

ISHPEMING CITY COUNCIL
Wednesday, February 9, 2022 at 6:00 p.m.
Ishpeming City Hall Council Chambers, 100 E. Division Street, Ishpeming MI
City Hall Telephone Number: (906) 485-1091

**MEETINGS WILL NOW BE OPEN TO THE PUBLIC; HOWEVER, A ZOOM LINK WILL STILL BE AVAILABLE
ON THE CITY'S WEBSITE @ WWW.ISHPEMINGCITY.ORG**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*limit 5 minutes per person*)
5. Approval of Agenda
6. Agenda Comment (*limit 3 minutes per person*)
7. Consent Agenda
 - a. Minutes of Previous Meeting (January 12th, 24th and Closed Session December 8th, 12th, and 24th)
 - b. Approval of Disbursements
 - c. Declare 375 library books, 19 audiobooks, and 50 DVD's
8. Monthly Financial Statement Report
9. Presentation/Update from Charter regarding Channel 189
10. Special Event Applications
 - a. Michigan High School State XC Ski Race: February 11, 2022
 - b. Gus Macker Basketball Tournament: June 24-26, 2022
11. Amendment to Category B Funding Application to include Non-Participating Costs
12. Resolution 2-2022, Continue Participation in the Iron Ore Heritage Recreation Authority After 12/31/2022
13. Department of Public Works
 - a. Purchase of (2) 12" I-Pads and (2) 9" I-Pads
 - b. Purchase of alarm dialer for water booster stations/sewage lift stations
14. Revisions/Additions to the 2022 City of Ishpeming Fee Schedule
15. Accept Planning Commission 2021 Annual Report
16. Proposed wage increases for Part-time Library Staff
17. Confirm Intent to Apply for funding: Clean Water and Drinking Water State Revolving Fund/Strategic Water Quality Initiatives Fund
18. 2021 Compensation Commission Report
19. Approve Evaluation Process for the City Manager
20. Old Business
21. New Business
22. Public Comment (*limit 3 minutes per person*)
23. Mayor and Council Reports
24. Manager's Report
25. Attorney's Report
26. Closed Session pursuant to MCL 15.268(e) to consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation
27. Closed Session pursuant to MCL 15.268(c) to consider strategy and negotiations connected with a collective bargaining agreement
28. Adjournment


Craig H. Cugini
City Manager



7(c)

MEMO

To: City Manager

From: Jesse Shirtz, Library Director

2/1/2022

RE: Surplus library items

Craig,

The library has 375 books, 19 audiobooks, and 50 dvds (444 items total) to be declared surplus. An itemized list of titles is attached.

10/6/21

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's

Name

ISHPEMING SKI CLUB

Phone

651 788 5794

Organization Address

PO BOX 257 ISHPEMING MI 49849

Organization's Agent

RICHARD ZIEGLER

Phone

651 788 5794

Agent's Title

PRESIDENT / HEAD XC SKI COACH

Agent's Address

1785 10 RD 492 MQT 49855

Event Name

MI HIGH SCHOOL STATE MEET

Event purpose

XC SKI RACE

Event Dates

FRI FEB 11, 2022

Event Times

1:00 pm - 4:30 pm

Event Location

AZ QUAIL

1. Type of Event:

☐ City Operated Event☒ Co-Sponsored Event☐ Other Non-Profit Event☐ Other For-Profit Event☐ Political or Ballot Issue Event

2. Annual Event: Is this event expected to occur next year? [YES] [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule _____

Next year's Specific Dates: _____

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] [No] Other vendors? [Yes] [No]

5. Event signs: Will this event include the use of signs? [Yes] [No]

6. Other Requests: USE BASEMENT LEVEL OF RESTROOM BLDG FOR
SKI WAXING

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

- a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.
- b. Event organizers and participants will be required to sign Indemnification Agreement forms.
- c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.
- f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

July 27 2022
Date

[Signature]
Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
E. Division Street
Ishpeming, Michigan 49849

10(6)

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's Name Ishpeming Community Events Phone 906-250-4823

Organization Address 910 US Hwy 41 W

Organization's Agent Jennifer Hendrickson Phone 906-250-4823

Agent's Title Organizer

Agent's Address 586 Goldmine Creek Drive

Event Name Bus Macker 3-on-3 Basketball

Event purpose Bring revenue into city & support local organizations

Event Dates June 24 - June 26, 2022

Event Times June 24 8am - June 26 6pm

Event Location Hematite from 3rd to Main & a few streets surrounding T.B.D. w/ city approval

1. Type of Event:

☐ City Operated Event

☒ Co-Sponsored Event

☒ Other Non-Profit Event

☐ Other For-Profit Event

☐ Political or Ballot Issue Event

2. Annual Event: Is this event expected to occur next year? [YES] [NO]

?? 2022 is the last year of 3 year contract

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule TBD

Next year's Specific Dates: TBD

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] [No] Other vendors? [Yes] [No]

