

The regular meeting of the Ishpeming City Council was held on Wednesday, May 4, 2022, in the Ishpeming City Hall Council Chambers. Mayor Lindsay Bean called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Mayor Lindsay Bean, Council Members Jason Chapman, Elizabeth Firby, Pat Scanlon, and Stuart Skauge (5). Also present was City Manager Craig Cugini and City Attorney Caroline Bridges.

PUBLIC COMMENT – Public comment was offered through Zoom and in person. There was no public comment.

APPROVAL OF AGENDA

A motion was made by Councilmember Scanlon supported by Councilmember Firby and carried unanimously to approve the agenda as presented.

AGENDA COMMENT – Agenda comment was offered though Zoom and in person. There was no agenda comment.

CONSENT AGENDA

A motion was made by Councilmember Chapman, supported by Councilmember Scanlon and carried unanimously to approve the consent agenda as presented.

- a. Minutes of Previous Meeting (April 6th, April 12th and Closed Session April 6th and 12th)
- b. Approval of Disbursements
- c. Declare 113 A/V items and 284 library books as surplus
- d. Reappoint Paul Olson to a five-year term on the Library Board: Term Expiring 5/2027

MONTHLY FINANCIAL STATEMENT REPORT

Office Manager/Deputy Treasurer Sarah Trumbley briefly reviewed the financial statement report for period ending March 31, 2022. Plante Moran was working on the March reconciliations however, they had been focusing primarily audit preparation so there were still some entries to be made.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the monthly financial statement report as presented.

EMPIRE STREET PROJECT

UPEA Professional Services Agreement Amendment #3 – Hattie Sharland, UPEA, advised this was an amendment for the administration oversight of the water project portion and the construction oversight for the Small Urban Grant portion of the project, Main Street to Third Street, which was a requirement of MDOT. She advised the project should be completed by the end of summer. There was further discussion regarding DPW's oversight of the water project portion and the value of having DPW staff on site during the project.

A motion was made by Councilmember Scanlon supported by Councilmember Chapman and carried unanimously to approve Amendment #3 to the UPEA Professional Services Agreement for an additional amount of \$68,650 pending legal review and approval.

Alternative Cost Estimates – Three areas around tennis court area –

Manager Cugini reviewed the cost estimates for the proposed work around the tennis court area on Empire Street and the water runoff issues that occur with the current design. He advised Alternate 3 would be covered by the School Capital Campaign Committee. There was discussion related to the cost and the use of tax dollars on the project.

A motion was made by Councilmember Chapman, supported by Mayor Bean and carried unanimously to approve Alternates 1 and 2 as presented for the construction of the parking lot next to the tennis courts and to include the parking lot striping in the amount of \$1,950 along with a concrete sidewalk and ADA accessible ramps in the amount of \$14,000 as presented.

SPECIAL EVENT APPLICATIONS

Special Event and Parade Permit: St. John and St. Joseph: Corpus Christi Procession: June 19, 2022 –

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the special event application as presented.

Special Event Application: 19th Annual Swim Teal Lake Benefit for Diabetes: July 30, 2022 –

A motion was made by Councilmember Chapman, supported by Councilmember Firby and carried unanimously approve the special event application as presented.

MICHIGAN MUNICIPAL EXECUTIVE (MME) FELLOWSHIP PROGRAM

a. MME Fellowship Memorandum of Understanding -

Manager Cugini summarized the program and advised it would cost the City \$6,000 to participate in the Fellowship Program.

A motion was made by Councilmember Chapman, supported by Councilmember Scanlon and carried unanimously to approve the Fellowship Program with Michigan Municipal Executives and allocate \$6,000 from the General Fund to support the program.

CARNEGIE PUBLIC LIBRARY 2021 ANNUAL REPORT

Jesse Shirtz, Library Director, briefly summarized the 2021 Annual Report. Council was pleased with the statistics in the report.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to accept the 2021 Library Annual Report as presented.

