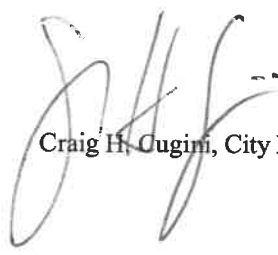


ISHPEMING CITY COUNCIL
Wednesday, October 7, 2020 at 7:00 p.m.
Ishpeming City Hall Conference Room, 100 E. Division Street, Ishpeming MI
City Hall Telephone Number: (906) 485-1091

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*limit 5 minutes per person*)
5. Approval of Agenda
6. Agenda Comment (*limit 3 minutes per person*)
7. Consent Agenda
 - a. Minutes of Previous Meeting (September 10th and 22nd)
 - b. Approval of Disbursements
 - c. Confirm Mayor appointment of Michael Kinnunen to a vacancy on the Planning Commission with the term expiring November 2022
 - d. Confirm Manager's Appointment of Robert Taylor to a vacancy on the Downtown Development Authority with term expiring July of 2024
 - e. Declare 28 Library books as surplus
8. Monthly Financial Statement Report
9. Request from Timothy Kinney to purchase property adjacent to exiting property at 400 E. New York Street
10. Resolution #11-2020 for Designation of Street Administrator
11. Resolution #12-2020, to set a public hearing to vacate property located on Park Street
12. Addition to the Traffic Controls Order per the Uniform Traffic Code
13. Substitute City Attorney
14. Budget Amendment for Center for Tech and Civic Life Grant-Planning and Operationalizing safe election administration
15. Old Business
 - a. Property Tax and Utility Bill Confidentially
16. New Business
17. Public Comment (*limit 3 minutes per person*)
18. Mayor and Council Reports
19. Manager's Report
20. Attorney's Report
21. Adjournment


Craig H. Cugini, City Manager



7(e)

MEMO

TO: City Manager & City Council
FROM: Jesse Shirtz, Library Director
DATE: 29 September 2020
RE: Items to be declared surplus

The Library has 28 books to be declared surplus property. An itemized list is attached.

Thank you,

Jesse Shirtz

CITY OF ISHPEMING
Monthly Financial Report

Period Ending 09/30/2020

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List of Funds	
Fund 101 - General Fund	Fund 401 - Public Improvement Fund
Fund 202 - Major Street Fund	Fund 472 - Construction Fund - CDBG
Fund 203 - Local Street Fund	Fund 590 - Sewer Fund
Fund 206 - Fire Fund	Fund 591 - Water Fund
Fund 211 - Firefighter Longevity	Fund 661 - Motor Pool Equipment Fund
Fund 220 - Lake Bancroft Fund	Fund 701 - Trust & Agency
Fund 226 - Garbage Fund	Fund 703 - Tax Collection
Fund 247 - Building Authority	Fund 711 - Cemetery Perpetual Care
Fund 248 - DDA	Fund 712 - Cemetery Care Fund
Fund 268 - Library Special Fund	Fund 732 - Act 345 Police/Fire Pension
Fund 271 - Library State Aid	

Pooled Cash by Fund		
101-General Fund	101-000-009.000	\$ 1,367,949.48
202-Major Street	202-000-009.000	608,440.04
203-Local Street	203-000-009.000	96,953.84
206-Fire	206-000-009.000	67,598.71
211-Firefighter Longevity	211-000-009.000	225,884.86
220-Lake Bancroft	220-000-009.000	(232,102.71)
226-Garbage	226-000-009.000	175,219.83
247-Building Authority	247-000-009.000	(139,379.99)
248-DDA	248-000-009.000	187,550.73
268-Library Special Fund	268-000-009.000	48,338.59
271-Library State Aid	271-000-009.000	(3,499.60)
401-Public Improvement	401-000-009.000	556,295.99
472-Construction Fund-CDBG	472-000-009.000	0.00
590-Sewer	590-000-009.000	1,462,357.68
591-Water	591-000-009.000	1,118,121.77
661-Motor Pool	661-000-009.000	632,704.71
Total Pooled Cash		\$ 6,172,433.93

Please note the following is a summary for the Finance Director to read from during the meeting. The full financial statements are attached.

	101 General Fund	202 Major St	203 Local St	226 Garbage	401 Public Imp	590 Sewer	591 Water
Share Pooled Cash	\$ 1,367,949.48	\$ 608,440.04	\$ 96,953.84	\$ 175,219.83	\$ 556,295.99	\$ 1,462,357.68	\$ 1,118,121.77
Revenues	2,393,174.46	560,114.03	250,425.64	523,293.24	540,995.43	1,098,763.55	1,593,337.71
Expenses	2,150,048.04	350,602.77	420,615.94	500,325.94	282,670.90	840,051.72	904,764.68
Net Income(Loss)	243,126.42	209,511.26	(170,190.30)	22,967.30	258,324.53	258,711.83	688,573.03
Fund Balance:							
Non-spendable	102,131.19	-	-	-	-	-	-
Restricted	-	608,440.04	97,182.68	-	556,295.99	-	-
Committed	33,960.00	-	-	-	-	-	-
Assigned	-	-	-	233,927.86	-	-	-
Unassigned	1,004,784.95	-	-	-	-	-	-
Inv in Capital Assets	-	-	-	-	-	9,161,216.01	8,395,971.37
Restricted for Debt	-	-	-	-	-	-	774,407.00
Unrestricted	-	-	-	-	-	779,643.35	(638,213.73)
Total Fund Balance	\$ 1,140,876.14	\$ 608,440.04	\$ 97,182.68	\$ 233,927.86	\$ 556,295.99	\$ 9,940,859.36	\$ 8,532,164.64

