

**CORRECTED**

**AGENDA**

**ISHPEMING CITY COUNCIL SPECIAL MEETING**

**Wednesday, July 31, 2024 at 5:30 p.m.**

**Ishpeming City Hall Council Chambers**

**100 E. Division Street, Ishpeming**

**City Hall Telephone Number: 906-485-1091**

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1. Meeting Called to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment (*limit 4 minutes per person*)
5. Items of Business
  - a. Deficit Elimination Plans
    - i. Revised Brasswire Campground Deficit Elimination Plan
    - ii. Partridge Creek **Compost** ~~Farm~~ Deficit Elimination Plan
  - b. Discussion of Transportation/Installation of Used Playground Equipment
6. Adjournment

Grant Getschow  
Interim City Manager



5 (a)(i)



**City of Ishpeming**  
100 E. Division St.  
Ishpeming, MI 49849  
Phone: 906-485-1091 Fax: 906-485-6246  
www.ishpemingcity.org

#### Deficit Elimination Resolution for Brasswire Campground Fund

Councilmember \_\_\_\_\_ moved, Councilmember \_\_\_\_\_ seconded that;

WHEREAS, the City of Brasswire Campground Fund has a \$(86,578) deficit on December 31, 2023; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the City of Ishpeming Brasswire Campground Fund Deficit Elimination Plan:

	Note	Deficit Year 2021	Deficit Year 2022	Current Deficit Year (Year 1) 2023	Year 2 2024	Year 3 2025	Year 4 2026	Year 5 2027
		Actual	Actual	Actual	Estimated	Estimated	Estimated	Estimated
<b>Net Position (Deficit) Jan. 1</b>		0	\$ (24,295)	\$ 39,059	14,478	666	(1,820)	2,922
<b>Revenue</b>								
Grant Revenue			100,000					
Transfer In - General Fund	5							100,000
Reservation Fees				3,864	11,550	22,875	30,500	38,125
<b>Total Revenue</b>	2		100,000	3,864	11,550	22,875	30,500	138,125
<b>Expenditures</b>								
Wages		3,147	6,357	5,361	2,500	2,500	2,500	2,500
Wages - Part Time			12		1,000	1,000	1,000	1,000
FICA		236	476	401	268	268	268	268
Pension - MERS		2,286	1,262	801	300	300	300	300
Defined Cont. - Mers		74	255	85	-	-	-	-
Fringe Benefits		1,144	104	1,274	700	700	700	700
Operating Supplies		325	14,301	6,432	1,500	1,500	1,500	1,500
Professional Services		7,126	2,120	4,255	1,000	1,000	1,000	1,000
Contractual Services			1,200	4,051	3,500	3,500	3,500	3,500
Liability Insurance					2,000	2,000	2,000	2,000
R&M				2,010	200	200	1,000	1,000
Vehicle/Equipment Rentals		9,958	10,559	3,775	3,000	3,000	3,000	3,000
Misc.					300	300	300	300
Depreciation					6,000	6,000	6,000	6,000
Water/Sewer Fund Loan Interest	3				3,094	3,094	2,690	2,690
<b>Total Expenditures</b>	4	24,295	36,645	28,445	25,361	25,361	25,758	25,758
<b>Net Position (Deficit) Dec. 31</b>		(24,295)	39,059	14,478	666	(1,820)	2,922	115,290
Less Capitalized expenditures			(306,618)	(307,301)	(301,301)	(295,301)	(289,301)	(283,301)
Add Back LT portion of Water and Sewer Fund Loan			206,245	206,245	206,245	206,245	192,787	178,925
<b>CA-CL Surplus (Deficit) Dec. 31</b>	1		(61,314)	(86,578)	(94,390)	(90,876)	(86,162)	(70,914)

