

**ISHPEMING CITY COUNCIL**

**RE-SCHEDULED MEETING**

**Thursday, September 10, 2020 at 7:00 p.m.**

**Ishpeming City Hall Conference Room, 100 E. Division Street, Ishpeming MI**

**City Hall Telephone Number: (906) 485-1091**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*limit 5 minutes per person*)
5. Approval of Agenda
6. Agenda Comment (*limit 3 minutes per person*)
7. Consent Agenda
  - a. Minutes of Previous Meeting (August 5<sup>th</sup>, 12<sup>th</sup>, and 27<sup>th</sup>)
  - b. Approval of Disbursements
  - c. Library items to be declares surplus: 29 books and DVD's & 107 duplicate yearbooks
8. Monthly Financial Statement Report
9. Confirm 2020 Form L-4029
10. Rural Development Water Improvement Project
  - a. Contract I; Change Order #15
  - b. Contract II; Change Order #18
  - c. Rural Development Draw #24
  - d. Contract III; Change Order #9
  - e. Contract III, Pay Application #18
11. Discuss the purchase of holiday lighting for 2020
12. Update the Title VI Non-Discrimination Plan document to incorporate Craig Cugini as the Title VI Coordinator
13. Addition to the Traffic Control Orders under as per the Uniform Traffic Code
14. Letters of Agreement
  - a. Supervisor's Chapter of Local 1282
  - b. DPW Chapter of Local 1282
15. Old Business
16. New Business
17. Public Comment (*limit 3 minutes per person*)
18. Mayor and Council Reports
19. Manager's Report
20. Attorney's Report
21. Adjournment

  
Craig H. Cugini, City Manager



7(c)

**MEMO**

**TO:** City Manager & City Council  
**FROM:** Jesse Shirtz, Library Director  
**DATE:** 31 August 2020  
**RE:** Items to be declared surplus

The Library has 29 books and DVDs & 107 duplicate yearbooks to be declared surplus property. An itemized list is attached. Note: The library still maintains a collection of IHS yearbooks; those declared surplus are duplicates.

Thank you,

Jesse Shirtz

CITY OF ISHPEMING  
Monthly Financial Report

Period Ending 08/31/2020

8

List of Funds	
Fund 101 - General Fund	Fund 401 - Public Improvement Fund
Fund 202 - Major Street Fund	Fund 472 - Construction Fund - CDBG
Fund 203 - Local Street Fund	Fund 590 - Sewer Fund
Fund 206 - Fire Fund	Fund 591 - Water Fund
Fund 211 - Firefighter Longevity	Fund 661 - Motor Pool Equipment Fund
Fund 220 - Lake Bancroft Fund	Fund 701 - Trust & Agency
Fund 226 - Garbage Fund	Fund 703 - Tax Collection
Fund 247 - Building Authority	Fund 711 - Cemetery Perpetual Care
Fund 248 - DDA	Fund 712 - Cemetery Care Fund
Fund 268 - Library Special Fund	Fund 732 - Act 345 Police/Fire Pension
Fund 271 - Library State Aid	

Pooled Cash by Fund		
101-General Fund	101-000-009.000	\$ 1,577,739.69
202-Major Street	202-000-009.000	468,826.60
203-Local Street	203-000-009.000	50,078.67
206-Fire	206-000-009.000	77,548.71
211-Firefighter Longevity	211-000-009.000	225,884.86
220-Lake Bancroft	220-000-009.000	(228,550.21)
226-Garbage	226-000-009.000	150,712.04
247-Building Authority	247-000-009.000	(139,379.99)
248-DDA	248-000-009.000	147,540.23
268-Library Special Fund	268-000-009.000	47,495.80
271-Library State Aid	271-000-009.000	(3,332.02)
401-Public Improvement	401-000-009.000	593,738.51
472-Construction Fund-CDBG	472-000-009.000	3,409.52
590-Sewer	590-000-009.000	1,480,129.88
591-Water	591-000-009.000	1,142,449.37
661-Motor Pool	661-000-009.000	660,738.52
Total Pooled Cash		\$ 6,255,030.18

Please note the following is a summary for the Finance Director to read from during the meeting. The full financial statements are attached.

