

ISHPEMING CITY COUNCIL
Wednesday, February 19, 2025 at 6:00 p.m.
Ishpeming City Hall Council Chambers, 100 E. Division Street, Ishpeming MI (906) 485-1091

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Public Comment** *(limit 5 minutes per person--to be used for general public comment or to speak on agenda items)*
- 6. Manager Offer of Information**
- 7. Consent Agenda**
 - a. Minutes of Previous Meeting (January 15, 2025)
 - b. Approval of Disbursements
 - c. Declare 330 library books and 7 plastic children's chairs as surplus
 - d. Reappoint Dave Leverton to a 5-year term on the Compensation Commission: Term Exp. 2/2030
- 8. Monthly Reports from Departments**
 - a. Financial Statement Report
 - b.
- 9. Public Hearings** *(limit 3 minutes per person) – None*
- 10. Unfinished Business**
- 11. New Business**
 - a. Presentation from Ashley Roberts, Ishpeming Senior Center
 - b. Project Pay Applications
 - i. Second Street Storm Sewer: Payne and Dolan Pay Application #2
 - ii. Resolution #4-2025, Pay Application Reimbursement Request - CWSRF
 - c. Special Event Applications
 - i. RAMBA Shenanigan's Mountain Bike Race-Brasswire Campground: August 22-24, 2025
 - ii. Dancing with the Stars Team Congo Fundraiser – Tube Hill: February 22, 2025
 - d. Resolution #2-2025, Charitable Gaming-Raffle License for the Bell Auxiliary
 - e. Resolution #3-2025, Accept Application for NEZ Certificate: 314 S. Lake Street
 - f. Amendments to Iron Ore Heritage Recreation Authority Articles of Incorporation
 - g. Request to use Wisconsin Surplus Online Auction to auction surplus DPW vehicles/equipment
 - h. Confirm purchase of DPW SnoGo
 - i. Discussion concerning administration of Ordinance 12-100
 - j. Amendment to the Traffic Control Orders per Uniform Traffic Control Code: No Parking Designation Division and Fourth Street
- 12. Mayor and Council Reports**
- 13. Manager's Report**
- 14. Adjournment**

Grant Getschow
Interim City Manager

7(a)

1. CALL TO ORDER

The regular meeting of the Ishpeming City Council was held on Wednesday, January 15, 2025 in the Ishpeming City Hall Council Chambers. Mayor Pat Scanlon called the meeting to order at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Pat Scanlon, Council Members Brett Argall and Kurt Kipling (3). Absent: Councilmembers Ben Argall and Jason Chapman (2). Also present was Interim City Manager Grant Getschow and City Attorney Caroline Bridges.

4. APPROVAL OF AGENDA

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Brett Argall and carried unanimously to remove item 10g Change Order #2 for Second Street Sewer Project from the agenda and approve the agenda as amended.

5. PUBLIC COMMENT

Ray Olds, 1165 Ninth Street, asked Council to consider celebrating the Fourth of July on the Fourth of July and not on a different day. This is a celebration for the City and should be celebrated on that holiday. In addition, he expressed his concern with the nets not being removed from the tennis courts this year and questioned who maintained the courts.

6. CONSENT AGENDA

A motion was made by Councilmember Kurt Kipling, seconded by Councilmember Brett Argall and carried unanimously to approve the consent agenda as presented.

- a. Minutes of Previous Meeting (December 4th, 6th, 13th, and 20th)
- b. Approval of Disbursements
- c. Confirm 2025 Publishing Source – The Mining Journal
- d. Confirm 2025 Depositories – Nicolet/TruNorth/First Bank/Comerica/Charles Schwab/Edward D. Jones
- e. Confirm Payment to UPSET for 2025 - \$10,000
- f. Confirm Payment to Commission on Aging for 2025 - \$9,000

7. MONTHLY REPORTS FROM DEPARTMENTS

a. Financial Statement Report

Interim City Manager Grant Getschow explained the summary report had been revised and the report was now summarized from the income statement. He reviewed the unaudited balance sheet including the General Fund, Major and Local Streets, Sewer and Garbage fund, DDA, and Police and Fire Retirement Fund for the period ending December 31, 2024. He noted the Motor Pool Fund would be dissolved moving forward.

A motion was made by Councilmember Brett Argall, seconded by Councilmember Kurt Kipling and carried unanimously to approve the unaudited financial report as presented.

b. DPW Report

Interim DPW Director Bill Anderson reported staff had been removing holiday decoration, getting ready for the 138th Annual Ski Jump Tournament; was continuing to work on meters; and have had a few water leaks over the past week but they were repaired quickly.

Interim City Manager Grant Getschow provided an update on the proposed new water meter portal that would be available for residents and recommended Council authorize moving forward with the project.

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Kurt Kipling and carried unanimously to move forward with the water meter portal for residents to monitor water meter usage with funding from the reimbursement for unused meters.

c. Library Report

Library Director Jesse Shirtz summarized her monthly report and advised she would provide the annual report once it has been approved by the Library Board.

8. PUBLIC HEARING – There were none.

9. UNFINISHED BUSINESS

a. Fire Tower Report

Interim Manager Getschow advised the recommendation from UPEA was to remove the decorative cap from the tower or remove the entire tower. He noted the Capital Improvement Plan will have to be reviewed and modified to fund this project

There was discussion related to the Option 1 and Option 2 provided by U.P. Engineers and Architects (UPEA) and their recommendation for the City to pursue Option 2, Demolish the 2001 rebuilt portion and provide a new cap over the remaining portion of the tower which would be more cost-effective option.

Mayor Pat Scanlon suggested UPEA investigate other possible options, such as stripping off and repairing the brick. This item should be brought back to Council at a future meeting.

10. NEW BUSINESS

a. Review/Confirm Policy 601: Council Rules of Procedure Policy

Mayor Pat Scanlon reviewed the recommended changes to the Policy including the proposed language added under Section I, Item I (2) and the proposed changes to Section III, Item B on the agenda preparation.

In addition, Mayor Scanlon suggested a third paragraph be added to Section I, Item I as follows: (3) “Pop-in” or “Drop-in” meetings can interfere with the ability of the City Manager and staff to accomplish their work. Therefore, Councilmembers shall make an advance appointment to talk with the Manager and staff whenever possible.

There was some brief discussion regarding the agenda and having two public comment periods. Mayor Pat Scanlon suggested removing the second public comment.

A motion was made by Councilmember Kurt Kipling, seconded by Councilmember Brett Argall and carried unanimously to remove the second public comment from the agenda

Councilmember Brett Argall agreed with the proposed changes and incorporating the suggested additions as discussed.

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Kurt Kipling and carried unanimously to adopt the Council Rules with the recommended proposed changes and incorporating the suggested additions of #3 under Section I, Item I and removing the second public comment.

b. 2025 City Council Meeting Schedule

There was some discussion regarding changing the regular meeting date from the first Wednesday, following the first Monday to the third Wednesday of every month.

A motion was made by Councilmember Kurt Kipling, seconded by Councilmember Brett Argall and carried unanimously to amend Policy 601, Council Rules and schedule the regular Council meetings for 2025 on the third Wednesday of every month beginning in February 2025.

c. 2024 Fourth Quarter Budget Amendments

Interim City Manager Getschow reviewed the 2024 Fourth Quarter Budget amendments.

A motion was made by Councilmember Kurt Kipling, seconded by Councilmember Brett Argall and carried unanimously to approve the 2024 Fourth Quarter Budget amendments as presented by staff.

d. Proposed 2025 Fee Schedule

City Clerk Cathy Smith advised there were no fee increase recommended at this time. The water and sewer ordinances dictate a 5% increase every year in January for water and sewer rates. Staff was recommending water and sewer rates not be increased at this time and monitor funds for 6-months to ensure the bond payments can be covered and revisit the water and sewer rates in June. Interim Manager Getschow further reviewed the bond payments.

