

**ISHPEMING CITY COUNCIL  
ORGANIZATIONAL MEETING**  
Wednesday, December 6, 2023 at 6:00 p.m.  
Ishpeming City Hall Council Chambers, 100 E. Division Street, Ishpeming MI  
City Hall Telephone Number: (906) 485-1091

**A ZOOM LINK IS AVAILABLE ON THE CITY'S WEBSITE @ [WWW.ISHPEMINGCITY.ORG](http://WWW.ISHPEMINGCITY.ORG)**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (*limit 5 minutes per person*)
5. Approval of Agenda
6. Consent Agenda
  - a. Minutes of Previous Meeting (November 8<sup>th</sup> and 29<sup>th</sup>)
  - b. Approval of Disbursements
  - c. Declare 606 Library Books and CD's as surplus
7. Monthly Financial Statement Report
8. Presentation from Joan Movich – Spectrum Channel 189
9. Update from Lake Superior Community Partnership
10. Agreement Extension for Assessing Services
11. Special Event Applications
  - a. Noquemanon Ski Marathon: January 26-27, 2024
  - b. Polar Roll: February 17, 2024
  - c. Iron Range Roll: June 1, 2024
12. Second Reading of Amendment to Ordinance 11-300, Purchasing Procedures
13. 2024 City Council Meeting Schedule Proposed Changes
  - a. Reschedule January meeting from January 3<sup>rd</sup> to January 10<sup>th</sup>
  - b. Reschedule July meeting from July 3<sup>rd</sup> to July 10<sup>th</sup>
  - c. Consider rescheduling November meeting from November 6<sup>th</sup> to November 13<sup>th</sup> (General Election)
14. Proposed 2024 City of Ishpeming Fee Schedule
15. Proposed increase to City Attorney Contract
16. Permission for the Police Department to sponsor a recruit in the NMU 2024 Regional Police Academy
17. Public Comment (*limit 3 minutes per person*)
18. Mayor and Council Reports
19. Manager's Report
20. Closed Session pursuant to MCL 15.268(c) to consider strategy and negotiations connected with a collective bargaining agreement
21. Adjournment

  
Craig H. Cugini  
City Manager



6(C)

**MEMO**

**To:** City Manager  
**From:** Jesse Shirtz, Library Director  
**Re:** Surplus library items

**11/29/2023**

The library has 606 books and CDs to be declared surplus. An itemized list of titles is attached.

**AGREEMENT BETWEEN MARQUETTE COUNTY AND CITY OF ISHPEMING  
FOR PROVIDING ASSESSING SERVICES**

WHEREAS, the City of Ishpeming has historically provided for assessing in compliance with State of Michigan General Tax Act Law, 1969 PA 203, using its own employees;

WHEREAS, Marquette County has an Equalization Department which has the necessary State certificates, experience, and leadership abilities to be able to provide management and leadership functions for the City of Ishpeming to successfully perform assessing and support functions;

WHEREAS, the General Tax Act of 1969 PA 203 authorizes the County Equalization Department to contract with a Township or City to provide assessing services.

The parties to this Agreement do hereby agree as follows:

1. This Agreement is made between the County of Marquette, a body corporate by virtue of MCL 45.3; MSA 5.283 with offices located at 234 W. Baraga Avenue, Marquette, MI 49855, and the City of Ishpeming, for the purpose of establishing an agreement whereby the County would provide assessing services to the City of Ishpeming.
2. The County Equalization Director will serve as the Assessor of Record for the City of Ishpeming. Additional Equalization Department Employees shall assist in the collection of appraisal data.
3. At all times while performing the services specified in this Agreement, the Equalization Department Staff will be County of Marquette employees.
4. The County Equalization Director, while acting as the City Assessor, will oversee and have final say in areas of the Assessor's Office pertaining to the certification of the assessment roll and the duties delineated.
5. The County Equalization Director shall manage, supervise, and sign all necessary documents, paperwork, reports, and recommendations in an official capacity as the City Assessor as well as approving splits of property.
6. The County Equalization Director will be responsible for approving and signing the tax roll certification that is given to the City Treasurer and other required state forms.

7. The City of Ishpeming and its employees shall fully cooperate with the County Equalization Department to assist in performing assessing and support functions.

8. The duties of the County Equalization Department acting as the City Assessor shall be as follows:

1. The County Equalization Director acting as the City Assessor will be responsible for approving and signing the Assessment Roll, the Tax Roll and provide qualified Staff to be present at the Board of Review and engage in other duties as defined below:

**A. Assessment Roll - Duties:**

1. Oversee the development of the Assessment Roll per the General Property Tax Laws and the State Tax Commission guidelines.
2. Prepare and sign the necessary reports as required by the State Tax Commission and the General Property Tax Law.
3. Provide a warrant roll to the Board of Review.
4. Certification of roll.
5. Provide Truth in Taxation Headlee calculations to Treasurer/Clerk for final approval.

**B. Board of Review - Duties:**

1. Preliminary March Board  
Present preliminary roll to the Board of Review

2. Regular March Board of Review  
A member of the Equalization Staff will be present at all Board of Review sessions to assist the Board Members in reviewing assessed/taxable value issues.

12. The City agrees to pay Marquette County \$50,000 annually for all services provided by the County Equalization Department, to be paid as follows: Quarterly with first payment made upon execution of the agreement. All charges relating to the services provided for the processing of Tax Rolls will continue to be billed to the City at the same rates as other Townships/Cities that are serviced by the Tax Roll Division of the Department. The City will be responsible for the costs of Personal Property Statements, Assessment Change Notices as well as the postage related to both.

