

ISHPEMING CITY COUNCIL
Wednesday, August 3, 2022 at 6:00 p.m.
Ishpeming City Hall Council Chambers, 100 E. Division Street, Ishpeming MI
City Hall Telephone Number: (906) 485-1091

**MEETINGS WILL NOW BE OPEN TO THE PUBLIC; HOWEVER, A ZOOM LINK WILL STILL BE AVAILABLE
ON THE CITY'S WEBSITE @ WWW.ISHPEMINGCITY.ORG**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment *(limit 5 minutes per person)*
5. Approval of Agenda
6. Agenda Comment *(limit 3 minutes per person)*
7. Consent Agenda
 - a. Minutes of Previous Meeting (July 6, 2022)
 - b. Approval of Disbursements
 - c. Declare 127 Library books and 1 rocking horse as surplus
 - d. Appoint Julie Luehmann to a vacancy on the Housing Commission term expiring: 10/2025
 - e. Appoint Lisa Thompson to a vacancy on the Parks and Recreation Commission term expiring: 5/2025
8. Monthly Financial Statement Report
9. Presentation by Dan Perkins: Municipal Composting Program Grant opportunity
10. GEI Consultants Category B Funding Non-Participating Sewer (sanitary sewer lining)
11. UPEA: Consider repaving Marquette Street from Ready Street to Snow Street
12. Special Event Applications
 - a. Eagle Mine Picnic: August 19, 2022
 - b. Marji Gesick: September 17-19, 2022
 - c. Marquette Marathon: September 3, 2022
13. JX Truck Center Quote for Transmission Cooler for DPW Truck 158
14. Proposed Cemetery Software GIS Mapping and Online Search
15. Discussion on change to Traffic Control Orders: Converting Main Street from Canda Street to Euclid Street to Two-Way Traffic
16. Old Business
 - a. Update on Water Meter Testing by Midwest Testing LLC
17. New Business
18. Public Comment *(limit 3 minutes per person)*
19. Mayor and Council Reports
20. Manager's Report
21. Attorney's Report
22. Adjournment


Craig H. Cugini,
City Manager



7(c)

MEMO

To: City Manager
From: Jesse Shirtz, Library Director
Re: Surplus library items

7/27/2022

Craig,

The library has 127 books and 1 rocking horse to be declared surplus. An itemized list of titles is attached.

Thank you.

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City of Ishpeming
Monthly Financial Report
Period Ending July 31, 2022

List of Funds:

Fund 101 - General Fund	Fund 268 - Library Special Fund
Fund 202 - Major Street Fund	Fund 271 - Library State Aid
Fund 203 - Local Street Fund	Fund 401 - Public Improvement Fund
Fund 206 - Fire Fund	Fund 590 - Sewer Fund
Fund 211 - Firefighter Longevity	Fund 591 - Water Fund
Fund 213 - Brasswire Campground Fund	Fund 661 - Motor Pool Equipment Fund
Fund 214 - Senior Center Construction Fund	Fund 701 - Trust & Agency
Fund 220 - Lake Bancroft Fund	Fund 703 - Tax Collection
Fund 226 - Garbage Fund	Fund 711 - Cemetery Perpetual Care
Fund 247 - Building Authority	Fund 712 - Cemetery Care Fund
Fund 248 - DDA	Fund 732 - Act 345 Police/Fire Pension

Pooled Cash by Fund

Fund 101 - General Fund	\$ 1,509,392.24
Fund 202 - Major Street Fund	\$ 989,765.30
Fund 203 - Local Street Fund	\$ 168,305.75
Fund 206 - Fire Fund	\$ 103,621.37
Fund 211 - Firefighter Longevity	\$ 209,443.62
Fund 213 - Brasswire Campground Fund	\$ -
Fund 214 - Senior Center Construction Fund	\$ 0.72
Fund 220 - Lake Bancroft Fund	\$ 5,956.69
Fund 226 - Garbage Fund	\$ 172,993.43
Fund 247 - Building Authority	\$ (25,089.37)
Fund 248 - DDA	\$ 246,909.22
Fund 268 - Library Special Fund	\$ 50,420.63
Fund 271 - Library State Aid	\$ (3,094.68)
Fund 401 - Public Improvement Fund	\$ 712,515.29
Fund 590 - Sewer Fund	\$ 1,597,292.89
Fund 591 - Water Fund	\$ 1,607,354.24
Fund 661 - Motor Pool Equipment Fund	\$ 468,092.47
Total Pooled Cash	\$ 7,813,879.81

Please note the following is a summary for the Finance Director to read from during the meeting. The full financial statements are attached.

