health Insurance Coverage
- 15. Partridge Creek Conservation Easement
- 16. Draft Policy #305, High Water Usage Policy
- 17. Confirm Policy #601, Council Rules and Procedure Policy
- 18. 906 Technologies Estimate
- 19. Lake Bancroft Pavilion Project
- 20. 2020 Ishpeming City Council Meeting Schedule
- 21. Schedule Special Council Meeting for Marijuana Workshop
- 22. Old Business
- 23. New Business
 - a. Announce New Polling Location for Precinct #2 St. John's Church KD Hall, 325 S. Pine Street
- 24. Mayor and Council Reports
- 25. Manager's Report
- 26. Attorney's Report
- 27. Closed Session pursuant to MCL 15.268(d) to consider the purchase or lease of real property (4 votes)
- 28. Adjournment

Steve Snowaert Interim City Manager

Policy #406

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's Name NOQUEMANONSKI MARATHON-NTTL Phone 869.4054
Organization Address P.O. BOX 746 MOT MI
Organization's Agent NICOLE DEVANO SWENSON Phone 869.4054
Agent's Title RACE CORDINATTOR
Agent's Address P.O. BOX 746 MQT MI
Event Name NOQUEMANON SKI MARATHON
Event purpose SKI RACE HOSTING 1500+ SKIERS
\$ SNOW SHOERS.
Event Dates JANUARY 25 2020 Event Times 8 Am - 1 Am
Event Location BIRCHVIEW SON DOU AL QUARL
1. Type of Event:
[] City Operated Event Co-Sponsored Event
[] Other Non-Profit Event [] Other For-Profit Event
[] Political or Ballot Issue Event

2. Annual Event: Is this event expected to occur next year? [YES] [NO]
If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:
Normal Event Schedule
Next year's Specific Dates:
3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.
4. Vendors: Food Concessions? [Yes] [No Other vendors? [Yes] [No
5. Event signs: Will this event include the use of signs? [No]
6. Other Requests:
7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:
a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.
b. Event organizers and participants will be required to sign Indemnification Agreement forms.

- b
- c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- c. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.
- f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

10.31.19

Date

Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office City Hall E. Division Street Ishpeming, Michigan 49849

CITY OF ISHPEMING POOLED CASH REPORT (FUND 999) AS OF: NOVEMBER 27TH, 2019

FUND	ACCOUNT#	ACCOUNT	NAME		BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
CLAIM	ON CASH						
101-00 202-00 203-00 201-00 221-00 226-00 247-00 248-00 271-00 401-00 590-00 661-00	00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000 00-009-000	CLAIM ON	Cash Cash Cash Cash Cash Cash Cash Cash	_	1,340,236.09 400,410.62 313,812.78 56,397.79 225,558.08 389,438.08; 160,274.07 123,044.99; 410,084.86 43,851.06 821.60) 578,231.82 1,124,469.77 424,097.58 459,432.43	44,490.85 17,111.29 0.00 0.00 (2,046.58) 0.00 900.99 28.75 (1,552.63) (45,201.93) 93,825.69 (2,347.11) (181,922.73)	444,901.47 330,924.07 56,397.79 225,558.08 (429,987.58) 158,227.49 (123,044.99) 410,985.85 43,879.81 (2,374.23) 533,029.89 1,218,295.46 421,750.47 277,509.70
					5,023,552.28	(360,315.88)	4,663,236.40

List of Funds: Fund 101 - General Fund Fund 401 - Public Improvement Fund Fund 202 - Major Street Fund Fund 590 - Sewer Fund Fund 203 - Local Street Fund Fund 591 - Water Fund Fund 206 - Fire Fund Fund 661 - Motor Pool Equipment Fund Fund 211 - Firefighter Longevity Fund 701 - Trust & Agency Fund 220 - Lake Bancroft Fund Fund 703 - Tax Collection Fund 226 - Garbage Fund Fund 711 - Cemetery Perpetual Care Fund 247 - Building Authority Fund 712 - Cemetery Care Fund Fund 248 - DDA Fund 732 - Act 345 Police/Fire Pension Fund 268 - Library Special Fund Fund 271 - Library State Aid

Please note the following is a summary for the Finance Director to read from during the meeting. The full financial statements are attached.

	101 General Fund	202 Major St	203 Local St	226 Garbage	401 Public Imp	590 Sewer	591 Water
Share Pooled Cash	\$ 1,097,183.12	\$ 444,901.47	\$ 330,924.07	\$ 158,227.49	\$ 533,029.89	\$ 1,218,295.46	\$ 421,750.47
Revenues	2,538,252.03	623,166.42	280,010.21	617,500.62	510,579.51	1,581,237.50	3,487,000.42
Expenses	2,625,781.18	480,738.96	246,954.29	624,638.95	347,660.61	1,317,766.35	1,328,203.09
Net Income(Loss)	(87,529.15)	142,427.46	33,055.92	(7,138.33)	162,918.90	263,471.15	2,158,797.33
Fund Balance:							
Non-spendable	49,604.53	127	9	26,711.78	_	_	
Restricted	-	444,901.47	330,924.07	(#7	533,029.89	_	-
Committed	33,960.00	-	***	-	-		-
Assigned	- 4	-	-	195,194.18		_	-
Unassigned	722,740.07	-	-		-	_	-
Inv in Capital Assets	(4)					0.025.507.00	
Restriced for Debt	_		_	-	-	8,925,587.00	6,137,865.00
Unrestricted		_		-	-	605,063,21	986,233.00
Total Fund Balance	\$ 806,304.60	\$ 444,901.47	\$ 330,924.07	\$ 221,905.96	\$ 533,029.89	\$ 9,530,650.21	\$ 7,245,369.74

Notes:

- 1. All fringe benefits are paid from the General Fund and then allocated back to other funds based on a fringe benefit rate on a quarterly basis. The 3rd Quarter 2019 has been recorded.
- 2. Depreciation expense has been recorded in the Sewer, Water, and Motor Pool Funds through November 2019.
- 3. State revenue sharing in the General Fund has been recorded through August 2019. Paid by the state in 2-month increments with a 2-month lag.



PROPOSED 2020 RATE AND FEE SCHEDULE



ASSESSING

Assessor Appraisal Cards	\$3.00 (no charge for property owner)
Neighborhood Enterprise Zone Application Fee	Initial Application - \$60.00
(see Ordinance 7-600 on Page 8)	Transfer existing certificate to another party - \$30.00
Industrial Tax Abatements and Personal	Initial Application - \$60.00
Property Tax Exemptions	Transfer existing certificate to another party - \$30.00
Obsolete Property Rehabilitation Act Program	Initial Application - \$60.00 or actual cost
Tax Abatement	Transfer existing certificate to another party - \$30.00

CARNEGIE LIBRARY

Replacement of lost Library card	\$2.00
Overdue Rates	Printed materials, CD's or Videos –
	\$.10/day per item
	** Fines over \$5.00 must be paid before other materials can
	be checked out.
Minor damages to Library materials	• CD Holder - \$3.00 each
Maximum Library fines	Hardcover books – replacement cost or \$25.00 if replacement cost is unavailable
	 Trade paperback books – replacement cost or \$15.00 if replacement cost is unavailable
	Mass paperback books – replacement cost or \$10.00 if replacement cost is unavailable
	 Audio-Visual materials – replacement cost or \$25.00 if replacement cost is unavailable
Computer Printing or Photocopies	\$.25 per page (black) \$1.00 per page (color)
Movie Rental for (7) seven days	\$.50

FIRE DEPARTMENT

Fire Reports - \$10.00

False Fire Alarm Policy

No charge for the first false fire alarm per calendar year.

