

Staff present: April Holm, DPW Office Manager, and Ryan Martinac - Cemetery.

Council Liaison: Councilmember Scanlon was absent.

Present: Dr. Stephen Piereson, Christine Moffat, Tracy Magnuson and Karen Kasper (4). Absent: John Carlson.

The Ishpeming Cemetery Board meeting was held on Monday, July 19, 2021 at the Ishpeming City Hall Conference Room. The meeting was called to order at 3:03 p.m. by Member Piereson.

PUBLIC COMMENT – None.

MINUTES OF THE PREVIOUS MEETING

A motion was made by Member Magnuson, supported by Member Kasper and carried unanimously to approve the minutes of May 17, 2021 as presented.

COLUMBARIUM

April Holm discussed that the etching for Rest In Peace columbarium has still not been finished. The city was given a couple of etching dates by Republic Memorial but all have gone by without a finished product. The issue has now been turned over to the City Manager's office for next steps.

Member Piereson inquired about the unfinished walkway for the last columbarium. Ryan Martinac explained that staffing and being extremely busy with burials this summer has definitely delayed the process. He is hoping by September or October the final walkway will be completed.

The Cemetery Board discussed the motion by City Council not to place the grass carpeting at the columbarium area. They suggested that sod would be a better option. A motion was made by Member Magnuson with support from Member Moffatt to purchase sod for the columbarium areas. The motion passed unanimously. Member Magnuson did want to note that she still thinks that the grass carpet was a better option.

CEMETERY REPORT

Ryan Martinac went over the Cemetery Report for 2021. He discussed that we continue to be extremely busy with burials this summer.

OLD/NEW BUSINESS

Member Kasper will begin her Cemetery Tours on August 3 and will hold the tours every Tuesday for the remainder of August and also will hold a tour on the last Thursday of August. The tours will focus on Cemetery blocks 45, 46, 47, and 47A.

There has been a ton of requests to transfer deeds of purchased lots to other family members this past year. This process has created a lot of extra paperwork for multiple departments. April Holm suggested adding a fee to the fee schedule for deed transfers. Member Magnuson made a

motion to suggest that City Council add a deed transfer fee of \$50 to our current fee schedule. The motion had support from Member Moffatt and passed unanimously.

Ryan Martinac asked the Board about the possibility of splitting up 5 space lots into two 2 space lots as needed in Block 83. Those are the only remaining unsold lots in that block and we have had many inquiries on 2 space lots. Member Magnuson made a motion to break 5 space lots into 2 space lots as needed. The motion was supported by Member Kasper and was passed unanimously.

NEXT MEETING DATE AND PLACE

The next meeting will be held September 20, 2021, at City Hall.

ADJOURNMENT

At 3:40 p.m., a motion was made by Member Kasper with support from Member Magnuson to adjourn.

Respectfully submitted,

April Holm
Recording Secretary