

1. CALL TO ORDER

The regular meeting of the Ishpeming City Council was held on Wednesday, September 4, 2024 in the Ishpeming City Hall Council Chambers. Mayor Jason Chapman called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Jason Chapman, Council Members Elizabeth Firby, and Pat Scanlon (3). Absent: Councilmember Renelle Halverson (1). One Councilmember seat vacant (1). Also present was Interim City Manager Grant Getschow and City Attorney Caroline Bridges.

4. APPROVAL OF AGENDA

A motion was made by Mayor Chapman, seconded by Councilmember Scanlon and carried unanimously to add to the agenda item 10j DPW Bucket Truck and remove from the consent agenda item 6c Confirm 2024 Form L4029.

A motion was made by Councilmember Scanlon, seconded by Councilmember Firby and carried unanimously to approve the agenda incorporating the above amendments.

5. PUBLIC COMMENT – Public comment was offered through Zoom and in person.

Eugene Bilkey, 1818 Prairie Avenue, expressed his concerns with the CWSRF project in the 8th addition. He explained the residents in the neighborhood were very concerned over the dust being created from the project and he thought the project was taking a very long time with little progress. He suggested Prairie Avenue, Poplar and Hickory be given priority.

Claudia Demarest, 821 Maurice Street, provided an update on the discussions at the Parks and Recreation Commission which included increasing the size of some of the sites at the Brasswire Campground, grant exploration for solar powered lights at the campground; and she added she knows of someone that would be willing to write a grant for the City.

Amy Lerlie, 727 N. First Street, also owns property at 404 S. Third Street, expressed her concerns was the City assisting a non-profit, such as Partridge Creek Farms, with grants.

Mike Tonkin, 612 N. Third Street, questioned the loss in the General Fund in 2023; asked if meetings would be scheduled for Council to discuss the 2025 budget; questioned when the manager search would begin; and asked about the water policy specifically the garden meters.

6. CONSENT AGENDA

A motion was made by Councilmember Scanlon, seconded by Councilmember Firby and carried unanimously to approve the consent agenda as amended.

- a. Minutes of Previous Meeting (August 7th and 28th)
- b. Approval of Disbursements
- c. ~~Confirm 2024 L-4029~~ (Removed)

7. MONTHLY REPORTS FROM DEPARTMENTS

Interim City Manager Grant Getschow reviewed the unaudited balance sheet including the General Fund, Major and Local Streets, Water, Sewer and Garbage fund, DDA, and Police and Fire Retirement Fund for the period ending August 31, 2024.

A motion was made by Councilmember Scanlon, seconded by Councilmember Firby and carried unanimously to accept the unaudited financial statements as presented.

b. DPW Report

Interim DPW Director Bill Anderson gave an update on the roundabout project; advised bids for Second Street should be going out within the next week; Habitat for Humanity received a \$6,000 MSHDA grant to do some upgrades to the Second Street playground; the water meter project was approximately 99% completed and the new Meter Technician would be hired soon; the used playground equipment has been installed at Al Quaal; the new DPW truck arrived; UPEA inspected the fire tower and is working on a report; lights would be replaced on the ski trails at Al Quaal; and he provided an update on the CWSRF project.

Chief Chad Radabaugh briefly reviewed his monthly report.

Library Director Jesse Shirtz advised the reading programs were very successful over the summer for kids, teens, and adults.

Fire Chief Jason Annala summarized his monthly report and advised he was still waiting for a quote on the fire truck repair.

8. **PUBLIC HEARING** – There were none.

9. UNFINISHED BUSINESS

a. **Curb at 801 N. First Street** – Interim Manager Getschow advised there was some issues at that site and the City would be making the necessary repairs.

b. **Driveway issue at 801 N. Maple Street (Empire Street Construction Project)** – Interim Manager Getschow advised discussion related to this site would be continuing.

Mayor Chapman asked about scheduling budget meetings and beginning the process for hiring the new City Manager. Interim Manager Getschow advised there has been discussion of setting up a special meeting the end of September for the L-4029; budget discussion, and hiring process for the City Manager position.

10. NEW BUSINESS

a. Special Event Applications

(i) Ishpeming High School Homecoming Parade: Saturday, September 28, 2024

A motion was made by Councilmember Scanlon, seconded by Councilmember Firby and carried unanimously to approve the special event application and parade permit as presented.

b. Clean Water State Revolving Fund (CWSRF) – Sewer

(i) Resolution #16-2024, CWSRF Pay Request #4

A motion was made by Mayor Chapman, seconded by Councilmember Scanlon and carried unanimously to approve Resolution 16-2024 as presented for the CWSRF Pay Request #4 as presented.

(ii) CWSRF Change Order #1

Chris Holmes, UPEA, reviewed Change Order #1 which was a deduct of \$557,075.28; it was not for a time extension.