	101 General Fund	202 Major St	203 Local St	226 Garbage	401 Public Imp	590 Sewer	591 Water
Share Pooled Cash	\$ 1,577,739.69	\$ 468,826.60	\$ 50,078.67	\$ 150,712.04	\$ 593,738.51	\$ 1,480,129.88	\$ 1,142,449.37
Revenues	2,101,959.97	414,256.13	200,627.09	454,345.70	468,253.37	960,204.76	1,165,680.15
Expenses	1,847,585.55	344,358.31	417,921.40	439,661.27	237,838.38	760,650.21	740,293.37
Net Income(Loss)	254,374.42	69,897.82	(217,294.31)	14,684.43	230,414.99	199,554.55	425,386.78
Fund Balance:							
Non-spendable	102,131.19	-	-	-	-	-	-
Restricted	-	468,826.60	50,078.67	-	528,386.45	-	-
Committed	33,960.00	-	-	-	-	-	-
Assigned	-	-	-	225,644.99	-	-	-
Unassigned	1,016,032.95	-	-	-	-	-	-
Inv in Capital Assets	-	-	-	-	-	9,161,216.01	8,395,971.37
Restricted for Debt	-	-	-	-	-	-	774,407.00
Unrestricted	-	-	-	-	-	720,486.07	(739,663.32)
Total Fund Balance	\$ 1,152,124.14	\$ 468,826.60	\$ 50,078.67	\$ 225,644.99	\$ 528,386.45	\$ 9,881,702.08	\$ 8,430,715.05

Notes:

1. All fringe benefits are paid from the General Fund and then allocated back to other funds based on a fringe benefit rate on a quarterly basis. The 2nd Quarter 2020 has been recorded.
2. - Depreciation expense has been recorded in the Sewer, Water, and Motor Pool Funds through February 2020.
3. State revenue sharing in the General Fund has been recorded through June 2020.  
Paid by the state in 2-month increments with a 2-month lag.

## 2020 Tax Rate Request (This form must be completed and submitted on or before September 30, 2020)

### MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes		2020 Taxable Value of ALL Properties in the Unit as of 5-26-2020
<b>MARQUETTE COUNTY</b>		<b>125,409,487</b>
Local Government Unit Requesting Millage Levy		For LOCAL School Districts: 2020 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
<b>CITY OF ISHPEMING</b>		

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2020 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2020 Current Year "Headlee" Millage Reduction Fraction	(7) 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
CHARTER	GENERAL OPERATING	N/A	15.0000	13.3545	.9869	13.1765	1.0000	13.1795		13.1795	N/A
ACT 345	RETIREMENT	N/A	N/A	N/A	N/A	N/A	N/A	N/A		2.4762	N/A
CHARTER	PUR IMPROVEMENTS	N/A	5.0000	4.4514	.9869	4.3930	1.0000	4.3930		4.3930	N/A
VOTED	FIRE EQUIP	8/17	.9000	.8940	.9869	.8822	1.0000	.8822		.8822	2028

Prepared by	Telephone Number	Title of Preparer	Date
<b>JACKI LYKINS</b>	<b>(906) 225-8411</b>	<b>ASSESSOR</b>	<b>08/24/2020</b>

**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☐ Clerk  
☐ Secretary  
☐ Chairperson  
☐ President

Signature	Print Name	Date
		<b>08/24/2020</b>
Signature	Print Name	Date

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2020 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag. Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

## Instructions For Completing Form 614 (L-4029) 2020 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2: Purpose of millage.** Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2020 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2019 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2019 permanently reduced rate can be found in column 7 of the 2019 Form L-4029. For operating millage approved by the voters after April 30, 2019, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2020 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2020 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2020. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2020 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2020 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2020 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2020. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2020 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2020. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004 regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

10

## Cathy Smith

---

**From:** Fabbri, Brian <bfabbri@geiconsultants.com>  
**Sent:** Tuesday, September 1, 2020 3:30 PM  
**To:** Cathy Smith  
**Cc:** Stoor, Mark  
**Subject:** Ishpeming RD Items for Council Agenda

Hi Cathy,

I am still waiting for the physical paper work from Lindberg but we will have the following actions for the council meeting.

Contract I Change Order #15

Contract II Change Order #18

Rural Development Draw #24

Contract III Change Order #9

Contract III Pay Application #18

Thank you,  
Brian

**GEI50** BRIAN FABBRI  
Project Engineer  
906.214.4155 cell: 906.367.0295 fax: 906.214.4141  
990 Lalley Road, Iron River, MI 49935



//

## Cathy Smith

---

**From:** Jason Chapman  
**Sent:** Monday, August 31, 2020 5:34 PM  
**To:** Cathy Smith; City Manager  
**Cc:** Lindsay Bean  
**Subject:** Christmas Lighting

Before I forget, can we put it on the council agenda to find \$15,000 to invest in new Holiday lights NOW and/or find funds.

I think this year it would be a big boost to morale going into the holidays to have some new decorations.