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Kurt Kipling and carried unanimously to suspend the 5% increase on water and sewer rates and revisit the rates in June per staff's recommendation.

e. Schedule Unsafe Building Hearing: 409 Maple Street

Interim Manager Getschow gave a brief history of the property located at 409 Maple Street and advised the next step per Ordinance 7-100, was to schedule a hearing with the Hearing Board, which is the City Council.

Attorney Caroline Bridges recommended a special meeting be set for Council to hold the hearing.

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Kurt Kipling and carried unanimously to set a special meeting for a hearing on property located at 409 Maple Street for March 5, 2025 at 6:00 p.m. and direct the Clerk to send the appropriate notifications.

f. Resolution 1-2025, Adopt Poverty Exemption Income Guidelines and Asset Test

City Clerk Smith advised the Poverty Exemption Income Guidelines and Asset Test need to be adopted yearly for the March Board of Review. Adoption of this Resolution is a requirement the Board of Review and is necessary for the audit being conducted by Treasury.

A motion was made by Councilmember Brett Argall, seconded by Councilmember Kurt Kipling and carried unanimously to adopted Resolution 1-2025, Adopt Poverty Exemption Income Guidelines and Asset Test as presented.

g. Change Order #2 – Second Street Storm Sewer Repairs

This item was removed from the agenda.

h. DPW-Water Sewer Department request to purchase Vactor Truck

Interim DPW Director Bill Anderson advised the funding for this vehicle would come from the Water and Sewer Funds and was on the Capital Improvement Plan for 2025.

A motion was made by Councilmember Kurt Kipling, seconded from Councilmember Brett Argall and carried unanimously to move forward the purchase of the new Vactor Truck with funding of approximately \$607,646 from the Water and Sewer Funds.

i. Quote for repairs to the Pierce Fire Truck

Interim Manager Getschow explained Fire Chief Jason Annala obtained an estimate for the repairs of the 2005 Pierce Fire Truck to keep the vehicle operational and Fire Chief Annala thought this was a good solution until the current Fire Truck millage could potentially be renewed.

A motion was made by Councilmember Brett Argall, seconded by Councilmember Kurt Kipling and carried unanimously to move forward with the repairs to the 2005 Pierce Fire Truck for an approximate cost of \$73,506 with funding from the Capital Improvement fund or if allowable the millage funds.

j. Request to declare DPW equipment/vehicles surplus

Interim DPW Director Anderson advised the list of equipment and vehicles was suggested to be declared surplus.

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Brett Argall and carried unanimously to move forward with declaring the list of items surplus as recommended and authorize DPW to scrap items with no value.

k. 2025 City Health Insurance Coverage

Interim Manager Getschow read a statement into the record related to health care and the General Fund. He also noted he provided a summary sheet of the cost shares and deductibles for both plans for employee and Council to review. He reviewed the two plans that would be offered to City staff.

Ryan Whitley, representative from Acrisure, provided some benchmarks for health insurance in the area and highlighted and summarized some of the data.

A motion was made by Mayor Pat Scanlon, seconded by Councilmember Kurt Kipling and carried unanimously to adopt the two plans for health care as presented (BCN HSA Gold and BCN HSA Platinum) as the 2025-2026 City Health Insurance coverage with the City to fund 50% of the employee deductible for each plan.

11. PUBLIC COMMENT

Claudia Demarest, 821 Maurice Street, thanked Council and staff for recommending a pause on the 5% water and sewer increases.

Ray Olds, 1165 Ninth Street, a lot of good things happened tonight, however, he expressed his concerns with eliminating the second public comment from the agenda.

Ann Olds, 1165 Ninth Street, expressed her disappointed with the elimination of the second public comment.

12. MAYOR AND COUNCIL REPORTS

Interim Manager Getschow explained the grant for the Historical Society that would be applied for to move the Historical Society out of the Gossard Building to the Chem Lab Building at the Cliff Shaft Mine Museum site. He added there would be no City match for this grant. He asked Council for permission to move forward with the grant application.

A motion was made by Mayor Scanlon, seconded by Councilmember Kipling and carried unanimously to direct the Interim City Manager to move forward with the grant application for the Historical Society.

Mayor Scanlon advised the Michigan Municipal League is offering a virtual newly elected official training in February. He advised Councilmembers to contact Clerk Smith and she would register interested member for the training with the fee to be paid by the City.

A motion was made by Mayor Scanlon, seconded by Councilmember Kipling and carried unanimously to authorize the Council training with the fee to be paid by the City.

Councilmember Kurt Kipling announced the Meet and Greet with the incoming City Manager, Randy Scholz, from 11:00 am to 1:00 p.m. on Friday, February 28, 2025 at the Senior Center with coffee/donuts/cookies being served. He reported he met with Central Dispatch and toured the facility and advised the 9-1-1 operators do not get to leave station during the day; met with the ambulance staff and toured the facility; and reviewed the protocol for the ambulance service.

Councilmember Brett Argall attended the DDA/Planning Commission Joint meeting on Monday, January 13th and was very excited to be part of those two groups; and thanked Councilmember Kipling and Mayor Scanlon for arranging the Meet and Greet with the incoming City Manager.

13. MANAGER'S REPORT

Interim Manager Getschow thanked Kathy Hakala, Utility Billing Clerk, for working with agencies and helping residents to get assistance; and thanked all staff for attending the meeting for the City Health Insurance item.

14. ADJOURNMENT

At 7:37 p.m., a motion was made by Councilmember Kurt Kipling, seconded by Councilmember Brett Argall and carried unanimously to adjourn.

Cathy Smith, City Clerk

MEMO

To: Grant Getschow, Interim City Manager

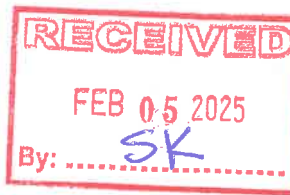
From: Jesse Shirtz, Library Director

Re: Surplus library items

2/3/2025

The library has 330 books to be declared surplus. An itemized list of titles is attached. The library also has 7 plastic children's chairs (6 blue, 1 yellow) to be declared surplus.





11(c)(i)

Policy #406

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's Name RAMBA (Range Area Mountain Bike Assoc) Phone 906-236-2876

Organization Address PO Box 14 Ishpeming MI 49849

Organization's Agent Danny Hill Phone 906-236-2876

Agent's Title Executive Director

Agent's Address 442 W Beraga Marquette MI 49855

Event Name "Shenanigans"

Event purpose 24 hour Mountain Bike Race

Event Dates August 22-24, 2025

Event Times 10 am Saturday — 10 am Sunday Setup Friday

Event Location Brasswire Campground

1. Type of Event:

☐ City Operated Event ☐ Co-Sponsored Event

☒ Other Non-Profit Event ☐ Other For-Profit Event

☐ Political or Ballot Issue Event

2. Annual Event: Is this event expected to occur next year? ☒ YES ☐ NO

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule _____

Next year's Specific Dates: unknown at this time

3. An Event Map [Is] ☒ Is Not attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

4. Vendors: Food Concessions? ☒ Yes ☐ No Other vendors? ☐ Yes ☒ No

5. Event signs: Will this event include the use of signs? ☒ Yes ☐ No

6. Other Requests: _____

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

02-05-25
Date

Darryl Nelf
Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
E. Division Street
Ishpeming, Michigan 49849

11(c)(ii)

CITY OF ISHPEMING

SPECIAL EVENT APPLICATION

Please complete this application and return it to the City Manager's Office at least 45 calendar days prior to the starting date of the event.