5. Event signs: Will this event include the use of signs? [Yes] [No]

6. Other Requests: picnic tables, bleachers, garbage, barricades, etc.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

7/21/15

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

2-1-2022
Date

Jennifer Henderson
Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
100 E. Division Street
Ishpeming, Michigan 49849

DIRECT GRANT PROGRAM APPLICATION
TRANSPORTATION ECONOMIC DEVELOPMENT FUND
CATEGORY B - PROJECT
Administered through MDOT Office of Economic Development

PROJECT LOCATION AND DESCRIPTION

ELIGIBLE APPLICANT / AGENCY NAME			DATE
City of Ishpeming			01/21/22
STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
Prairie Avenue	Poplar Street to Jopling Street	Local	\$249,430.00
DESCRIPTION OF WORK Reconstruct Prairie Avenue from Poplar Street to Jopling Street with 12" MDOT Class II Sand Subbase, 6" of MDOT 22A Aggregate Base, and 3" of asphalt pavement. Work is in conjunction with a sanitary sewer lining project.			
STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
Lower Bigelow Street	600' East of 7th Street to 650' East of 7th Street	Local	\$3,290.00
DESCRIPTION OF WORK Reconstruct Lower Bigelow Street from 600' East of 7th Street to 650' East of 7th Street with 6" of MDOT 22A Aggregate Base and 2" of asphalt pavement.			
STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
Stone Street	Carp Street to Houghton Street	Local	\$104,500.00
DESCRIPTION OF WORK Reconstruct Stone Street from Houghton Street to Carp Street by pulverizing the existing asphalt pavement and surfacing with two layers of (3" total) bituminous surface. Work is in conjunction with a sanitary sewer lining project.			

STREET NAME Houghton Street	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets) Carp Street to Stone Street	ROADWAY CLASSIFICATION Local	CONSTRUCTION COST \$70,180.00
DESCRIPTION OF WORK Reconstruct Houghton Street from Stone Street to Carp Street by pulverizing the existing asphalt pavement and surfacing with two layers of (3" total) bituminous surface. Work is in conjunction with a sanitary sewer lining project.			
STREET NAME	PROPOSED PROJECT LIMITS (Use Nearest Cross Streets)	ROADWAY CLASSIFICATION	CONSTRUCTION COST
DESCRIPTION OF WORK			

MDOT RIGHT-OF-WAYWithin project limits or has an impact on an MDOT signal? ☐ Yes ☒ NoIf yes; has the local Transportation Service Center been consulted? ☐ Yes ☐ No**RAILROAD CROSSING**Is there a railroad crossing within project limits? ☐ Yes ☒ NoIf yes; has a Diagnostic Study Team Review meeting been requested? ☐ Yes ☐ No**UTILITY COORDINATION CERTIFICATION**All private and municipal utility locations, if required, will either be relocated prior to contract award or have been identified in the bid proposal's Notice to Bidders - Utility Coordination. ☒ Yes ☐ No

FUNDING INFORMATION

Direct Grant contracts are limited to construction costs. Do not include non-construction match such as PE, CE, or ROW. Local Force Account work is not permitted under the Direct Grant process. You may use the amounts shown on the application budget.

APPROVED FUNDING SOURCE		APPROVED AMOUNT	PERCENTAGE
TEDF Grant:	Category ___ B	\$213,700.00	50 %
Other			%
Local Match		\$213,700.00	50 %
Total Programmed Funds:		\$427,400.00	100%
ENGINEER'S CONSTRUCTION COST ESTIMATE		AMOUNT	
Non-Participating Costs		\$387,975.00	
Participating Costs		\$427,400.00	
Total Construction Cost Estimate:		\$815,375.00	

PROJECT DECLARATIONS AND CERTIFICATIONS

The local agency agrees that the following have been considered and appropriate actions have been, or will be, taken to resolve any outstanding issues before a Notification to Proceed is requested:

All social, economic and environmental factors have been evaluated and addressed in accordance with the appropriate state statutes.

The local agency has received and will retain all necessary approvals and/or permits from the appropriate agency.

The local agency has consulted with, and received any necessary permits from the local MDOT Transportation Service Center for any work within the MDOT right-of-way or that impacts any MDOT signal.

If appropriate, the local agency has contacted the MDOT Office of Rail at (517) 373-8235 to determine if a Diagnostic Study Team Review is necessary.

If applicable, the local agency is responsible for any insurance requirements related to the construction contract.

If a Diagnostic Study Team Review is held, all recommendations from the review have been incorporated into the project plans and that Railroad Liability Protective Insurance and Flagging Coordination have been incorporated into the bid documents, as necessary.

If a bridge or structure is within the project limits or within the development's traffic route indicated on the grant application, but not being funded under this grant, the structure can accommodate all legal loads or is scheduled to be reconstructed so that it may do so.

If required by the Office of Economic Development, a Registered Professional Engineer, licensed in the State of Michigan, has designed the project and will oversee construction (as per feedback at coordination meeting).