-J

**CITY OF ISHPEMING**

**TITLE VI**

**NON-DISCRIMINATION PLAN**

**100 East Division Street**  
**Ishpeming, Michigan 49849**

**Phone: (906) 485-1091**

**Fax: (906) 485-6246**

**[www.ishpemingcity.org](http://www.ishpemingcity.org)**

**Title VI Coordinator**

**Craig H. Cugini, City Manager**

**Phone: (906) 485-1091**

**Fax: (906) 485-6246**

**E-mail: [citymanager@ishpemingcity.org](mailto:citymanager@ishpemingcity.org)**



**THE CITY OF ISHPEMING  
NON-DISCRIMINATION POLICY STATEMENT**

The City of Ishpeming reaffirms its policy to allow all individuals the opportunity to participate in federal financially assisted services and adopts the following provision:

“No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” In applying this policy, the City and its sub-recipients of federal funds shall not:

1. Deny any individual with any services, opportunity, or other benefit for which such individual is otherwise qualified;
2. Provide any individual with any service, or other benefit, which is inferior (in quantity or quality) to, or which is provided in a different manner from that which is provided to others;
3. Subject any individual to segregated or disparate treatment in any manner related to such individual's receipt of services or benefits;
4. Restrict an individual in any way from the enjoyment of services, facilities or any other advantage, privilege or other benefit provided to others;
5. Adopt or use methods of administration, which would limit participation by any group of recipients or subject any individual to discrimination;
6. Address any individual in a manner that denotes inferiority because of race, color, or national origin;
7. Permit discriminatory activity in a facility built in whole or in part with federal funds;
8. Deny any segment of the population the opportunity to participate in the operations of a planning or advisory body that is an integral part of a federally funded program;
9. Fail to provide information in a language other than English to potential or actual beneficiaries who are of limited English speaking ability, when requested and as appropriate;
10. Subject an individual to discriminatory employment practices under any federally funded program whose objective is to provide employment;
11. Locate a facility in any way, which would limit or impede access to a federally-funded service or benefit.

The City of Ishpeming will actively pursue the prevention of any Title VI deficiencies or violations and will take the necessary steps to ensure compliance. If irregularities occur in the administration of the program's operation, procedures will be promptly implemented to resolve Title VI issues all within a period not to exceed 90 days.

The City of Ishpeming designates Craig H. Cugini, City Manager, as the Title VI Coordinator. The City Manager will be responsible for initiating and monitoring Title VI activities and other required matters, ensuring that the City of Ishpeming complies with the Title VI regulations and pursues prevention of Title VI deficiencies or violations. Inquiries concerning the City of Ishpeming and Title VI may be directed to Craig H. Cugini, City Manager, 100 East Division Street, Ishpeming, Michigan 49849; Phone: (906) 485-1091, Extension 203; Fax: (906) 485-6246; Email: [citymanager@ishpemingcity.org](mailto:citymanager@ishpemingcity.org).

---

Date

---

Mike Tonkin  
Mayor

---

Date

---

Craig H. Cugini  
City Manager/Title VI Coordinator

## ADMINISTRATION – GENERAL

The City of Ishpeming designates Craig H. Cugini, City Manager, as the Title VI Coordinator. Manager Cugini shall have lead responsibility for coordinating the administration of the Title VI and related statutes program, plan, and assurances.

Complaints: If any individual believes that he/she or any other program beneficiaries have been the object of unequal treatment or discrimination as to the receipt of benefits and/or service, or on the grounds of race, color, national origin (including Limited English Proficiency), sex, age or disability, he/she may exercise his/her right to file a complaint with the City. Complaints may be filed with the Title VI Coordinator. Every effort will be made to resolve complaints informally at the lowest level.

Data Collection: Statistical data on race, color, national origin, English language ability and sex of participants in and beneficiaries of the City programs; e.g., impacted citizens and affected communities will be gathered and maintained by the City. The gathering procedures will be reviewed annually to ensure sufficiency of the data in meeting the requirements of the Title VI program.

Program Reviews: Special emphasis program reviews will be conducted based on the annual summary of Title VI activities, accomplishments, and problems. The reviews will be conducted by the Title VI Coordinator to assure effectiveness in their compliance of Title VI provisions. The Title VI Coordinator will coordinate efforts to ensure the equal participation in all their programs and activities at all levels. The City does not have any special emphasis programs at this time.

Title VI Reviews on Sub-Recipients: Title VI compliance reviews will be conducted annually by the Title VI Coordinator. Priority for conducting reviews will be given to those recipients of federal (U.S. Department of Transportation) funds with the greatest potential of impact to those groups covered by the Act. The reviews will entail examination of the recipients' adherence to all Title VI requirements. The status of each review will be reported in the annual update and reported to relevant U.S. Department of Transportation (USDOT) modes upon request.

Annual Reporting Form: The Title VI Coordinator will be responsible for coordination, compilation, and submission of the annual reporting form data to the Michigan Department of Transportation (MDOT), Civil Rights Program Unit via the Sub-Recipient Annual Certification Form (MDOT form #0179) by October 5<sup>th</sup>.

Title VI Plan Updates: If updated, a copy of Title VI Plan will be submitted to the MDOT, Civil Rights Program Unit, as soon as the update has been completed, or as soon as practicable, and no later than 30 days if significant changes are made.