Organization's Name Dancing With our Stars team Congo Phone 906 204 5281

Organization Address 100 E. Barnum St. unit 401 Ishpeming MI

Organization's Agent N/A Phone N/A

Agent's Title Marcel Morton (team member)

Agent's Address 722 W. Washington St. Suite A Marquette

Event Name Lets Glow Tubing!

Event purpose Negice fundraiser for dancing with our stars event

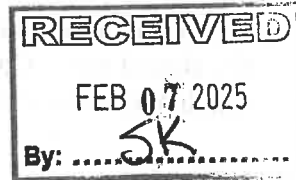
Event Dates Saturday Feb. February ~~21st~~ 22nd

Event Times 6pm - 9pm (tubing hill open)

Event Location Al Quaal tubing hill & lodge

1. Type of Event:

- ☐ City Operated Event ☐ Co-Sponsored Event
☒ Other Non-Profit Event ☐ Other For-Profit Event
☐ Political or Ballot Issue Event



2. Annual Event: Is this event expected to occur next year? [YES] [NO]

If yes, you can reserve a date for next year with this application. To reserve dates for next year, please provide the following information:

Normal Event Schedule

n/a

Next year's Specific Dates:

n/a

3. An Event Map [Is] [Is Not] attached. If your event will use streets and/or sidewalks (for a parade, run, etc.) or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also please show any streets or parking lots that you are requesting to be blocked off.

no charge for concession

4. Vendors: Food Concessions? ☒ [Yes] ☐ [No] Other vendors? ☐ [Yes] ☒ [No]

5. Event signs: Will this event include the use of signs? ☐ [Yes] ☒ [No]

6. Other Requests:

n/a

7. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that:

a. A certificate of Insurance must be provided which names the City of Ishpeming as an additional named insured party on the policy.

b. Event organizers and participants will be required to sign Indemnification Agreement forms.

c. All food vendors must be approved by the Marquette County Health Department and each food vendor must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

d. All liquor vendors must obtain a liquor license for the event which must be approved by the Michigan Liquor Control Commission and must provide the City with a Certificate of Insurance which names the City as an additional named insured on the policy.

e. The approval of this special event may include additional requirements based on the City's review of this application in accordance with the City's Special Event Policy. The event will be operated in conformance with the written confirmation of approval.

f. The organization will provide a security deposit for the estimated fees as may be required by the City and will promptly pay any billing for City services which may be rendered.

7/21/15

As the duly authorized agent of the organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with the City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

02.06.25
Date

Mari O. Morton
Signature of Organization's Agent

Return this Application at least forty-five (45) days prior to the first day of the event to:

City Manager's Office
City Hall
100 E. Division Street
Ishpeming, Michigan 49849

Resolution #2-2025

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(II))

At a regular meeting of the Ishpeming City Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Pat Scanlon on 2/19/25
DATE

at 6:00 a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Bell Auxiliary of Ishpeming
NAME OF ORGANIZATION CITY

county of Marquette, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for Approval.
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the Ishpeming City Council at a regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on 2/19/25
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

Cathy Smith

From: Solka, Julie <Julie.Solka@lifepointhealth.net>
Sent: Thursday, February 13, 2025 1:01 PM
To: Cathy Smith
Cc: Ketchem, Tami
Subject: Application
Attachments: Raffle application25 & Governing Body Form.pdf

Hi Kathy~

Thanks so much for the assistance in this raffle application, appreciate it.

Bell Auxiliary and Bell Hospital employees will be having a basket raffle in the month of May (drawing May 16th) with various themed baskets bought from employees of different departments that will be displayed in the cafeteria for people to purchase \$1 raffle tickets to win a chance of a basket of their choice. Each department will choose a non profit charity in which proceeds from the basket will go to. We will, hopefully, be starting the social media announcement sooner rather than later to get more money for the baskets for the charities chosen. Last year it was very well received and we are hoping to grow each year.

Any questions, I or Tami would be happy to answer them.

Thanks again,

Julie

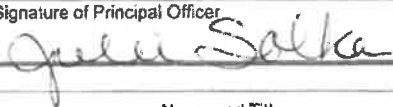
The information transmitted via this e-mail is intended only for the person or entity to which it is addressed and may contain confidential and/or proprietary information. Any use, review, retransmission, dissemination or other use of, or pursuing of any action in reliance upon this information by persons or entities other than the intended recipient is strictly prohibited. If you are the recipient of this e-mail transmission in error, please reply to the sender and delete the material from any computer. Thank you.

RAFFLE LICENSE APPLICATION

For Bureau Use Only

PLEASE PRINT OR TYPE IN BLUE OR BLACK INK.

QUALIFICATION INFORMATION	1. Organization Name Bell Auxiliary			2. Organization ID Number or Last License Number Issued	
	3. Organization Street Address 901 Lakeshore Drive	City Ishpeming	State MI	Zip Code 49849	
	Organization Mailing Address	City	State	Zip Code	County 52 Marquette <input type="checkbox"/>
	4. Has your organization ever received a license such as bingo, raffle or charity game ticket? <input checked="" type="checkbox"/> Yes - Complete application and submit with the appropriate fee. <input type="checkbox"/> No - You must submit the documentation requested on the Qualification Requirements sheet and become qualified before any license can be issued. The Qualification Requirements sheet can be obtained from our website at www.michigan.gov/cg or by calling our office at (517) 335-5780.				
	5. Is your organization a candidate committee, political committee, political party committee, ballot question committee, independent committee or any other committee as defined by, and organized pursuant to, the Michigan Campaign Finance Act 388 of the Public Acts of 1976, as amended, being sections 169.201 to 169.282 of the Michigan Compiled Laws? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			6. Has your organization received contributions or made expenditures of \$500 or more in the last calendar year for the purpose of influencing or attempting to influence the action of voters for or against the nomination or election of a candidate, or the qualification, passage, or defeat of a ballot question? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SIGNATURE(S)	7. Provide name, title, home address, and telephone numbers for the PRINCIPAL OFFICER, e.g., president, grand knight, worthy matron, etc., and the vice president or equivalent and one other officer of the organization. SIGNATURE OF PRINCIPAL OFFICER REQUIRED - OR - signatures of the vice president or equivalent and one other officer. NOTE: Executive director signature not acceptable.		
	Name and Title	Street, City, State, ZIP Code	Telephone Numbers
	Principal Officer Julie Solka	700 Cleveland Avenue	Day (906) 485-2609
	Title Auxiliary President	Ishpeming, MI 49849	Evening (906) 458-4523
	Signature of Principal Officer 		Date 02/13/25
	- OR -		
	Name and Title	Street, City, State, ZIP Code	Telephone Numbers
	Vice President or Equivalent		Day ()
	Title		Evening ()
	Signature of Vice President or Equivalent		Date
Name and Title	Street, City, State, ZIP Code	Telephone Numbers	
Other Officer		Day ()	
Title		Evening ()	
Signature of Other Officer		Date	
By signing above, I CERTIFY that I am at least 18 years of age, the organization applying is a NONPROFIT organization, I have examined this application and there is no misrepresentation or falsification in the information stated or attached, and the facts underlying our original qualification status remain unchanged. I CERTIFY that ALL chairpersons associated with this raffle will read and understand the duties and responsibilities of a Raffle Chairperson as described in the Raffle Guide and Raffle Rules before performing any duties as a chairperson. I FURTHER CERTIFY that I am aware that false or misleading statements will be cause for rejection of this application or revocation of the right to obtain any future licenses and I AM AWARE OF AND AGREE TO the conditions of Act 382 of the Public Acts of 1972, as amended, and the rules and directives of the Michigan Bureau of State Lottery.			