	101 General Fund	202 Major St	203 Local St	226 Garbage	401 Public Imp	590 Sewer	591 Water
Share Pooled Cash	\$ 1,509,392.24	\$ 989,765.30	\$ 168,305.75	\$ 172,993.43	\$ 712,515.29	\$ 1,597,292.89	\$ 1,607,354.24
Revenues	2,008,222.39	256,287.70	230,355.91	406,434.85	384,720.97	898,847.34	1,406,588.24
Expenses	2,330,469.55	488,931.57	276,031.08	391,958.35	45,464.07	521,180.43	734,065.33
Net Income(Loss)	(322,247.16)	(232,643.87)	(45,675.17)	14,476.50	339,256.90	377,666.91	672,522.91
Fund Balance:							
Non-spendable	49,604.53	-	-	26,711.78	-	-	-
Restricted	-	357,947.80	228,631.92	-	458,581.03	-	-
Committed	-	-	-	-	-	-	-
Assigned	-	-	-	188,058.15	-	-	-
Unassigned	329,497.20	-	-	-	-	-	-
Inv in Capital Assets	-	-	-	-	-	9,161,216.01	8,244,971.37
Restricted for Debt	-	-	-	-	-	-	706,882.91
Unrestricted	-	-	-	-	-	279,269.31	(961,519.46)
Total Fund Balance	\$ 379,101.73	\$ 357,947.80	\$ 228,631.92	\$ 214,769.93	\$ 458,581.03	\$ 9,440,485.32	\$ 7,990,334.82

Notes:

1. All fringe benefits are paid from the General Fund and then allocated back to other funds based on a fringe benefit rate on a quarterly basis. The 4th Quarter 2019 has been recorded.
2. - The Pension Bond principal and interest payments were made in May from the General Fund. The Finance Office is preparing Journal Entries for accruals from other funds.
3. State revenue sharing in the General Fund has been recorded through June 2022. Paid by the state in 2-month increments with a 2-month lag.
4. Street Funds awaiting reimbursement for project costs.

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Consulting
Engineers and
Scientists

July 28, 2022
Project No. 2102067

Mr. Craig H. Cugini, City Manager
City of Ishpeming
100 E Division Street
Ishpeming, MI 49849

RE: City of Ishpeming – MDOT Category B Non-Participating Sewer Award Recommendations

Dear Mr. Cugini:

We have completed our review of the quote dated 07-28-2022 from Tunnel Vision for the non-participating sewer costs for the City's MDOT Category B project. See attached quote.

Tunnel Vision recently completed a competitive bid for MDOT pipe lining maintenance. The contract was awarded May 15, 2020 and will expire on May 14 2023. See attached contract with bid prices. MDOT was contacted and they do not have an issue with the City awarding the non-participating work to Tunnel Vision without a formal bidding process. The prices provided for the MDOT contract (from 2020) are very reasonable compared to the Quote dated 07-28-2022. See a summary below showing the total cost for non-participating work based on Engineers Estimate for Grant Applications, Prices in MDOT contract work, and Tunnel Vision Quote dated 07-28-2022. The quote provided by Tunnel Vision dated 07-28-2022 is within the construction dollars budgeted based on the grant application.

Non-Participating Sewer Cost	Total Bid
Engineer Estimate	\$171,275.00
Tunnel Vision – MDOT Contract	\$163,548.55*
Tunnel Vision – 07-28-2022 Quote	\$169,343.25
*Does not include traffic control costs	

Based upon our review, the major difference between the MDOT Contract prices and the newly quoted work from Tunnel Vision is the cost for Traffic Control and the Cost for the 12" pipe liner. The traffic control for MDOT is based on daily rates, lane closures, and traffic switches and no cost is included in the price listed above. The traffic control for the quote is a flat price of \$4,975.00. The only other difference noted is the 12" liner increased in price from \$56.27 / LFT to \$60.18 / LFT. See attached table showing the Engineers Estimate, Tunnel Vision Quoted price, and the Tunnel Vision MDOT Contract Prices.

It is our recommendation that the non-participating sewer work be awarded to Tunnel Vision based on the provided quote dated 07-28-2022. We recommend that the City enter an agreement directly with Tunnel Vision for this work similar to the agreement used for the emergency lining work completed near the Park Street Lift Station.

If you have any question or comments, please contact me at (906) 367-0295.

Sincerely,

GEI CONSULTANTS OF MICHIGAN, P.C.

A handwritten signature in blue ink, appearing to read "Brian Fabbri".

Brian Fabbri, E.I.T,
Project Engineer

BSF:plw

Enclosures: As noted

cc: Caroline Bridges, City Attorney
File 2102067

[https://geiconsultant-my.sharepoint.com/personal/bfabbri_geiconsultants_com/Documents/Desktop/Ishpeming/Category B/MDOT_CAT_B_NON-PARTICIPATING_SEWER_AWARD_REC_07-28-2022.docx](https://geiconsultant-my.sharepoint.com/personal/bfabbri_geiconsultants_com/Documents/Desktop/Ishpeming/Category%20B/MDOT_CAT_B_NON-PARTICIPATING_SEWER_AWARD_REC_07-28-2022.docx)