All necessary documents certifying the material and installation thereof, including contractor payments, will be retained by the agency.

The project meets all applicable warranty requirements of state statutes, (PA 175 of 2015).

The agency has reviewed the FAA guidance on [Obstruction Evaluation/Airport Airspace Analysis](#) and affirms that the project will not have an impact on airspace.

CERTIFIED BY (Authorized Person Employed by the Eligible Applicant Agency):		DATE
NAME Craig H. Cugini	TITLE City Manager	

PROPERTY ACQUISITION CERTIFICATION

☒ I certify that no property acquisition was required for this project.

If property acquisition was required for this project:

1. I have complied with all applicable State and Federal laws and regulations when acquiring property for this project, including the following:
 - Federal Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;
 - Provisions of 23 USC.23 CFR, and 49 CFR;
 - Provisions of P.A. 1980, No.87, as amended.
2. I certify that all property acquisition was at fair market value determined by appraisal, market study, or valuation analysis, and that the property owner was offered fair market value.
3. I certify that staff qualified to comply with all applicable State and Federal laws and regulations performed all property acquisition tasks.

CERTIFIED BY (Authorized Person Employed by the Eligible Applicant Agency):

DATE

NAME

Craig H. Cugini

TITLE

City Manager

E-MAIL ADDRESS

citymanager@ishpemingcity.org

TELEPHONE NUMBER

(906) 485-1091

PROJECT CERTIFICATION

Certification is required regardless of whether or not the project required property acquisition, including, but not limited to, permanent takes, permanent easements, consent to construct, temporary permits, or rights of access.

The City of Ishpeming has legal and physical possession of all the property necessary for the construction, operation, and maintenance of this project.
(Eligible Applicant Agency)

CERTIFIED BY (Authorized Person Employed by the Eligible Applicant Agency):

DATE

NAME

Craig H. Cugini

TITLE

City Manager

ADDRESS

100 East Division Street

CITY

Ishpeming

STATE

MI

ZIP CODE

49849

PHONE NUMBER

(906) 485-1091

E-MAIL ADDRESS

citymanager@ishpemingcity.org

NOTE: The local agency is responsible to obtain and retain adequate documentation of legal possession of all property required for construction of the project including but not limited to permanent takes, permanent easements, consent to construct, temporary permits or rights of access. Adequate documentation includes, but is not limited to, copies of executed and recorded deeds or easements, completed and signed permits and forms, and court-ordered possession agreements for condemned parcels.

PROJECT SUPERVISOR STATEMENT

The City of Ishpeming has designated _____ as the Project Supervisor
(Eligible Applicant Agency) (Name of Project Supervisor)
for the following project:

ROUTE NAME

PROJECT LIMITS
FROM:

TO:

In this regard, the Project Supervisor, shall (at a minimum):

1. Be a full time employee of the local agency;
2. Approve for funding all construction documents prepared and signed by the Project Engineer or Architect;
3. Attend the grade inspection meeting and the pre-construction meeting;
4. Be available for meetings with the Michigan Department of Transportation and/or the Project Engineer or Architect;
5. Assure that the project record files are maintained;
6. Be in attendance at the final project review.
7. Be responsible for submitting all requested documents to the MDOT Office of Economic Development.

SIGNATURE (Project Supervisor)

DATE

NAME

ADDRESS
100 E, Division Street

PHONE NUMBER
(906) 485-1091

TITLE

CITY
Ishpeming

E-MAIL ADDRESS
citymanager@ishpemingcity.org

STATE

MI

ZIP CODE

49849

**CITY OF ISHPEMING
RESOLUTION NO. 7-2021**

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR RECONSTRUCTING OF PRAIRIE AVENUE FROM POPLAR AVENUE TO JOPLING STREET, 50 FOOT SECTION ON THE EAST END OF LOWER BIGELOW STREET, STONE STREET AND HOUGHTON STREET TO CARP STREET FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM.

Minutes of a regular meeting of the City Council of the City of Ishpeming, Marquette County, held in the Council Chambers at City Hall, 100 E. Division Street, in said City on June 9, 2021 at 7:00pm state:

PRESENT: Mayor Lindsay Bean, Councilmembers Jason Chapman, Elizabeth Firby, and Stuart Skauge (4).

ABSENT: Councilmember Pat Scanlon (1)

The following preamble and resolution were offered by Councilmember Jason Chapman and supported by Councilmember Stuart Skauge.

WHEREAS, the City of Ishpeming is applying for \$213,700 in funding through MDOT from the Transportation Economic Development Category B Program to construct road base and surface on Prairie Avenue from Poplar Avenue to Jopling Street, construct 50-foot section of road on the East end of Lower Bigelow Street and reconstruct roadway surface on Stone Street and Houghton Street.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Craig H. Cugini, Ishpeming City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$213,700 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FURTHER RESOLVED THAT, the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

AYES: Mayor Lindsay Bean, Councilmembers Jason Chapman, Elizabeth Firby, and Stuart Skauge (4)


NAYS: None (0)

ABSENT: Councilmember Pat Scanlon (1)

RESOLUTION DECLARED ADOPTED.
Cathy Smith, Ishpeming City Clerk

CERTIFICATION

The forgoing resolution was certified at a regular meeting of the Ishpeming City Council of the City of Ishpeming held on June 9, 2021.