COMPLETE THE ENTIRE APPLICATION AND MAKE A COPY FOR YOUR RECORDS



COMPLETION: Required for licensure.
PENALTY: No license will be issued.

R A F F L E I N F O R M A T I O N	8. Contact Person Julie Solka			9. Raffle Location (building name, if any) Bell Auxiliary Gift Shop	
	Mailing Address Where License Should Be Sent 901 Lakeshore Drive			Street Address	
	City Ishpeming	State MI	ZIP Code 49849	City	
	Telephone Number (Day) (906) 485-2609	Email Address		ZIP Code	County
	10. List name, home address, and telephone numbers of the raffle chairperson(s). Must be a member for 6 months. If your organization does not have general membership, chairperson must be a board member for 6 months. Playing card progressive raffles require at least 2 chairpersons. Attach additional list if necessary.				
Raffle Chairperson			Street, City, State, ZIP Code		Telephone Numbers
Name Tami Ketchem			160 Tulip		Day (906) 485-2611
			Ishpeming MI 49849		Evening ()
Name					Day ()
					Evening ()
S M A L L L A R G E	11. Dates when total value of all prizes awarded in one day is \$500 or LESS.				
	Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)				
	Date	Time	a.m.	to	a.m.
	Date	Time	a.m.	to	a.m.
	Date	Time	a.m.	to	a.m.
<input type="checkbox"/> Check here if there are additional drawing dates and attach list.					
Dates when total value of all prizes awarded in one day is MORE than \$500.					
Drawing Date(s) and Time(s) (Must be between the hours of 8 a.m.-2 a.m.)					
Date	05/16/25	Time	p.m. 12:00	to 05:00 p.m.	
Date		Time	a.m.	to a.m.	
<input type="checkbox"/> Check here if there are additional drawing dates and attach list.					
12. License Fee					
All drawing dates included on this application must be at the same location.					
Small Raffle Drawings - \$15 for 1, 2, or 3 dates plus \$5 for each additional drawing date.					
Large Raffle Drawings - \$50 for each drawing date.					
a. 1, 2, or 3 small drawing dates \$15 =					
b. Additional small drawing dates x \$5 =					
c. Large drawing dates 1 x \$50 = 50					
FEE (total lines a, b and c) \$ 50					
T I C K E T I N F O R M A T I O N	13 If you are conducting an in-house raffle ONLY where there is no presale of the raffle tickets before the event, there is no need to complete the raffle ticket below				
	14 • If you are preselling tickets before the event, complete the boxes below in ink; ensure the ticket is printed with all of the required items according to Raffle Rule 506.				
	• Indicate any additional information that will appear on the actual tickets.				
	<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 60%;"> <p style="text-align: center;">RAFFLE</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> Bell Auxiliary Basket Raffle Name of Licensee </div> <div style="display: flex; justify-content: space-between; margin-bottom: 10px;"> <div style="border: 1px solid black; padding: 2px;"> 05/16/25 Drawing Date(s) </div> <div style="border: 1px solid black; padding: 2px;"> 12-5 p.m. Drawing Time(s) </div> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> Variety of Baskets First Prize * </div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 10px;"> 1.00 Ticket Price </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> Bell Auxiliary Gift Shop Raffle Location </div> <div style="text-align: right; font-size: small;"> <i>(to be added when issued)</i> License Number </div> </div> <div style="width: 35%; text-align: right;"> <div style="margin-bottom: 10px;"> 001 Ticket # </div> <div style="margin-bottom: 10px;"> Purchaser's Name </div> <div style="margin-bottom: 10px;"> Purchaser's Address </div> <div style="margin-bottom: 10px;"> Purchaser's Phone # </div> </div> </div>				
	* For large prizes, you may want to include a disclaimer that states "If xxx (indicate number) tickets are not sold, the drawing will revert to a 50/50 raffle with the minimum prize of \$xxx (indicate dollar amount) awarded."				

Make checks payable to: STATE OF MICHIGAN
Submit completed application, supporting documents, and license fee to:
Charitable Gaming Division, Box 30023, Lansing, MI 48909
OVERNIGHT DELIVERY: 101 E. Hillsdale, Lansing, MI 48933

15. If you will be using an Electronic Management System, provide the following information:

- Supplier Name _____
- Supplier License Number _____
- Submit a sample of the raffle ticket that will be used. Raffle tickets must contain all information shown on the right.

*** NOTE: The licensee must appear as the sole sponsor of the raffle. No other business or group name may appear on the raffle ticket as a sponsor.**

RAFFLE

*Name of Licensee

Ticket Number(s)

Drawing Date Drawing Time

Raffle Location

Top Prize to be Awarded

**Where Winning Numbers will
be Publicly Posted**

Ticket Price

License Number
(to be added when issued)

16. **Approved Methods:** If you will be using an alternative method that has been approved through a bureau directive, you must ensure the raffle complies with the directive. (View all available raffle directives at www.michigan.gov/og.)

17. **Request Approval:** If you intend to use an alternative method that has not been approved through a bureau directive, you must submit a detailed description of the proposed raffle with the application. Please explain how the raffle will be conducted including the random selection method that will be used, how a tie will be handled (if applicable), and your record keeping procedures. (NOTE: THE BUREAU DOES NOT APPROVE GAMES OF SKILL.)

ADDITIONAL DRAWING DATES WHEN PRIZES AWARDED ARE \$500 OR LESS

[illegible]

ADDITIONAL DRAWING DATES WHEN PRIZES AWARDED ARE MORE THAN \$500

[illegible]

11(e)

RESOLUTION NO. 3-2025

RESOLUTION ACKNOWLEDGING RECEIPT OF APPLICATION
FOR NEIGHBORHOOD ENTERPRISE ZONE CERTIFICATE

Whereas, the City of Ishpeming established the Downtown Area Neighborhood Enterprise Zone No. 1 on February 6, 2008; and

Whereas, the City of Ishpeming received an application from AV Rental Company for the rehabilitation of a duplex located at 314 S. Lake Street, Ishpeming, Michigan 49849; and

Now, Therefore, Be It Resolved that the City of Ishpeming acknowledges receipt of the Application for Neighborhood Enterprise Zone Certificate filed by the above-mentioned property owner and finds that it is in compliance with the requirements of Public Act 145 of 1992.

Be It Further Resolved that the City of Ishpeming finds that the application meets the requirements necessary for approval of a Neighborhood Enterprise Zone Certificate for a period of 15 years.

Councilman _____ moved and Councilman _____ seconded adoption of the above resolution.

Ayes:

Nays: None

Absent: None

Cathy Smith
City Clerk

Adopted: February 19, 2025

Application for Neighborhood Enterprise Zone Certificate

Issued under authority of Public Act 147 of 1992, as amended.

LOCAL GOVERNMENTAL UNIT USE ONLY	
Application No.	Date Received

STATE USE ONLY	
Application No.	Date Received

Read the instructions before completing the application. This application must be filed prior to building permit issuance and start of construction except as provided in the instructions on page 3 under Owner/Developer/Applicant Instructions. Initially file completed application and required documents with the clerk of the local governmental unit. The additional documents to complete the application process will be required by the State of Michigan only after the original application is filed with the clerk of the local governmental unit (LGU). This form is also used to file a request for the transfer of an existing NEZ certificate. Please see the instruction sheet.