**CITY OF ISHPEMING
MDOT CATEGORY B - NON PARTICIPATING WORK
CONSTRUCTION COST TABULATION**

Item No.	Item Description	Estimated Quantity	Unit	Engineer Estimate		Tunnel Vision		Tunnel Vision - MDOT	
				Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
NON-PARTICIPATING COSTS:									
S-5000	Sanitary Sewer Lining Mobilization	1	LSUM	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -
S-5100	Sanitary Sewer Lining	2,240	LFT	\$ 60.00	\$ 134,400.00	\$ -	\$ -	\$ -	\$ -
S-5200	Sanitary Lateral Reinstatement	19	EACH	\$ 350.00		\$ 229.95	4,369.05	\$ 229.95	4,369.05
S-5300	Sanitary Sewer Manhole Lining	108.00	VFT	\$ 250.00	\$ 26,875.00	\$ -	\$ -	\$ -	\$ -
TV-0001	Mobilization - Pre-Liner Inspection - Sanitary	1	LSUM	\$ -	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00
TV-0002	Sanitary Sewer CCTV and Clean	2,240	LFT	\$ -	\$ -	\$ 5.39	\$ 12,073.60	\$ 5.39	\$ 12,073.60
TV-0003	Mobilization - Liner - Sanitary	1	LSUM	\$ -	\$ -	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00	\$ 4,750.00
TV-0004	UV CIPP Liner - 8"	1,570	LFT	\$ -	\$ -	\$ 39.00	\$ 61,230.00	\$ 39.00	\$ 61,230.00
TV-0005	UV CIPP Liner - 12"	670	LFT	\$ -	\$ -	\$ 60.18	\$ 40,320.60	\$ 56.27	\$ 37,700.90
TV-0006	Traffic Control	1	LSUM	\$ -	\$ -	\$ 4,975.00	\$ 4,975.00	\$ -	\$ -
TV-0007	Mobilization - Manhole Lining	1	LSUM	\$ -	\$ -	\$ 2,950.00	\$ 2,950.00	\$ 4,750.00	\$ 4,750.00
TV-0008	Manhole Liner - 108 VFT or 1357 SF	1,357	SFT	\$ -	\$ -	\$ 25.00	\$ 33,925.00	\$ 25.00	\$ 33,925.00
TV-0009	Manhole Liner - Epoxy Additional Outer Layer	-	SFT	\$ -	\$ -	\$ 18.00	\$ -	\$ -	\$ -
				TOTAL NON-PARTICIPATING COSTS (SANITARY) ==> \$ 171,275.00		TOTAL NON-PARTICIPATING COSTS (SANITARY) ==> \$ 169,343.25		TOTAL NON-PARTICIPATING COSTS (SANITARY) ==> \$ 163,548.55	



424 South Pine Street Ishpeming, MI 49849
906-485-1011 • 877-834-3827 • Fax: 906-485-1013

July 29th, 2022

Craig Cugini, City Manager
City of Ishpeming
100 E. Division Street
Ishpeming, MI 49849
CC: City Council

RE: Recommendation to Authorize Additional Road Work to A. Lindberg & Sons, Inc.

Dear Mr. Cugini,

U.P. Engineers & Architects, Inc. (UPEA) has performed an assessment of Marquette Street's current condition and recommends roadway pavement structure and shoulder reconstruction from Ready St (M-28B) to Snow St. It is apparent the roadway, in-particular from Summit to Ready St, is failing and will continue to erode and deteriorate to an unstable and potentially catastrophic condition if not addressed. Due to the current condition and further erosion concerns, UPEA recommends that this roadway be repaired prior to the 2022-2023 winter season.

In an effort to minimize the costs for this need, UPEA has coordinated with Contractors through the ongoing Empire Street Reconstruction Project to receive a quote for this work as utilizing contractors currently working in the area will result in a savings. A. Lindberg & Sons, Inc. (Lindberg) has provided the attached quote to perform this work as an amendment to their current contract and will not request an additional mobilization cost that would be expected in the range of \$10,000. UPEA has performed an analysis of these unit prices and recommends that the City pursue this quote and award this additional work with a 15% contingency mark-up to ensure the project is properly funded in the event additional unforeseen work is required.

UPEA has performed this assessment at no-cost to the City and will continue the construction administration and field engineering assistance for this additional work under our current construction administration agreement. The following is a summary of costs proposed to complete for this work:

Marquette Street Repairs – Ready St to Snow St Base Price:	\$72,335.00
15% Budget Contingency:	\$10,850.25
Total Marquette St Project Budget:	\$83,185.25

In-addition to this roadwork proposed, UPEA also recommends pavement surface repairs on Second Street from Hematite Drive to Euclid Street. This area does not have utilities needed for replacement that would result in potential near future reconstruction and is also in a poor to complete failing condition. In the event Marquette Street is reconstructed within budget as proposed, UPEA estimates an additional fund allotment of \$25,000 would cover this additional work under Lindberg's contract unit prices. Therefor: **UPEA recommends the City Council approve and authorize additional road reconstruction funding of \$108,185.25 in total to supplement the current Lindberg roadway reconstruction contract.**

Office also in:
Houghton
Iron Mountain
Marinette
Sault Ste Marie

U.P. Engineers & Architects, Inc.

www.UPEA.com

Page 2 of 2

If you have any questions or would like to further discuss this, please don't hesitate to contact me at (906) 315-1313.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Kevin Nancarrow', with a stylized flourish at the end.

Kevin O. Nancarrow, P.E.
Project Manager
UP Engineers & Architects, Inc.
424 S Pine Street
Ishpeming, Michigan 49849

Encl: Lindberg Quote for Marquette St Repairs

Unit Price Bid Proposal



A. Lindberg & Sons, Inc.

599 Washington St.

Ishpeming, MI 49849

Contact: Daniel Saari

Phone: 906-486-4459

Fax: 906-486-6550

Quote To:

City of Ishpeming

Address:

Attn:

Phone:

Fax:

Email:

Job Name:

Marquette Street Paving

Location:

Ishpeming

Addendum:

Completion:

2022 Season

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
20	HMA SURFACE, REM	1,260.00	SY	2.75	3,465.00
30	HMA, APPROACH	240.00	TON	182.00	43,680.00
40	BITUMINOUS WEDGE CURB	400.00	LF	6.00	2,400.00
50	AGGREGATE BASE CONDITIONING	1,260.00	SY	9.00	11,340.00
60	SHOULDER, CL II, 3 INCH	120.00	SY	12.00	1,440.00
70	SLOPE RESTORATION, TYPE B	300.00	SY	15.50	4,650.00
100	TRAFFIC CONTROL (MDOT SHOULDER CLOSURE)	1.00	LS	1,400.00	1,400.00
110	SUBGRADE UNDERCUTTING	90.00	CY	20.00	1,800.00
120	AGGREGATE BASE, 8" CIP	60.00	CY	36.00	2,160.00

GRAND TOTAL

\$72,335.00

NOTES:

>>BID QUALIFICATIONS<<:

This is a Unit Price Bid Proposal.