The building/property owner(s) will be charged for: \$100/hour (or fraction thereof for the first hour or less) for each piece of Fire Department apparatus dispatched to the false alarm. The current hourly rate plus FICA and Workers Comp for the first hour or fraction thereof for each Fire Department personnel answering the alarm. Charges after the first hour shall be billed in no less than one hour increments, at the above rates for fire apparatus and each Fire Department personnel responding.

LAKE BANCROFT MEMORIAL WALKWAY

	4" x 8" Brick	12" x 12" Brick
One Brick	\$50.00	\$100.00
Two Bricks	\$90.00	\$180.00
Three Bricks	\$120.00	\$270.00

PARKS AND RECREATION

Horseshoe Fees	\$40.00 per league team/season
Downhill Skiing	\$8.00 per day
Tube Slide	\$8.00 per day
	\$60.00 - Daily rate for 10 people
Tube Slide Group Rental Rates	1-60 people - \$300.00
Monday through Sunday 5:30 p.m 8:30 p.m.	61+ people - \$400.00
	\$100 cleanup bond for Teal Lake Lodge (refundable)
Sponsor the Tube Slide	Saturday - \$1,200
Saturday or Sunday from noon-5:00 p.m.	Sunday - \$800 - <mark>\$1,200</mark>
(cannot prohibit public use of tube slide)	The state of the s
Cross-Country Rates	\$35.00 - season pass for adult
	\$25.00 - season pass for student
	\$80.00 - season pass for family
	\$7.00 - daily pass

	Resident	Non-Resident
Al Quaal Recreation Area Lodges		
(Al Quaal and Teal Lake)		
Daily Rate	\$ 150.00 -\$175	\$ 200.00
Cleanup Bond (refundable)*	\$100.00	\$100.00
Al Quaal Restrooms		
Daily Rate	\$60.00	\$85.00
Cleanup Bond (refundable)*	\$100.00	\$100.00
Al Quaal Pavilion/Ballfield		
First two hours	\$60.00	\$85.00
Each additional hour	\$10.00	\$15.00
Cleanup Bond (refundable)	\$100.00	\$100.00
Large event	\$450.00	\$450.00

Lake Bancroft Gazebo/Park		
Daily Rate	\$60.00	\$85.00
Cleanup Bond (refundable)*	\$100.00	\$100.00
Large events	\$450.00	\$450.00
Lake Bancroft Pavilion		
Daily Rate	\$175.00	\$225.00
Cleanup Bond (Refundable)*	\$100.00	\$100.00
(Fees will be re-evaluated by the Parks and Rec		
Commission when garage doors are installed)		
######################################		
*Renter responsible for cleanup before and after		

Baseball User Fees	\$350 per team per season
Tournaments and Concessions	\$200.00 per field/per event \$250.00 per field/per event (after September 1) \$100.00 cleanup bond (refundable)
Private Party Field Usage (not a regularly scheduled event, not associated with leagues)	\$30.00
Little League/Girls Softball	\$1,600 per year

PLANNING AND ZONING

Zoning Board of Appeals Public Hearings	\$225.00 non-refundable for residential requests
	\$325.00 non-refundable for commercial requests
Planning Commission Public Hearings	\$225.00 non-refundable for residential requests
	\$325.00 non-refundable for commercial requests
Zoning Compliance Permits (also required for	\$30.00 Residential
Small on-site wind energy/solar structures)	\$60.00 Commercial
Alley or Street Vacations	\$225.00 non-refundable for residential requests
	\$325.00 non-refundable for commercial requests
Fence Permits	\$10.00
Driveway (Passageway) over 150' in length from	\$60.00 for recording a Hold-Harmless Agreement
a Public Right of Way	
Planned Unit Development (PUD) Review	\$250.00
Residential Limited Animal Keeping Permit	\$20.00
Platted Subdivision or Condominium	\$500.00
Development Permit	
Site Plan Review for Commercial, Industrial,	\$300.00
Multiple Family and other Developments	
Private Road Permit serving up to five (5)	\$300.00
Residential lots	
Private Road Permit serving more than five (5)	\$550.00
Residential Lots	
Access Management Permit - Residential	\$40.00
Access Management Permit – Commercial	\$80.00
ANY AFTER THE FACT PERMIT	DOUBLE THE ORIGINAL COST

POLICE DEPARTMENT

Police reports	\$10.00
Breathalyzer tests (PBT)	\$5.00 per test
NSF Check Complaint Processing Fee	\$40.00 per complaint
Finger Prints	Ink - \$25.00 LiveScan - \$65.00
Liquor License Approvals	\$25.00 (Fee can be waived at discretion of the Chief of Police for special licenses converting to open license)
Serving of Eviction Papers	\$30.00

PUBLIC WORKS

Hydrant Meter Usage	\$250
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OTHER CHARGES

•	City of Ishpeming Charter	\$5.00 per copy
•	City Budget (Actual or Proposed)	\$25.00
•	City Zoning Ordinance	\$25.00
•	City Recreation Plan	\$20.00
•	City Master Plan	\$20.00
•	Photocopy Charge	\$.50 per page

Other Pemits

•	Sidewalk Permit	\$30.00
•	Utility/Excavation Permit	\$50.00

• Bad Checks/Electronic Payment \$30.00 per NSF Check

Dog Licenses

One Year	\$16.00 (\$8.00 if spayed or neutered)
Three Year	\$40.00 (\$20.00 if spayed or neutered)

• Freedom of Information Requests

Please refer to the City of Ishpeming, Freedom of Information Act Policy. Copy is available on the City website www.ishpemingcity.org or a paper copy is available at City Hall.

• West End Transfer Station Tickets

\$7.00** per ticket (up to 100 pounds) \$5.00** per ticket – Tires normal size (without rim) \$9.00** per ticket – Tires (with rims)

^{**} This fee includes a \$1.00 processing fee added to the transfer station rates.

CITY ORDINANCES THAT RELATE TO RATES AND FEES

Ordinance 2-100: Discharge of Firearms Permit Fee for indoor shooting range\$100.00
Ordinance 2-700: Inoperable Motor Vehicles First Violation Civil Infraction\$100.00 Second Violation Civil Infraction\$500.00
Ordinance 3-400: Transient Photographers License fee for transient photographers
Applicant\$20/day Agent's\$5.00/day Cash Bond\$500.00
Ordinance 3-500: Taxicabs \$20.00 Taxi Cab License \$25.00
Ordinance 3-600: Bicycles Bicycle Registration
Ordinance 3-700: Carnivals, Circuses, Menageries, Transient Exhibitions License for Carnivals, Circuses, Menageries, and Transient Street Exhibitions
 Circus First Performance
 Equestrian Exhibit/Wild West Show First Performance
Other - Each Performance\$25.00
Ordinance 3-900: Registration of Dealers in Precious Items Registration Fee for Dealers of Precious Items
Ordinance 3-1100: Telecommunications Ordinance Telecommunications Provider Permit
Ordinance 3-1200: Second Hand and Junk Dealers Initial Application Fee for Secondhand Dealer or Junk Dealer License\$100.00 Municipal Civil Infraction (not to exceed)\$500.00

Ordinance 3-1300: Permit and Regulate Mobile Food Vendors

Mobile Food Vendors Non-refundable License Fee\$100.00

(if vending on City and/or private property)

Licenses valid for the timeframe January 1 through December 31 of the following year.

Ordinance 4-400: Disposal of Solid Waste and Abatement of Accumulations

Solid Waste Disposal

o For Availability of Service:

Single Family Home.....\$17.20/month

Separate living units in multi-family housing

Late payment penalty of 5% on each delinquent bill.