PART 1: OWNER/DEVELOPER/APPLICANT INFORMATION (Applicant must complete all fields)

Owner/Developer/Applicant Name AV Rental Company			Type of NEZ <input checked="" type="checkbox"/> OPRA eligible community NEZ <input type="checkbox"/> Workforce Housing NEZ		
Facility's Street Address 314 S Lake st			Type of Approval Requested <input type="checkbox"/> New Facility <input checked="" type="checkbox"/> Rehabilitated Facility <input type="checkbox"/> Transfer (1 copy only)		
City Ishpeming	State MI	ZIP Code 49849	No. of years requested for exemption (6-15; 11-17 for qualified historic building) 15		
Name of City, Township or Village (taxing authority) Ishpeming			Is the facility owned or rented by occupants? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented		
<input checked="" type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village			Type of Property (check one) <input type="checkbox"/> House <input checked="" type="checkbox"/> Duplex <input type="checkbox"/> Condo <input type="checkbox"/> Loft <input type="checkbox"/> Apartment - No. of Units _____		
County Marquette					
School District Ishpeming					
Name of LGU that established district Ishpeming City		Name or Number of Neighborhood Enterprise Zone NEZ 1		Date district was established 02/06/2028	
Identify who will complete the work <input type="checkbox"/> Licensed Contractor <input checked="" type="checkbox"/> Other <u>We're licensed contract</u>			Estimated Project Cost (per unit) \$51,690		

Describe the general nature and extent of the new construction or rehabilitation to be undertaken. For rehabilitation only, include Breakdown of Investment Costs. Use attachments if necessary.

HVAC - \$4,000; Demo - \$2,000; Decking/porch - \$1,125; Windows/doors - \$5,673; exterior - \$571; Drywall - \$2,046; Counter/cabinets - \$5,285; Trim - \$717; Flooring - \$6,453; Painting - \$6,500; Appliances - \$3,852; Plumbing - \$3,745; Electrical - \$3,600; General Cond/make ready - \$1,424; Contingency - \$4,699

Timetable for undertaking and completing the rehabilitation or construction of the facility.

Begin Date
March 10 2025

End Date
May 30 2025

Additional Timetable Information (if applicable)

Can be adjusted as needed, will be rental

PART 2: OWNER/DEVELOPER/APPLICANT CERTIFICATION

Contact Name AV Rental Company			
Contact Telephone Number 906-356-3083		Contact Email Address caleb@avrentalsmi.com	
Owner/Developer/Applicant Name Caleb VanTimmeren			
Owner/Developer/Applicant Telephone Number 906-359-3031		Owner/Developer/Applicant Email Address matt@avrentalsmi.com; kyle@avrentalsmi.com	
Owner/Developer/Applicant Mailing Address PO Box 8		City Gwinn	State MI
		ZIP Code 49841	

I certify the information contained herein and in the attachments are true and that all are truly descriptive of the residential real property for which this application is being submitted.

I certify I am familiar with the provisions of Public Act 147 of 1992, as amended, (MCL 207.771 to 207.787) and to the best of my knowledge, I have complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the LGU and the issuance of Neighborhood Enterprise Zone Certificate by the State Tax Commission.

Owner/Developer/Applicant Signature

Date

1/31/2025

PART 3: LGU ASSESSOR CERTIFICATION (Assessor of LGU must complete Part 3)

The property to be covered by this exemption may not be included on any other specific tax roll while receiving the Neighborhood Enterprise Zone Exemption. For example, property on the Eligible Tax Reverted Property (Land Bank) specific tax roll cannot be granted a Neighborhood Enterprise Zone Exemption that would also put the same property on the Neighborhood Enterprise Zone specific tax roll.

☐ By checking this box I certify that, if approved, the property to be covered by this exemption will be on the Neighborhood Enterprise Zone Exemption specific tax roll and not on any other specific tax roll.

Name of LGU

Name of Assessor (First and last name)

Telephone Number

Email Address

I certify that, to the best of my knowledge, the information contained in Part 3 of this application is complete and accurate.

Assessor's Signature

Date

PART 4: LGU ACTION/CERTIFICATION (LGU clerk must complete this section before submitting to the State Tax Commission)

Action taken by LGU:

☐ Exemption Approved for _____ Years (6-15)

☐ Exemption Approved for _____ Years
(11-17 qualified historic building)

☐ Exemption Denied (include Resolution Denying)

Date of resolution approving/denying this application

Clerk's Name (First and Last)

Telephone Number

Email Address

Mailing Address

The State Tax Commission requires the following documents be filed for an administratively complete application:

☐ 1. Original Application

☐ 2. Legal description of the real property with parcel identification number

☐ 3. Resolution approving the zone.

☐ 4. Resolution approving the application.

☐ 5. **REHABILITATION APPLICATIONS ONLY.**

Statement by the assessor showing the taxable value of the rehabilitated facility not including the land, for the tax year immediately preceding the effective date of the rehabilitation.

I certify that I have reviewed this application for complete and accurate information and determined that the subject property is located within a qualified Neighborhood Enterprise Zone.

I certify this application meets the requirements as outlined by Public Act 147 of 1992 and hereby request the State Tax Commission issue a Neighborhood Enterprise Zone Certificate.

Clerk Signature

Date

For faster service, the LGU should email the completed application and required documents to PTE@michigan.gov.

An additional submission option is to mail the completed application and required documents to:

Michigan Department of Treasury, State Tax Commission
P.O. Box 30471
Lansing, MI 48909

Note: Additional documentation will be required for further processing of the application and for the issuance of the certificate of exemption. These documents should be sent by email or mail directly to the State of Michigan only after the original application is filed with the LGU clerk and approved by the LGU. See the instruction sheet attached.

Any questions concerning the completion of this application should be directed to the LGU clerk.



11(f)
PO Box 326, 350 Iron Street
Negaunee, MI 49866
(906) 235-2923
ironoreheritage@gmail.com

2/14/25

Dear Ishpeming City Council:

The Iron Ore Heritage Recreation Authority is amending its Articles of Incorporation to include the three municipalities that voted in favor of the millage to joining the authority. These municipalities are Ely, Humboldt & Republic Townships. This will be reflected in Article II of the IOHRA Articles.

In addition we are amending Article VI, Section 1 that states if the participating municipalities have an even representation of board members a representative from the County of Marquette will be appointed from one of the municipalities. The IOHRA board voted to approve an amendment which will modify this requirement to an elector at large from Marquette County. It was felt by the board that this will broaden the pool of candidates.

To move the amendments of Article of Incorporation each participating municipality must approve the Articles and the mayor/chair and clerk must sign the document before filing with the Michigan Secretary of State.

Sincerely,

Bob Hendrickson, trail administrator
Iron Ore Heritage Recreation Authority
PO Box 326 (mail)
350 Iron Street (physical)
Marquette, MI 49855
906.235.2923
ironoreheritage@gmail.com

ARTICLES OF INCORPORATION
FOR THE IRON ORE HERITAGE RECREATION AUTHORITY

These Articles of Incorporation are adopted, signed, and acknowledged by the incorporating units for the purpose of forming a recreational authority under the provisions of Act No. 321, Public Acts of 2000 (the "Recreational Authorities Act").

ARTICLE I
NAME

This authority shall be known as the Iron Ore Heritage Recreation Authority, hereinafter referred to as the Authority.

ARTICLE II
PARTICIPATING MUNICIPALITIES AND TERRITORY

The participating municipalities are the Township of Chocolay, the City of Marquette, the Township of Marquette, the Township of Negaunee, the City of Negaunee, the City of Ishpeming, , the Township of Tilden, the Township of Ely, the Township of Humboldt, and the Township of Republic, each a municipal corporation of Michigan. They are hereafter referred to as the participating municipalities. The "territory of the Authority" shall be the corporate boundaries of each participating municipality.