#### Notes to the Deficit Elimination Plan

**Note 1:** The Brasswire campground fund had an Unrestricted Net Position Deficit of \$61,314 as of 12/31/2022 and \$86,578 as of 12/31/2023. The Deficit stems from construction and other costs associated with opening the campground from 2021-2023 with no associated revenue. Current assets as of December 2023 are \$0 and current liabilities (a cash deficit in the fund) total \$86,576.67

**Note 2:** The Brasswire Campground is opened August 2023 and is to beginning to generating revenue in 2024. The total projected revenue for 2024 is \$11.5k based on year to date figures. There are 50 sites available and all sites book at \$25/night. Revenue estimates are based on an assumed average of 15% Capacity for 2025, 20% for 2026, and 25% for 2027 and beyond.

**Note 3:** The Brasswire Campground fund was loaned \$206k from the Water and Sewer Funds to help cover construction expenses. An amortization table has been created for the loan.

**Note 4:** Because of the rustic nature of the campground operational costs are expected to remain minimal and fairly consistent year over year now that construction of the campground is complete.

**Note 5:** If the campground fails to outpace the revenue projections in the first 4 years of the deficit elimination plan, a transfer in from the City's General Fund will be made to cover the deficit in the Brasswire.

Be it further resolved that the City of Ishpeming's Finance Director submits the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

5(a)(ii)



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 Phone: 906-485-1091 Fax: 906-485-6246  
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**Deficit Elimination Resolution for Partridge Creek Compost Fund**

Councilmember \_\_\_\_\_ moved, Councilmember \_\_\_\_\_ seconded that;

WHEREAS, the City of Ishpeming Partridge Creek Compost Fund has a **\$(17,769) deficit on December 31, 2023**; and

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW THEREFORE, IT IS RESOLVED that the City of Ishpeming Brasswire Campground Fund Deficit Elimination Plan:

		Deficit Year	Year 1	Year 2
		2023	2024	2025
		Actual	Actual	Actual
<b>Net Position (Deficit) Jan. 1</b>		0	\$ (17,769)	\$ 0
<b>Revenue</b>				
Grant Revenue		74,562	173,377	52,061
<b>Total Revenue</b>		<b>74,562</b>	<b>173,377</b>	<b>52,061</b>
<b>Expenditures</b>				
Contractual Services		40,000	6,600	-
Wages - Business Manager		15,958	47,083.76	15,958
Wages - PUB Specialist		15,958	67,083.76	27,958
Wages - Finance/Records		3,830	6,340.20	3,830
Fringe Benefits		2,585	13,500	4,315
Admin Fees		14,000	15,000	-
<b>Total Expenditures</b>		<b>92,331</b>	<b>155,608</b>	<b>52,061</b>
<b>Net Position (Deficit) Dec. 31</b>		<b>(17,769)</b>	<b>0</b>	<b>0</b>

**Notes to the Deficit Elimination Plan**

**Note 1:** The Partridge Creek Compost Fund is a passthrough fund the City maintains as grant administrators for Partridge Creek Compost, located in Ishpeming. The City covers grant reimbursable expenditures for PCC and then submits reimbursement requests to the USDA. The deficit in the fund results from a timing lag in USDA reimbursement which will reverse itself in 2024.

Be it further resolved that the City of Ishpeming's Finance Director submits the Deficit Elimination Plan to the

Michigan Department of Treasury for certification.

5(b)

Ken Carlson, LLC  
1112 Hungerford Ave  
Negaunee, MI 49866  
+1 4062001990  
KenCarlsonLLC@yahoo.com

Quote

ADDRESS  
City of Ishpeming

QUOTE # 1024  
DATE 07/01/2024

PLAYGROUND LOCATION  
city of ishpeping

ITEMS	DESCRIPTION	QTY	UNIT PRICE	AMOUNT
Labor - misc	Removal of used playground in Marinette WI. Package and organize all parts and peace's to each play item and relocate to Ishpeming. All concrete footers and dirt spoils to remain in existing location after removal. Although good care will be taken on removal. Some paint or play item damage may occur upon removal. Ken carlson llc will not be responsible for any possible damage but will repair peace's if possible. In the event something is deemed unusable it will be discussed with the city.	1	38,800.00	38,800.00