13. Either the City or County may terminate this Agreement without cause by providing 60-day written notice to the other party. The City will be obligated to pay the amount for services provided by the County up to the date of actual termination. If the County loses its Equalization Director; the County (with the approval of the City) shall appoint another Equalization Department Employee to act as City Assessor for the term of this Agreement. If the City does not approve of the appointment of the Assessor of Record, the City will not be bound by this Agreement and termination can occur immediately upon notice to the County.
14. In the event that the County Equalization Director, while acting in his/her capacity as City Assessor, must defend a tax payer appeal to the Board of Review, Michigan Tax Tribunal, Michigan Court of Appeals, or the Michigan Supreme Court, the City of Ishpeming shall provide at its own total expense, legal counsel to fully assist in the defense (or prosecution) of these matters.
15. It is further agreed that as to indemnification; To the fullest extent permitted by law, the City of Ishpeming agrees to indemnify, pay on behalf of, defend, and hold harmless Marquette County from and against any and all actions or causes of action, claims, demands, liabilities, lawsuits, or damages of whatsoever kind and nature, and from all losses, costs, and expenses arising out of any liability, or claim of liability, or injuries or damage to persons or property sustained or claimed to have been sustained by anyone whomsoever arising, on account of, or by reason of the acts or omissions of the County Equalization Department when acting as Assessor under the terms of this Agreement.
16. This Agreement shall be in effective January 1, 2024 for a term of three years at which time both parties shall have the ability to continue the contract, renegotiate the terms or terminate the agreement.

FOR THE COUNTY:

FOR THE CITY:

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Its:

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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**ORDINANCE NO. 11-300**

**CITY OF ISHPEMING  
PURCHASING AND CONTRACTING PROCEDURES ORDINANCE**

THE CITY OF ISHPEMING ORDAINS:

Section 11-301. The City Manager shall be responsible for all purchasing and contracting for the City, consistent with the City Charter and the applicable laws of the State of Michigan. The City Manager may request that the City Council approve City Policies as needed to implement this responsibility.

Section 11-302. Where practicable, all purchases and contracting shall be made upon competitive bids and contracts shall be awarded based on considerations of cost, as well as type and quality of services offered, customer service, references and other relevant factors.

Section 11- 303. The Council shall have the right to reject any or all bids or quotations, and shall not be required to accept the lowest bid or quotation. It shall be deemed to be in the best interests of the City that the City Council may award a contract to a local bidder who is not the low bid, but who is otherwise a responsible bidder and who has submitted an acceptable bid, provided that the local bid is within five per cent (5%) of the lowest acceptable bid. Local bidders are those who are doing an established business within the City, and who are not in default to the City.

Section 11- 304. When the City Council, upon the recommendation of the City Manager, finds that it is clearly to the City's advantage to make a purchase or expenditure or to award a contract without competitive bidding, it may waive competitive bidding by affirmative vote of the majority.

Section 11-305. No purchases shall be made in excess of appropriations.

Section 11-306. This Ordinance shall be effective upon publication.

Adopted by the Ishpeming City Council:

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Date Published: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

AMENDMENT TO ORDINANCES OF  
THE CITY OF ISHPERING, CHAPTER 11-300

The City of Ishpeming, Michigan ORDAINS:

That Chapter 11-300 of the Ordinances of Ishpeming, Michigan, shall be, and the same hereby is, amended as follows:

**REPEALER**

**THE ENTIRETY OF THE TEXT AND TITLE OF THE EXISTING ORDINANCE IS HEREBY REPEALED AND RESCINDED.** In addition, any other ordinance, resolution, policy, order or parts thereof in conflict with the provisions of this Amendment is, to the extent of such conflict, HEREBY REPEALED. This repeal shall be effective as of the effective date of the following Amendment.

**AMENDMENT**

Chapter 11-300 of the Ordinances of Ishpeming, Michigan, shall be, and hereby is, amended in its entirety to add the following new text:

**[SEE ATTACHED ORDINANCE 11-300]**

The approved Ordinance shall be published as required by law, and shall be effective on the date of publication.

Upon roll call,

Council members voting aye:

Council members voting nay:

Council members absent:

WHEREUPON, this Ordinance is declared passed and adopted on this  
\_\_\_\_\_ day of \_\_\_\_\_, 2023.

CITY OF ISHPEMING

\_\_\_\_\_  
By: Jason Chapman, Its Mayor

Attest:

\_\_\_\_\_  
By: Cathy Smith, Its Clerk

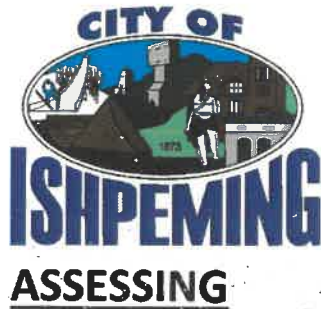
FIRST READING: \_\_\_\_\_, 2023

SECOND READING: \_\_\_\_\_, 2023

DATE OF PUBLICATION: \_\_\_\_\_, 2023

EFFECTIVE DATE: \_\_\_\_\_, 2023





# PROPOSED 2024 RATE AND FEE SCHEDULE

Effective Date: 1/1/2024

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Assessor Appraisal Cards	\$3.00 (no charge for property owner)
Neighborhood Enterprise Zone Application Fee. (see Ordinance 7-600 on Page 8)	Initial Application - \$60.00 Transfer existing certificate to another party - \$30.00
Industrial Tax Abatements and Personal Property Tax Exemptions	Initial Application - \$60.00 Transfer existing certificate to another party - \$30.00
Obsolete Property Rehabilitation Act Program Tax Abatement	Initial Application - \$60.00 or actual cost Transfer existing certificate to another party - \$30.00