ARTICLE III
ADDITION OR WITHDRAWAL OF PARTICIPATING MUNICIPALITIES

Section 1 A municipality may become a participating municipality in the Authority only upon an affirmative vote of the Recreation Authority and the proposed participating municipality. If the Authority has been authorized to levy a tax, the addition of another participating municipality shall be contingent upon approval by the electors of the proposed municipality of a tax equivalent to that which the Authority has been authorized to levy.

Section 2 A participating municipality shall not withdraw from the Authority during the period for which the Authority has been authorized to levy a tax by the electors of the Authority.

Section 3 A participating municipality may withdraw from the Authority, subject to the limitation in Section 2 of this Article, by resolution of the participating municipality's legislative body approving the withdrawal, a certified copy of the resolution shall be provided to the Board at least 60 days prior to the effective date of the withdrawal.

ARTICLE IV PURPOSES

The purposes for which the Authority is established are as follows:

- A. To acquire, construct, operate, maintain or improve a public park for recreational purposes, specifically limited to a permanent, year-round signed and surfaced trail system, which trail system shall be open to the public for use under such terms, conditions, and limitations as may be established by the Governing Board of the Authority.
- B. To provide for a multi-use trail system that connects populated areas, subject to the limitations set forth in Paragraph A. above.
- C. To provide amenities along the trail including parking areas, bike racks, directional signage, interpretative signage, kiosks, trailhead facilities, etc., that add to the enjoyment of the trail experience.
- D. To encourage tourism development along the trail system.
- E. To encourage municipalities or other entities to tie compatible links into the trail system allowing for greater access to businesses, parks, and schools.
- F. To conduct such other activities as are permitted under the laws of the State of Michigan, particularly the Recreational Authorities Act, Act No. 321, Public Acts of 2000.

ARTICLE V POWERS AND DUTIES

Section 1 The Authority is an authority under Section 6 of Article IX of the State Constitution of 1963. It shall be a body corporate with power to sue and be sued in any court of the State of Michigan. It shall have the powers and duties as established by the Recreational Authorities Act (being MCL 123.1131, et seq.) and incidental thereto.

Section 2 The Authority shall have the power to acquire and hold, by purchase, lease, option, grant, gift, devise, land contract, installment purchase contract, bequest, or other legal means, real and personal property inside or outside the territory of the Authority. The property may include franchises, easements, or rights of way on, under, or above any property. The Authority may pay for the property from, or pledge for the payment of the property, revenue of the Authority.

Section 3 The Authority may donate, sell, lease or otherwise transfer its property or any part thereof or interest therein to one or more of the participating municipalities or to any other person or entity.

Section 4 The Authority may apply for and accept grants and contributions from individuals, the federal government or any of its agencies, the State of Michigan, a municipality, or other public or private agencies to be used for any of the purposes of the Authority

Section 5 The Authority may borrow money and issue revenue bonds or notes to finance the acquisition, construction, and improvement of its recreational purposes. Bonds or notes issued by the Authority are a debt of the Authority and not of the participating municipalities.

Section 6 Before a proposal for a tax to fund the activities of the Authority is placed before the electors in each of the participating municipalities, the proposal shall be adopted by a resolution of the Board and certified by the Board not later than 60 days before the election in accordance with the recreational authorities act. The provisions of the ballot proposal shall comply with said act.

Section 7 The Authority may hire full-time or part-time employees and retain professional services.

Section 8 The Authority may provide for the maintenance of all of the real and personal property of the Authority.

Section 9 The Authority may assess and collect user fees for services provided by and expenses incurred by the Authority.

Section 10 The Authority may receive revenue as appropriated by the legislature of the State of Michigan or a participating municipality.

Section 11 The Authority may enter into contracts incidental to or necessary for the accomplishment of the purposes of the Authority.

Section 12 The Authority's operation of public facilities shall be limited to only those public facilities and lands that it has acquired, that have been transferred to the Authority by a participating municipality or through contracts, leases, easements, gifts or other means as provided in the Recreation Authority Act , Act 321 of 2000. Nothing in these Articles shall obligate a participating municipality to transfer any park, recreation center, or any land or interest therein to the Authority.

Section 13 The fiscal year of the Authority shall be the calendar year.

ARTICLE VI GOVERNING BOARD

Section 1 The business and affairs of the Authority shall be managed by a Board of Directors, which is the governing body of the Authority. The Board of Directors shall consist of an odd number of members, with one member to be appointed by the legislative body of each participating municipality. Should the Authority grow or shrink to represent an even number of participating municipalities, the legislative body of Marquette County will appoint a member to maintain an odd number of directors. The County appointed member must be a qualified elector of Marquette County one of the

~~participating municipalities of the Authority.~~ The County appointed member will come off the Board should the number of participating municipalities become an odd number.

Section 2 All Authority decisions must be passed by a majority of the members of the Board.

Section 3 Members of the legislative body of a participating municipality are eligible for appointment to the Board. Each municipal appointee must be a qualified elector residing in the appointing jurisdiction.

Section 4 The terms of the initial Board of Directors shall be three (3) years. After the initial three years, the terms of the Board members shall be staggered so that the terms of approximately one-third (1/3) of the Board members expire each year. The Board shall select a random method to stagger the terms. Board members may be re-appointed.

Section 5 The Board shall adopt and amend bylaws including rules of procedure consistent with the provisions of the Recreational Authorities Act. The bylaws shall provide for regular meetings of the Board, not less frequent than quarterly.

Section 6 The Board shall select the following officers: Chairperson, Treasurer, and Secretary. There may also be such assistant officers as the Board of Directors deems appropriate. The duties of each office shall be as set forth in the bylaws.

Section 7 No member of the Board shall receive compensation for services as a member of the Board but members of the Board are entitled to reimbursement for reasonable expenses, including expenses for travel previously authorized by the Board, incurred in the discharge of his or her duties.

Section 8 A member of the Board may be removed from office as provided by and in accordance with the Recreational Authorities Act.

Section 9 In the event a vacancy occurs on the Board because of death, resignation, removal, change of residency, or other reason as set forth in MCL 201.3, the vacancy shall be filled within 30 days of the vacancy occurring in the same manner as the original appointment, and the member appointed shall serve for the remainder of the unexpired term.

Section 10 Officer vacancies shall be filled by a majority vote of the members of the Board of Directors present at any regular or special meeting of the Board which shall elect a successor to serve until the expiration of the normal term of such officer or until his or her successor shall be elected.

ARTICLE VII DISSOLUTION OF AUTHORITY

The Authority shall be automatically dissolved within sixty (60) days from and after the election date if any of the electors in any of the participating municipalities of the Authority fail to approve a public recreation tax on all of the taxable property within each of the participating municipalities of the Authority by November 2008. Notwithstanding the foregoing, if the participating municipalities, acting through their respective governing bodies within such sixty (60) day period, elect to extend its duration, then the Authority shall continue for so long as then specified by the participating municipalities. If the electors so approve such tax, the Authority's duration shall continue for so long as an approved millage remains in effect.

ARTICLE VIII PUBLIC BODY

The Authority is a public body and shall comply with the requirements of the Michigan Open Meetings Act, Act 267 of the Public Acts of 1976, as amended, and the Freedom of Information Act, Act 442 of the Public Acts of 1976, as amended.

ARTICLE IX AUDIT

The Board shall obtain an annual audit of the Authority pursuant to Section 27 of the act, being MCL 123.1157. The books and records of the Authority shall be open for inspection by any participating municipality at all reasonable times.