Quantities are estimated only. Final payment to be based on actual quantities of work completed.

Applicable unit prices from Empire Street project were maintained, additional pricing provided as needed.

>>BID ASSUMPTIONS<<:

Roadway will be fully closed for duration of project, local resident access will be maintained.

Paving will consist of 3" HMA 4EML asphalt w/58-28 AC in two lifts.

Road width will match the existing pavement.

>>WORK/COSTS INCLUDED<<:

See Bid Items noted in summary above.

Traffic Control consisting of 5 type III Baricades and road closed signs.

>>WORK/COSTS EXCLUDED<<:

Survey, layout, or grading plan.

Bonds, dues, or permits

Permits, including MDOT Permits (If needed)

Testing (Plant or Field)

Striping

Adjusting manholes or drainage structures

>>PAYMENT TERMS<<:

Quote is based on monthly payment with project specified retainages allowed.

>>MISCELLANEOUS NOTES<<:

We appreciate the opportunity to present this Unit Price Bid Proposal. If you have any questions, or require additional information or if we can be of any further assistance please do not hesitate to contact us.

A. Lindberg & Sons. Inc.

Dated: 7/25/22

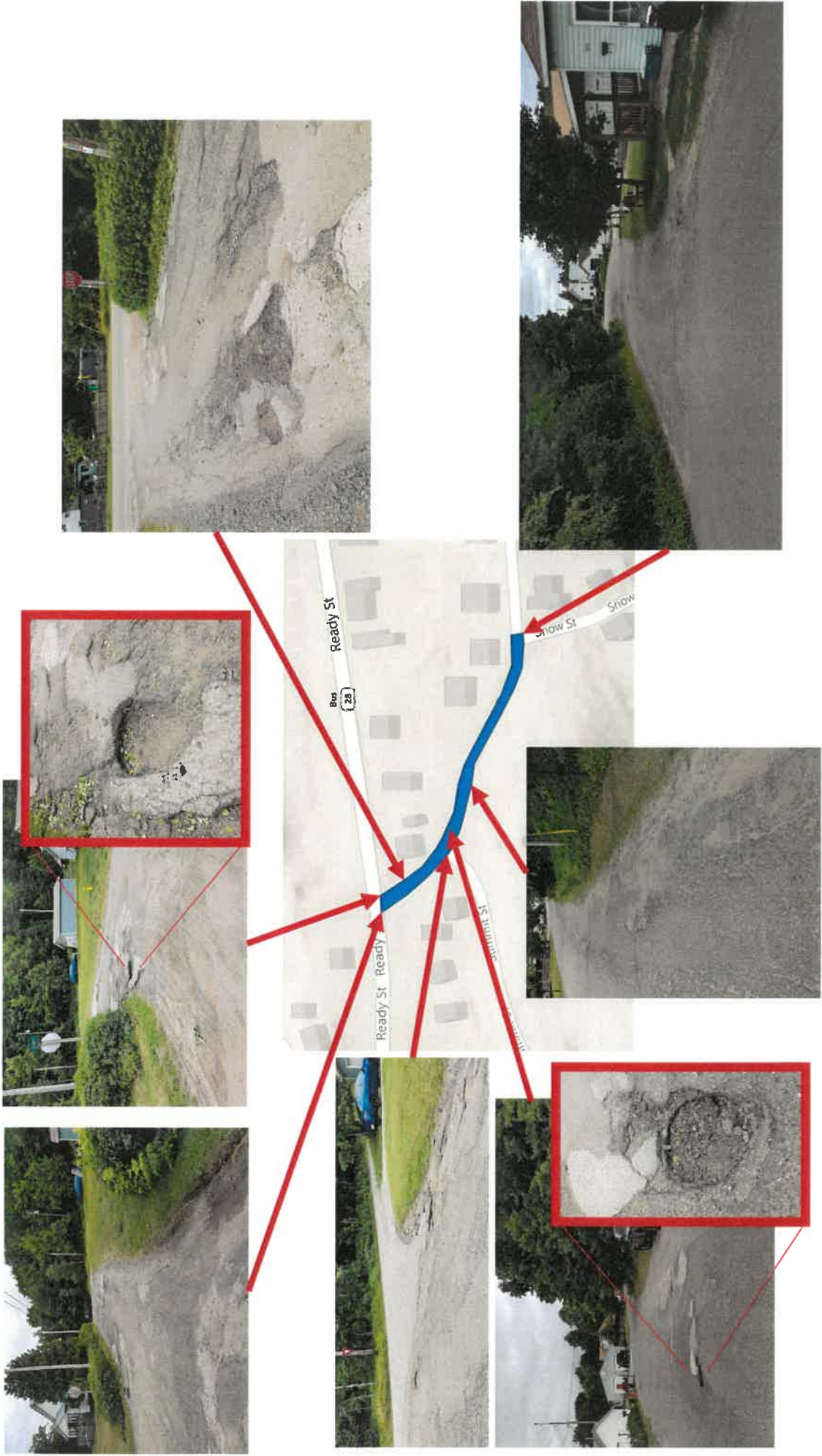
By: Daniel Saari



2nd Street



Marquette Street



(2)(a)