Cathy Smith, Ishpeming City Clerk

12

City of Ishpeming
City Council Resolution 2-2022
Continue Participation in the Iron Ore Heritage Recreation Authority

WHEREAS, the City of Ishpeming endorses the Recreation Authority and its goal to develop, manage, and maintain the Iron Ore Heritage Trail.

WHEREAS, the City of Ishpeming will continue to work with its neighbors for the development of a connected trail system.

WHEREAS, the City of Ishpeming endorses the Iron Ore Heritage Trail as an interpretative trail with signage and interpretation for our region's mining heritage.

WHEREASE, the City of Ishpeming endorses the Iron Ore Heritage Trail as a tool for economic and community development through the preservation of our history and traditions.

WHEREAS, the City of Ishpeming will continue to remain a member of the Iron Ore Heritage Recreation Authority and endorses the Iron Ore Heritage Recreation Authority's ballot request of a millage renewal in August 2022.

NOW THEREFORE BE IT RESOLVED, that the City of Ishpeming supports continuation of membership within the Iron Ore Heritage Trail Authority, whose mission is to develop, manage, and maintain the Iron Ore Heritage Trail.

The following aye votes were recorded: _____

The following nay votes were records: _____

STATE OF MICHIGAN)
) ss
COUNTY OF MARQUETTE)

I, Cathy Smith, City Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City Council of Ishpeming at a Regular Meeting held on Wednesday, February 9, 2022.

Cathy Smith, City Clerk

Date



102 W. Washington Street #232
Marquette MI 49855
906-235-2923
ironoreheritage@gmail.com

January 20, 2022

Mr. Craig Cugini, Manager
City of Ishpeming
100 E. Division Street
Ishpeming, MI 49840

Dear Manager Cugini and City Council Members:

The Iron Ore Heritage Recreation Authority's Board of Directors approved the attached resolution at our January 19, 2022 Board meeting. This resolution approved ballot language for a renewal of our millage (.1970 mill) to be placed in front of voters in seven member municipalities in August 2022, including yours.

Of course, your city gets to decide whether to remain a member beyond 2022 and whether to put this ballot in front of your voters. I've attached a sample resolution in case you vote in favor.

The ballot language needs to be submitted to the County Clerk by May 10 for the August 2022 election. Would you please add the membership and ballot language resolution to a city meeting agenda before April? We'd be happy to come to your city commission meeting to state our case and ask for your support.

Sincerely,

Carol Fulsher
Administrator

Enc: IOHRA resolution, sample resolution, ballot language

RECEIVED

JAN 21 2021

City of Ishpeming
By _____



102 W. Washington Street #232
Marquette, MI 49855
906-235-2923

IRON ORE HERITAGE RECREATION AUTHORITY
BALLOT LANGUAGE FOR AUGUST 2022
RESOLUTION OF ADOPTION
BY THE BOARD OF THE IRON ORE HERITAGE RECREATION AUTHORITY

WHEREAS, the Iron Ore Heritage Recreation Authority is committed to funding, constructing, managing and maintaining the Iron Ore Heritage Trail, a 47-mile, year round, multi-use recreational and interpretive corridor through Marquette County encompassing ten municipalities, and

WHEREAS, the Iron Ore Heritage Recreation Authority is committed to working with partners to protect and preserve the associated cultural, recreational, and historical features along the trail system, and

WHEREAS, the Iron Ore Heritage Recreation Authority has developed language for a millage renewal proposal for the August 2022 election for continued funding of the construction, management, interpretation and maintenance of the Iron Ore Heritage Trail at .1970 mills due to Headlee Amendment, and

WHEREAS, the Iron Ore Heritage Recreation Authority voted to adopt the ballot renewal language for each individual municipality, and

WHEREAS, the ballot initiative will raise approximately \$7000 in Tilden Township, \$23,000 in City of Ishpeming, \$22,000 in City of Negaunee, \$46,000 in Negaunee Township, \$54,000 in Marquette Township, \$123,000 in City of Marquette, and \$45,000 in Chocolay Township for an approximate total in the first year of \$320,000.

NOW, THEREFORE BE IT RESOLVED the Iron Ore Heritage Recreation Authority hereby adopts the ballot language for the millage renewal proposal for the August of 2022 ballot for members of the Iron Ore Heritage Recreation Authority including the townships of Tilden, Negaunee, Marquette, and Chocolay and the Cities of Ishpeming, Negaunee and Marquette.

(Yeas: 7 Nays: 0 Absent: 2)

I, Glenn Johnson, Vice Chair/Secretary, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the Iron Ore Heritage Recreation Authority at a Meeting thereof held on the 19th day of January 2022.