TOTAL \$38,800.00

Accepted By

Accepted Date



GameTime c/o Sinclair Recreation  
176 E Lakewood Blvd  
Holland, MI 49424  
Ph: 800-444-4954  
Fax: 616-392-8634

07/15/2024  
Quote #  
106438-01-01

## City of Ishpeming - Playground Disassembly and Delivery

City of Ishpeming  
Attn: Grant Getschow  
100 E Division St.  
Ishpeming, MI 49849  
UNITED STATES  
Grantgetschow@ishpemingcity.org

Ship to Zip 49849

Quantity	Part #	Description	Unit Price	Amount
1	Equipment #1 - Discovery Cave	Installation - Disassembly and Delivery	\$1,000.00	\$1,000.00
1	Equipment #2 - Curved Balance Beam	Installation - Disassembly and Delivery	\$750.00	\$750.00
1	Equipment #3 - Ball Drop	Installation - Disassembly and Delivery	\$750.00	\$750.00
1	Equipment #4 - Small Structure	Installation - Disassembly and Delivery	\$6,500.00	\$6,500.00
1	Equipment #5 - Large Structure	Installation - Disassembly and Delivery	\$11,000.00	\$11,000.00
1	Equipment #6 - Merry-go-all	Installation - Disassembly and Delivery	\$1,000.00	\$1,000.00
			<b>Sub Total</b>	<b>\$21,000.00</b>
			<b>Total</b>	<b>\$21,000.00</b>

### Comments

#### PLEASE NOTE:

For this quote to be valid, all pieces of equipment must be disassembled at one time.

This quote may not be broken out into individual pieces.

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION. **A 2.5% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD.**

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

**NOTE:** PRICING **DOES NOT** INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.





GameTime c/o Sinclair Recreation  
176 E Lakewood Blvd  
Holland, MI 49424  
Ph: 800-444-4954  
Fax: 616-392-8634

07/15/2024  
Quote #  
106438-01-01

## City of Ishpeming - Playground Disassembly and Delivery

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders, drainage provisions, or any local/municipal permits or paperwork that may be required.

### Acceptance of quotation:

Accepted By (printed): \_\_\_\_\_

P.O. No: \_\_\_\_\_

Signature: \_\_\_\_\_

Please make P.O.s out to GameTime C/O Sinclair Recreation

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Purchase Amount: \$21,000.00

### REQUIRED ORDER INFORMATION:

Bill To: \_\_\_\_\_

Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

Tel: \_\_\_\_\_

(For Accounts Payable)

(To call before delivery)

Email: \_\_\_\_\_

Email: \_\_\_\_\_

COLOR SELECTIONS: \_\_\_\_\_

SALES TAX EXEMPTION CERTIFICATE #: \_\_\_\_\_ (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED. ANY MODIFICATIONS TO AN ACCEPTED QUOTATION MUST BE DOCUMENTED IN WRITING OR WITH A NEW OR SEPARATE QUOTE. VERBAL MODIFICATIONS TO PREVIOUSLY SIGNED QUOTES WILL NOT BE ACCEPTED.





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07/15/2024  
Quote #  
106438-01-02

## City of Ishpeming - Playground Reinstallation and Certification

City of Ishpeming  
Attn: Grant Getschow  
100 E Division St.  
Ishpeming, MI 49849  
UNITED STATES  
Grantgetschow@ishpemingcity.org

