

The regular meeting of the Ishpeming City Council was held on Wednesday, November 9, 2022, in the Ishpeming City Hall Council Chambers. Mayor Lindsay Bean called the meeting to order at 6:00 p.m.

ROLL CALL

Present: Mayor Lindsay Bean, Council Members Jason Chapman, Elizabeth Firby, Pat Scanlon, and Stuart Skauge (5). Also present was City Manager Craig Cugini and City Attorney Caroline Bridges.

PUBLIC COMMENT – Public comment was offered through Zoom and in person.

Claudia Demarest, 821 Maurice Street, pointed out Prairie Street was still in need of repairs and questioned when the work would be completed; she also noted the main hole covers on Empire Street were not level with the road and with the dollars spent on the project she felt this was unacceptable; and the pot hole in the alley between Maurice and Wabash was still in need of repair.

APPROVAL OF AGENDA

A motion was made by Councilmember Chapman supported by Councilmember Scanlon and carried unanimously to approve the agenda incorporating the removal of items 9 and 12d; adding old business in conjunction with new business on item 22; and separating item 13 into two parts: (a) PFM and (b) Miller Canfield.

AGENDA COMMENT – Agenda comment was offered though Zoom and in person. There was none.

CONSENT AGENDA

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the consent agenda as presented.

- a. Minutes of Previous Meeting (October 5th, October 20th, and October 5th Closed Session)
- b. Approval of Disbursements
- c. Reappoint Carol Gaboury to 5-year term on the Housing Commission: Term Expiring 10/2027
- d. Reappoint Kathy Mathias and Victor DePaoli to 3-year terms on the Commission on Aging: Terms Expiring 9/2025
- e. Reappoint Evelyn Heikkila and Richard Burke to 3-year terms on the Zoning Board of Appeals: Terms Expiring: 11/2025
- f. Reappoint Mike Kinnunen, Kari Getschow, and Michael Elliott to 3-year terms on the Planning Commission: Terms Expiring: 11/2025
- g. Reappoint Dean Dompierre to 3-year term on Waste Water Treatment Board: Term Expiring 12/2025
- h. Appoint Jim Bertucci to vacancy on the Cemetery Board: Term Expiring 5/2023
- i. Appoint Kevin Corkin to vacancy on the Parks and Recreation Commission: Term Expiring 5/2024
- j. Appoint Jane Hendrick to vacancy on the Parks and Recreation Commission: Term Expiring 5/2023

MONTHLY FINANCIAL STATEMENT REPORT

Finance Office Manager Joe Erickson reviewed the monthly financial statements for the period ending October 2022. He advised there would be budget amendments presented to Council in December and January.

A motion was made by Councilmember Chapman , supported by Councilmember Scanlon and carried unanimously to accept the monthly financial report as presented.

PRESENTATION FROM SIREN – STRATEGIC COMMUNICATION

Adela Piper, Siren Strategy, explained Siren was a strategic communication firm using communication to strengthen communities through clear and powerful communication. She further reviewed how strategic communication plans are developed to reach the audiences that were intended with positive storytelling, proactive communication and reactive response, as well as essential communication channels. She explained how strategic communication could help improve relations within the City and build greater trust with residents and the community.

Councilmember Chapman noted there is a lot of community pride in the City; the City is moving forward and Council and staff are encouraging new business; pursuing improvement to communications; and encouraging residents to provide feedback to Council and administrative staff.

Mayor Bean felt the City was not a bedroom community to Marquette; she felt the City was a standalone community and offered many amenities within the City limits most of which are within walking distance from our neighborhoods.

Councilmember Scanlon would like to see more two-way communication between the City and the residents.

U.P. ENGINEERS AND ARCHITECTS - EMPIRE STREET RECONSTRUCTION UPDATE AND EMERGENCY SEWER REPAIR UPDATE

Kevin Nancarrow, UPEA Project Manager, managed the Empire Street project as well as the Marquette Street and Second Street projects. He noted there were still some corrections required and a punch list was being developed for both projects. Final work completed on the project would probably not take place until spring depending on the weather. He provided a brief summary on both projects along with an update on the emergency storm sewer repair on Empire Street. UPEA would be developing a formal action plan for the problem areas on all projects.

There was discussion related to the concerns expressed on the Empire Street project including the raised man hole covers and the "speed bump" on Empire Street. Council would like to have UPEA present a final punch list and action plan at the December meeting.

SPECIAL EVENTS

- a. NCAA Central Regional Ski Championship – NMU: February 24-26, 2023: A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the event as presented.
- b. Polar Roll: February 18, 2023: A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the event as presented.
- c. Turkey Trot: November 24, 2022: A motion was made by Councilmember Chapman, supported by Councilmember Scanlon and carried unanimously to approve the event as presented.
- d. Fatish Bike Race: January 14, 2023: This item would be placed on the December agenda.
- e. Ishpeming Community Event: A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the event as presented.

FINANCIAL ADVISORS ENGAGEMENT LETTER FOR PROPOSED CWSRF FINANCING-SEWER REVENUE BONDS

- a. PFM Financial Advisors: Manager Cugini explained it would be in the best interest of the City to utilize PFM and Miller Canfield again for the bonding process for the sewer project.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to approve the engagement letter with PFM Financial Advisors for the CWSRF financing.

- b. Miller Canfield: A motion was made by Councilmember Chapman, supported by Councilmember Scanlon and carried unanimously to approve the engagement letter with Miller Canfield for the CWSRF financing.