Glenn Johnson
Vice Chair/Secretary

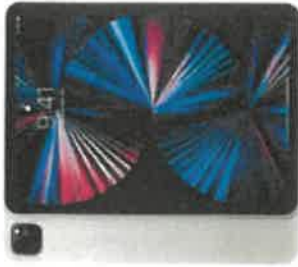
BALLOT LANGUAGE

**IRON ORE HERITAGE RECREATION AUTHORITY
MILLAGE RENEWAL**

IRON ORE HERITAGE RECREATION AUTHORITY RENEWAL Shall the City of Ishpeming renew and continue to levy 0.1970 mill (\$0.1970 per \$1,000 of taxable value) to provide funds for the Iron Ore Heritage Recreation Authority (IOHRA) to enable it to continue building, managing, and maintaining the 47-mile, multi-use, year round, interpretive Iron Ore Heritage Trail, on the taxable value of all property assessed for taxes in the Township for six (6) years, 2023 to 2028 (inclusive) which will provide an estimated revenue of \$23,000 if levied in full in the first year of such levy.

YES _____

NO _____



Device Details: iPad Pro 12.9 Inch (5th Gen 2021) \$1,199.99
The ultimate iPad experience. Now with breakthrough M1 performance, a breathtaking XDR display, and blazing-fast 5G wireless. Buckle up

With M1, iPad Pro is the fastest device of its kind. It's designed to take full advantage of next-level performance and custom technologies like the advanced image signal processor and unified memory architecture of M1. And with the incredible power efficiency of M1, iPad Pro is still thin and light with all-day battery life, making it as portable as it is powerful.



Device Details: iPad (9th Gen) \$359.99
Powerful. Easy to use. Versatile. The new iPad is designed for all the things you love to do. Work, play, create, learn, stay connected, and more. All at an incredible value. A more powerful Neural Engine drives machine learning-based features like Live Text in iPad OS 15. The A13 Bionic chip effortlessly powers advanced apps like Adobe Fresco and Procreate. With all-day battery life, iPad is ready to work or play for as long as you need it.

13(a)

REVISIONS TO THE CITY OF ISHPEMING 2022 FEE SCHEDULE

14

PLANNING AND ZONING

Zoning Board of Appeals Public Hearings	\$250.00 non-refundable for residential requests \$350.00 non-refundable for commercial requests
Planning Commission Public Hearings	\$250.00 non-refundable for residential requests \$350.00 non-refundable for commercial requests
Zoning Compliance Permits (also required for Small on-site wind energy/solar structures)	\$30.00 Residential \$60.00 Commercial
Alley or Street Vacations	\$250.00 non-refundable for residential requests \$350.00 non-refundable for commercial requests
Fence Permits	\$10.00
Driveway (Passageway) over 150' in length from a Public Right of Way	\$70.00 for recording a Hold-Harmless Agreement
Planned Unit Development (PUD) Review	\$250.00
Residential Limited Animal Keeping Permit	\$20.00
Platted Subdivision or Condominium Development Permit	\$500.00
Site Plan Review for Commercial, Industrial, Multiple Family and other Developments	\$300.00
Private Road Permit serving up to five (5) Residential lots	\$300.00
Private Road Permit serving more than five (5) Residential Lots	\$550.00
Access Management Permit – Residential	\$40.00
Access Management Permit – Commercial	\$80.00
ANY AFTER THE FACT PERMIT	DOUBLE THE ORIGINAL COST
Marijuana Retailer/Provisioning Center Permit	\$5,000 annual permit fee

15

Planning Commission Annual Report for 2021

City of Ishpeming



January 18, 2022

Table of Contents

Membership.....3

Meetings.....3

Master Plan Review3

Zoning Ordinance Amendments.....4

Development Reviews.....4, 5

Variances.....6

Actions by Legislative Body.....6

Zoning Map.....6

Trainings Attended6



Membership

Ishpeming Planning Commission member names:

1. Brooke Routhier
2. Gabe Seelen (RESIGNED)
3. Lindsay Bean (Council Member)
4. Harry Weikel
5. Bruce Houghton
6. John Carlson (RESIGNED)
7. Michael Elliott
8. Kari Getschow
9. David Lawler
10. Ty Hyatt (RESIGNED)
11. Mike Kinnunen
12. Michael Elliott

Meetings

The MPEA requires at least four (4) meeting annually.

The Ishpeming Planning Commission met ten (10) times. This meets the requirements of the MPEA.