Every person and licensed solid waste hauler authorized by the City to haul directly to the Marquette County Landfill shall pay the landfill fee plus a permit application fee as follows:

- Haulers

 - All outstanding bills/invoices must be paid in full prior to the issue of new permits.
- o Civil Infraction (not-to-exceed)\$200.00

Ordinance 4-500: Noxious Weeds and Miscellaneous Debris

Cutting long grass and noxious weeds\$200.00 (or cost of the time and materials, whichever is greater)

Ordinance 4-800: Charges for Fire Department Services Rendered at Vehicle Accidents

Fire Department Fees for Motor Vehicle Accident Services (including standby):

\$100.00/hour (or fraction thereof for the first hour or less) for each piece of apparatus
dispatched to accident. Current hourly rate plus FICA and Worker's Comp for the first hour
or fraction thereof per fire person answering the alarm. Charges after the first hour shall
be billed in no less than one hour increments, at the above rates.

Ordinance 4-1000: Charges for Fire Department Services Rendered at a Structure Fires

Fire Department services at a structure fire:

- \$100/hour for the first hour (or any part thereof) for each fire apparatus dispatched to the scene of a structure fire.
- \$100/hour for each hour (or any part thereof) for each fire apparatus at the scene after the first full hour.
- Current hourly rate plus FICA and Worker's Comp for the first hour (or any part thereof) for each employee dispatched to the scene of a structure fire.
- Current hourly rate plus FICA and Worker's Comp (or any part thereof) for each employee at the scene after the first full hour, to be billed in not less than one hour increments.

Ordinance 4-1100: Open Burning Without a Permit

Dispatching fire apparatus and personnel to extinguish open burning:

- \$100 per hour, per fire apparatus dispatched
- Current hourly rate plus FICA and Worker's Comp for each firefighter dispatched.

Ordinance 5-1	LOO: Parking on City Streets and Parking Lots	
	night parking permit in City lotsit for contractors	-
		20.00/month
Fines:		
	Two hour violation	\$10.00
	Occupy more than one space	\$10.00
	Collection after 30 days for above	\$15.00
	Overnight parking in parking lots from November 1 to April 30	\$50.00
	Collection after 30 days	\$55.00
	Parking more than 12 inches from curb	\$20.00
	Collection after 30 days	\$25.00
0 !!		
	200: Parking Violations	400.00
0	Angle parking violations	=
0	Obstructing traffic	\$20.00
0	Prohibited Parking (signs unnecessary)	
	 On sidewalk except November 1 – April 30 where not regularl 	
	cleared of snow	•
	In front of public or private drive	
	Within intersection	•
	Within 15 feet of hydrant	•
	On crosswalk	\$20.00
	 Within 30 feet of any traffic sign or signal located at the 	4
	side of a street	•
	Within 20 feet of fire station entrance	•
	Beside street excavation when traffic obstructed	•
	Double parking	-
	 Within 200 feet of accident where police in attendance 	•
	In front of theater	•
	Blocking emergency exit	•
	Blocking fire escape	-
0	In Prohibited Zone (signs required)	\$20.00
0	In Handicapped Parking Spaces (signs required)	\$50.00
0	Night parking(1:00-6:00 a.m., November 1 – April 30)	\$50.00
	Collection after 30 days	\$55.00
0	Night parking in a City-owned designated parking lot without	
O	a permit or with an expired permit	\$50.00
	Collection after 30 days	= -
	·	·
0	Illegal day parking in City Hall parking lot	\$20.00
0	In alley (except loading and unloading)	\$20.00
0	Parking for certain prohibited purposes:	
	Displaying vehicle for sale	•
	Working or repairing vehicle	\$20.00
	Display advertising	\$20.00
	Selling Merchandise	\$20.00
	Over 48 hours	\$20.00
0	Bus Stop (signs required)	\$20.00
0	Failure to set brake, turn wheels, or remove ignition key	\$20.00
0	Parking where no other fine is specified	\$20.00

Ordinance 5-500: Operation and Parking upon Property of the Ishpeming Board of Ed	ucation
Ishpeming School District no parking zones	\$20.00
Ordinance 5-800: Operation of Certain Vehicles on Snowmobile Route	
Reclaim possession of motor vehicle, motorcycle, three-wheeled motor vehic	le,
Four-wheeled motor vehicle, or moped operated on the Snowmobile trail	
Storage and Handling Fee	\$50.00
Ordinance 6-401: Fees and Charges for Removal of Snow and Ice	
Removal of snow placed improperly onto City Right of Way	4=0.00
Truck load using bucket loader	•
O Truck load using sno go	•
O By hand or using hand implements	<u>-</u>
Ordinance 7 400: Devictoration of Devidential Bouts Devidential Bouts	Per employee
Ordinance 7-400: Registration of Residential Rental Dwelling Units	¢50.00
Late rental registration fee	•
Ordinance 7 500: Increation of Pacidential Pontal Dwelling Units	Rental dwelling unit
Ordinance 7-500: Inspection of Residential Rental Dwelling Units Initial Inspection	\$100.00/i+
Renewal Inspection (including one follow-up)	3100.00/unit
1-2 Units (Inspected at the same time and location)	COE /unit
o 3-10 Units (Inspected at the same time and location)	•
o 10+ Units (Inspected at the same time and location)	•
Re-inspection (following second failure)	•
Failure to pay fee for initial/renewal inspection or re-inspection	\$70.00/uint
Base fee plus \$10.00/unit for 1st 10 days late;\$10.00/unit for every sul	hsequent 10 days
until paid	bacqueiit 10 daya
Appeal Fee for appeal to Housing Appeals Board	\$25.00
(Fees for tenants may be waived by the City Manager upon demonstration of	
(reserver community to trained by the confirming a upon business continues of	,a.,.,,
Missed appointment or if unable to gain entry for rental dwelling unit	
inspection because no one is present	\$100.00
(missed original date and one rescheduled date)	
Ordinance 7-600: Inspection of New or Rehabilitated Residential Facilities Prior to Sal	<u>e</u>
Neighborhood Enterprise Zone	
 Pre-sale inspection (includes one follow-up inspection) 	\$60.00/unit
 Re-Inspection (all re-inspections after first follow up inspection) 	\$70.00/unit
Missed appointments	\$70.00/unit
Late Payment Fee	· · · · · · · · · · · · · · · · · · ·
o Appeals	\$25.00
Ordinance 10-100: Owning and Keeping Dogs and Cats	
<u>Section 10-105(a)</u>	
Impounding of Dogs and Cats	•
	\$20/day after
Transfer fee from Ishpeming Township Pound to UPAWS (Negaunee Location)	
Transfer fee from Ishpeming Township Pound to UPAWS (Sands Location)	\$60.00
Section 10-106	
 Civil fine of not more than \$100.00, plus costs, and if applicable dama 	ges and expenses as
provided by law.	

Ordinance 11-600: Regulating the Ishpeming Cemetery

City Residents

Interment or Disinterment	April 1 – November 30	December 1 to March 31
Casket	\$650.00	\$1,300.00
Urn in Ground	\$250.00	\$ 500.00
Children 5 & under (casket or urn)	\$200.00	\$400.00
Urn in Niche	No Charge	No Charge
Disinterment and Reinterment (Transfer within Cemetery)		
Casket	\$1,300.00	\$2,600.00
Urn in Ground	\$ 500.00	\$1,000.00
Children 5 & under (casket or urn)	\$400.00	\$800.00
Urn in Niche	No Charge	No Charge

Non Resident

Interment or Disinterment	April 1 – November 30	December 1 to March 31
Casket	\$1,300.00	\$1,950.00
Urn in Ground	\$ 500.00	\$ 750.00
Children 5 & under (casket or urn)	\$400.00	\$600.00
Urn in Niche	No Charge	No Charge
Disinterment and Reinterment		
(Transfer within Cemetery)		
Casket	\$2,600.00	\$3,900.00
Urn in Ground	\$1,000.00	\$1,500.00
Children 5 & under (casket or urn)	\$800.00	\$1,200.00
Urn in Niche	No Charge	No Charge

After 3:00 p.m. weekdays and Saturdays, the following rates are in addition to the rates above.