## CARNEGIE LIBRARY

Replacement of lost Library card	\$2.00
Overdue Rates	Printed materials, CD's or Videos – \$.10/day per item <b>** Fines over \$5.00 must be paid before other materials can be checked out.</b>
Minor damages to Library materials	• CD Holder - \$3.00 each
Maximum Library fines	• Hardcover books – replacement cost or \$25.00 if replacement cost is unavailable • Trade paperback books – replacement cost or \$15.00 if replacement cost is unavailable • Mass paperback books – replacement cost or \$10.00 if replacement cost is unavailable • Audio-Visual materials – replacement cost or \$25.00 if replacement cost is unavailable
Computer Printing or Photocopies	\$.15 per page (black) \$.50 per page (color)
Movie Rental for (7) seven days	\$.50

## FIRE DEPARTMENT

**Fire Reports - \$10.00**

### False Fire Alarm Policy

There will be no charge for the first false fire alarm per calendar year.

The building/property owner(s) will be charged \$250 for the first Fire Apparatus dispatched to the scene of the false alarm. Subsequent Fire Department apparatus dispatched to the scene of the false alarm shall be charge \$100 for the first hour. After the first hour, all Fire Department apparatus remaining on the scene shall be charged at \$100 per additional hour. Billing will be in no less than one-hour increments.

All Fire Department personnel responding to the false alarm shall be billed at the current hourly rate in no less than one-hour increments.

## LAKE BANCROFT MEMORIAL WALKWAY

	4" x 8" Brick	12" x 12" Brick
One Brick	\$50.00	\$100.00
Two Bricks	\$90.00	\$180.00
Three Bricks	\$120.00	\$270.00

## PARKS AND RECREATION

Brasswire Campground Camping Fee	\$25.00 per night
Horseshoe Fees	\$40.00 per league team/season
Downhill Skiing	\$8.00 per day
Tube Slide	\$15.00 per day
Tube Slide Group Rental Rates Monday through Sunday 5:30 p.m. – 8:30 p.m.	\$500.00 \$225 cleanup bond for Teal Lake Lodge (refundable)
Sponsor the Tube Slide Saturday or Sunday from noon-5:00 p.m. (cannot prohibit public use of tube slide)	Saturday - \$1,200 Sunday - \$1,200
Cross-Country Rates	\$35.00 – season pass for adult \$25.00 – season pass for student \$80.00 – season pass for family \$7.00 – daily pass

	Rental Fee
Al Quaal Recreation Area Lodges (Al Quaal and Teal Lake)	
Daily Rate	\$225.00
Cleanup Bond (refundable)*	\$225.00
Al Quaal Restrooms	
Daily Rate	\$85.00
Cleanup Bond (refundable)*	\$225.00
Ballfield	
• First two hours	\$85.00
• Each additional hour	\$15.00
Al Quaal and St.Rocco Pavilion	
• Daily Rate	\$225.00
• Cleanup Bond (refundable)	\$225.00
• Large event	\$450.00

Lake Bancroft Gazebo/Park	Daily Rate	\$85.00
Cleanup Bond (refundable)*		\$225.00
Lake Bancroft Mining Heritage Pavilion	Daily Rate	\$225.00
Cleanup Bond (Refundable)*		\$225.00
Large Event Fee		\$450.00
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<i>*Renter responsible for cleanup before and after</i>		

Baseball User Fees	\$350 per team per season
Tournaments and Concessions	\$200.00 per field/per event \$250.00 per field/per event (after September 1) \$100.00 cleanup bond (refundable)
Private Party Field Usage <i>(not a regularly scheduled event, not associated with leagues)</i>	\$30.00
Little League/Girls Softball	\$1,600 per year

## **PLANNING AND ZONING**

Zoning Board of Appeals Public Hearings	\$250.00 non-refundable for residential requests \$350.00 non-refundable for commercial requests
Planning Commission Public Hearings	\$250.00 non-refundable for residential requests \$350.00 non-refundable for commercial requests
Zoning Compliance Permits (also required for Small on-site wind energy/solar structures)	<del>\$30.00</del> \$40.00 Residential <del>\$60.00</del> \$80.00 Commercial
Alley or Street Vacations	\$250.00 non-refundable for residential requests \$350.00 non-refundable for commercial requests
Fence Permits	<del>\$10.00</del> \$25.00
Sign Permit	<del>\$30.00</del> \$50.00
Driveway (Passageway) over 150' in length from a Public Right of Way	<del>\$70.00</del> \$80.00 or recording a Hold-Harmless Agreement
Planned Unit Development (PUD) Review	\$250.00
Residential Limited Animal Keeping Permit	\$20.00
Platted Subdivision or Condominium Development Permit	\$500.00
Site Plan Review for Commercial, Industrial, Multiple Family and other Developments	<del>\$300.00</del> \$350.00
Private Road Permit serving up to five (5) Residential lots	\$300.00
Private Road Permit serving more than five (5) Residential Lots	\$550.00
Access Management Permit - Residential	<del>\$40.00</del> \$50.00
Access Management Permit – Commercial	<del>\$80.00</del> \$100.00
ANY AFTER THE FACT PERMIT	DOUBLE THE ORIGINAL COST
Marijuana Retailer/Provisioning Center Permit	\$5,000 annual permit fee (due January each year)