CLEAN WATER STATE REVOLVING FUND – SEWER ENGINEERING SERVICES

Manager Cugini briefly summarized the process for obtaining engineering services. He noted it was very important to keep the process moving forward for the project and to continue with UPEA as the engineer for the Clean Water State Revolving Fund grant/loan.

Matt Treado, UPEA, briefly reviewed the Project Work Plan for the CWSRF for the sewer project.

A motion was made by Councilmember Scanlon supported by Councilmember Chapman to waive competitive bidding and authorize UPEA to be the project manager for the CWSFR -Sewer project. Ayes: Mayor Lindsay Bean, Councilmembers Jason Chapman, Elizabeth Firby, and Pat Scanlon (4). Nays: Councilmember Stuart Skauge (1). Motion passed 4-1.

RESOLUTION 13-2022, BUDGET AMENDMENT: GENERAL FUND, SEWER FUND, AND WATER FUND
Finance Office Manager Joe Erickson reviewed the proposed budget amendments for the General Fund, Sewer Fund and Water Fund.

A motion was made by Councilmember Scanlon, supported by Councilmember Firby and carried unanimously to adopt Resolution 13-2022, Budget Amendments as presented.

CONFIRM 2022 CITY VILLAGES TOWNSHIP REVENUE SHARING (CVTRS) SUBMITTAL
Finance Office Manager Joe Erickson reviewed the proposed CVTRS report which is due to the State of Michigan by December 1st for revenue sharing.

A motion was made by Councilmember Scanlon supported by Councilmember Chapman and carried unanimously to accept the CVTRS as presented.

ADOPT 2023 BUDGET
Manager Cugini reported no changes have been made to the proposed 2023 budget that was presented at the November meeting.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to accept the 2023 Budget document as presented.

AUTHORIZATION FOR CITY TREASURER TO PLACE DELINQUENT ACCOUNTS ON TAX ROLLS
A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to place the delinquent accounts on the tax rolls.

Finance Director Joe Erickson thanked City Treasurer Sarah Trumbley for the working she did on this project.

DECLARE MISCELLANEOUS DPW EQUIPMENT AS SURPLUS
General Foreman Bill Anderson reviewed the proposed list of equipment to declare surplus. There was discussion related to the booth (vending trailer) that was on the list. Councilmember Skauge thought this was not the City's and should be checked into.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman and carried unanimously to declare the equipment listed as surplus with the exception of the booth (vending trailer).

STORM SEWER REPAIRS – DIVISION STREET
General Foreman Bill Anderson reviewed the proposed storm sewer repairs on Division Street. There was discussion regarding the bid tabulation and bids submitted by Smith Construction in the amount of \$21,200 and the bid submitted by Moyle Trucking in the amount of \$21,338.

A motion was made by Councilmember Scanlon, supported by Councilmember Chapman to move forward with the Storm Sewer Repair and award the bid to Moyle Trucking since they are located in the City in the amount of \$21,388. Ayes: Mayor Lindsay Bean, Councilmembers Jason Chapman, Elizabeth Firby, and Pat Scanlon (4). Nays: Councilmember Stuart Skauge (1). Motion passed 4-1.

CITY HALL HVAC REPAIRS

A motion was made by Councilmember Chapman, supported by Councilmember Scanlon, and carried unanimously to waive competitive bidding and award the bid to Prime Contracting to make repairs on the City Hall HVAC in the amount of \$7,472.

NEW/OLD BUSINESS

Councilmember Scanlon, Councilmember Firby, and Councilmember Skauge had no new or old business.

Councilmember Chapman questioned the status of Channel 189; Manager Cugini advised the initial test failed so they are working on the issue and will be conducting a new test.

Mayor Bean advised she would start working on the employee survey again.

General Foreman Anderson discussed the ditch on 7th Street and reviewed a couple of the options available to remedy the situation. Staff would manage the run off as needed until the area is corrected.

PUBLIC COMMENT – Public comment was offered through Zoom and in person.

David Aeh, 447 Oak Street and business address 121 Main Street, expressed his concerns and frustrations with the damage to his business during the flood in May that was not covered by the City's insurance carrier; and he expressed his concerns with the Empire Street project timeline, lack of updates provided on the project, and the number of pot holes going west on Empire from the playgrounds. He was extremely frustrated with the condition of the new blacktop on Empire and the raised manholes. He asked Council the remember the downtown was still in need of help and if any grants were available for the Butler Theater or the Anderson Block they should be considered.

MAYOR AND COUNCIL REPORTS

Councilmember Chapman congratulated Councilmember Lindsay Bean and Pat Scanlon on their reelection; thanked all the election workers, County Clerk Linda Talsma, and City Clerk Cathy Smith and Deputy Clerk Jodi Champion for a successful election; he also thanked Mayor Bean for her time as Mayor.

Councilmember Skauge reported he has had many positive comments on the Christmas lights being put up around town.

Councilmember Firby thanked the election workers for a successful election.

Councilmember Scanlon thanked all the elections workers for a successful election and City Clerk Smith and Deputy Clerk Champion.

Mayor Bean thanked the election workers for a successful election. She advised she completed the Planning Commission training course along with three other Commissioners. The training was very useful.

MANAGER'S REPORT - Manager Cugini advised he would be off for a couple of weeks for deer season; he thanked the election workers for a successful election and thanked staff for all their work during the election cycle.

ATTORNEY'S REPORT – There was no report.

ADJOURNMENT

At 8:10 p.m., a motion was made by Councilmember Scanlon, supported by Councilmember Firby and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith, City Clerk