- o Urn in Niche.....\$50.00

Sundays and Holidays, the following rates are in addition to the rates above.

0	Casket\$600.00)
0	Urn in Ground\$200.00)
0	Urn in Niche\$100.00)

Special Services, the following rates are in addition to the rates above.

Graveside Services	Resident	Non-Resident
Tent, greens, lowering device, and chairs	\$200.00	\$400.00
Greens, lowering device, and chairs	\$90.00	\$180.00
Greens, lowering device	\$65.00	\$130.00
Lowering Device	\$40.00	\$80.00

Section 11-627: Indigent Rates

As stipulated by Department of Social Services or State of Michigan.

Purchase of Lots and Niches

Lot Size	Resident	Non-Resident	
1 grave space	\$550	\$1,100	
2 grave spaces	\$1,100	\$2,200	
3 grave spaces	\$1,650	3,300	
5 grave spaces	\$2,750	\$5,500	

Niche	Resident	Non-Resident	
Bottom Row	\$1,075	\$2,050	
Second Row	\$1,125	\$2,150	
Third Row	\$1,175	\$2,250	
Top Row	\$1,225	\$2,350	

^{**}Prices for Lots and Niches include 50% to the Perpetual Care Fund

Placement of an Additional Monument on a Lot......\$100.00/Additional Monument

Ordinance 12-100: Water and Sewer Utility

Section 12-102(1a)

- Minimum monthly charge of \$45.08 for the first 0-2,500 gallons of water per month; for all metered water consumption greater than 2,500 gallons per month, an additional charge of \$18.03 per 1,000 gallons (or any part thereof).
- Above rates will be increased by 5% effective January 1 of each year

Section 12-102(2)

o Temporary Service based on average water usage

Section 12-102(3)

- o Permit to install tap from City water main\$100.00
- If City does work to connect a line to a City water main\$500.00
- If private contractor does work to connect a line to a City water main...\$300.00

Section 12-102(4)

Late Fee Penalty: 5% of past due utility bill

Section 12-102(5)

- o Door Hanger\$25.00
- Opening or closing a street stop-cock
 - April through October\$25.00

 - November through March......\$50.00
 - November through March if due to delinquency......\$80.00
- Removal of water meter (for other than City purposes)\$35.00
- Overtime charge: Actual cost, with a minimum of \$200.00
- Thawing of frozen lines or pipes
 - Thawing from curb stop valve to water meter, actual cost with minimum charge of \$125.00 during normal hours
 - Minimum of \$250.00 if done on overtime
 - Minimum of \$350 if done on a Sunday or holiday

Section 12-102(6)

- Guarantee Deposit:
 - Single family residence user and other individual users......\$250.00
 - Multiple family dwelling \$250.00 per unit up to four (4) units.
 - Business, commercial, and industrial users, and large residential of more than four
 (4) units an amount equal to the estimated usage for a one month period based on the usage of similar users.

Section 12-103(4)

 Damaged Meter – Actual cost of repairs if damage caused by neglect on the part of the consumer.

Section 12-103(9)

- Repairing leaks between curb stop and water meter responsibility of property owner unless the leak is caused by conditions existing on public property and no fault of the property owner, for which the City Council may waive costs.
- If leak is not repaired in five business days, a service fee of \$25.00 per day can be assessed until leak is repaired.

Section 12-104

 Civil fine of not more than \$200.00, plus costs, and if applicable damages and expenses as provided by law.

Ordinance 12-500: Separate Meter for Water Consumption not entering Sanitary Sewer System

- O Separate meter for water not entering the sanitary sewer system.
 - Purchase and installation of new meter......\$75.00
 - Inspection and installation of used meter......\$20.00

Ordinance 12-700: Sewer Use

- o Permit to work on public sewer.....\$90.00
- New construction to install sewer lateral
 - If City does work reimbursement for all actual costs incurred.
 - If work done by contractor-connection fee of \$250.00
- Must post a \$5,000 bond unless exempted by State law.
- All costs for installation, connection, or repair of building sewer to be borne by the owner.
 If damage to sewer originated in public sewer, cost can be waived by the City Council.
- O Appeals to requirements of ordinance \$100.00.

Ordinance 12-800: Wastewater Treatment Service Charges

o Rental charge for a water meter for persons discharging into public sanitary sewer system but not receiving water from public system:

5/8" and 3/4" meters	\$.75/quarter plus an installation charge and
	cost of meter testing
1" and larger	\$1.00/quarter plus an installation charge
	and cost of meter testing

- Residential sewer user served by a private well and discharging sewage into the public sewer system has the option of paying a "flat rate" user charge. The flat rate shall be based on the average metered residential usage rage.
- Minimum monthly sewer charge of \$33.51 for the first 0-2,500 gallons of water per month; for all metered water consumption greater than 2,500 gallons per month, an additional sewer charge of \$13.40 per \$1,000 gallons.
 - The above rates will increase by 5% effective January 1st of each year.

The City of Ishpeming is an equal opportunity provider and employer.

Adopted:

City Manager



From:

Richard Ziegler < geo_logical2@hotmail.com>

Sent:

Monday, October 21, 2019 11:24 AM

To: Cc: City Manager

Subject:

Peter Copenhaver Ishpeming Ski Club - draft lease amendment

Attachments:

2019-09-24 3581 DRAFT Lease Amendment - CCI to City of Ishpeming - Suicide Bowl

Ski Jumps.doc

Hi Mr. Snowaert,

As we discussed earlier today, please find the attached copy of the draft Lease Amendment for modifications of the Ishpeming Ski Club lease for Suicide Bowl. Please review the lease and contact me if there are questions or concerns.

It is the objective of the ISC to finalize this lease amendment as soon as possible in order to submit an application to the State of MI for sale of alcohol well in advance of our January 21, 2020 International Ski Jumping Tournament.

I will do what I can to locate a copy of the original lease and forward that to you as well.

If you have any questions, please feel free to email or call me at (651) 788-5794.

Thank you.

Richard Ziegler Ishpeming Ski Club

cc: Peter Copenhaver, ISC VP

City of Ishpeming Resolution #12-2019 Resolution Health Care Cost Option as set forth in Public Act 152 of 2011

Whereas, Public Act 152 of 2011 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;

Whereas, the Act contains three options for complying with the requirements of the Act; Whereas, the three options are as follows:

- 1. Section 3 "Hard Caps" Option limits a public employer's total annual medical benefit plan costs for employees based on coverage levels, as defined in the Act;
- 2. Section 4 "80%/20% Option limits a public employer's share of total annual medical benefit plan costs to not more the 80%. This option requires an annual majority vote of the governing body;
- 3. Section 8 "Exemption" Option a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body (4 votes needed)

Whereas, the Ishpeming City Council has decided to adopt the Section 8 Exemption option as its choice of compliance under the Act.

Now, therefore, be it resolved, the Ishpeming City Council of the City of Ishpeming of elects to comply with the requirements of Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act, by adopting the Section 8 Exemption Option for the medical benefit plan coverage year January 1, 2020 to December 31, 2020.

The vote is as follows:

Yeas:	
Nays:	
Absent:	
	y that the foregoing is a true and original copy of a resolution t a Regular Meeting thereof held on December 4, 2019.
	Cathy Smith, City Clerk
	Camy Simin, City Clerk







CLEVELAND-CLIFFS INC.