## **POLICE DEPARTMENT**

Police reports	\$10.00
Breathalyzer tests (PBT)	\$5.00 per test
NSF Check Complaint Processing Fee	\$40.00 per complaint
Finger Prints	Ink - <del>\$25.00</del> <b>\$30.00</b> LiveScan - <del>\$65.00</del> <b>\$70.00</b>
Liquor License Approvals	\$25.00 (Fee can be waived at discretion of the Chief of Police for special licenses converting to open license)
Serving of Eviction Papers	\$30.00

## **PUBLIC WORKS**

Hydrant Meter Usage	\$250
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## **OTHER CHARGES**

- City of Ishpeming Charter \$5.00 per copy
- City Budget (Actual or Proposed) \$25.00
- City Zoning Ordinance \$25.00
- City Recreation Plan \$20.00
- City Master Plan \$20.00
- Photocopy Charge \$.50 per page
- Bad Checks/Electronic Payment \$30.00 per NSF Check
- Stop Payment Fee \$45.00

## **Other Permits**

- Sidewalk Permit \$50.00
- Utility/Excavation Permit \$100 – Refundable Cash Bond no less than \$500
- Curb Cut and Driveway Permit \$50.00
- Dog Licenses

One Year	\$16.00 (\$8.00 if spayed or neutered)
Three Year	\$40.00 (\$20.00 if spayed or neutered)

- Freedom of Information Requests

Please refer to the City of Ishpeming, Freedom of Information Act Policy. Copy is available on the City website [www.ishpemingcity.org](http://www.ishpemingcity.org) or a paper copy is available at City Hall.

- West End Transfer Station Tickets  
\$11.00\*\* per ticket (up to 100 pounds)  
Tire Tickets: 18" and smaller - \$6.00\*\* each; with rim \$8.00\*\* each  
Tire Tickets: 19" to 22.5" - \$11.00 \*\*each; with rim \$13.00\*\* each

*\*\* This fee includes a \$1.00 processing fee added to the transfer station rates.*

## **CITY ORDINANCES THAT RELATE TO RATES AND FEES**

### **Ordinance 2-100: Discharge of Firearms**

Permit Fee for indoor shooting range .....\$100.00

### **Ordinance 2-700: Inoperable Motor Vehicles**

First Violation Civil Infraction .....\$100.00

Second Violation Civil Infraction .....\$500.00

### **Ordinance 3-400: Transient Photographers**

License fee for transient photographers

Applicant .....\$20/day

Agent's .....\$5.00/day

Cash Bond.....\$500.00

### **Ordinance 3-500: Taxicabs**

Taxi Cab License .....\$20.00

Taxi Cab Driver's License .....\$25.00

### **Ordinance 3-600: Bicycles**

Bicycle Registration.....\$.50

Duplicate copy of registration .....\$.25

### **Ordinance 3-700: Carnivals, Circuses, Menageries, Transient Exhibitions**

License for Carnivals, Circuses, Menageries, and Transient Street Exhibitions

#### ○ Circus

▪ First Performance .....\$100.00

▪ Each Subsequent Performance .....\$50.00

▪

#### ○ Equestrian Exhibit/Wild West Show

▪ First Performance .....\$50.00

▪ Each Subsequent Performance .....\$25.00

○ Other - Each Performance .....\$25.00

### **Ordinance 3-900: Registration of Dealers in Precious Items**

Registration Fee for Dealers of Precious Items .....\$50.00

Misdemeanor Fine (not to exceed) .....\$100.00

### **Ordinance 3-1100: Telecommunications Ordinance**

Telecommunications Provider Permit .....\$500.00

### **Ordinance 3-1200: Second Hand and Junk Dealers**

Initial Application Fee for Secondhand Dealer or Junk Dealer License .....\$100.00

Municipal Civil Infraction (not to exceed).....\$500.00

**Ordinance 3-1300: Permit and Regulate Mobile Food Vendors**

- Mobile Food Vendors Non-refundable License Fee .....\$100.00  
(if vending on City and/or private property)  
Licenses valid for the timeframe January 1 through December 31 of the  
following year.

**Ordinance 4-400: Disposal of Solid Waste and Abatement of Accumulations**

**Solid Waste Disposal**

- For Availability of Service:
  - Single Family Home.....\$21.90/month
  - Separate living units in multi-family housing
    - With not more than (2) two units ..... \$21.90/per unit
- Late payment penalty of 5% on each delinquent bill.

Every person and licensed solid waste hauler authorized by the City to haul directly to the Marquette County Landfill shall pay the landfill fee plus a permit application fee as follows:

- Haulers
  - Companies based within City Limits.....\$65.00/year  
Annual permit which runs from January to December each year, pro-rated by full month for new applications throughout the years.
  - Companies outside City Limits.....\$10.00/month  
Plus a deposit of .....\$150.00  
(to be applied against landfill fee for new haulers or previously delinquent accounts)
  - All outstanding bills/invoices must be paid in full prior to the issue of new permits.
- Civil Infraction (not-to-exceed).....\$200.00

**Ordinance 4-500: Noxious Weeds and Miscellaneous Debris**

- Cutting long grass and noxious weeds .....\$200.00  
(or cost of the time and materials, whichever is greater)

**Ordinance 4-1100: Open Burning Without a Permit**

Dispatching fire apparatus and personnel to extinguish open burning:

- \$100 per hour, per fire apparatus dispatched
- Current hourly rate plus FICA and Worker's Comp for each firefighter dispatched.