Policy #406

CITY OF ISHPEMING
SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's Name Eagle Mine Phone (906) 339-7000
Organization Address 4547 CO RD 601 CHAMPION, MI
Organization's Agent Scott Manninen Phone 906 204-0356
Agent's Title CEO
Agent's Address 4547 CO RD 601 CHAMPION
Event Name EMPLOYEE SUMMER PARTY
Event purpose Provide an evening of food and fun for employees, contractors, and their families
Event Dates Friday, AUGUST 19, 2022
Event Times 5-8 PM + setup & tear down
Event Location Mining Heritage Pavilion

1. Type of Event:

- ☐ City Operated Event ☐ Co-Sponsored Event
☒ Other Non-Profit Event ☐ Other For-Profit Event
☐ Political or Ballot Issue Event

7/21/2015

2. Annual Event: Is this event expected to occur next year? [YES] ☒ [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule _____

Next year's Specific Dates: _____

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] ☒ [No] Other vendors? [Yes] ☒ [No]

5. Event signs: Will this event include the use of signs? [Yes] ☒ [No]

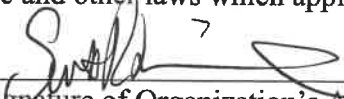
6. Other Requests: Food and alcoholic beverages will be served, but the event is not open to the public.

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

- a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.
- b. Event organizers and participants will be required to sign Indemnification Agreement forms.
- c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.
- e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.
- f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

07/26/2022
Date


Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
E. Division Street
Ishpeming, Michigan 49849

12(b)

Policy #406

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's
Name 906 Adventure Team Phone 906 748 0034
Organization Address 132 W. Washington St Marquette MI 49855
Organization's Agent Tara Gluski Phone 906 250 9243
Agent's Title Adventure Coordinator
Agent's Address same —
Event Name Marji Gesick
Event purpose Ultra Endurance MTB & Run Event

Event Dates 9/16/22 - 9/18/22
Event Times 9/16/22 12pm - 9/18/22 10am
Event Location Main St, Ishpeming

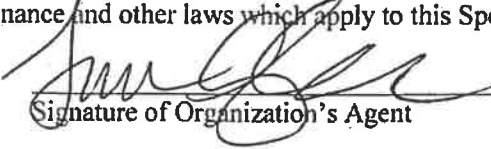
1. Type of Event:

- ☐ City Operated Event ☐ Co-Sponsored Event
☒ Other Non-Profit Event ☐ Other For-Profit Event
☐ Political or Ballot Issue Event

7/21/2015

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

07/28/22
Date


Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
E. Division Street
Ishpeming, Michigan 49849

2022 Marji Gesick

If you'd like to view the route, go here: <https://connect.garmin.com/modern/course/35041539>

Schedule of Events Overview:

Friday, September 16th

- 12:00PM MG100 RUN starts, departs from Forestville.

Saturday, September 17th

- 7:30AM MG50 RUN starts, departs from Downtown Marquette
- MG100 BIKE – Starts at 7:30AM, Departs from Forestville
- MG50 BIKE – Starts at 7:30AM, Departs from Downtown Marquette

Sunday, September 19th

- EVENT CUTOFF – 2:00AM at Jackson Park. Participants who have not made it to and left Jackson Park by 2AM will be considered DNF.
- FINISH LINE – Closes at 8:30AM in downtown Ishpeming. Event staff will tear down and be out of Ishpeming by 10AM.

FINISH LINE SET UP – ISHPEMING

Friday, September 16th

- 3:00PM – Main Street from Cleveland to Hematite needs to be closed for Beer Tent set up
- 3:00PM – Bank Street closed for delivery of toilets.
- 10PM – The remainder of streets closed from Hematite to Division St. Cross streets to close: Cleveland, Bank, Front, etc. Approximately 12 locations will require barriers to protect the Finish Line on Main Street. Event Staff will set up Finish Line spanning from Pearl to Cleveland.

Saturday, September 17th

- 6:00AM – Event Staff will place Finish Line arch.
- 6:00AM – 12:00PM – Staff, Vendors and Sponsors will arrive to get set up.
- 12:00PM – Vendors, Beer Tent and Food Trucks OPEN
- 10:00PM – Beer Tent closes

