

**CITY OF ISHPEMING PLANNING COMMISSION
MEETING MINUTES
Monday, November 11, 2024**

A. CALL TO ORDER

The regular meeting of the Ishpeming Planning Commission was called to order in the Council Chambers at City Hall by Chairperson Brooke Routhier at 6:30 p.m. on November 11, 2024.

B. ROLL CALL

Present: Brooke Routhier, Mike Tonkin, Lindsay Bean, Mike Kinnunen, Cory Richards, Torrey Dupras, and Mike Elliott (7). Absent: Renelle Halverson and Phil Carter (2). Also present was Andrew Duerfeldt, Zoning Administrator (ZA).

C. PUBLIC COMMENT

D. APPROVAL OF AGENDA

A motion was made by Member Tonkin, seconded by Member Dupras and carried unanimously to approve the agenda as presented. The minutes for September 9, 2024 would be placed on the December Planning Commission agenda.

E. PREVIOUS MEETING MINUTES FROM

A motion was made by Member Routhier, seconded by Member Richards and carried unanimously to approve the joint Planning Commission and DDA minutes with the removal of Mike Elliott from the attendance.

F. PRESENTATIONS - There were none.

G. PUBLIC HEARINGS – There were none.

H. NEW OR CONTINUING BUSINESS

1. Master Plan: 2024 Goals, Planning Commission Input and Review

a. Economic Development Goals: Section 5

1. Review zoning codes that promotes economic development and preserve recreational resources, character, and heritage
2. Develop a plan to work with LSCP and SAIL to address economic development and recreation

b. Future Land Use Goals: Section 11

1. Discuss development of low-impact recreation districts
2. Review form-based development strategies
3. Compare balance between development and natural resources

c. Housing/Neighborhood Goals: Section 7

1. Review need for short term rental management system
2. Evaluate accessory dwelling and tiny home applications

d. Environmental Goals: Section 6

1. Discuss forest, greenways, water, and wetland preservation
2. Consider renewable energy challenges, opportunities, and options

There was discussion related to the above list and it was suggested that Section 7 be moved above Section 11 in order of importance; allowing accessory residential buildings to the primary residence and tiny homes in the City was discussed including the advantages and disadvantage; and researching innovative housing options for the City which may include rezoning to allow housing on small parcels.

Discussion also took place on the Master Plan update; protecting the City's recreational areas (i.e. Malton Road); continuation of work on an ordinance for short-term rentals; and digitizing zoning records and utilizing GIS.

Members and staff talked about providing information on upcoming public hearings early enough so that Commissioners could have questions answered prior to the hearing; and one commissioner attending the DDA meeting and the Parks and Recreation Commission meetings and reporting back to the Commission on actions and discussions.

2. Recreational District Overlay

ZA Duerfeldt would work with CUPPAD on the recreational district overlay.

3. Planning Commission Subcommittees

a. Create a 5-year capital plan process subcommittee

There was discussion related to setting up a Planning Commission subcommittee to review the process and development of a 5-year capital improvement plan and arranging a meeting with Finance Director/Interim City Manager Grant Getschow to talk about the development of a Plan and to review the proposed 2024 Capital Improvement Plan.

Planning Commission members Mike Kinnunen, Torrey Dupras, and Lindsay Bean would be on the subcommittee.

b. Develop a training program

Discussion followed pertaining to setting up a training program for new planning commission member; and, placing all planning and zoning documents (plans, ordinances) on one drive for everyone to access.

The 2025 Planning Commission meeting schedule would be placed on the December meeting agenda. Staff suggested the joint meeting with the DDA that was scheduled for January 6th be moved to January 13th due to the holidays. Discussion items for the joint meeting with the DDA would also be added to the December agenda.

I. Old Business

1. Bartanen / Antilla Junkyard at Greenwood – There was no new information.

J. Correspondence – There was none.

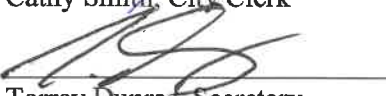
K. Meeting Adjournment

At 8:23 p.m., a motion was made by Member Kinnunen seconded by Member Bean and carried unanimously to adjourn.

Prepared by:


Cathy Smith, City Clerk


Andrew Duerfeldt, Zoning Administrator


Torrey Dupras, Secretary