Ship to Zip 49849

Quantity	Part #	Description	Unit Price	Amount
1	Equipment #1 - Discovery Cave	Installation - Reassembly once delivered	\$1,700.00	\$1,700.00
1	Equipment #2 - Curved Balance Beam	Installation - Reassembly once delivered	\$1,275.00	\$1,275.00
1	Equipment #3 - Ball Drop	Installation - Reassembly once delivered	\$1,275.00	\$1,275.00
1	Equipment #4 - Small Structure	Installation - Reassembly once delivered	\$11,050.00	\$11,050.00
1	Equipment #5 - Large Structure	Installation - Reassembly once delivered	\$18,700.00	\$18,700.00
1	Equipment #6 - Merry-go-all	Installation - Reassembly once delivered	\$1,700.00	\$1,700.00
1	Certification of equipment	Installation - Certification of GameTime Equipment once installed - Included with the reinstallation		
			<b>Sub Total</b>	<b>\$35,700.00</b>
			<b>Total</b>	<b>\$35,700.00</b>

### Comments

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Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.







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07/15/2024  
Quote #  
106438-01-02

## City of Ishpeming - Playground Reinstallation and Certification

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

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Accepted By (printed): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Facsimile: \_\_\_\_\_

Email: \_\_\_\_\_

P.O. No: \_\_\_\_\_

**Please make P.O.s out to GameTime C/O Sinclair Recreation**

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Purchase Amount: \$35,700.00

### REQUIRED ORDER INFORMATION:

Bill To: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

(For Accounts Payable)

Email: \_\_\_\_\_

Ship To: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Tel: \_\_\_\_\_

(To call before delivery)

Email: \_\_\_\_\_

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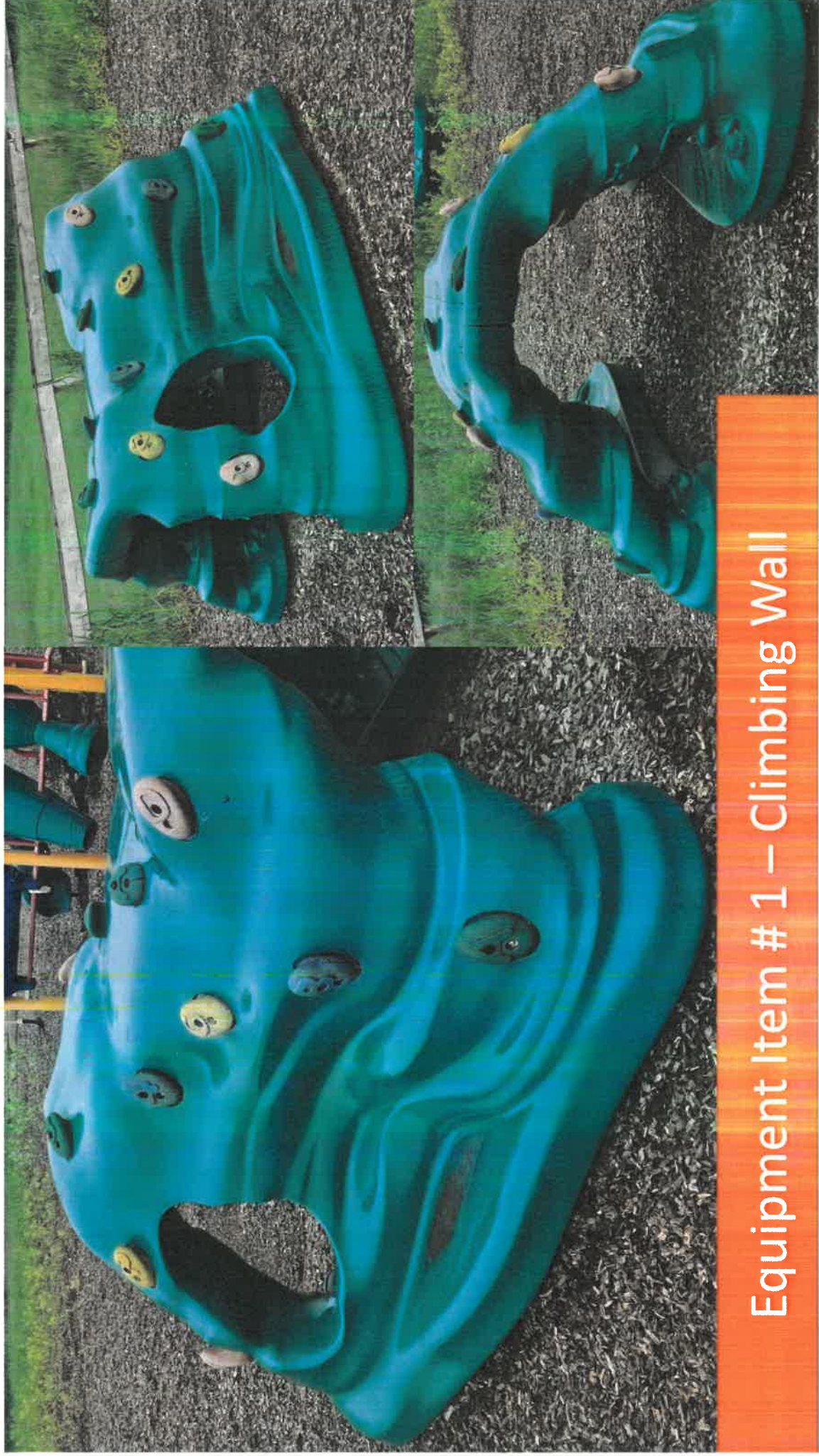