Sunday, September 18th

8:30AM – Finish Line Closes

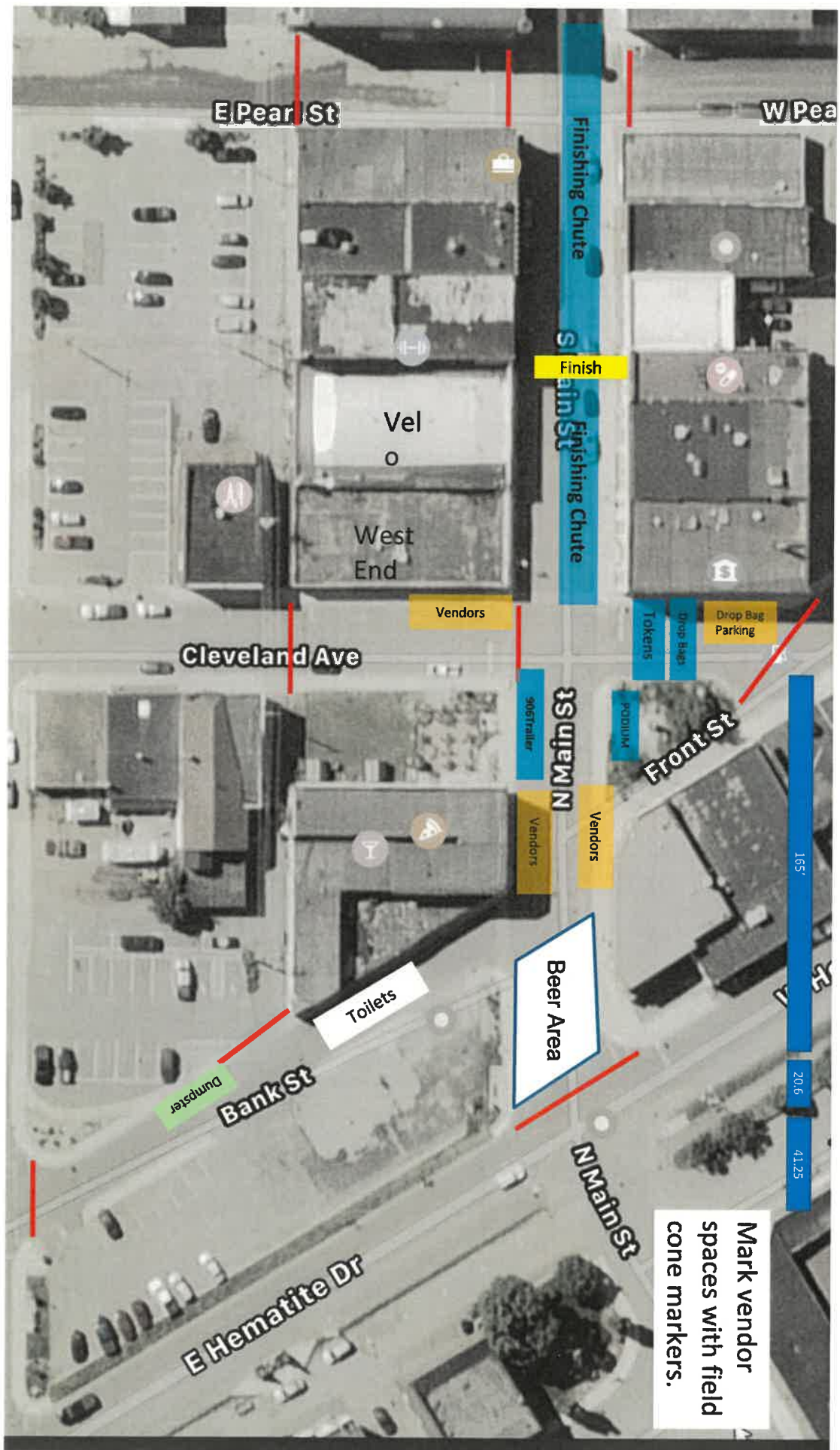
10:00AM – Tear down.

Notes:

- Traffic will not be stopped at Division by volunteers, or any other place on the course.
- DPW applies for permit for the Division Crossing

- DPW can deliver all of the barricades to the locations notes on the map in our packet, our volunteers can set barricades and secure roads on Friday night.
- City can provide trash cans for the Beer Tent area and Finish Line zone from Bank to Cleveland.

Special Note for Main Street and Division: We need to block access to Main Street from Division with tall barriers that help us shrink the size of the street opening to allow bikes only. We cannot have cars anywhere inside the Finish Line zone.



1260

Policy #406

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's

Name Northern Michigan University

Phone 906 227-2745

Organization Address 1401 Presque Isle Ave

Organization's Agent Andrew Zarbel

Phone 906 227-2745

Agent's Title Risk & Insurance Manager

Agent's Address 1401 Presque Isle Ave

Event Name Marquette Marathon

Event purpose Running race from Ishpeming to Marquette
to promote running and boost the local economy

Event Dates Saturday, Sept. 3, 2022

Event Times 7:30 AM start

Event Location Start line Chitts Shaft Mine Museum /
Lake Boncroft Park /
Iron Ore Heritage Trail

1. Type of Event:

☐ City Operated Event

☐ Co-Sponsored Event

☒ Other Non-Profit Event

☐ Other For-Profit Event

☐ Political or Ballot Issue Event

7/21/2015

2. Annual Event: Is this event expected to occur next year? (YES) [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule 7:30AM start of race, 6:30AM set up, 8:00AM completed
 Next year's Specific Dates: Saturday, Sept 2, 2023

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? [Yes] (No) Other vendors? [Yes] (No)

5. Event signs: Will this event include the use of signs? (Yes) [No]

6. Other Requests: Road barricades at east end of Euclid St at Lakeshore drive and road barricades at east end of Euclid St at turn to Spruce St. Please see below

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

Also request City Police traffic control at crossing of Iron Ore Heritage Trail & Third St from 7:30AM - 8:00AM.