**Ordinance 5-100: Parking on City Streets and Parking Lots**

- Overnight parking permit in City lots .....\$25.00/month  
Permit for contractors.....\$5.00/week  
20.00/month

**Fines:**

- Two hour violation.....\$10.00
- Occupy more than one space .....\$10.00
- Collection after 30 days for above.....\$15.00
- Overnight parking in parking lots from November 1 to April 30 .....\$50.00
- Collection after 30 days .....\$55.00
- Parking more than 12 inches from curb .....\$20.00
- Collection after 30 days .....\$25.00

**Ordinance 5-200: Parking Violations**

- Angle parking violations.....\$20.00
- Obstructing traffic.....\$20.00
- Prohibited Parking (signs unnecessary)
  - On sidewalk except November 1 – April 30 where not regularly  
cleared of snow .....\$20.00

- In front of public or private drive.....\$20.00
- Within intersection .....\$20.00
- Within 15 feet of hydrant .....\$20.00
- On crosswalk .....\$20.00
- Within 30 feet of any traffic sign or signal located at the side of a street .....\$20.00
- Within 20 feet of fire station entrance .....\$20.00
- Beside street excavation when traffic obstructed.....\$20.00
- Double parking .....\$20.00
- Within 200 feet of accident where police in attendance .....\$20.00
- In front of theater .....\$20.00
- Blocking emergency exit.....\$20.00
- Blocking fire escape .....\$20.00
- In Prohibited Zone (signs required).....\$20.00
- In Handicapped Parking Spaces (signs required).....\$50.00
- Night parking(1:00-6:00 a.m., November 1 – April 30).....\$50.00  
Collection after 30 days.....\$55.00
- Night parking in a City-owned designated parking lot without a permit or with an expired permit.....\$50.00  
Collection after 30 days.....\$55.00
- Illegal day parking in City Hall parking lot .....\$20.00
- In alley (except loading and unloading).....\$20.00
- Parking for certain prohibited purposes:
  - Displaying vehicle for sale .....\$20.00
  - Working or repairing vehicle .....\$20.00
  - Display advertising.....\$20.00
  - Selling Merchandise .....\$20.00
  - Over 48 hours .....\$20.00
- Bus Stop (signs required).....\$20.00
- Failure to set brake, turn wheels, or remove ignition key .....\$20.00
- Parking where no other fine is specified .....\$20.00

**Ordinance 5-500: Operation and Parking upon Property of the Ishpeming Board of Education**

Ishpeming School District no parking zones .....\$20.00

**Ordinance 5-800: Operation of Certain Vehicles on Snowmobile Route**

Reclaim possession of motor vehicle, motorcycle, three-wheeled motor vehicle,

Four-wheeled motor vehicle, or moped operated on the Snowmobile trail

Storage and Handling Fee.....\$50.00

**Ordinance 6-401: Fees and Charges for Removal of Snow and Ice**

Removal of snow placed improperly onto City Right of Way

- Truck load using bucket loader .....\$50.00
- Truck load using sno go .....\$90.00
- By hand or using hand implements.....\$25.00/hour  
Per employee.

**Ordinance 7-400: Registration of Residential Rental Dwelling Units**

Late rental registration fee .....\$50.00 per  
Rental dwelling unit

**Ordinance 7-500: Inspection of Residential Rental Dwelling Units**

- Initial Inspection .....\$100.00/unit
- Renewal Inspection (including one follow-up)
- 1-2 Units (Inspected at the same time and location).....\$85/unit
  - 3-10 Units (Inspected at the same time and location).....\$80/unit
  - 10+ Units (Inspected at the same time and location).....\$75/unit
  - Re-inspection (following second failure) .....\$70.00/unit
- Failure to pay fee for initial/renewal inspection or re-inspection
- Base fee plus \$10.00/unit for 1<sup>st</sup> 10 days late;\$10.00/unit for every subsequent 10 days until paid
- Appeal Fee for appeal to Housing Appeals Board .....\$25.00  
*(Fees for tenants may be waived by the City Manager upon demonstration of financial hardship)*
- Missed appointment or if unable to gain entry for rental dwelling unit inspection because no one is present .....\$100.00  
*(missed original date and one rescheduled date)*

**Ordinance 7-600: Inspection of New or Rehabilitated Residential Facilities Prior to Sale****Neighborhood Enterprise Zone**

- Pre-sale inspection (includes one follow-up inspection) .....\$60.00/unit
- Re-Inspection (all re-inspections after first follow up inspection).....\$70.00/unit
- Missed appointments .....\$70.00/unit
- Late Payment Fee .....\$25.00/month
- Appeals .....\$25.00

**Ordinance 10-100: Owning and Keeping Dogs and Cats****Section 10-108(a)**

- Impounding of Dogs and Cats(to Ishpeming Township Pound)..... ~~\$35~~ \$40 first day  
 \$20/day after
- Impound for lodging at UPAWS .....\$30/day
- Transfer fee from Ishpeming Township Pound to UPAWS (Sands Location).....\$60.00

**Section 10-106**

- Civil fine of not more than \$100.00, plus costs, and if applicable damages and expenses as provided by law.