A motion was made by Councilmember Scanlon, seconded by Councilmember Firby and carried unanimously to approve Change Order #1 as presented.

c. Update on Second Street Sinkhole

Chris Holmes, UPEA, advised this project would be put out on bids and it would be finished to a gravel grade for the winter and paved in the spring. Interim Manager Getschow advised this would be funded out of the Public Improvement fund.

Chris Holmes, UPEA also provided an update on the progress of the CWSRF project in the 8th addition.

d. Declare DPW Vehicles Surplus

(i) 2006 Chevrolet Pickup #33

(ii) 2012 Chevrolet Tahoe, # 31

A motion was made by Councilmember Scanlon, seconded by Mayor Chapman and carried unanimously to declare the two vehicles as surplus (2006 Chevrolet Pickup #33 and 2012 Chevrolet Tahoe #31) as requested by staff.

e. Bid Award for two Ishpeming Cemetery Columbariums

Interim DPW Director Anderson explained only one bid was received for the columbariums from Memorial Granite.

A motion was made by Mayor Chapman, seconded by Councilmember Firby and carried unanimously to approve the bid from Memorial Granite in the amount of \$61,488 for two units with 48 niches per unit. .

f. Estimate for repairs to the 1999 Daewoo Forklift

Interim DPW Director Anderson reviewed the estimate for the repairs from Baril Engine Rebuilding from Green Bay in the amount of \$4,898.61 for repairs to the Daewoo forklift.

Councilmember Scanlon questioned if staff contacted Champion Charter, Inc. in Ishpeming on Lakeshore Drive for a quote on the repairs. He suggested staff check with Champion Charter first and if they can provide an estimate bring this back to Council.

A motion was made by Councilmember Scanlon, seconded by Mayor Chapman and carried unanimously to approve the estimate pending the decline from Champion Charter Incorporated on providing an estimate. If Charter is able to provide an estimate, then both estimates would be brought back to Council.

g. Letter of Agreement with the DPW Chapter of AFSCME Local 1282

Interim Manager Getschow briefly reviewed the letter of agreement and attached job description; and noted this did go to the Union and was approved.

A motion was made by Councilmember Scanlon, seconded by Mayor Chapman and carried unanimously to approve the Letter of Agreement with the DPW Chapter of AFSCME Local 1282 related to the Meter Technician position as presented.

h. Resolution 15-2024, Approving and Authorizing Signatures to the MDOT State Trunkline Maintenance Agreement

A motion was made by Mayor Chapman, seconded by Councilmember Scanlon and carried unanimously to approve Resolution #15-2024, Authorizing Signatures to the MDOT State Trunkline Maintenance Agreement as presented.

i. Second Reading of Amendment to Ordinance 6-400, Placement of Snow and Ice on Fire Hydrants, Streets, Alleys, and Sidewalks

There was some brief discussion on the language in the amended ordinance.

A motion was made by Councilmember Scanlon, seconded by Mayor Chapman and carried unanimously to approve the amendment to Ordinance 6-400, Placement of Snow and Ice on Fire Hydrants, Streets, Alleys, and Sidewalks as of the second reading.

(i) Rescind Ordinance 6-401, Impose Fees and Charges for removal of snow and ice placed

A motion was made by Councilmember Scanlon, seconded by Councilmember Firby and carried unanimously to approve rescinding Ordinance 6-401, Impose Fees and Charges for Removal of Snow and Ice placed upon Fire Hydrants, Streets, Alleys, and Sidewalks as of the second reading as this language was incorporated in the Amendment to Ordinance #6-400.

j. New Business Item Added: DPW Bucket Truck

Interim DPW Director Anderson asked if Council would agree to allow City DPW staff to use their judgement in purchasing a used aerial truck through an auction site. The current bucket truck can no longer be used as it is unsafe. With the auction sites, there may not be time to bring it back to Council.

A motion was made by Mayor Chapman, seconded by Councilmember Scanlon and carried unanimously to allow City staff to use their judgement in purchasing a used aerial truck with the amount not-to-exceed \$60,000 with funding out of the motor pool fund.

11. PUBLIC COMMENT – Public comment was offered on zoom and in person. There was no public comment.

12. MAYOR AND COUNCIL REPORTS

Elizabeth Firby had no report.

Pat Scanlon asked about the CWSRF project layouts and if aerial photos could be provided for Council and he also suggested a status of the project be provided. Chris Holmes, UPEA, advised water trucks were being used to reduce dust.

Mayor Chapman said the Labor Day picnic was well attended and he would like to get the Labor Day Picnic back in Ishpeming.

13. MANAGER'S REPORT

Interim Manager Getschow advised he was working on capital improvement projects for 2025; and explained the grant was submitted with the USDA for Partridge Creek Compost and added that grant was only open to municipalities. He thanked all the organizations that have provided community events over the summer and upcoming events for the fall.

14. ADJOURNMENT

At 7:13 p.m., a motion was made by Councilmember Scanlon, seconded by Mayor Chapman and carried unanimously to adjourn.



Cathy Smith, City Clerk