Public Dissemination: The City will disseminate Title VI Program information to the City employees and to the general public. Title VI Program information will be submitted to sub-recipients, contractors and beneficiaries. Public dissemination will include inclusions of Title VI

- A chronological contact sheet is maintained in the case file throughout the investigation.
- If a Title VI complaint is received on a MDOT related contract against the City of Ishpeming, MDOT will be responsible for conducting the investigation of the complaint. Upon receipt of a Title VI complaint filed against the City of Ishpeming, the complaint and any pertinent information should immediately be forwarded to the MDOT, Civil Rights Program Unit.

#### Investigation Reporting Process:

- Complaints made against a City of Ishpeming's sub-recipient should be investigated by the City following the internal complaint process.
- Within 40 days of receiving the complaint, the investigator prepares an investigative report and submits the report and supporting documentation to the office of **Craig H. Cugini** City Manager, for review.
- The City Manager reviews the file and investigative report. Subsequent to the review, the City Manager makes a determination of "probable cause" or "no probable cause" and prepares the decision letter.

#### Retaliation:

The laws enforced by this City prohibit retaliation or intimidation against anyone because that individual has either taken action or participated in action to secure rights protected by these laws. If you experience retaliation or intimidation separate from the discrimination alleged in this complaint please contact:

**Craig H. Cugini**  
 City Manager/Title VI Coordinator  
 100 East Division Street  
 Ishpeming, Michigan 49849  
 Telephone: (906) 485-1091  
 Fax: (906) 485-6246  
 Email: [citymanager@ishpemingcity.org](mailto:citymanager@ishpemingcity.org)

#### **Reporting Requirements to an External Agency**

A copy of the complaint, together with a copy of the investigation report and final decision letter will be forwarded to the MDOT, Civil Rights Program Unit within 60 days of the date the complaint was received.

#### **Records**

All records and investigative working files are maintained in a confidential area. Records are kept for three years.

## APPENDIX D - TITLE VI COMPLAINT FORM

### CITY OF ISHPEMING TITLE VI COMPLAINT FORM

Title VI of the Civil Rights Act of 1964 states that "No person in the United States shall on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefit of, or otherwise be subjected to discrimination in any program, service, or activity receiving federal assistance."

This form may be used to file a complaint with the City of Ishpeming based on violations of Title VI of the Civil Rights Act of 1964. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. **Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within 180 day period, you have 60 days after you became aware to file your complaint.**

*If you need assistance completing this form, please contact **Craig H. Cugini** at (906) 485-1091, by fax at (906) 485-6246, or by email at [citymanager@ishpemingcity.org](mailto:citymanager@ishpemingcity.org).*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

Individual(s) discriminated against, if different than above (use additional pages, if needed).

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ (home) \_\_\_\_\_ (work)

Please explain your relationship with the individual(s) indicated above: \_\_\_\_\_

Name of agency and department or program that discriminated:

Agency or department name: \_\_\_\_\_

Name of individual (if known): \_\_\_\_\_

Address: \_\_\_\_\_

## **CITY OF ISHPEMING TITLE VI ASSURANCES**

The City of Ishpeming (hereinafter referred to as the "Recipient") hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d-42 USC 2000d-4 (hereinafter referred to as the "Act"), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-Assisted Programs for the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the "Regulations") and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of gender, race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient received Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and hereby gives assurances that it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7 (a) (1) and (b) of the Regulations.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurance with respect to the Federal Aid Highway Program:

1. That the Recipient agrees that each "program" and each "facility as defined in subsections 21.23(e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with all requirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Programs and, in adapted form in all proposals for negotiated agreements:

“The (Recipient), in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, SubTitle A, Office the Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.”

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and the Regulations.
4. That the Recipient shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.

6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over or under real property acquired, or improved under the Federal Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom it delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

This assurance is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, sub-contractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

City of Ishpeming

---

Mike Tonkin, Mayor

---

Date



## CITY OF ISHPEMING, MICHIGAN

100 East Division Street • Ishpeming, Michigan 49849 • 906-485-1091

13

### MEMO

TO: City Council

FROM: Cathy Smith, City Clerk/Assistant to the City Manager ✓

RE: Traffic Control Order

DATE: September 3, 2020

By authority of R 28.1153, Rule 153 of the Uniform Traffic Code, the DPW Director has hereby issued the following traffic control order.

1. **Add to Section II: Stop Intersections Designated:** First Street (southbound) traffic to stop at Johnson Street.

cas

cc: Steve Snowaert, Chief of Police  
Caroline Bridges, City Attorney  
Jason Chapman, Fire Chief  
Craig Cugini, City Manager



*The City of Ishpeming is an equal opportunity provider/employer.  
Auxiliary aids and service are available upon request to individuals with disabilities.*

HOME OF THE U.S. SKI AND SNOWBOARD HALL OF FAME