**Ordinance 11-600: Regulating the Ishpeming Cemetery****City Residents**

Interment or Disinterment	May 1 – November 30	December 1 to April 30
Casket	\$650.00	\$1,300.00
Urn in Ground	\$250.00	\$ 500.00
Children 5 & under (casket or urn)	\$200.00	\$400.00
Urn in Niche	No Charge	No Charge
Disinterment and Reinterment (Transfer within Cemetery)		
Casket	\$1,300.00	\$2,600.00
Urn in Ground	\$ 500.00	\$1,000.00
Children 5 & under (casket or urn)	\$400.00	\$800.00
Urn in Niche	No Charge	No Charge



## Non-Resident

Interment or Disinterment	May 1 – November 30	December 1 to April 30
Casket	\$1,300.00	\$1,950.00
Urn in Ground	\$ 500.00	\$ 750.00
Children 5 & under (casket or urn)	\$400.00	\$600.00
Urn in Niche	No Charge	No Charge
Disinterment and Reinterment (Transfer within Cemetery)		
Casket	\$2,600.00	\$3,900.00
Urn in Ground	\$1,000.00	\$1,500.00
Children 5 & under (casket or urn)	\$800.00	\$1,200.00
Urn in Niche	No Charge	No Charge

After 3:00 p.m. weekdays and Saturdays, the following rates are in addition to the rates above.

- Casket .....\$450.00
- Urn in Ground .....\$150.00
- Urn in Niche.....\$50.00

Sundays and Holidays, the following rates are in addition to the rates above.

- Casket .....\$600.00
- Urn in Ground .....\$200.00
- Urn in Niche.....\$100.00

Special Services, the following rates are in addition to the rates above.

Graveside Services	Resident	Non-Resident
Tent, greens, lowering device, and chairs	\$200.00	\$400.00
Greens, lowering device, and chairs	\$90.00	\$180.00
Greens, lowering device	\$65.00	\$130.00
Lowering Device	\$40.00	\$80.00

### Section 11-622: Transfer of Lot, Grave Space, or Niche

Deed transfer per Lot, Grave Space ..... \$500.00

Deed transfer fee per Niche .....\$1,000.00

### Section 11-627: Indigent Rates

As stipulated by Department of Social Services or State of Michigan.

### Purchase of Lots and Niches

Lot Size	Resident	Non-Resident
1 grave space	\$550	\$1,100
2 grave spaces	\$1,100	\$2,200
3 grave spaces	\$1,650	3,300
5 grave spaces	\$2,750	\$5,500

Niche	Resident	Non-Resident
Bottom Row	\$1,095	\$2,070
Second Row	\$1,145	\$2,170
Third Row	\$1,195	\$2,270
Top Row	\$1,245	\$2,370

**\*\*Prices for Lots and Niches include 50% to the Perpetual Care Fund.**

Placement of an Additional Monument on a Lot.....\$100.00/Additional Monument

## **Ordinance 12-100: Water and Sewer Utility**

### **Section 12-102(1a)**

- Minimum monthly charge of ~~\$52.19~~ **\$54.80** for the first 0-2,500 gallons of water per month; for all metered water consumption greater than 2,500 gallons per month, an additional charge of ~~\$20.88~~ **\$21.92** per 1,000 gallons (or any part thereof).
- Above rates will be increased by 5% effective January 1 of each year

### **Section 12-102(2)**

- Temporary Service based on average water usage

### **Section 12-102(3)**

- Permit to install tap from City water main .....\$100.00
- If City does work to connect a line to a City water main .....\$500.00
- If private contractor does work to connect a line to a City water main...\$300.00

### **Section 12-102(4)**

- Late Fee Penalty: 5% of past due utility bill

### **Section 12-102(5)**

- Door Hanger .....\$25.00
- Opening or closing a street stop-cock
  - April through October .....\$25.00
  - April through October if due to delinquency .....\$40.00
  - November through March .....\$50.00
  - November through March if due to delinquency .....\$80.00
- Removal of water meter (for other than City purposes) .....\$35.00
- Overtime charge: Actual cost, with a minimum of \$200.00
- Thawing of frozen lines or pipes
  - Thawing from curb stop valve to water meter, actual cost with minimum charge of \$125.00 during normal hours
  - Minimum of \$250.00 if done on overtime
  - Minimum of \$350 if done on a Sunday or holiday

### **Section 12-102(6)**

- Guarantee Deposit:
  - Single family residence user and other individual users.....\$250.00
  - Multiple family dwelling - \$250.00 per unit up to four (4) units.
  - Business, commercial, and industrial users, and large residential of more than four (4) units – an amount equal to the estimated usage for a one month period based on the usage of similar users.

### **Section 12-103(4)**

- Damaged Meter – Actual cost of repairs if damage caused by neglect on the part of the consumer.
- Meter testing fee will be \$250 and will appear on the following billing statement along with the cost of the new meter.
  - If the meter does not meet AWWA accuracy standards the City will credit the meter testing fee, issue a bill credit based upon average consumption over the prior 12 months and credit the cost of the new meter.

### **Section 12-103(9)**

- Repairing leaks between curb stop and water meter – responsibility of property owner unless the leak is caused by conditions existing on public property and no fault of the property owner, for which the City Council may waive costs.
- If leak is not repaired in five business days, a service fee of \$25.00 per day can be assessed until leak is repaired.

### **Section 12-104**

- Civil fine of not more than \$200.00, plus costs, and if applicable damages and expenses as provided by law.

