

The Regular Meeting of the Ishpeming City Council was held on Wednesday, June 3, 2020, in the Ishpeming City Hall Council Chambers with public comment being held virtually through Zoom. Mayor Mike Tonkin called the meeting to order at 7:00 p.m.

ROLL CALL

Present: Mayor Mike Tonkin, Council Members Lindsay Bean, Jason Chapman, Pat Scanlon, and Stuart Skauge (5). Also present was City Manager Craig Cugini. The City Attorney position is vacant.

PUBLIC COMMENT – Public comment was held through Zoom. There was no public comment.

APPROVAL OF AGENDA

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the agenda incorporating item 10c Discussion on allowing businesses to use streets/sidewalks for business and add under item 15 a request for a special event for the Teal Lake Swim for Diabetes; and under new business the proposed City Attorney contract.

AGENDA COMMENT – Agenda comment was held through Zoom. There was no agenda comment.

CONSENT AGENDA

A motion was made by Councilmember Scanlon, supported by Councilmember Bean and carried unanimously to approve the consent agenda as presented.

- a. Minutes of Previous Meeting (May 6<sup>th</sup> and May 20<sup>th</sup>)
- b. Approval of Disbursements
- c. Reappoint Karen Kasper to a 5-year term on the Cemetery Board
- d. Reappoint Craig Cugini to a 3-year term on the Building Authority

MONTHLY FINANCIAL STATEMENT REPORT

Finance Director James Lampman reviewed the monthly budget report, which was prepared using the new BS&A software, for the period ending May 31st which included the General Fund, Garbage Fund, Public Improvement Fund, Major and Local Street Funds, and Water and Sewer Funds.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the monthly financial report as presented.

ORDINANCE #11-700: MISCONDUCT IN OFFICE SWORN STATEMENT

Manager Cugini advised a sworn statement was received and as per Ordinance 11-700, the Sworn Statement was to be provided to Council for action. He advised the Sworn Statement did not make a complaint on a specific officer but was more a complaint on the procedure used for meetings during COVID-19.

Councilmember Skauge felt this complaint should be forwarded to the County Prosecutor.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman to forward this complaint to the City Attorney and directed the City Manager to arrange a meeting with the complainant and with two members of Council. Ayes: Mayor Mike Tonkin, Councilmembers Lindsay Bean, Jason Chapman, and Pat Scanlon (4). Nays: Councilmember Stuart Skauge (1). Motion passed 4-1.

REQUEST FOR 2020 LIMITED PERMANENT OUTDOOR SERVICE AREA PERMISSION APPLICATIONS

- a. Cognition Brewing Company
- b. Shelly's Rainbow Bar

There was discussion related to the requests from the two business owners in which the State would allow a limited permanent outdoor service area allowable through October 31, 2020 due to the ongoing COVID-19 Pandemic.

A motion was made by Councilmember Scanlon, supported by Councilmember Bean and carried unanimously to approve the request from Cognition Brewing Company and Shelly's Rainbow Bar for a 2020 limited permanent outdoor service area as requested.

Councilmember Bean suggested road closures downtown to allow business owners the option to provide services outside which would assist during the COVID Pandemic. She conducted a survey and there was interest from business owners. There were some concerns expressed related to safety if the entire street was not closed and discussion on parking spaces versus the use of parking lots.

Councilmember Chapman suggested the Downtown Development Authority and the Ishpeming Community Events be involved in discussions.

A motion was made by Councilmember Chapman, supported by Councilmember Bean and carried unanimously to establish a committee: Councilmembers Lindsay Bean and Jason Chapman to meet with the business owners to discuss possible options available.

#### RESOLUTION 7-2020 ACCEPTING THE FINANCIALLY DISTRESSED CITIES, VILLAGES, AND TOWNSHIPS (FDCVT) GRANT

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve Resolution #7-2020 accepting the Financially Distressed Cities, Villages, and Townships grant as presented and authorized the manager to sign.

#### AMENDMENT TO THE 2020 FEE SCHEDULE

Chief Snowaert explained the fee schedule was being revised to include using UPAWS for animals when the Ishpeming Township pound was not available.

A motion was made by Councilmember Skauge, supported by Councilmember Bean and carried unanimously to approve the proposed amendment to the Fee Schedule for Ordinance 10-100.

#### AUTHORIZATION TO BEGIN PROCESS TO FILL DPW DIRECTOR POSITION

Manager Cugini announced Carl Petersen, DPW Director would be retiring in the fall. He discussed the possibility of restructuring DPW and creating a planner position.

Councilmember Scanlon suggested tabling this item until a new personnel structure was developed.

A motion was made by Councilmember Skauge, supported by Councilmember Chapman to schedule a special meeting to discuss the City of Ishpeming's approach to filling a vacancy. Ayes: Mayor Mike Tonkin, Councilmember Lindsay Bean, Jason Chapman, and Stuart Skauge (4). Nays: Councilmember Pat Scanlon (1). Motion passed 4-1.

#### DISCUSSION ON REPAIRS TO THE FIRE TOWER

There was discussion regarding the permanent repairs to the fire tower. There were some concerns expressed over the life expectancy of the mesh that is currently on the tower.