7/21/2015

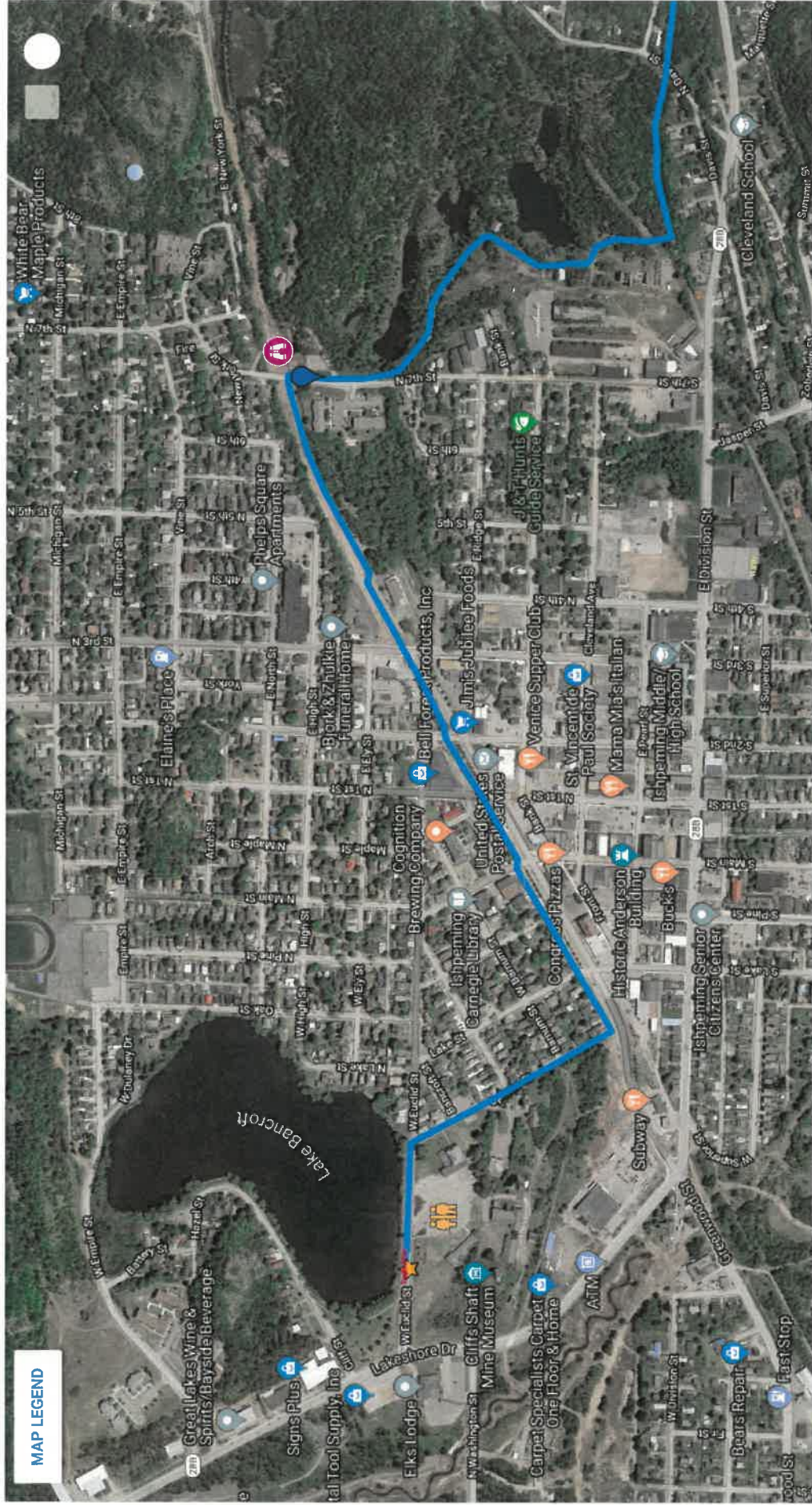
As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

7/8/2022
Date

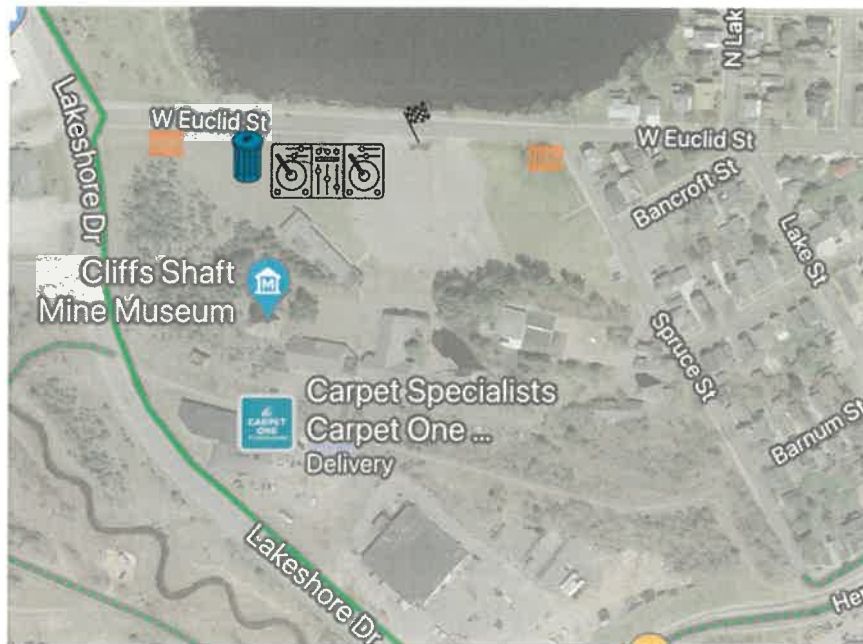

Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
E. Division Street
Ishpeming, Michigan 49849



