

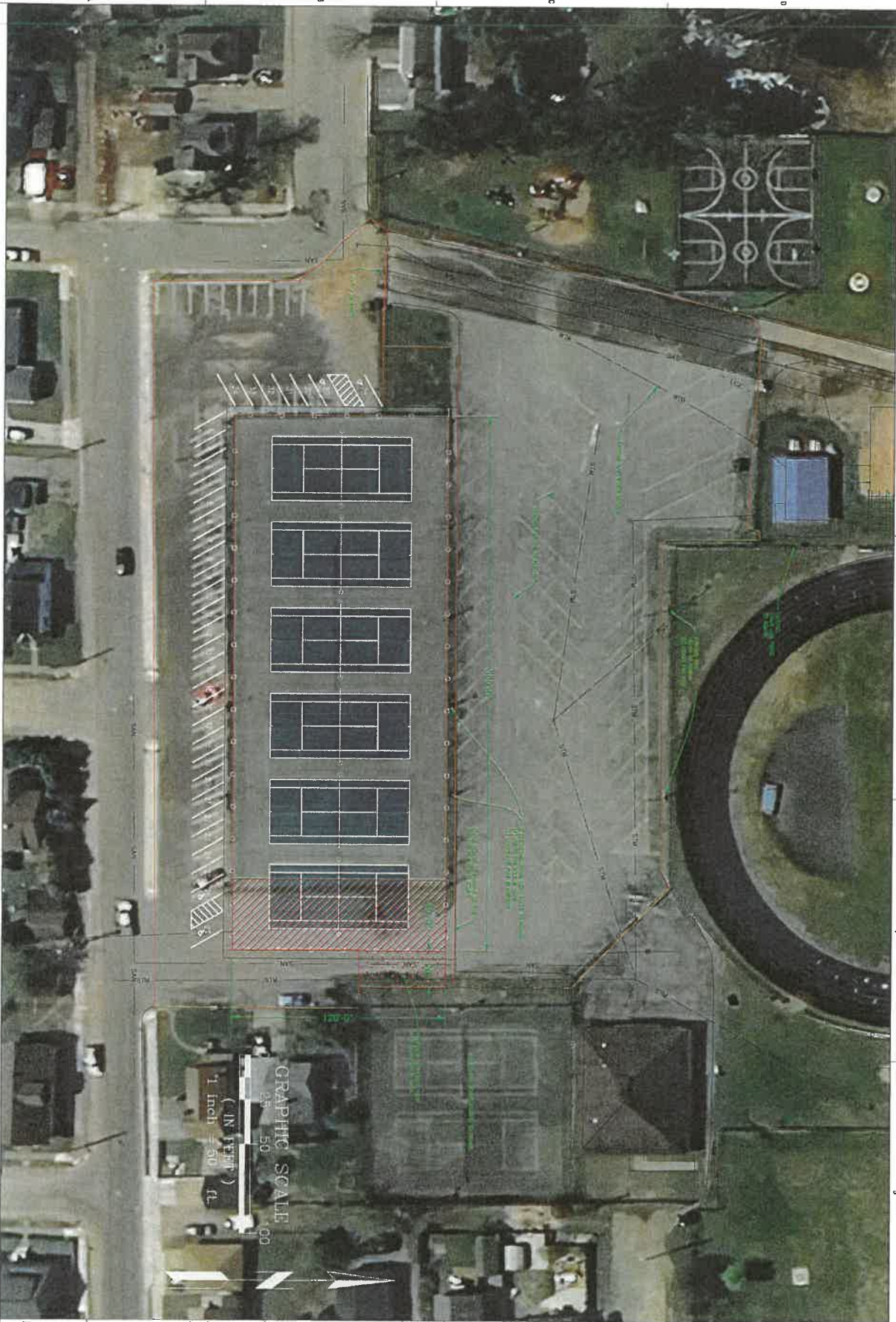
ISHPEMING CITY COUNCIL
Wednesday, March 19, 2025 at 6:00 p.m.
Ishpeming City Hall Council Chambers, 100 E. Division Street, Ishpeming MI (906) 485-1091