RESOLUTION #5-2022, ESTABLISHING AUTHORIZED SIGNATORIES FOR MERS CONTRACTS AND SERVICE CREDIT PURCHASE

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to authorize the City Manager to be the signatory for MERS Contracts and Service Credit Purchase and directed staff to sign the resolution.

CONSIDER REQUEST FROM DPW EMPLOYEE TO PURCHASE MERS SERVICE CREDIT

A motion was made by Councilmember Chapman, supported by Councilmember Firby and carried unanimously to allow the purchase of MERS Service Credit as requested by a DPW Employee and process the necessary paperwork.

QUOTE FROM MIDWEST TESTING LLC – WATER METER TESTING IN 2022

A motion was made by Councilmember Chapman, supported by Councilmember Scanlon and carried unanimously to authorize the testing of water meters in 2022 and accept the quote from the Midwest Testing LLC pending legal review.

SECOND READING OF AMENDMENT TO ORDINANCE 12-500, PERMITTING SEPARATE METERING FOR WATER CONSUMPTION NOT ENTERING THE PUBLIC SANITARY SEWER SYSTEM

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to adopt amendment to Ordinance #12-500, permitting separate metering for water consumption not entering the public sanitary sewer system as of the second reading.

SECOND READING OF AMENDMENT TO ORDINANCE 12-100, WATER AND SEWER UTILITY

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to adopt the amendment to Ordinance 12-100, water and sewer utility as of the second reading.

DISCUSS SURPLUS PROPERTY 52-51-573-028-00 (PUMPHOUSE PROPERTY)

Manager Cugini reported he spoke with an EGLE representative and was advised the City would never be connecting and using the pumphouse site for a water source again.

There was discussion related to having an appraisal done on the property because of the size of the lot. Manager Cugini advised MMRMA was having City properties appraised this year to determine valuation, and staff would talk to MMRMA about getting an appraisal on this parcel.

OLD BUSINESS

Manager Cugini advised MDOT required a resolution approving and authorizing signatories to the Category B funding Contract #22-5188 which was for the Prairie Avenue/Lower Bigelow Street/Stone Street/Houghton Street project.

A motion was made by Councilmember Scanlon, supported by Council Member Chapman and carried unanimously to approve Resolution #6-2022 approving and authorizing signatures to MDOT contract #22-5188.

NEW BUSINESS

Manager Cugini noted the grant agreement had been executed for the Recreation Passport Grant for the kayak launches; the new Finance Office Manager would be starting in a few weeks; and the audit would begin on May 16th with Anderson Tackman and Company.

Council and Manager Cugini thanked Kaitlyn Feldbauer for her years of service to the City of Ishpeming.

PUBLIC COMMENT – Public comment was offered through Zoom and in person. There was no comment.

MAYOR AND COUNCIL REPORTS

Councilmember Scanlon was pleased that two DPW staff were taking the S-1 Water License testing.

Councilmember Chapman advised May was Mental Health Month and advised there were many local agencies available to anyone that needed help.

Mayor Bean advised she attended the Trail Biking Workshop in Arkansas; had discussions with LSCP on various topics; a final copy of the Master Plan may be presented to the Planning Commission in June; and Parks and the Recreation Commission discussed ski trails and making investments into the development of the ski trails.

Councilmembers Firby and Skauge had no report.

Clerk Cathy Smith advised which City Boards and Commissions had vacancies including one vacancy on Board of Review which was an elected position; she noted an affidavit of identity and nominating petitions were available in the Clerk's Office for anyone wishing to be on the ballot in November for the Board of Review or City Council.

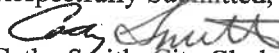
MANAGER'S REPORT - Manager Cugini noted the spring clean-up dates were May 27th and 28th and June 3rd and 4th; provided an update on the DDA and the Façade grant; visited the Bentonville Fire Department, while at the Trail Biking Workshop in Arkansas; and advised the Empire Street project is progressing on schedule.

ATTORNEY'S REPORT – Attorney Bridges had no report.

ADJOURNMENT

At 7:35 p.m., a motion was made by Councilmember Firby, supported by Councilmember Scanlon and carried unanimously to adjourn.

Respectfully Submitted,


Cathy Smith, City Clerk