**Ordinance 12-500: Separate Meter for Water Consumption not entering Sanitary Sewer System**

- Separate meter for water not entering the sanitary sewer system.
  - Purchase and installation of new meter.....\$150.00
  - Inspection and installation of used meter .....\$75.00

**Ordinance 12-700: Sewer Use**

- Permit to work on public sewer.....\$90.00
- New construction to install sewer lateral
  - If City does work – reimbursement for all actual costs incurred.
  - If work done by contractor-connection fee of \$250.00
- Must post a \$5,000 bond unless exempted by State law.
- All costs for installation, connection, or repair of building sewer to be borne by the owner.  
If damage to sewer originated in public sewer, cost can be waived by the City Council.
- Appeals to requirements of ordinance - \$100.00.

**Ordinance 12-800: Wastewater Treatment Service Charges**

- Rental charge for a water meter for persons discharging into public sanitary sewer system but not receiving water from public system:

5/8" and 3/4" meters	\$0.75/quarter plus an installation charge and cost of meter testing
1" and larger	\$1.00/quarter plus an installation charge and cost of meter testing
- Residential sewer user served by a private well and discharging sewage into the public sewer system has the option of paying a "flat rate" user charge. The flat rate shall be based on the average metered residential usage rate.
- Minimum monthly sewer charge of ~~\$38.79~~ **\$40.73** for the first 0-2,500 gallons of water per month; for all metered water consumption greater than 2,500 gallons per month, an additional sewer charge of ~~\$15.52~~ **\$16.29** per 1,000 gallons.
  - The above rates will increase by 5% effective January 1<sup>st</sup> of each year.

*The City of Ishpeming is an equal opportunity provider and employer.*

**Adopted**



## **ISHPERING POLICE DEPARTMENT**

**CITY OF ISHPERING, MICHIGAN**

**100 EAST DIVISION STREET**

**ISHPERING, MICHIGAN 49849**

**906-486-4416**



**Chad M. Radabaugh**  
Chief of Police

To: City Manager Craig H. Cugini and City Council Members

From: Police Chief Chad Radabaugh

Purpose: To create a Police Academy Sponsorship Program

I, Chief Radabaugh am coming before Council this evening to ask for Council's permission to sponsor a qualified candidate through the Northern Michigan University Regional Police Academy. Our department is currently short one officer, with the hiring process ongoing. Due to a shortage of qualified officers nationwide, it has become common practice for departments to sponsor qualified candidates in a police academy. Once the candidate has successfully completed the academy, that individual then reports to the sponsoring department as a full-time employee.

The estimated cost for the Northern Michigan University Regional Police Academy is \$6,000. The State of Michigan and MCOLES has created the MCOLES Public Safety Assistance Program. This program would cover up to \$20,000 per candidate for academy costs. If the City of Ishpeming were to sponsor a candidate through an academy, the city would have to pay the candidate a salary based on a 40-hour week. I would ask that the rate of pay be \$23.54, which is the rate of pay for a probationary police officer with the City of Ishpeming Police Department. Through the MCOLES Public Safety Assistance Program, the State will pay up to \$4,000 per qualified candidate while the candidate attends the academy. Per the statute and Michigan administrative rules, individuals shall not be required or permitted to repay the employing agency for any costs related to academy attendance.

I have attached a copy of the Public Safety Academy Assistance Program application and guidelines for your review. Currently, the only applications I have received are from candidates who would need to be sponsored in the academy. If Council approves my request, this would allow me to move forward in the process and hopefully get a qualified candidate placed in the 2023 Northern Michigan University Regional Police Academy.

Sincerely,

Chief Chad M. Radabaugh



**MCOLES**  
Michigan Commission on Law Enforcement Standards

11-2002

**Public Safety Academy Assistance Program  
Application for Employed Recruits**

The Public Safety Academy Assistance program provides for scholarships for employed recruits of local law enforcement agencies to attend a basic training academy. For a recruit to be eligible for the scholarship the agency must have completed all licensing screening standards and hired the individual as an employed recruit. Agencies are eligible for up to \$4,000.00 per recruit for salaries and benefits while attending an academy, and \$20,000.00 per recruit for academy costs.

Please review the program guidelines on the following pages before completing this application. Sections I and II must be completed by the agency and forwarded to the intended academy with a copy of the Candidate New Hire documentation for completion of Section III no later than 10 days prior to the start of the academy session. Once the academy has completed section III the academy should forward the application and a copy of the Candidate New Hire documentation to MCOLES at:

927 Centennial Way  
Lansing, MI 48913

or via email to:  
[MSP-MCOLES-Grants@michigan.gov](mailto:MSP-MCOLES-Grants@michigan.gov)

**Section I - Agency Information** *To be completed by the agency.*

Agency Name:	
Agency Contact Person:	Contact Person Title:
Contact Email:	Contact Phone Number:

**Section II - Recruit Information** *To be completed by the agency.*

Recruit Name:	SSN (Last 4 digits only):
Recruit Pay Rate:	Total Wages & Benefits During Academy Session:
Additional Recruit Allowable Expenses: →	Refer to the guidelines for additional allowable expenses, and submit a detailed invoice to MCOLES with this application.

I certify that the above information is correct and the recruit will not be required or allowed to repay the agency for costs related to attendance at the academy.

Agency Head Signature:	Date:
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**\*\* Attach a copy of the Candidate New Hire Report \*\***

AUTHORITY:	2022 PA 166
COMPLIANCE:	Voluntary
PENALTY:	No Agency Funding/ No Academy Funding

**Section III – Academy Information** *To be completed by the academy.*

Academy Name:	
Academy Contact Person:	Contact Person Title:
Contact Email Address:	Contact Phone Number:
Academy Session Recruit will be Enrolled in:	

Eligible Academy Costs (See the grant guidelines on the following pages):

If expense categories are not broken out in the below categories they may be combined into the best fit. Do not include expenses or supplies otherwise paid for or provided by the employing agency.