Control plan for Marquette Marathon



1. Have Ishpeming DPW bring 3 barricades at the west of Euclid at Lakeshore and 3 barricades at the east end of Euclid at Spruce Friday night, September 2nd.
2. Have DPW bring 6 garbage cans to the entrance of Cliffs Mine Museum if possible. We will make sure trash bags are taken away at 8:00 AM during are cleanup of the start.
3. Barricades will be placed off the side of the road on Friday until 4:00 AM Saturday the 3rd when Greg Borzick will pull the barricades across Euclid to close off the street to start laying out course signage.
4. Double Trouble DJ's will be setting up a 20 by 10 tent to the west of the Cliffs Shaft Mine Museum at 6:00 AM and will have it taken down by 8:00 AM Saturday the 3rd.
5. NMU volunteer staff will be at the crossings of the following streets doing traffic control. Bancroft, W Ridge, Barnum, Lake, Pine, Main, N 1st, N 2nd, N 3rd, N 7th. Runners will be cleared of all roads in the city of Ishpeming by 8:00 AM.
6. All volunteer staff will use 911 and HAM radio to contact for emergency

Race Contacts

Race Director Derek Lindstrom 651-336-0177

Race Supervisor Kevin Thomsen 906-236-3605 ✓

Course Marshall Greg Borzick 810-881-2361

Volunteer Director Matt Williams 906-869-5048

NMU Athletic Director Forest Karr 608-347-9482

Pick List Quote

13



JX Truck Center - Marquette
6 US-41
Marquette, MI 49866
Phone: 906-875-1080
(Division of Peterbilt of Michigan, Inc.)

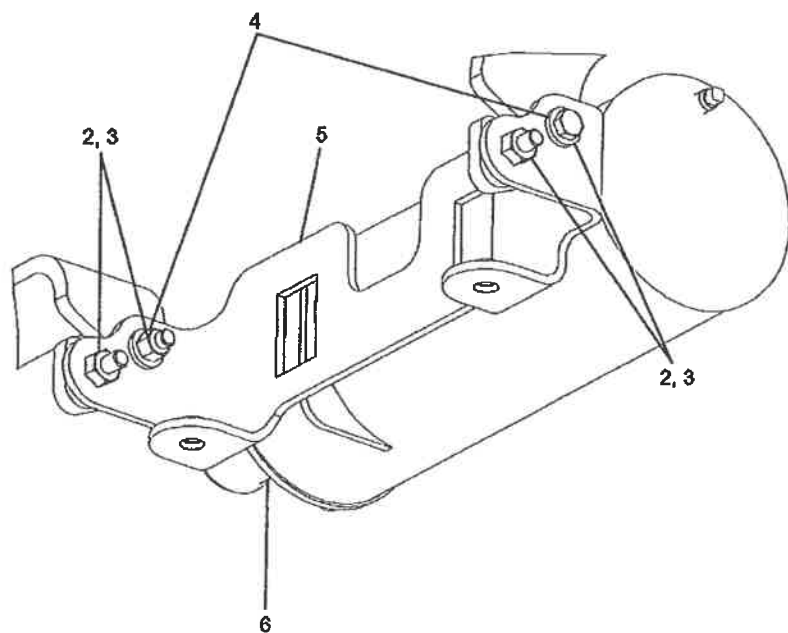
Date / Time: 5/9/2022 1:57:22PM
Parts Order: 16641
Customer: 12909
Branch: MARQ
Page 1 of 1

Bill To: City Of Ishpeming
202 Lake Street
Ishpeming, MI 49849
Email: DPWClerk@ishpemingcity.org
Office Phone: 906-485-1091

Ship To: City Of Ishpeming
208 South Lake Street
Ishpeming, MI 49849
Email: DPWClerk@ishpemingcity.org
Office Phone: 906-485-1091

Parts Order: 16641		Inside Slsm: wpla		Cust P/O:		Delivery Method:			
						Territory: Green Bay - 20			
Pulled	Supplier	Item	Description	U/M	Quantity	B/O	Location	Price	Ext Price
_____	PACCR	3-1375A	COOLER-OIL TRANSMISSION MT EA		1			3,302.99	3,302.99
									3,302.99

PICK LIST QUOTE



		Item No	Part No	Qty	Description & Remarks
\$	✓	1	F31-6132	1	Transmission Oil Cooler w/ Mounting Plate
\$	✓	2	27-01117-050	4	Hex Bolt (M12 x 1.75 x 50mm)
\$	✓	3	27-01223-012	2	Lock Nut w/ Nylon Insert (M12 x 1.75)
\$	✓	4	27-01225-012	8	Flat Washer (M12)
	✓	5	F06-6005	1	Belly Pan
\$	✓	6	26-02882	1	Hose Fitting, 45 Deg Elbow- (3/4" MP x 1")
			F06-6000	1	PAN-BELLY FILL IN ALUM Not illustrated
\$	✓		27-01117-040	2	Hex Bolt (M12 x 1.75 x 40mm) Not illustrated