Manager Cugini was directed to contact the State Historic Preservation Office (SHPO) regarding historic preservation. Once this is determined a plan for repairs could begin.

#### REVIEW OF PERMITS FOR EVENTS AND RENTAL RESERVATIONS REGARDING COVID-19

- a. Parade Permit – Ishpeming Fire Department: 6-7-2020
- b. Special Event Application and Parade Permit: St. John's/St. Joseph's Parade: 6-14-2020
- c. Special Event Application: Marquette Marathon: 9-5-2020
- d. Special Event Application/Temporary Liquor License: Rainbow Bar: July 2, 3, 4, & 5/date in September TBD
- e. Special Event Application – Teal Lake Swim for Diabetes: 7-25-2020

A motion was made by Councilmember Scanlon, supported by Councilmember Skauge to approve all events listed along with the new item Teal Lake Swim for Diabetes as presented; and all events will follow COVID-19 guidelines in place at the time of the event; and for the Rainbow Bar event the Police Chief could withdraw the event if deemed necessary. Ayes: Mayor Mike Tonkin, Councilmembers Lindsay Bean, Pat Scanlon and Stuart Skauge (4). Nays: Councilmember Jason Chapman (1). Motion passed 4-1.

Councilmember Chapman expressed concern over approval of large events in the City at this time.

There was also discussion related to the rentals for the city lodges and pavilion. Manager Cugini explained two quotes received from SCI Cleaning and Maintenance: one was for a one-time cleaning of City facilities and the second was for the cleaning of city facilities after rentals. He further advised the City would charge the cleaning fee for the rental of the facilities.

RESOLUTION 8-2020, DESIGNATION OF AUTHORIZED OFFICIALS – ISHPEMING SENIOR CENTER PROJECT

A motion was made by Councilmember Skauge, supported by Councilmember Chapman and carried unanimously to approved Resolution 8-2020, Designation of Authorized Officials for the Ishpeming Senior Center project as presented.

RESOLUTION 9-2020, DESIGNATION OF CERTIFYING OFFICER FOR ENVIRONMENTAL REVIEW PROCESS FOR THE ISHPEMING SENIOR CENTER

A motion was made by Councilmember Skauge, supported by Councilmember Chapman and carried unanimously to approve Resolution 9-2020, Designation of certifying officer for environmental review process for the Ishpeming Senior Center project as presented.

LAKE BANCROFT PAVILION

a. Change Order #4 – A motion was made by Councilmember Skauge, supported by Councilmember Chapman and carried unanimously to approve Change Order #4 for the Lake Bancroft Pavilion as presented.

b. Pay Application #8 – A motion was made by Councilmember Skauge, supported by Councilmember Bean and carried unanimously to approve Pay Application #8 for the Lake Bancroft Pavilion project as presented.

OLD BUSINESS – There was none.

NEW BUSINESS

Manager Cugini advised he met with the applicant for the City Attorney, Caroline Bridges, along with Mayor Tonkin and Councilmember Scanlon. He reviewed the changes that were made to the contract which included the increase from \$3,000 to \$3,500/month, retainer services \$125/hour, and the hours capped at 40 hours per month.

A motion was made by Councilmember Skauge, supported by Councilmember Scanlon and carried unanimously to approve the legal services agreement as present and authorize the Mayor to sign.

Councilmember Scanlon requested signage “Slow Children at Play” be placed on the 100 block of First Street. Parents in the location had talked to him regarding this. He also questioned the ball fields at the play grounds and if the gates were or would be locked to prevent large events or gatherings.

There was discussion regarding the ball fields and if they should be open to the leagues; if porta-potties should be provided or if they league should provide; and who would provide the cleaning.

Councilmember Chapman expressed concern over opening the ball fields and having other large events in the City including any type of event for the Fourth of July. Councilmember Bean suggested talking with business owners and

trying to have an event downtown for the Fourth of July to help local businesses. Councilmembers Bean and Chapman would contact business owners.

MAYOR AND COUNCIL REPORTS

Councilmember Scanlon thanked the 4<sup>th</sup> of July Committee for all their efforts and for making the tough decision to cancel the 4<sup>th</sup> of July festivities.

Councilmember Skaug advised he placed the announcement on Facebook prematurely regarding the cancellation of the Fourth of July festivities and apologized.

Mayor Mike Tonkin had no report.

Councilmember Bean discussed the current issues going on in the country: COVID-19 and racism. She reminded everyone that information and research materials were available at the library for citizens pertaining to racism.

Councilmember Jason Chapman prepared and read his report to Council regarding the systemic racism that has been going on in the Country. He provided a copy for the record.

MANAGER'S REPORT

Manager Cugini reported the Library would open on June 8<sup>th</sup> with curbside service. He advised City staff was back to the regular schedule but the offices were still closed to the public.

ATTORNEY'S REPORT – There was no attorney report.

ADJOURNMENT

At 10:01 p.m., a motion was made by Councilmember Skaug, supported by Councilmember Chapman and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith  
City Clerk