# Game Time Equipment

Purchase from Menominee / Marinette Private Sale







Equipment Item # 1 – Climbing Wall





Equipment Item # 2 – Balance Beam



Equipment Item # 3 – Ball Drop





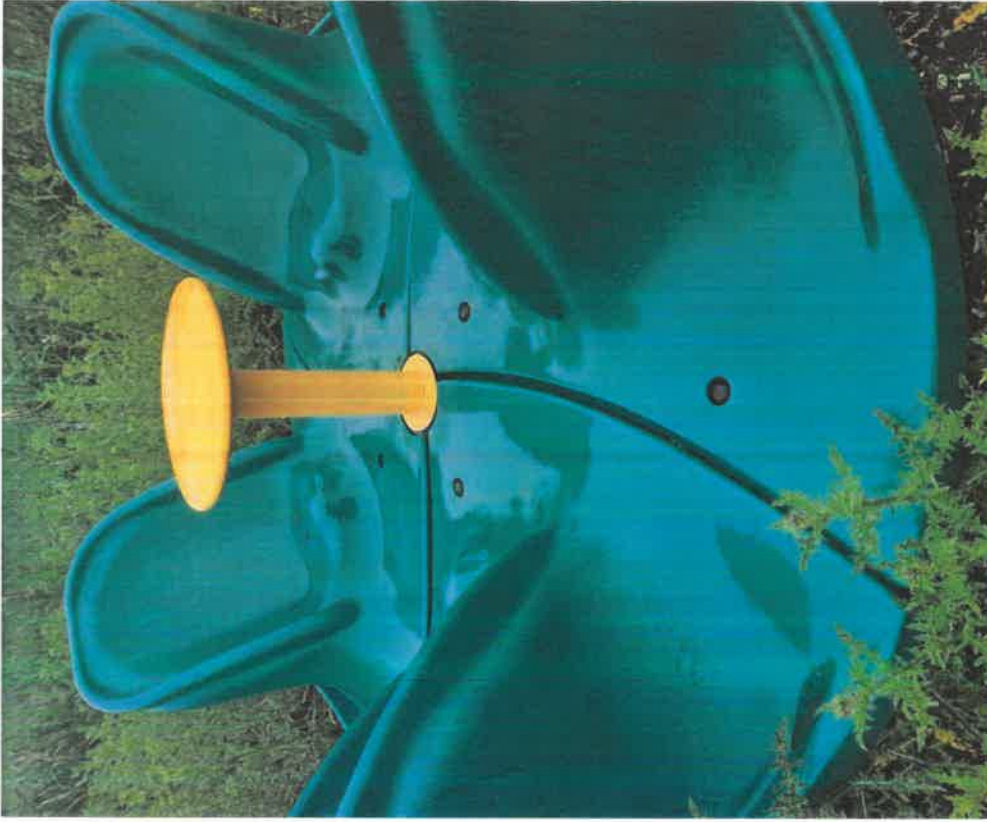
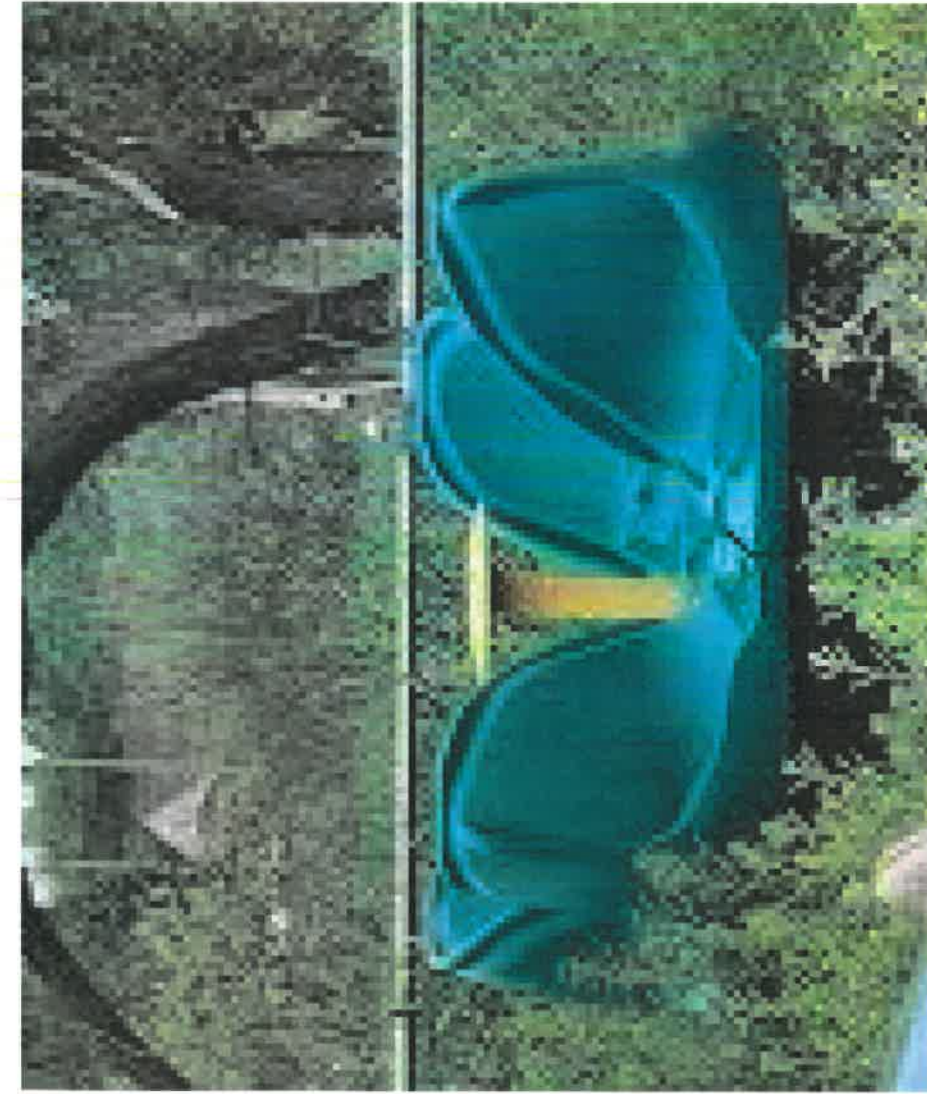
Equipment Item # 4 – Play Set #1





Equipment Item #5 – Playset # 2





Equipment Item #6 – Merry-go-round