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Agenda**
- 5. Public Comment** *(limit 5 minutes per person--to be used for general public comment or to speak on agenda items)*
- 6. Manager Offer of Information**
- 7. Consent Agenda**
 - a. Minutes of Previous Meeting (February 19th)
 - b. Approval of Disbursements
 - c. Confirm Mayor Appointment: Matt Loos to vacancy on the Planning Commission: Term Exp 11/26
 - d. Confirm Mayor Appointment: Kevin Corkin to a vacancy on the Compensation Commission: Term Exp 2/29
 - e. Confirm Mayor Appointment: Mark Broberg to a vacancy on the Zoning Board of Appeals: Term Exp 11/25
- 8. Monthly Reports from Departments**
 - a. Financial Statement Report
 - i. Final 2024 Budget Amendments: Police-Fire Retirement Fund
 - ii. Section 19 Amendments
 - b. DPW Update
- 9. Public Hearings** *(limit 3 minutes per person)* – None
- 10. Unfinished Business**
 - a. Discussion on Tennis Court Reconstruction
- 11. New Business**
 - a. Special Event Applications
 - i. Fourth of July Festivities: 7/5/2025
 - ii. Iron Range Roll: 5/31/2025
 - b. UPEA Proposal for Third Street Storm Sewer Design
 - c. Resolution 5-2025, Support Marquette County West End Youth Center Construction
 - d. Police Department Request to Purchase Rifles
 - e. Brasswire Campground Signage
 - f. Proposal from Tri-Media for completion of GIS – Cemetery Information System
 - g. Discussion on replacement of steam heating system at the Carnegie Library
 - h. Proposed Amendment to the 2025 Fee Schedule
 - i. FOIA – Appeal of a Denial of Records
- 12. Mayor and Council Reports**
- 13. Manager's Report**
- 14. Closed Session** pursuant to MCL 15.268(c) to consider strategy and negotiations connected with a collective bargaining agreement
- 15. Adjournment**

Grant Getschow
Interim City Manager



10(a)



© U.P. Engineers & Architects, Inc.

OPT 2

TENNIS COURT IMPROVEMENTS

TF GRANT APPLICATION
TENNIS COURT COMPLEX
CITY OF ISHPERING

PROJECT NO:
DESIGNED BY: RMA
DRAWN BY: RMA
CHECKED:
APPROVED:

| | |
|--------------|------------|
| ISSUED FOR: | DATE: |
| OWNER REVIEW | 03/26/2015 |
| | |
| | |
| | |
| | |
| | |
| | |

TF GRANT APPLICATION
TENNIS COURT COMPLEX
CITY OF ISHPERING
MARQUETTE COUNTY, MICHIGAN



www.upes.com

| Ishpeming Schools - Tennis Court | | | | |
|----------------------------------|-------------------|-----|------|---------------|
| Engineer's Opinion of Cost | | | | |
| 2/28/2025 | | | | |
| No. | Description | Qty | Unit | Total |
| 1 | Mobilization | 1 | LS | \$ 30,000.00 |
| 2 | PAVED PARKING LOT | - | SY | |
| 3 | TENNIS COURTS (6) | 6 | EA | \$ 290,400.00 |
| 4 | TENNIS COURTS (2) | - | EA | |
| 5 | CONCRETE SIDEWALK | - | SY | |
| 6 | UTILITIES | - | LS | |
| 7 | LANDSCAPING | - | LS | |
| 8 | RECYCLE BIN(S) | - | EA | |
| 9 | SIGNAGE | - | EA | |

SUBTOTAL \$ 320,400.00

| | |
|-----------------------|---------------|
| Construction Subtotal | \$ 320,400.00 |
| Contingency (10%) | \$ 32,040.00 |
| Engineering (20%) | \$ 64,080.00 |
| Administration/Legal | \$ 5,000.00 |

Total Project Cost Opinion \$ 421,520.00

| TENNIS COURTS (6 total) | | | | |
|-------------------------|---------------------------------|-------|-----|------------------------|
| 1 | HMA 4EL, 1.5 INCH | 330 | TON | \$ 135.00 \$ 44,550.00 |
| 2 | HMA 5EL, 1.5 INCH | 330 | TON | \$ 140.00 \$ 46,200.00 |
| 3 | HMA SURFACE, REM | 4,000 | SYD | \$ 4.00 \$ 16,000.00 |
| 4 | 12 INCH GRANULAR SUBBASE (CIP) | 4,000 | SYD | \$ 10.00 \$ 40,000.00 |
| 5 | AGGREGATE BASE, 8 INCH | 4,000 | SYD | \$ 10.00 \$ 40,000.00 |
| 6 | COURT SURFACING & LINE PAINTING | 4,000 | SYD | \$ 10.50 \$ 42,000.00 |
| 7 | FENCING | 880 | LF | \$ 70.00 \$ 61,600.00 |
| SUBTOTAL | | | | \$ 290,350.00 |