Expense	Cost
Academy tuition and fees	
Academy supplies (e.g. ammunition, first aid, or other expendables)	
Individual recruit equipment required for training (non-duty equipment)	
Academy-required uniforms	
<b>Total</b>	<b>\$ 0.00</b>

I certify that the above information is correct and the recruit will not be required to repay costs related to attendance at the academy.

Academy Director Signature:	Date:
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**Section IV – MCOLES Approval** *To be completed by MCOLES.*

MCOLES Reviewer Signature:		Date:
MCOLES Supervisor Signature:		Date:
MCOLES Executive Director Signature:		Date:
Award Status: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	Agency Payment Document #:	Academy Payment Document #:

### **MCOLES Public Safety Academy Assistance Program**

The Michigan Commission on Law Enforcement Standards (MCOLES) has received funding for grants to law enforcement agencies for basic law enforcement training academy scholarships and salaries for employed recruits. Program highlights include:

- \$30,000,000.00 in total program funding.
  - Up to **\$20,000.00** per recruit for academy costs.
  - Up to **\$4,000.00** per recruit for salaries while attending an academy.
- Funding is available until September 30, 2026, or until the funds are exhausted, whichever comes first.
- Agencies may receive up to **25** scholarships over the course of the program.
- Scholarships are on a first-come, first-served basis.

#### Eligibility criteria include:

- Individuals must be screened by the agency to all MCOLES selection and employment standards in accordance with the MCOLES Act and Michigan administrative rules.
- The agency must hire the individual as an employed recruit prior to an academy session.
- The employing agency must pay at least minimum wage for all hours worked while in the academy that are not covered by the \$4,000.00 stipend.
- The individual would be eligible for licensing only by the employing agency.
- As with all employed recruits, per statute and Michigan administrative rules individuals shall not be required, or allowed, to repay the employing agency for any costs related to attendance at the academy.
- The individual must be enrolled in the academy session.

#### Allowable expenses include:

- Recruit salary up to the \$4,000.00 stipend.
- Academy tuition and fees.
- Supplies required for training (e.g., training ammunition) not otherwise included in the academy tuition.
- Equipment required for training (non-duty equipment).
- Academy-required uniforms if different from agency uniforms.
- Licensing exam administration fees.
- Lodging subject to the below criteria:
  - The academy is greater than 50 miles, by standard mileage charts, from the employing agency or recruit residence, whichever is closer.
  - Lodging expenses will be paid up to the State of Michigan travel rate effective at the start of the academy session. For State fiscal year 2023 this is currently \$85.00/night.

#### Ineligible expenses include:

- Agency uniforms and duty equipment.
- Pre-enrollment Reading & Writing and Physical Fitness testing fees.
- Costs related to selection and employment standards screening.
- Salary beyond the \$4,000.00 stipend.
- Recruit meals or mileage.
- Licensing exam retest administration fee if required.
- Subsequent academy sessions if the recruit does not complete the initial session.
- Costs associated with the individual obtaining a college degree.
- Academy facility costs or improvements.



#### Applying for funds:

An eligible law enforcement agency and academy must complete the below process to be considered for this grant:

##### Agency:

1. Complete the standards screening and Candidate New Hire process in MITN.
2. Complete the agency portion of the MCOLES Public Safety Academy Assistance Program application.
3. If the agency pays for other allowable costs separate from salary or those included in the academy cost (e.g., academy uniforms, ammunition, lodging, etc.), create and submit an invoice detailing the items purchased, the vendor purchased from, and price. Attach the invoice to the application materials.
4. Forward the Public Safety Academy Assistance Program application, Candidate New Hire form, and invoice if applicable to the intended training program no later than 10 days prior to the start of the academy session.

##### Academy:

5. Enroll the recruit in the academy session.
6. Complete the academy section of the MCOLES Public Safety Academy Assistance Program application.
7. Forward the MCOLES Public Safety Academy Assistance Program application and New Hire Candidate documentation to MCOLES at [MSP-MCOLES-Licensing@michigan.gov](mailto:MSP-MCOLES-Licensing@michigan.gov).

Only when all materials have been received by MCOLES will the application be considered active. At this point the application will be placed in the queue while funding is available.

#### Distribution of funds:

Upon scholarship application approval by MCOLES, the employing agency will be provided with the \$4,000.00 stipend for the employed recruit's salary. If the recruit withdraws from the academy session or resigns from the agency prior to the full \$4,000.00, the balance shall be returned to MCOLES and applied back to the scholarship fund. If an invoice for additional allowable expenses is included, the approved amount will also be paid at this time.

Also following application approval by MCOLES, the basic law enforcement training program will invoice MCOLES directly for the eligible expenses related to the recruit's academy session. If the recruit withdraws from the academy session or resigns from the agency within the time period allowed for full or partial refund from the academy, that refund shall be returned to MCOLES and applied back to the scholarship fund.

The Talogy Group (formerly PSI) will invoice MCOLES directly for the initial licensing exam registration fee.

Agencies would not also receive Training to Locals (TTL) reimbursements for employed recruits funded through this program. Recruits in excess of the 25 maximum scholarships per agency or those not funded by this program will remain eligible for TTL reimbursements to the agency.