Master Plan Review

February 01, 2021	Ryan Soucy – Presented Marquette County Housing Market Assessment
April 05, 2021	Ryan Soucy – Furnished 8-page draft of Master Plan with background Historical Information & Community Values
June 07, 2021	Ryan Soucy – Work on Future Land Use Map (with 10 categories), Discuss Deferred Development & Neighborhood Commercial Zoning Districts, CIP 2022-2027 and Planning Commission Exemption discussed
August 02, 2021	Ryan Soucy – Continued Work on Future Land Use Maps, Discussed Addition of Urban Agriculture
September 13, 2021	Ryan Soucy – A Zoning Plan with 12 Land Uses presented along with Charrette data, Low Impact Mixed Use Recreation District discussed



Zoning Ordinance Amendments

February 01, 2021	Planning Commission Marihuana Sub-Committee formed
March 01, 2021	Sub-committee discussed: Medical/ Recreational Marihuana (M.), would not be paired with alcohol consumption; no M. sales, fairs, events; only in GC or CBD Districts, Growing possible, \$5,000 application fee
April 05, 2021	Council expressed concerns over distance from schools for Marihuana
May 10, 2021	Draft Zoning Ordinance revisions & "Police Power" Ordinance for Marihuana reviewed
June 07, 2021	Marihuana revisions – no growing, testing or transport, only 2 stores allowed, no buffer requirements
November 01, 2021	Zoning & Police Power Ordinance reviewed, Designated Consumption Establishments eliminated
December 06, 2021	Public Hearing: Marihuana Zoning & Police Power Ordinance to Council Public Hearing for Re-Zoning of 2 parcels to CBD – Recommend to Council

Development Reviews

Project Type	Location	Description	Status	Action Date
Conditional Use	618 N. Main	Firearms License Repair - Customize	Approved	January 2021
Development Guide	City Wide	On – Line Document	Preliminary	March 2021
Recreation with Development	Malton Road Area	On - going	Continuing	April 2021
Conditional Use	118 E. Pearl.	Short Term Rental	Approved	May 2021
Site Plan Review	564 Washington	Rental Storage Facility	Approved	May 2021
CIP 2022-2027	City Wide	On - going	Continuing	May 2021
Site Plan Rev.	848 US - 41	Taco Bell	Approved	June 2021



Project Type	Location	Description	Status	Action Date
CIP 2022-2027	City Wide	On - going	No Action	July 2021
Site Plan Review	615 Washington	UPPCO	Approved	July 2021
Partridge Creek Farm	E. Division and Fourth Streets	City Farm & Teaching Campus	Continuing	August 2021
Conditional Use	315 S. First	Home Occupation – Art Gallery	Denied	September 2021
Recreation with Development	Malton Road Area	On - going	Continuing	September 2021
Site Plan Review	604 Lakeshore Drive	1000 Gal. Propane Tank	Approved	September 2021
Conditional Use	116 E. Division	Increase in Rental Units	Approved with Conditions	November 2021
Rezoning	200 E. Barnum 301 E. Euclid	Brewery	Recommended Approval	December 2021

Variances

Project Type	Location	Description	Status	Action Date
Lot Split	400 East New York St..	Malton Road Vacant Parcel	Approved with conditions	1/20/2021
Lot Split	428 East New York St.	Add'n to Lot 6, Ass'r Plat of E. New York St.	Approved	1/20/2021
Lot Split	309 Greenwood St.	Lot 67, Barnum Location	Approved	5/13/2021
Side Yard Variance	575 Jopling	Cliff's 8 th Addition, Block 7, Lot 24	Approved with Condition	6/15/2021
Garage Larger Than Home	361 W. Johnson	S. of Lot 68 of U.S Steel Hard Ore Extension	Approved with Condition	6/15/2021
Fence with Barb Wire Top	491 W. US-41	Former Shopko Site	Approved by a ZBA majority	11/12 2021

Actions by Legislative Body

Approved on Dec. 08, 2021 at First Reading - Cognition Brewery Rezoning's, Marihuana Police Power Ordinance Revisions & Marihuana Zoning Ordinance Revisions.

Zoning Map

No changes made in 2021.

Trainings Attended

Name	Topic/Description	Date





14

MEMO

TO: Ishpeming City Council
FROM: Jesse Shirtz, Library Director
RE: Part-time library staff wage increase
DATE: February 1, 2022

Following our discussion in December regarding increasing the hourly wage of the library's non-union part-time staff, I would like to provide you with the requested comparisons to similar positions at other Class IV libraries in the U.P. and Northern Lower Peninsula.

Background: There are two non-union part-time positions at the library: Library Assistant and Library Clerk. These positions perform a multitude of duties, including, but not limited to, the following:

Typical clerk duties:

- Interacting with patrons during the usual 35,000 annual visits to the library
- checking 45-50,000 items in and out
- placing holds
- handling cash transactions
- answering the phone in between transactions
- shelving most of the items in the library

Additional responsibilities:

- processing new materials
- providing technical assistance on the public computers or a patron's personal mobile device
- handling research requests and reader's advisory
- creating promotional materials,
- contributing to our social media presence
- planning, assisting, and/or putting on programming for various ages
- other seasonal duties

In January of 2016 our current Library Assistant was hired at \$9.06/hour. She will complete her Master's in Library Science in Fall of 2022. Our current Library Clerk was hired in November of 2018 at \$10.11/hour. She has her Master's in Library Science. Both positions currently earn \$10.93/hour.

continued on page 2



Comparisons: I compared similar positions at the other Class IV libraries (serving 12,000-25,999 population) in the U.P. and Northern Lower Peninsula.