The Cleveland-Cliffs Iron Company 200 Public Square, Suite 3300, Cleveland, OH 44114 P 216.694.5700 clevelandcliffs.com

Jeff Bridgland, EGLE Conservation Easement/Red File Coordinator 525 W. Allegan Street Lansing, MI 48909

December 5, 2019

Re: Partridge Creek Conservation Easement Area

Dear Mr. Bridgland:

Per your request, The Cleveland-Cliffs Iron Company ("CCIC") and The City of Ishpeming ("City") submit this letter in reference to the Agreement for Conservation Easement ("CE") dated December 5, 2019. Pursuant to the CE, CCIC has allowed the City to permit and construct a wetland mitigation site on CCIC's property.

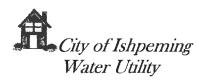
The City hereby confirms that, as set out in the CE, it shall be solely responsible for all, monitoring, upkeep, and maintenance of the site as well as signage to demarcate the site's boundary. The City intends to fulfill these obligations and others as described in the CE. The City acknowledges that if any enforcement action is brought in regards to the CE, it shall be solely liable.

CCIC confirms that it shall allow the City to comply with the City's obligations within the Easement Premises, as defined in the CE.

Sincerely,

James M. Kochevar Vice President & General Manager The Cleveland-Cliffs Iron Company

Mayor Joesph Juidici City of Ishpeming



Page 2

Application Agreement

Applicant Signature:__

The leak adjustment is a one-time credit on the City of Ishpeming Utility Bill. I understand that this property will not be eligible for any additional leak adjustments in the future if this request is approved. I have read and agree to the terms of the One-time Leak Adjustment Agreement.

		A	
The one-time leak adjustme	ent shall be calculated using	the following formula:	
A 6 month average shall be be issued to the account for		3	the current water & sewer rates. A credit shall

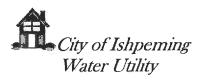
For staff use only:			
Amount of bill: \$	Consumption:	Bill issued date:	_ Bill due date:
Service dates:			
Amount of Credit: \$	Date Issued:	Staff Initials:	
Management Approval:		Date:	

One-time Leak Adjustment Terms:

- Customers must submit a One-time Leak Adjustment application.
- Consumption must be at least 10,000 gallons above average consumption.
- An application must be submitted within 30 days of receiving the high consumption bill.
- Leak adjustments will cover no more than two (2) consecutive months.
- Only one (1) billing adjustment will be allowed per premise.
- Management and/or Council approval is needed prior to a credit being issued.
- Any adjustment will show up as a credit on the bill following approval.
- The cause of the leak must be repaired before an adjustment can be approved.

No adjustments will be granted in the following situations:

- High water use caused by seasonal activities such as watering of sod, gardening, filling swimming pools or whirlpools, washing vehicles, pressure washing of houses or decks, etc.
- When leak continues for three (3) or more months, there will be no adjustment for the third or subsequent months.



100 E. Division St.

Ishpeming, MI 49849
(906) 485-1091 ext. 207

www.ishpemingcity.org

Application for One-time Leak/High Usage Adjustment

Applicant Information:	
Applicant name	Property Management Company (if applicable)
Property Address	City/State/Zip
Mailing Address (if different from above)	City/State/Zip
Daytime Phone Number	
I am the:Property OwnerTenantI	Property Manager Other (please specify)
Approximate date leak/high usage began: Description of leak and repair:	If LEAK- Date it was repaired:

CITY OF ISHPEMING, MICHIGAN CITY COUNCIL RULES OF PROCEDURE POLICY

Initially Adopted: April 4, 2018

Confirmed:

SUBJECT: COUNCIL RULES OF PROCEDURE

PURPOSE: Council Rules of Procedure for home rule cities and villages are generally authorized by City Charter. These Rules of Procedure help the Council to run an efficient meeting and to deal with the public and the media in a positive manner. When not in conflict with the City Charter, they may be revised by majority action of the City Council.

POLICY:

I. ETHICAL CONDUCT OF COUNCILMEMBERS

In an effort to maintain the public trust, the City Council of Ishpeming declares that all councilmembers shall avoid any conflict between their private interests and those of the general public they serve. All City officials and employees shall safeguard public confidence by being honest, fair, and respectful of all persons and property with whom they have contact. Furthermore, to enhance the faith of the citizens in the integrity and impartiality of the elected and appointed officials of the City of Ishpeming, it is necessary to provide specific guidelines for dealing with conflicts of interest and the proper conduct of officials.

A. Gratuities

No councilmember shall solicit, accept, or receive, directly, or indirectly, any substantial gift, whether in the form of money, loan, travel, entertainment, hospitality, thing, promise of future employment, promise of benefit, or in any other form of economic interest, under circumstances in which it can reasonably be inferred such gift, favor, or special privilege would not have been extended but for the position of such public official, or where there exists a reasonable belief that the giver's interests are likely to be affected by the actions of the councilmember. It shall be unlawful for a councilmember to use his or her public office for private and economic gain.

B. Preferential Treatment

No councilmember shall use, or attempt to use, their official position to unreasonably secure, request, or grant any privilege, exemption, advantage, contract, or preferential treatment for themselves, a relative, or others.

C. Use of Information

No councilmember who acquires information in the course of their official duties, which information by law or policy is not available at the time to the

general public, shall use or withhold such information to further the private economic interests of themselves, a relative, or anyone else.

D. Full Disclosure

- 1. No councilmember shall participate, as an agent or representative of the City, in approving, disapproving, debating, voting, abstaining from voting, recommending, or otherwise acting upon any matter in which he or she has a direct or indirect economic interest without disclosing the full nature and extent of their interests. Such a disclosure must be made before the time to perform their duty or concurrently with that performance. If the councilmember is involved with the decision-making or advising body, they must make a disclosure to the Mayor in a timely matter. The opinion of the City Attorney shall be binding on the Council with respect to the existence of a conflict of interest (Charter 4.3 (c.)).
- 2. Whenever a councilmember is required to recuse himself or herself, he or she:
 - a. Shall immediately refrain from participating further in the matter;
 - b. Shall promptly inform the Mayor

E. Outside Business Dealings

No councilmember, on his or her own behalf or on behalf of another person, shall have any financial or other direct personal interest in any contractual or non-contractual business transaction with the City unless he or she make full public disclosure of the nature and extent of such interest prior to approval of such transaction.

F. Use of City Property

No councilmember shall, directly or indirectly, make use of or permit a relative or other person to make use of City property of any kind or City personnel resources for purely personal gain or economic benefit. Councilmembers shall strive to protect and conserve all City property including equipment and supplies entrusted or issued to them.

G. Legal Process

No councilmember shall interfere with the ordinary course of law enforcement within the City, and no special favors, consideration, or disposition shall be suggested to or requested of any law enforcement person of the City including City manager, police chief, police officers, code enforcement officers, City attorney, and/or administrative staff concerning any city law enforcement matter including (but not limited to) traffic tickets, ordinance tickets, or municipal civil infraction citations. This subsection shall not prohibit the City manager, City attorney, and all law enforcement officials from exercising the

usual power, control, and discretion which are part of their normal duties. Nor shall the subsection prohibit the Mayor and Council from making policy decisions, enacting legislation, and directing the affairs of the City in accordance with their legal powers and responsibility.

H. E-Mail Procedure

Members shall not respond to e-mails using "reply to all" in response to a specific member, the City Manager, or other staff as that may constitute a violation of the Open Meetings Act.

I. Limitations of the Power of Council

Council shall not direct or request the appointment or removal of any City employee whom the City Manager or his subordinates are empowered to appoint. The members shall deal with the administrative service solely through the Manager, and shall not give orders to any subordinate of the Manager (Charter 4.4 (c) and 4.4 (d)).