11(c)

Resolution #5-2025

**Support of the Marquette County West End Youth Center
Construction of Marquette County Youth Center**

Whereas, the Marquette County West End Youth Center requests the City of Ishpeming to support the construction and development of the youth center and,

Whereas, the Marquette County West End Youth Center will provide caring adults to counsel, mentor, lead, and offer educational support to the youth, multiple buildings to host recreational activities, a public area to grow the community and,

Whereas, the Marquette County West End Youth Center will offer opportunities to challenge youth in a safe environment, develop and foster long-lasting healthy friendships, encourage self-sufficiency and individualism in youth, organize structured and fun activities in fields of and similar to STEM, performing arts, basic life skills and more, while providing basic necessities such as food and a place that can be called home and,

Whereas, the Marquette County West End Youth Center is necessary to empower and support youth in their aspirations, to prevent youth from involvement in risky behaviors, to support local families by providing a center of community and knowledge, to teach youth to live healthier and independently from assistance, and to educate the future generations in order to give back to the community and,

Whereas, the Marquette County West End Youth Center asks the City of Ishpeming to assist the Marquette County West End Youth Center in finding land, grants, and in-kind services, building community support, fostering new relations with neighboring communities, and providing additional support as needed and,

Now, therefore, be it resolved, the Marquette County West End Youth Center requests the City of Ishpeming's support in the youth center's development and implementation and the associated benefits.

Councilmember _____ moved and Councilmember _____ seconded adoption of the above resolution.

Ayes:

Nays: None

Absent: None

Cathy Smith
City Clerk

Adopted: March 19, 2025



ISHPERING POLICE DEPARTMENT
CITY OF ISHPERING, MICHIGAN
100 EAST DIVISION STREET
ISHPERING, MICHIGAN 49849
906-486-4416



Chad M. Radabaugh
Chief of Police

To: City Manager Randy Scholz, Grant Getschow and City Council Members
From: Police Chief Chad Radabaugh
Purpose: Purchase of new Patrol Rifles

As part of my 2025 budget and my five-year Capital Improvement Plan, I requested \$5,037.42 to purchase three new patrol rifles this year. We currently have one for each patrol vehicle and this purchase would replace our three oldest rifles which are over 10 years old and have a lot of wear on them from being placed in and out of the vehicles over the years.

I have received the following bids:

1. Kiesler Police Supply: Three FN 15 SRP rifles already modified to our specs (\$4,816.20)
2. Smith and Wesson: Have three different styles which would work for our department. The cheapest style not modified is \$1270.00, to bring it up to our department specs it will be an additional \$679.00 for a total of (\$5,874) for three rifles.
3. Palmetto State Armory: Three Sig Sauer rifles, basic specs (\$4,702.53)

After reviewing the rifles and the quotes I am asking for the council's approval to allow me to order three FN 15 SRP rifles from Kiesler Police Supply.

Sincerely,

Chief Chad M. Radabaugh



DEPARTMENT OF PUBLIC WORKS

CITY OF ISHPEMING, MICHIGAN

**100 EAST DIVISION STREET
ISHPEMING, MICHIGAN 49849
906-486-9371**

11 (e)

To: Grant Getschow- Interim Manager

From: Bill Anderson, Interim DPW Director

Date: 2/26/25

Brasswire signs



The signs, like above, for Brasswire would come from the state and cost \$360 per sign, per direction annually. So, two signs on US 41 would cost \$720 annually. If 2 more signs are requested for M-28, That will be an additional \$720 annually. I did inquire about the brown signs like we have for Al Qual. The brown signs are reserved for recreation and parks. Brasswire and other campgrounds are not recreation or a park according to the State.

There are 2 signs already in place on US 41 for Al Qual Rec Area by way of Hickory St. I recommend that we do not post any signs at the Roundabout/ 2nd st due to safety concerns.

Please add this to the March council meeting agenda.

September 16, 2024

SENT VIA ELECTRONIC MAIL

Mr. Bill Anderson
City of Ishpeming - Department of Public Works
208 South Lake Street
Ishpeming, Michigan 49849

Re: *Contract Addendum Number 2 to Revised TriMedia Proposal Number 2021-7043a – Professional Consulting Services for the City of Ishpeming's Cemetery Information Management System*
TriMedia Project Number 2022-2090

Dear Mr. Anderson:

TriMedia Environmental & Engineering Services, LLC (TriMedia) appreciates having the opportunity to demonstrate how our staff can be of assistance to the City of Ishpeming (City) – Department of Public Works (DPW) by providing project management and consulting services for continued development of its Cemetery Information Management System.