<i>Library</i>	<i>County</i>	<i>Average Clerk Wage (per hour)</i>
Crawford County Library	Crawford	\$11.00
Escanaba Public Library	Delta	\$16.56
Manistee County Library	Manistee	\$12.92
Menominee County Library	Menominee	\$15.14
Portage Lake District Library	Houghton	\$12.18
	<i>Overall Average Wage:</i>	<i>\$13.56</i>

Recommendation: Please find below additional information regarding wage increases and their potential impacts. While I believe that a wage of \$15.00 per hour would be appropriate for these positions, I also acknowledge the limitations of the budget. Therefore, my recommendation is a compromise:

Included in the adopted 2022 City of Ishpeming budget is a \$10,176 increase to the Part-Time Salaries line item for library staff. I recommend using that amount to increase the hourly wage of non-union part-time library staff to \$13.30 per hour. As this amount has already been budgeted for 2022, no additional funds are requested.

<i>Hourly wage</i>	<i>Impact to 2022 budget</i>	<i>Additional information</i>
\$13.30	none	amount already budgeted for 2022
\$14.00	+\$1,660	
\$15.00	+\$4,052	based on actual, rather than typical duties
\$16.00	+\$6,444	Ishpeming part-time office assistant wage

Thank you and I am happy to answer any questions you may have.

municipality	county	population	position	status	minimum	maximum	actual pay	region	taxable value	budgeted expenses	budgeted revenues
Uby	Huron	858	Library Clerk (entry level)	P			12.5	5	\$1,208,005	\$26,743.43	\$282,976.35
Menominee	Menominee	8,599	Library Clerk (entry level)	P	13	17.43	17.43	7	21,069,732	695,677.5	95,577.5
Southfield	Oakland	71,739	Library Clerk (entry level)	F	17.43	21.45	17.43	1	2,695,640,300	82,152,083	82,152,083
Three Rivers	Saint Joseph	7,811	Library Clerk (entry level)	P	10.95	13.69	15.69	2	1,781,578.52	572,895.1	56,609.5
Saint Louis	Gratiot	7,482	Library Clerk (entry level)	P	11.89	15.66	15.66	4	57,021,972	2,352,319	2,330,632
Hudsonville	Ottawa	7,116	Library Clerk (entry level)	P	10.02	11.8	11.8	3	271,935,269	4,466,450	4,215,545
Taylor	Wayne	63,131	Library Clerk (entry level)	P	0	0	0	1	1,419,611,732	41,560,186	41,604,744
Isperning	Marquette	6,470	Library Clerk (entry level)	P			10.93	7	126,103,863	2,993,499	2,850,414
Royal Oak	Oakland	57,236	Library Clerk (entry level)	P	22.07	23.66	10.93	1	316,316,815	462,593,40	381,813.10
Novi	Oakland	55,274	Library Clerk (entry level)	F	14.31	17.52	17.52	1	1,425,926,919,000	37,036,890	37,072,950
Richmond	Miscomb	5,735	Library Clerk (entry level)	P			11.89	3	516,260,889.00	4,634,328	4,241,160
Zeland	Ottawa	5,504	Library Clerk (entry level)	P	14.11	22.22	16.33	3	554,055,470	58,174,082	58,203,819
Ironwood	Gogebic	5,387	Library Clerk (entry level)	P			10	7	92,588,914	3,870,000	3,660,000
Midland	Midland	41,863	Library Clerk (entry level)	F	17.53	22.35	22.35	4	2,154,639,034	50,675,435	45,174,380
Negaunee	Marquette	4,568	Library Clerk (entry level)	P			11.25	7	511,156,572	54,230,718	54,230,718
Lincoln Park	Wayne	38,144	Library Clerk (entry level)	P			15	1	589,719,928	24,638,942	24,638,942
Delta Charter Township	Eaton	32,408	Library Clerk (entry level)	P	12.04	14.3	14.3	2	1,811,419,700	18,135.10	17,208,840
Buxfield	Lenawee	3,340	Library Clerk (entry level)	P			11.46	2	86.4	210,178	212,791
Madison Heights	Oakland	29,694	Library Clerk (entry level)	P	14	14.5	14.5	1	1,856 mil	33.6 million	33.6 million
Ithaca	Gratiot	2,910	Library Clerk (entry level)	P	10.4	12	11.35	4	77,839,143	1,894,778	1,875,401
East Tawas	Iosco	2,808	Library Clerk (entry level)	P			12.36	6	86,723,605	3,029,703	3,029,703
Harper Woods	Wayne	14,236	Library Clerk (entry level)	P	7.4	20.47	20.47	3	23,704,325	138,120.1	121,049.1
Sterling Heights	Macomb	129,699	Library Clerk (entry level)	F	18.8	24.77	20.47	1	454,979,489	11,431,5260	11,216,7320
Escanaba	Delta	12,616	Library Clerk (entry level)	P	11.99	16.92	16.92	7	319,598,505	59,080,205	50,529,585
New Baltimore	Macomb	12,084	Library Clerk (entry level)	P	10.2	10.4	10.4	3	447,075,655	7,348,827	7,318,101
Melvindale	Wayne	10,715	Library Clerk (entry level)	P	13	15	15	1	257,693,217	10,884,339	11,218,260
Lawton	Van Buren	1,900	Library Clerk (entry level)	P	9.65	10.61	9.65	2	468,907,38	101,7664	111,3347
Carson City	Montcalm	1,093	Library Clerk (entry level)	P	8	10	9	3	119,511,671.00	1,658,786.00	2,045,660.00
Crawford County		Added									
Manitowish County		Added					12				
Menominee County		Added					12.92				
Portage Lake District		Added					15.14				