II. REGULAR AND SPECIAL MEETINGS

All meetings of the Ishpeming City Council will be held in compliance with state statutes, including the Open Meetings Act, 1976 PA 267 as amended, and with the following rules:

A. Regular Meetings

- 1. A regular meeting shall be held at 7:00 p.m. once each month on the first Wednesday following the first Monday, and shall not exceed 10:00 pm. (January 6, 1993 minutes and Ordinance 11-200). An organizational meeting following an election shall be the first regular meeting in the month of December (Charter 4.1 (b)).
- Regular meetings may only be rescheduled if the City Council, by motion, sets a different day by indicating the date being changed and establishing another date to take its place. Any change in the regular meeting date must be published in the official newspaper at least one week prior to the regularly scheduled meeting. (Ordinance 11-200)
- 3. The City Council shall hold its meetings at City Hall or at such other place as determined by the City Council. (Ordinance 11-200)
- 4. No office shall be created or abolished, no taxes or assessment imposed, any contract approved, franchise granted, any street, alley, or public grounds vacated, any real estate or interest therein acquired, sold, or disposed of, or private property taken for public use, unless a majority of those elected to the Council shall vote in favor of the same. (Charter 14.8)
- 5. At the first meeting of the year, the Council shall determine an official newspaper and depository for the City's use (Charter 4.7 and 10.4).

B. Special Meetings

- 1. Special meetings shall be called by the City Clerk on the written request of the Mayor, the City Manager, or any two council members on at least eighteen hours written notice to each councilmember sent electronically, served personally, or left at their usual place of residence; but a special meeting may be held on shorter notice if all councilmembers are present or have waived notice in writing (Charter 4.2).
- 2. No business shall be transacted at any special meeting of the City Council unless the same has been stated in the notice of such meeting.
- 3. No vote of the Council shall be rescinded or reconsidered at a special meeting, unless there is present at least as many members as were present when the vote was taken (Charter 4.4 (b)).

C. Posting Requirements for Regular and Special Meetings

- 1. No later than the first week of January each year the City Council shall provide public notice stating the dates, times, and places of its regular meetings.
- 2. For a rescheduled regular or special meeting of the Council, a public notice stating the date, time, and place of the meeting shall be posted at the City Hall at least eighteen hours before the meeting, and sent to the news media which have requested such notification. The notice described above is not required for a meeting of the Council in emergency session in the event of a severe and imminent threat to the health, safety, of welfare of the public (Open Meetings Act 15.265 (5)).
- 3. The City Manager and Mayor will determine if a meeting needs to be cancelled due to inclement weather or for other reasons. Notification will be sent to the same list that receives the agendas, which includes requesting the media to announce the cancellation, posting of notice at City Hall, library, and the senior center. Notices are required to be posted on City Hall door.

D. Minutes of Regular and Special Meetings

- 1. The Clerk/Clerk of the Council shall attend all meetings of the Council and shall keep a permanent record of its proceedings and resolutions in accordance with the Charter and Open Meetings Act. In the absence of the Clerk, the Council may appoint one of its own members or another person to temporarily perform the Clerk's duties (Charter 5.6 (a)).
- 2. The Clerk/Clerk of the Council shall prepare the Official Proceedings of each Council meeting which shall be the minutes required by the Open Meetings Act. Proposed minutes shall be available for public inspection not more than eight business days after the meeting to which the minutes refer. Approved minutes shall be available for public inspection no later than five business days after the meeting at which the minutes are approved by the public body (Open Meeting Act 15.269 (3)).

- 3. Minutes will be available on the City's website, as well as posted in City Hall and a copy will be kept in the City Manager's office.
- 4. A copy of the minutes of each regular or special Council meeting shall be available for public inspection at the City Manager's office during regular business hours.

E. Work Sessions

1. Upon the call of the Mayor or the Manager, and with appropriate notice to the Council members and the public, the Council may convene a work session devoted exclusively to the exchange of information relating to municipal affairs. No votes shall be taken on any matters under discussion nor shall any Council member enter into a formal commitment with another member regarding a vote to be taken subsequently.

F. Council Reports

1. Council reports shall have a six minute time limit per councilmember. The City Attorney shall be keeper of the six minute rule and if a councilmember does not use the time allotment, it may be transferred to another councilmember (Motion from Council meeting 11/13/1991).

III. CONDUCT OF MEETINGS

A. Meetings to be Public

- 1. All regular and special meetings of the Council shall be open to the public, and all persons shall have a reasonable opportunity to be heard in accordance with such rules and regulations as the Council may determine, except that the meetings may be closed to the public and the media in accordance with the Open Meetings Act (Open Meeting Act 15.268).
- 2. All official meetings of the Council and its committees shall be open to the media, freely subject to recording by radio, television, and photographic services at any time, provided that such arrangements do not interfere with the orderly conduct of the meetings (*Open Meetings Act 15.263*).

B. Agenda Preparation

- An agenda for each regular Council meeting shall be prepared by the City Manager in consultation with the Mayor for the following order of business:
 - a. Call to Order
 - b. Pledge of Allegiance
 - c. Roll Call

- d. Public Comment: may not exceed (5) five minutes per person. A person may reserve time to speak on agenda items which may result in the item being moved up on the agenda, at the Mayor's discretion.
- e. Approval of Agenda
- f. Agenda Comment: may not exceed (3) three minutes per person.
- g. Consent Agenda
- h. Financial Reports
- i. New Business: intended to introduce a new topic and should be the time when councilmembers ask questions or seek other clarifications. If further information is required, the item can be moved to "Old Business" for an upcoming meeting, by a majority vote of the Council.
- Oid Business: intended for items that were on a previous meeting agenda and further information was required before taking action.
- k. Mayor and Council Reports
- I. Manager's Report
- m. Attorney's Report
- n. Adjournment
- 2. Any councilmember shall have the right to add items to the regular agenda, provided support from one additional councilmember is obtained. Any councilmember shall have the right to remove items from the regular agenda by a majority vote of the Council.

C. Consent Agenda

A consent agenda may be used to act on numerous administrative or non-controversial items at one time. Included on this agenda can be non-controversial matters such as approval of minutes, payment of bills, approval of recognition resolutions, bid awards, contract approvals, lease agreements, recurring business, etc. Upon request by any one member of Council, an item shall be removed from the consent agenda and placed on the regular agenda for discussion. (Policy #603)

D. Agenda Distribution

City administration shall endeavor to distribute agenda packets to the City Council prior to a regular Council meeting, but in no case shall distribution occur later than Thursday prior to a regular scheduled meeting. The deadline for items to be considered for the agenda is the close of business on Monday prior to the distribution of the packet. (October 8, 2014 minutes). Agendas will be posted on the website and at City Hall, and will be e-mailed to media groups. Packet materials will be posted on the website as well.

E. Quorum

Three members of the Council shall constitute a quorum for the transaction of business at all Council meetings (Charter 4.3 (a.)).

F. Attendance at Council Meetings

- 1. Election to the City of Ishpeming City Council is a privilege freely sought by the nominee. It carries with it the responsibility to participate in Council activities and represents the residents of the City of Ishpeming. Attendance at Council meetings is crucial to fulfilling this responsibility.
- 2. The Council may, by a majority vote of those present, either request or compel the attendance of its members and other officers of the City at its meetings and enforce orderly conduct therein (Charter 4.3 (b.)).

G. Presiding Mayor

- 1. The Mayor shall be responsible for enforcing these Rules of Procedure and for enforcing orderly conduct at meetings. The Mayor shall be head of the City government for all ceremonial purposes and for purposes of military law, but shall have no regular administrative duties (Charter 3.4 (c)).
- 2. The Mayor and Mayor Pro Tempore may speak and vote at meetings the same as any other member of the Council, but shall not have the power to veto (Charter 3.4 (e)).
- 3. Those councilmembers whose terms do not expire immediately following the election shall be candidates to become the Mayor. The individual receiving the most votes becomes Mayor for a term not exceeding two years, while the candidate receiving the next highest number of votes becomes Mayor Pro Tempore. In the absence or disability of both the Mayor and Mayor Pro-Tem, the Council may designate another of its members to serve as Acting Mayor during such absence or disability (*Charter 3.4 (a*)).