ARTICLE X PUBLICATION AND ADOPTION

Section 1 A copy of these Articles of Incorporation shall be published once in the *Mining Journal*, being a newspaper generally circulated within the participating municipalities, prior to adoption as set forth in Section 2 below.

Section 2 These Articles of Incorporation shall be adopted by an affirmative vote of a majority of the members serving on the legislative body of each participating municipality.

ARTICLE XI AMENDMENT

Amendment to these Articles of Incorporation shall be made only as authorized by the Recreational Authorities Act. Amendments shall be published once in the *Mining Journal* before adoption.

ARTICLE XII
EFFECTIVE DATE

These Articles of Incorporation shall become effective upon filing with the
Secretary of State by the clerk of the last participating municipality to adopt the Articles.

11(i)

ORDINANCE NO. 12-100

AN ORDINANCE TO ESTABLISH A WATER AND SEWER UTILITY IN THE CITY OF ISHPEMING

THE CITY OF ISHPEMING ORDAINS:

Section 12-101. There is hereby established a Water and Sewer Utility in the City of Ishpeming. This includes the supplying of water; the maintenance of water pumping station; the construction and maintenance of water mains, control valves, and fire hydrants; the maintenance of the water storage tank; the construction and maintenance of sanitary sewer mains and manholes; and providing sanitary sewage lift stations.

Section 12-102. The Annual Fee Schedule adopted by the Ishpeming City Council shall apply to those benefited by the services provided.

1. (a) For a property connected to the City water utility, which has a meter for registering water consumption, see Annual Fee Schedule adopted by the Ishpeming City Council for rates.

(b) For purposes of subsection (a) above, a property is considered to be connected to the City water utility" if (1) the property is actually using City supplied water, (2) the property is physically connected to the City water distribution system and could receive City supplied water, whether or not the property is actually using any City supplied water, or (3) water service to the property has been discontinued due to non-payment of water or sewer charges or by request.
2. For a user of both water and/or sewer services who is authorized to be without a water meter pursuant to Section 12-103.8 of this Ordinance, a monthly charge shall be established for the use of such services by the Ishpeming City Council based upon the recommendation of the Water and Sewer Utility. The Water and Sewer Utility, in making its recommendation to the City Council, shall consider, at a minimum, the number of persons in the household or structure receiving the services, whether the services are being used for residential or commercial purposes, the number and type of connections within the household or structure, and water consumption of similarly situated and similarly constituted households or structures.
3. (a) See Annual Fee Schedule for the permit fee to install a tap from a City water main.

(b) If the City performs the tap, the tapping fee to connect a 5/8" line or a 1" line or a line greater than 1" to a City water main shall be billed to the permit holder according to the Annual Fee Schedule. All excavation, construction, and restoration work, including road and sidewalk restoration shall be the responsibility of the property owner. All work shall be performed according to City standards.

(c) See Annual Fee Schedule for the tapping fee to connect a 5/8" line or a 1" or larger line to a City water main, if a private contractor does the work.

(d) The charges and fees imposed under this Subsection 3 only apply to water lines installed from the main to the curb stop valve.

4. The consumers of water and/or the users of the sewage disposal facilities shall pay their bills to the City Treasurer within twenty-five (25) days after the billing date shown on their bills. Any bill not paid within twenty-five (25) days after the billing date shall be considered a delinquent bill, and a penalty as stated in the Annual Fee Schedule shall be applied and collected on each delinquent bill per month.
5. Water service may be discontinued whenever a water or sewer account has not been paid in full within twenty-five (25) days after the billing date provided. However, that service shall be discontinued if an account with respect to which an affidavit has been filed under MCL 123.165(5) and MCL 141.121(3) has a delinquency greater than the amount of the tenant's security deposit or if the tenant's account has been delinquent for a period of forty-five (45) days or more. Service shall not be restored until such time as all amounts stated on the bill have been paid in full, in addition to payment of the appropriate charges for issuing the Public Notice of Disconnect, and for closing and opening the street shut-off valve or stop-cock which are stated in the Annual Fee Schedule, together with the required guarantee deposit.

(a) See Annual Fee Schedule for the charge for opening or closing a street stop cock. See Annual Fee Schedule for the charge for removing a water meter serviced by a 5/8" line or less; and the charge for removing a water meter serviced by a line greater than 5/8"; provided, however that the provisions of this sentence shall only apply when the water meter is removed for the convenience of the consumer and not because of any leakage, breakage, or defect in the meter; provided that such fee shall include reinstallation of the meter when removed for the convenience of the customer. See Annual Fee Schedule for the overtime charge for the above services.

(b) In the event that any user or consumer of water experiences a freeze-up of underground water lines or pipes during the winter months, the City Water Utility may provide thawing service from the water main to curb stop valve at no charge to the customer. See Annual Fee Schedule to thaw a water service from the curb stop valve to the water meter.

(c) No consumer, user or service receiving water from the City Water Utility shall be authorized to "let-run" the water in any property during the winter months unless written permission has been issued by the Operator in Charge.

Before the Operator in Charge shall issue such permission to let-run, the user or consumer shall make a request therefor and shall establish to the satisfaction of the Operator in Charge that the water lines in question cannot be prevented from freeze-up by wrapping in insulation, attachment of heat cables, or the application of any other reasonable means which the Operator in Charge may direct in an effort to alleviate a freeze-up problem. The Operator in Charge is specifically authorized to direct that the user or consumer requesting a "let-run" shall insulate the water lines or attach heat cables thereto, or take such other reasonable precautions to prevent freeze-ups, at the expense of the person requesting the "let-run".

In the event that any property, consumer, user or service shall "let-run" water without written permission of the Operator in Charge, such service shall be

billed for all water and sewer service actually consumed at the regular rate for such service.

6. New users of the City of Ishpeming Water and Sewer Utility shall deposit with the City a "guarantee deposit", which shall be continuously held by the City as a guarantee of payment for water used, in an amount determined by the Annual Fee Schedule.

If the user is the owner of the property, this "guarantee deposit" may be credited to the users account two years from the date the deposit is made, providing the user shall have paid all water and sewer bills timely and providing the user has otherwise established credit with the City of Ishpeming to the satisfaction of the City. Established credit for purposes of this Ordinance section, means that the user paid the water and sewer utility bill timely for the prior twelve months and having not received two or more Public Notices of Disconnect in the prior 12 months. The City may apply all or any portion of the guarantee deposit to delinquent water, sewer, or landfill charges.

If the user is a tenant at the property, this "guarantee deposit" will be held for the period of the tenancy and will be applied to the final water bill in part or full payment.

A guarantee deposit will be required from existing users who have had their water shut off for non-payment. This deposit would be required within one month of the issue of the Notice of Disconnect.

7. No person, firm, or corporation shall be permitted or allowed to install a 5/8" water meter in the City of Ishpeming; all such work shall be done only by City personnel. There shall be no charge for the installation of any water meter serviced by a 5/8" line or less except in cases described in Section 12-103.4 and 12-103.5. For each water meter installed on a line 1" or greater, the owner of the property shall hire a licensed plumber for installation of the meter subject to City review and approval.

Section 12-103. Users of the water and/or sewage disposal system in the City of Ishpeming shall be subject to the following rules and regulations:

1. No person shall tap any water main without first having obtained a permit from the Utility Billing Clerk nor shall any person not duly authorized bore or tap any pipe, open any hydrant or stop-cock or interfere with any part of the water system of the City.
2. All applications for a water tapping permit must be made to the Utility Billing Clerk by the owner of the property or some person duly authorized by the owner, and such application must fully describe the locality where it is desired to tap the main and the various users to which the water is to be supplied.
3. In case of misrepresentation in such application for a permit to tap any main, use of water without permit, willful or needless waste of water by allowing a constant flow from faucet or otherwise, or the failure to comply with any other term or provision of this ordinance, the service may be shut off.