Notes:

1. All fringe benefits are paid from the General Fund and then allocated back to other funds based on a fringe benefit rate on a quarterly basis. The 2nd Quarter 2020 has been recorded.
2. - Depreciation expense has been recorded in the Sewer, Water, and Motor Pool Funds through February 2020.
3. State revenue sharing in the General Fund has been recorded through June 2020.
Paid by the state in 2-month increments with a 2-month lag.

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August 7, 2020

Mr. Al Pierce
Planning/Zoning Administrator
City of Ishpeming
100 E. Division Street
Ishpeming, MI 49849

RE: Land Purchase Proposal

Mr. Pierce:

My family and I purchased a home located at 400 East New York Street in March of this year. Our home is located on Lot 7 of the Assessor's Plat of East New York Street. I would like to purchase vacant City of Ishpeming land next to my property as shown on Attachment 1.

Description of Purchase

The parcel of land I am interested in purchasing, in its entirety or in-part, is shown on Attachment 2. All bearings and distances shown on Attachment 2 are scaled from Google maps and are approximate. Based on this data, the parcel of land is approximately 7.2 acres in total area. If the City of Ishpeming agrees in principal to this land sale, an accurate legal description of the land to be purchased will be obtained.

Proposed Land Use

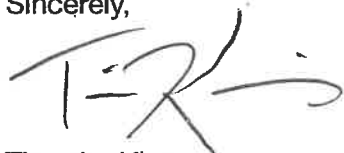
The intended use of this land will be for personal family use and enjoyment. My existing lot and the proposed land purchased will be considered one single combined lot conforming to the General Residential District requirements as described in Section 11.0 of the City of Ishpeming Zoning Ordinance #8-100.

Terms of Sale

For this land, I offer the City of Ishpeming the sum of \$3,000 (three thousand dollars) per acre of land purchased.

Thank you for your time and consideration. I look forward to working with you on this transaction.

Sincerely,



Timothy Kinney
400 E. New York Street
Ishpeming, MI 49849
(906) 360-1025



Map of 400 East New York Street and location of adjacent property I am interested in purchasing from the City of Ishpeming.



2006 N. STEPHENSON AVE., SUITE 2
IRON MOUNTAIN, MI 49801
(505) 773-0837

424 SOUTH PINE STREET
850 PCE MARQ. MI 48948
(505) 435-1011

1761 DUNDAS AVE., SUITE B
MARGUERITE, WI 54141
(715) 753-1158

707 ASHDAUN STREET
SALT LAKE, UTAH 84143
(801) 433-0611

PROJECT TITLE
MALTON ROAD
CAMPGROUND
CONCEPTS

OWNER:
CITY OF
ISHPEMING

PROJECT LOCATION:
MALTON ROAD
ISHPEMING, MI

[illegible]

PROJECT NO:
DESIGNED BY:
DRAWN BY:
CHECKED:
APPROVED:

OVERALL LAYOUT

C01

O.U.P. Engineers & Architects, Inc.



11-2020 10
**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR**

*This information is required by Act 51, P.A. 1951 as amended. Failure
to supply this information will result in funds being withheld.*

MAIL TO: Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: (517) 335-1828

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal
working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which
funds are returned under the provisions of this section, that, "the responsibility for street improvements,
maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities
and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the
governing body who shall be responsible for and shall represent the municipality in transactions with the State
Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Craig H. Cugini, City Manager/Interim DPW Director
_____ as the single Street Administrator for the City or Village of
City of Ishpeming in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the 7th day of
October 7, 2020

CITY OR VILLAGE CLERK (SIGNATURE)	E-MAIL ADDRESS cathysmith@ishpemingcity.org	DATE
STREET ADMINISTRATOR (SIGNATURE)	E-MAIL ADDRESS citymanager@ishpemingcity.org	DATE
ADDRESS OF CITY OR VILLAGE OFFICE 100 E. Division Street, Ishpeming, Michigan		P.O.BOX
CITY OR VILLAGE City of Ishpeming	ZIP CODE 49849	PHONE NUMBER (906) 485-1091



REPLY TO
ATTENTION OF

CITY CLERK'S OFFICE
CITY OF ISHPEMING, MICHIGAN
100 EAST DIVISION STREET
ISHPEMING, MICHIGAN 49849

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M E M O

TO: City Council

FROM: Cathy Smith, City Clerk/Assistant to the City Manager

RE: Traffic Control Order

DATE: September 29, 2020

By authority of R 28.1153, Rule 153 of the Uniform Traffic Code, the DPW Director has hereby issued the following traffic control order.

1. **Add to Section II: Stop Intersections Designated**
 - Wildwood Drive traffic to stop at Highland Drive

cas

cc: Steve Snowaert, Chief of Police
Caroline Bridges, City Attorney
Jason Annala, Fire Chief
Craig Cugini, City Manager