AVERAGE NML	13.79
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AVERAGE Minus High/Low	13.55
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AVERAGE minus High/Low Plus non-NML	13.36
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MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY
FINANCE DIVISION
CLEAN WATER AND DRINKING WATER STATE REVOLVING FUND/
STRATEGIC WATER QUALITY INITIATIVES FUND

17

INTENT TO APPLY FORM

This form should be submitted by all applicants seeking funding in the next five years. Applicants participating in the ITA process receive early indication of the funding outlook for their project(s).

DATE: January 31, 2022

PROJECT(S) NAME (Brief Identifier): City of Ishpeming

PROJECT(S) PURPOSE (Including general location and public health or water quality issue being addressed): Upgrades, repairs, rehabilitation, and replacement of the water and sewer system including actions needed for state and federal compliance, a portion of which includes the removal and replacement of lead and galvanized water services.

Applicant Legal Name: City of Ishpeming

Applicant Contact Name: Craig H. Cugini **Title:** City Manager

Mailing Address: 100 E Division Street

Phone No.: 906-485-1091

Email: citymanager@ishpemingcity.org

Consulting Engineer Name (if applicable): Matt Treado **Firm:** TO BE DETERMINED (UP Engineers & Architects, Inc (For this document))

Mailing Address: 424 S Pine St, Ishpeming MI 49849 - 2354

Phone No.: 906-485-1011

Email: mtreado@upea.com

PROJECT INFORMATION

Applicant Population: Click here to enter text. **Population Served by Project:** Click here to enter text.

Treatment Facility Name (if applicable): Click here to enter text.

Estimated Total Project Cost: \$20,000,000

Year 1 Costs: \$20,000,000

Estimated Year 1 Costs Financed Through SRF:
\$20,000,000

Future Year Costs (if applicable): Click here to enter text.

Estimated Future Costs Financed Through SRF: Click here to enter text.

Other Funding Sources (check all that apply): ☐MDOT ☐MEDC ☒USDA Rural Development

☐Other Financing/Funding Agency: Click here to enter text.

Proposed Construction Start Date (mm/yyyy): 5/2023

Completed Project-Related Planning Documents (check all that apply; do not need to submit at this time):

☒Capital Improvements Plan ☒Asset Management Plan ☐Preliminary Engineering Report

☐Environmental Report ☐Project Plan ☐Infiltration & Inflow Study ☐Sanitary Sewer Evaluation Study

☐NASSCO Report ☐Watershed Management Plan ☒Master Plan ☒Reliability Study ☐Other: Click here to enter text.

ADDITIONAL INFORMATION

Disadvantaged Community (as determined by EGLE)? ☐ Yes ☐ No ☒ Unknown

For a preliminary determination from EGLE, complete and attach the [Disadvantaged Community Status Determination Worksheet](#).

Does the proposed project include any green infrastructure, water or energy efficiency improvements, or other environmentally innovative activities? ☐ Yes ☐ No ☒ Unknown

If yes, please describe: Click here to enter text.

For Clean Water State Revolving Loan projects, does the community use a qualifications-based selection process to obtain architectural/engineering services? ☐ Yes ☒ No

Deadlines: The ITA form may be submitted at any time, but is due on or before January 31, to allow for sufficient time for the pre-application meeting and to be placed on the DWSRF or CWSRF/SWQIF Project Priority List (PPL).

Pre-Application Meeting: The applicant will be contacted by an assigned Water Infrastructure Financing Section (WIFS) project manager within 14 days of receipt of this ITA form to schedule a pre-application discussion. This meeting can help to identify project funding opportunities and challenges earlier in the planning stage to better guide the efforts of the applicant and their consulting engineer. Suggested attendees would include the WIFS project manager, EGLE district engineer, applicant representative(s), and any other applicable attendees.

Questions: Please visit our website at Michigan.gov/CWSRF or Michigan.gov/DWSRF or call 517-284-5433.

Please submit this form by email to EGLE-WIFS@Michigan.gov.

For information or assistance on this publication, please contact the (program), through EGLE Environmental Assistance Center at 800-662-9278. This publication is available in alternative formats upon request.

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