4. Where the consumer of water is on metered service, the City will supply the meter and outside reader dial owned by the City. The consumer must provide a suitable place for the meter and outside reader dial satisfactory to the City. The consumer shall see that the meter and outside reader dial are protected from damage, accident or frost and shall permit no person other than an authorized employee of the City Water and Sewer Utility to remove, inspect or tamper with the same. Cost of repairs shall be according to the Annual Fee Schedule.
5. The consumer, in case of leakage, breakage, or defect of the meter, shall immediately notify the Water and Sewer Utility. The Water and Sewer Utility will make all repairs to the water meter, and the actual cost of such repairs or replacement will be charged to the property served if the damage is caused by hot water, freezing, or any other neglect on the part of the consumer to safeguard the meter in a reasonable way.
6. The various officers of the Water and Sewer Utility or any person by them delegated shall have free access to all parts of any building where the water meter and the outside reader dial are used to examine pipes and fixtures and to ascertain whether there is an unnecessary waste of water.
7. The Water and Sewer Utility shall have full authority to further restrict and to order the discontinuance of the use of water as above provided, and to make such further regulations, when it finds in its judgment that it is necessary to do so for the protection of the water supply of the City.
8. Any water service in the City shall have a water meter installed.

In the event that the owner, tenant, lessee or agent in charge of any property having water service does not have a water meter installed the City Attorney shall be authorized to commence an appropriate action in the Marquette County Circuit Court to secure a mandatory injunction requiring a meter installation; alternatively, that water to such property may be shut off until a meter is installed.

9. (a) The City shall be responsible for repairing or correcting all leaks in the water distribution system which occur on all mains and on all lateral lines up to and including each curb stop. The owner of each property served by the City Water Utility shall be responsible for repairing or correcting all leaks in the water distribution system which occur between the curb stop and the water meter which records water consumption on the property; provided, however, that in the event that it is determined that any leak or break in a water line on private property originated on or was caused by conditions existing on public property, and through no fault of the owner of the structure being served, the City Council may waive the payment requirement of this Subsection (a) in whole or in part, and in such cases the City Council shall indicate by resolution the grounds for such waiver; provided, however, that under no circumstances shall the City Council grant such waiver where the failure of any water line on private property is due primarily to old age, to ordinary wear and tear, to improper installation or to the use of improper materials or backfill.
- (b) Anything to the contrary notwithstanding in Section 12-103.9(a) above, under no circumstances shall the City be responsible for the cost of repairs or

maintenance to any water line if it is determined that the condition requiring repair or maintenance was caused by the negligence or wrongful act of another, in which event the person responsible therefor shall be fully liable to the City for the cost of repairs.

(c) If the City learns or has reason to believe that there is a break or a leak in a water line between the curb stop and the customer's water meter or a break or a leak in any water line at any point downstream of the water meter, including a break or a leak anywhere in the house or property being served by the City Water Utility, the City shall send written notice thereof, by certified mail, return receipt requested, to the person in whose name the water meter is registered. The written notice shall identify the problem or suspected problem, and shall require that the leak or break in the water line be repaired within five (5) business days after receipt of the written notice. If the customer or other person responsible for payment of the water bills at the property in question fails or refuses to have the repairs completed within the time specified in the written notice, then a service fee (see Annual Fee Schedule) shall be imposed on the account for each and every day after the fifth (5th) day that the repairs are not made, for the water loss to the system. If the repairs are not completed within the time specified in the written notice, the City may also, at its discretion, discontinue water service to the property until such time the repairs are made. In the event of an emergency, or if the City determines that there is a significant amount of water loss to the system due to the leak, the City shall have the authority to immediately discontinue water service to the property irrespective of whether or not written notice has been given as provided herein.

(d) All water service lines existing on the date of enactment of this Ordinance Amendment deemed substandard by the City designated representative shall be replaced by the owner of the property within one (1) year of the date of discovery of the substandard condition. Written notice shall be sent by the City by certified mail, return receipt requested, to both the property owner and the person in whose name the water meter is registered. If the customer or other person responsible for payment of the water bills at the property in question fails or refuses to have the repairs completed within the time specified in the written notice, then a service fee (see Annual Fee Schedule) shall be imposed on the account. If the repairs are not completed within the time specified in the written notice, the City may also, at its discretion, discontinue water service to the property until such time as the repairs are made.

(e) The City will not reconnect to any water service lines found to contain lead as this is deemed to be an imminent health and safety concern. In the event that lead water service lines are discovered by the City, the property owner shall be notified and informed of the mandatory requirement to replace such service lines with materials acceptable to the City. Lead service lines must be replaced by the property owner as soon as possible for water service to be restored. Written notice shall be sent by the City by certified mail, return receipt requested, to both the property owner and the person in whose name the water meter is registered.

Section 12-104. Violation of any of the provisions of this ordinance shall constitute a municipal civil infraction. A person, firm or corporation determined to be responsible or responsible "with explanation" for a municipal civil infraction

shall be subject to a civil fine, see Annual Fee Schedule. A municipal civil infraction action brought for any violation of this ordinance shall follow the procedures set forth in Act No. 12, P.A. 1994, as amended, and a Defendant charged with a municipal civil infraction violation shall have all of the rights, duties, responsibilities and obligations set forth therein.

Section 12-105. This Ordinance, as amended, shall take effect and be in force from and after the date of most recent amendment.

Adopted: June 21, 1978	Amended: February 5, 1997	Amended: January 7, 2015
Amended: September 6, 1978	Amended: December 17, 1997	Amended: November 9, 2016
Amended: August 8, 1979	Amended: December 9, 1998	Amended: July 11, 2018
Amended: January 7, 1981	Amended: November 8, 2000	Amended: May 4, 2022
Amended: May 6, 1981	Amended: October 3, 2001	
Amended August 5, 1981	Amended: November 6, 2002	
Amended: June 9, 1982	Amended: November 9, 2005	
Amended: February 8, 1984	Amended: November 8, 2006	
Amended: April 18, 1984	Amended: October 3, 2007	
Amended: September 19, 1984	Amended; May 6, 2009	
Amended: December 26, 1984	Amended: October 7, 2009	
Amended: January 29, 1986	Amended: December 15, 2010	
Amended: July 9, 1986	Amended: January 4, 2012	
Amended: June 14, 1989	Amended; March 7, 2012	
Amended: December 27, 1990	Amended: May 5, 2012	
Amended: June 9, 1993	Amended: June 6, 2012	
Amended: June 8, 1994	Amended: December 18, 2012	
Amended: June 7, 1995	Amended: November 6, 2013	



11(5)

MEMO

TO: City Council

FROM: Cathy Smith, City Clerk/Assistant to the City Manager

RE: Traffic Control Order

DATE: February 12, 2025

By authority of R 28.1153, Rule 153 of the Uniform Traffic Code, the Street Administrator has hereby issued the following traffic control order.

1. **Delete from** Section V. Parking Prohibitions on Designated Streets the following:

11. Division Street, north side, no parking, ~~8:00 a.m. to 6:00 p.m., school days~~, Fourth Street to Second Street.

42. Fourth Street, west side, no parking, ~~8:00 a.m. to 5:00 p.m., school days~~, Division Street to Pearl Street.

cas

cc: Chad Radabaugh, Chief of Police
Bill Anderson, Interim DPW Director
Caroline Bridges, City Attorney
Jason Annala, Fire Chief
Grant Getschow, Interim City Manager