

**Ishpeming Downtown Development Authority
Regular Meeting
Minutes
Monday, May 22, 2023**

The regular meeting of the Ishpeming Downtown Development Authority was held on Monday, May 22, 2023 in the Council Chambers at City Hall. The meeting was called to order by Vice Chair Dave Aro at 4:00 p.m.

Present: David Aro, Sarah Trumbley, Tracy Magnuson, Brian Buchanan, Daniel Morgan-Heridia, Carrie Meyer, Craig Cugini (7). Absent: Rob Taylor, David Aeh, Jason Chapman and Jay Clancey (4). Also present were Bob Hendrickson from the GINCC and Linda Andriacchi, Beautification Committee.

PUBLIC COMMENT – There was none.

APPROVAL OF MINUTES

A motion was made by Member Magnuson supported by Member Meyer and carried unanimously to approve the April 3, 2023 minutes as presented.

FINANCIAL REPORT

Finance Office Manager Joe Erickson reviewed the monthly financial report for period ending April 30, 2023.

A motion was made by Member Magnuson, supported by Member Trumbley and carried unanimously to approve the financial report as presented.

CHAMBER OF COMMERCE REPORT

Bob Hendrickson, Director of GINCC, provided a summary of the Chamber of Commerce report noting the current membership was 216 which was continually growing. He also announced the next Business After Hours; the Gus Macker was a success and many people attended; and briefly reviewed the Chamber financial report.

BEAUTIFICATION COMMITTEE REPORT

Linda Andriacchi noted this was the 10th year for the beautification effort in the City. She had two individuals interested in watering the flowers so was hoping this year would be very successful. She had been receiving some inquiries from potential volunteers for the flower beds. She has been attending to the hanging baskets for the downtown and they were coming along very nicely and would be hung soon.

INFORMATIONAL SESSION

At 4:15 p.m., Vice Chair Aro opened the informational session. There being no public comment, the informational session was closed at 4:16 p.m.

The next informational session will be held at the November regular meeting.

RECOMMENDATION FROM THE CITY MANAGER TO PURCHASE 150TH SPECIAL EDITION CHAMBER MEMBERSHIP STICKER FOR CHAMBER MEMBERS

Manager Cugini advised this was for the 150th celebration of the City and he would like the DDA to purchase special edition stickers for the local chamber business in Ishpeming.

A motion was made by Member Cugini, supported by Member Trumbley and carried unanimously to purchase 250 special edition chamber member sticker for the 150th Celebration of the City of Ishpeming.

DISCUSS DRAFT APPLICATION/PROCEDURE FOR GRANT PROGRAM: NEW BUSINESS START-UP/PROMOTIONS

Member Aro explained he had reached out Christopher Germain about other DDA's that may have done this type of program. He noted in the 2023 budget \$10,000 was allocated to this program which would support four new business at grant award of \$2,500.

The Chamber could help roll out the program, but there should be a DDA spokesperson. Member Magnuson offered to be the DDA spokesperson.

A motion was made by Member Magnuson, supported by Member Meyer and carried unanimously to approve the application and instructions as presented.

ISHPEMING COMMUNITY EVENTS

Member Magnuson announced the Festival of Treasures would be held on June 30th. Music in the Park would start June 15th and the posters would be done soon. Globe Printing was also designing a shirt to incorporate the 25th anniversary of Music in the Park in conjunction with the 150th celebration of the City of Ishpeming and shirts would be available to the public. She asked everyone to thank Kurt Gronvall for all the work he has done in organizing Music in the Park.

OLD BUSINESS

Manager Cugini advised the façade projects are underway.

NEW BUSINESS

Vice Chair Aro informed the DDA of the email received from Member Jay Clancey advising he was resigning from the DDA as Cognition would be moving out of town.

A motion was made by Member Magnuson, supported by Member Buchanan and carried unanimously to regretfully accept the resignation of Jay Clancey from the DDA.

Daniel Morgan-Heridia, owner of Doozers Cookies and the newest member of the DDA , introduced himself.

Manager Cugini announced he was working with Pure Michigan in designing a City of Ishpeming page on their website.

Member Magnuson questioned the status of the skate park; Manager Cugini advise the design was complete; however, grant funding was still need for the project.

Vice Chair Aro announced the installation of the playground at Lake Bancroft would begin the end of June.

ADJOURNMENT

At 4:46 p.m., a motion was made by Member Magnuson, supported by Member Meyer and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith,

City Clerk/Assistant to the City Manager