

Staff present: April Holm, DPW Office Manager, Kaleb Rundman, - Cemetery, Bill Anderson – DPW General Foreman.

Council Liaison: Councilmember Scanlon was absent.

Present: Dr. Stephen Piereson, Tracy Magnuson and Karen Kasper, Christine Moffat. 1 vacant seat.

The Ishpeming Cemetery Board meeting was held on Monday, July 18, 2022 at the Ishpeming City Hall Conference Room. The meeting was called to order at 3p.m. by Member Piereson.

PUBLIC COMMENT – None.

MINUTES OF THE PREVIOUS MEETING

A motion was made by Member Magnuson, supported by Member Kasper and carried unanimously to approve the minutes of May 16, 2022 as presented.

GIS UPDATE

Bill Anderson gave an update to the Board regarding the 2 bids the city received for the mapping the Cemetery. Tri Media's bid was \$73,150 which would be payable in increments over the next 6 years. They would be using GPS coordinates to map the entire cemetery. This would allow anyone looking for loved ones to easier locate them within the cemetery. Anyone looking to use this service could either download an app on their phone or go directly to the city website. The program would give the user directions on how to locate the burial site using an interactive map. Pontem was the second bid the city received. The initial cost would be \$31,000 with an annual fee of \$4,800. This would be a fixed map that would show the location of the burial but would not provide directions on how to locate the burial site. All the information would be accessible to the city as long as the yearly fee was paid.

A motion was made by Member Magnuson with support from Member Kasper to accept the bid presented by Tri Media for the GIS Mapping of the Ishpeming Cemetery at a cost of \$73,150 which can be spread over the next 6 years in front of the City Council for approval. The motion passed unanimously.

Bill Anderson discussed potentially making a change to the Cemetery's fee schedule. We have had an increase of residents purchasing cemetery lots and transferring them to nonresidents in an effort to save money. He would like to eliminate the resident versus nonresident rates and have 1 rate. Tracy Magnuson thought a better option would be to increase the deed transfer fee. She proposed to increase the fee from \$50 per lot transfer to \$500 per lot space or \$1000 for a niche if the space is going to a nonresident. For example, a resident transferring a 2-space lot to a nonresident would pay a transfer fee of \$1000. Stephen Pieresen wanted further research on what type of fee structure surrounding communities had regarding this situation. He would like further discuss the fee change at the next meeting in September.

CEMETERY REPORT

Signs were put out by the Columbariums letting everyone know to place decorations/memorials on the ends of them instead of directly in the front and back.

OLD/NEW BUSINESS

Karen Kasper let everyone know that the Cemetery tours will continue until the end of July.

NEXT MEETING DATE AND PLACE

The next meeting will be held September 19, 2022, at City Hall.

ADJOURNMENT

At 3:34 p.m., a motion was made by Member Magnuson with support from Member Kasper to adjourn.

Respectfully submitted,

April Holm
Recording Secretary