H. Disorderly Conduct

- 1. The Mayor may call to order any person who is being disorderly by speaking out of order or otherwise disrupting the proceedings such as walking about or whispering, failing to be germane, speaking longer than the allotted time or speaking vulgarities.
- If the person so engaged in presentation is called out of order, he or she shall not be permitted to continue to be disorderly and disrupt the meeting, the Mayor may order the sergeant-at-arms to remove the person from the meeting.
- 3. Any police officer designated by the Mayor or Manager shall serve as the sergeant-at-arms of the Council in the enforcement of the provision of this section.

IV. CLOSED MEETINGS

A. Purpose

Closed meetings, which must be approved by vote at an open meeting, may be held only for the reasons authorized in the Open Meetings Act (Open Meetings Act 15.265).

B. Minutes of Closed Meetings

A separate set of minutes shall be taken by the Clerk/Clerk of the Council or the designated secretary of the Council at the Closed Session. These minutes will be retained by the Clerk, shall not be available to the public, and shall only be disclosed if required by a civil action, as authorized by the Michigan Open Meetings Act. These minutes may be destroyed one year and one day after approval of the minutes of the regular meeting at which the closed session was approved (Open Meetings Act 15.267 (2)).

V. DISCUSSION AND VOTING

A. Rules of Parliamentary Procedure

- 1. The rules of parliamentary practice as contained in the latest edition of *Robert's Rules of Order* shall govern the Council in all cases to which they are applicable, provided that they are not in conflict with these Rules, City ordinances, the City Charter, or applicable state statutes. *(Charter 4.6).*
- 2. A vote upon all ordinances and resolutions shall be taken by "yea" and "nay" vote and entered upon the records, except that where the vote is unanimous it shall be necessary to so state (Charter 4.3 (d)).
- 3. The Mayor shall preserve order and decorum and may speak to points of order in preference to other Council members. The Mayor shall decide all questions arising under this authority.

B. Conduct of Discussion

- 1. Members shall be encouraged to contact staff prior to scheduled meetings to request background information on agenda items that would not be readily available at the meeting, such that staff would have sufficient time to search and obtain information on the request.
- 2. During discussion and debate, no person shall speak until recognized for that purpose by the Mayor. After such recognition, the member shall confine discussion to the question at hand and to its merits and shall not be interrupted except by a point of order or privilege raised by another member. Speakers should address their remarks to the Mayor, maintain a courteous tone and avoid interjecting a personal note into debate.

3. No member shall speak more than once on the same question unless every member desiring to speak to that question shall have had the opportunity to do so.

C. Ordinances and Resolutions

- 1. No ordinance, except an appropriation ordinance adopting or embodying an administrative governmental code or an ordinance adopting a code of ordinances, shall relate to more than one subject, and that subject shall be clearly stated in its title.
- 2. Except in the case of ordinances declared to be emergency ordinances, no ordinance shall be passed by the Council at the same meeting at which it was introduced (Charter 4.9 (c)).
- 3. A vote on all ordinances and resolutions shall be taken by roll call vote and entered in the minutes unless it is a unanimous vote. If the vote is unanimous, it shall be necessary only to so state in the minutes, unless a roll call vote is required by law or Council rules.
- 4. A complete copy of the ordinance or amendment shall be available for public inspection at least three days before the meeting at which it is finally enacted. All ordinances shall be published within ten days after passage and shall become effective upon publication; emergency ordinances shall become effective upon posting (Charter 4.9 (f)).

D. Roll Call

In all roll call votes, the names of the members of the Council shall be called in rotating order as determined by the Clerk/Clerk of the Council.

E. Duty to Vote

Election to a deliberative body carries with it the obligation to vote. Council members present at the Council meeting shall vote on every matter before the body, unless otherwise excused or prohibited from voting by law or by Charter.

- 1. Conflict of interest, as defined by law, shall be the sole reason for a member to abstain from voting. The opinion of the City Attorney shall be binding on the Council with respect to the existence of a conflict of interest. A vote may be tabled, if necessary, to obtain the opinion of the City Attorney. No member of the Council shall vote on any question in which that member has any personal or financial interest other than the common public interest. Every public official shall make full and timely disclosure of any personal or financial interest which he has in any matter of public interest to be transacted before him (Charter 4.3 (c)).
- 2. On all other questions each member who is present shall vote when their name is called unless excused by the unanimous consent of the remaining members present.

- 3. All votes must be held and determined in public; no secret ballots are permitted.
- 4. Prior to calling for a vote, the Mayor should state the question being voted upon.

VI. PUBLIC PARTICIPATION

A. General and Length of Presentation

- 1. Each regular and special Council meeting agenda shall provide time for public comment. Every citizen shall receive a fair and impartial hearing on any matter coming before the City Council.
- 2. Any person who addresses the Council during the time set for general public comment, during a regular meeting, shall be limited to (5) five minutes in length. By majority vote, Council may extend the time allotted for general public comment.
- 3. There shall be one public comment section provided for on the agenda during a special meeting. Comment shall be restricted to items on the agenda, with a (3) three minute time limit per person.
- 4. During public comment a member of the public may request permission to speak at the time an agenda item comes before the Council. In addition, if requested by a member of the Council, the Mayor shall have discretion to allow a member of the public to speak at times other than during the time reserved for public comment. There shall be a (3) three minute time limit per person.
- 5. When the agenda provides for a public hearing to be conducted during a meeting of the City Council, each person addressing the Council shall be limited to (3) three minutes per meeting.

B. Addressing the Council

- 1. When addressing the Council, unless waived by the Mayor, a person shall state his or her name, physical home address, including municipality.
- 2. The speaker shall address all remarks to the Council as a body in a courteous tone.
- No person shall have the right to speak more than once on any particular subject until all other persons wishing to be heard on that subject have had the opportunity to speak.
- 4. No person, after being recognized and given the floor, shall direct their comment to the viewing public or audience in attendance at the meeting. If this occurs, the Mayor may request person to leave the podium.
- 5. No person, other than members of the Council and the person having the floor, shall be permitted to enter into any discussions.
- 6. Any person who does not use the entire time allotted for public comment shall not be permitted to relinquish the time remaining to another person.

C. Rules of Decorum

Meetings of the City Council of Ishpeming shall be conducted in an orderly manner to ensure that the public has a full opportunity to be heard and that the deliberative process of the Council is retained at all times.

While any meeting of the Council is in session, the following rules of decorum shall be observed:

- Members of the audience. No person in the audience at a Council
 meeting shall engage in disorderly or boisterous conduct, including the
 utterance of loud, threatening, or abusive language; whistling,
 whispering, clapping, or stamping of feet; or other acts which disturb,
 disrupt, or otherwise impede the orderly conduct of the Council meeting.
- 2. Persons Addressing the Council. Each person who addresses the Council at its meetings shall not utter loud, threatening, personal, or abusive language, or engage in any other disorderly conduct which disrupts, disturbs, or otherwise impedes the orderly conduct of the Council meeting.
- 3. Enforcement. The rules of decorum set forth shall be enforced by the law enforcement officer designated with the responsibility for maintaining order at the Council meeting:
 - a. Warning. The Mayor or Council designate shall request that a person who is breaching Paragraph 1 or 2 above be orderly and comply with the rules as outlined therein.
 - b. Requested to Leave. Any person making derogatory, slanderous, or insolent remarks, or who become boisterous or disorderly while addressing the Council, may be requested, by the Mayor, to leave the podium.
 - c. Escorted. Any person who continues to act in a boisterous or disorderly manner or who refuses to be seated at the request of the Mayor may be excluded from the remainder of the meeting for a breach of the peace and may be escorted from the meeting by the Chief of Police or by his or her representative (Open Meetings Act 15.263 (6)).

VII. MISCELLANEOUS

A. Adoption and Amendment of Rules of Procedure

- 1. These Rules of Procedure of the Council will usually be placed on the agenda at the first meeting of the Council following the seating of the newly-elected Council members for review and adoption. A copy of the Rules adopted shall be distributed to each Council member.
- 2. The Council may alter or amend its rules at any time, when not in conflict with the City Charter, by a vote of a majority of its members after notice has been given of the proposed alteration or amendment.

B. Bid Awards

Bids will be awarded by the Council during regular or special meetings. A bid award may be made at a special meeting of the Council if that action is announced in the notice of the special meeting.

C. Committees

- 1. Standing and Special Committees of the Council
 - a. There shall be no standing committees of the Council.
 - b. The Council may create a subcommittee of up to two members to examine a specific subject for a period of time.

2. Ad Hoc Committee

Ad Hoc committees may be formed for a specific purpose and for a specific period of time as approved by the City Council. A broad diversity of experts and/or interests may be represented on an Ad Hoc committee.



T&M Estimate

Estimate Number: 1695 Estimate Title: NAS / Server Rack / Computer Life Cycle Replacement (3)

Expiration Date: 12/06/2019

Estimate Prepared For

Steve Snowaert City of Ishpeming

100 E. Division St Ishpeming, MI 49849 Phone:(906)-485-1091 policechief@ishpemingcity.org

Estimate Prepared By

Gavin Porter 906 Technologies

161 County Road 492 Marquette, MI 49855

Phone:

Fax:906-273-1513

aporter@906technologies.com

Item#	Quantity	Item	Unit Price	Extended Price
Monthly	y Items			
1)	1	Acronis Cloud Backup - Price for 2 TBs of capped cloud storage for 2 physical servers. In a DR situation cloud image can be deployed as a VM. VM usage is billed per hour No yearly commitment Price per month.	\$148.80	\$148.80
		Monthly T	otal	\$148.80
One-Tir	ne Items			
2)	1	HPE ProLiant DL380 G10 2U Rack Server 1 x Xeon Bronze 3204 - 16 GB RAM HDD SSD - Serial ATA/600 Controller - 2 Processor Support - 16 MB Graphic Card - Gigabit Ethernet - 8 x LFF Bay(s) - Yes - 1 x 500 W	\$1,4 4 2.57	\$1,442.57
3)	6	HGST Ultrastar He10 10TB 7200 RPM 256MB Cache SATA 6.0Gb/s 3.5" Hard Disk Drives	\$394.09	\$2,364.54
4)	2	Samsung 860 PRO 256GB 2.5 Inch SATA III Internal SSD	\$105.59	\$211.18
5)	2	ORICO 2.5 to 3.5 Hard Drive Adapter HDD SSD Mounting Bracket Tray for 7/9.5/12.5mm 2.5 Inch HDD/SSD with SATA III Interface	\$9.59	\$19.18
6)	8	HP SC 3.5" Hard Drive Tray	\$24.00	\$192.00
7)	1	6 ft 14 AWG Computer Power Cord - NEMA5-15P to C13	\$10.49	\$10.49
3)	1	Microsoft Windows Server 2019 Standard 16 Core	\$851.99	\$851.99
9)	30	Microsoft Windows Server 2019 - 1 User Client Access License (CAL)	\$45.73	\$1,371.90
10)	1	Microsoft Exchange 2019 Standard License	\$875.99	\$875.99
11)	30	Microsoft Exchange 2019 Standard - 1 User CAL	\$109.19	\$3,275.70
12)	2	WD 4TB My Book Desktop External Hard Drive - USB 3.0	\$121.61	\$243.22
13)	1	25U Open Frame Server Rack - Adjustable Depth - 4-Post Data Rack	\$288.16	\$288.16
14)	4	10GBase Copper to Fiber Media Converter with one SFP+ slot - 1 week lead time	\$438.00	\$1,752.00

26)	9.5	Estimated Project Management	\$90.00	\$855.00
25)		Mileage	\$0.55	\$110.88
24)	5.33	Estimated Travel	\$90.00	\$479.70
23)	100	Estimated Labor - 45 hours for server deployment - 11 hours for Win 10P Upgrades - 24 hours for computer deployments - 20 hours for moving equipment	\$90.00	\$9,000.00
22)	1	Procurement	\$465.00	\$465.00
21)	1	Misc. Materials	\$100.00	\$100.0
20)	1	HP UltraSlim Dock 2013 - For Jim Lampman	\$220.81	\$220.8
19)	1	HP EliteBook 840 G6 14" Notebook Core i7 i7-8565U - 16 GB RAM - 512 GB SSD - Windows 10 Pro - In-plane Swit (IPS) Technology - English Keyboard - Intel Optane Memory Ready - 17.25 Hou Battery Run Time - For Jim Lampman	-	\$1,669.7
18)	11	Microsoft Windows 10 Pro	\$104.49	\$1,149.3
17)	12	Microsoft Office Standard 2019	\$451.00	\$5,412.0
16)	2	CyberPower Smart App LCD UPS System, 700VA/400W, 6 Outlets, AVR, 1U Rackmou	ınt \$233.54	\$467.0
15)	12	HP Business Desktop ProDesk 400 G6 Desktop Computer Core i5 i5-9500 - 8 GB RAM - 256 GB SSD - Small Form Factor - Windows 10 F 64-bit - Intel UHD Graphics 630 - DVD-Writer - English Keyboard I5-9500 2566 DVD 8GB W10P6		\$8,918.4
tem#	Quantity	item	Unit Price	Prio

Terms: All materials will be billed upon delivery to 906 Technologies at net 10 terms. Labor and any other charges are billed monthly at net 30. An interest charge of 1.5% will be applied to all past due accounts. Services provided may be suspended until account is resolved. Customer shall also reimburse all costs and expenses for attorney's fees incurred in collecting any amounts past due. In addition, 906 Technologies offers leasing plans as an available service to our clients.

Incorporation of General Terms and Conditions: In addition to the terms and conditions provided in this estimate, Client agrees to be bound by the General Terms and Conditions of 906 Technologies, LLC, which can be viewed at www.906technologies.com and

be bound by the General Terms and Conditions of 906 Technologies, LLC, which can be viewed at www.906technologies.com and which are incorporated herein. The General Terms and Conditions are meant to be read together with the terms and conditions provided in any estimates. If terms and conditions in any estimate conflict with the General Terms and Conditions, then the General Terms and Conditions shall control for the conflicting issue and the remaining terms and conditions in any estimate shall continue to have full force and effect.

Authorizing Signature		
Date		



2020 ISHPEMING CITY COUNCIL MEETING SCHEDULE

Wednesday, January 8, 2020

Wednesday, February 5, 2020

Wednesday, March 4, 2020

Wednesday, April 8, 2020

Wednesday, May 6, 2020

Wednesday, June 3, 2020

Wednesday, July 8, 2020

Wednesday, August 5, 2020

Wednesday, September 9, 2020

Wednesday, October 7, 2020

Wednesday, November 4, 2020

Wednesday, December 9, 2020

Council meeting are held the Wednesday following the first Monday of every month, unless noted otherwise.

All meetings are held at 7:00 p.m. in the Council Chambers at Ishpeming City Hall, 100 E. Division Street in Ishpeming.