ADDENDUM SCOPE

TriMedia understands that the City is requesting a cost estimate for GIS services for its Cemetery Information Management System. **This will be done for the remaining areas of the cemetery (Lots 17 - 34).** We have developed the following proposed *Scope-of-Service* based on information available to-date.

Scope-of-Service

Task 1: Project Management

TriMedia will provide project management services to aid in ensuring project tasks and budget are consistent with this proposed Scope-of-Service. This effort will include project planning and scheduling activities, and development of documentation and communication to support the project.

Task 2: GIS and Plot Map Development

TriMedia will develop a GIS created from the existing paper map of cemetery blocks, plots, and gravesites. This map will be populated in GIS with data the City has currently entered into existing digital records from an export to a useable database or



spreadsheet. The GIS will be integrated into the City's GIS system and include training for City staff to be able to update future records and make map changes.

Task 3: GIS Public Access Website

TriMedia will develop a web-based, interactive map depicting headstone locations, burial names, and headstone photographs. This will provide an easy to use, searchable, web-based map to allow the public to easily navigate the cemetery via computer or real time via their phone or tablet. The map will be transitioned to the City to host through their ArcGIS Online account.

Task 4: Global Position Systems (GPS) Headstone Mapping

TriMedia will collect survey grade GPS locations of all headstones with photographic links. Headstone data such as name, born/death dates and veteran status will also be collected. A site will also be set up to utilize the City's existing ArcGIS Online account for both viewing and providing a portal to upload documents such as sales deeds, burial certificates, etc. This dataset will allow users to view actual site photographs of locations that they select and allow City staff to match actual burial information with grave plots.

Task 5: Drone Survey

TriMedia recommends a drone flight be performed to acquire accurate and high-quality aerial photographs of the existing cemetery. The aerial photograph will be utilized as a background and reference for the GIS data and will clearly show features such as buildings, fences, and headstones. Field activities will be completed by a Federal Aviation Administration Unmanned Aircraft Systems certified remote pilot, who will be accompanied by a flight observer.

ADDENDUM COST

TriMedia has developed a not-to-exceed cost of **\$8,200.00** for completion of Tasks 1 - 5 presented above. The work will be billed on a time and expense, not-to-exceed basis and in no case will the project estimate be exceeded unless so authorized by the City in writing. In this way, should some of the project contingencies not be necessary, the City will limit project expenditures because TriMedia will only charge for those services required and expended during the project.

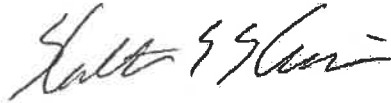
AUTHORIZATION TO PROCEED

TriMedia appreciates having the opportunity to present this *Contract Addendum Number 2*. We trust the content and format of this correspondence is consistent with our discussions and your expectations. Upon your acceptance, please formalize your authorization to proceed by executing this *Contract Addendum Number 2* below and returning it to TriMedia, or by issuing a Purchase Order. All terms and conditions established at the onset of this project will remain unchanged. Should you have any questions or wish to discuss this *Contract Addendum Number 2* in greater detail, please contact me at (906) 228-5125, or via email at kkaiser@trimediaee.com.

Mr. Bill Anderson
City of Ishpeming - Department of Public Works
September 16, 2024
Page 3

Your Priority. Our Promise. On behalf of the professional staff at TriMedia, we look forward to your review and the opportunity to be of continued service on this project.

Sincerely,
TriMedia Environmental & Engineering Services, LLC

A handwritten signature in black ink, appearing to read "Kenneth G. Kaiser".

Kenneth G. Kaiser, GISP
GIS Manager

KGK/mlh
cc: TriMedia File 2022-2090

CONTRACT ADDENDUM NUMBER 2 ACCEPTANCE:

Grant Getschow, Interim City Manager

Date



DEPARTMENT OF PUBLIC WORKS
CITY OF ISHPERING, MICHIGAN
100 EAST DIVISION STREET
ISHPERING, MICHIGAN 49849
906-486-9371

11(g)

To: Randy Scholz

From: Bill Anderson, Interim DPW Director

Date: 3/14/25

Library and City Hall Boilers

A request for bids was sent out recently for a complete heat system replacement at the Library. There was a mandatory pre-bid walkthrough scheduled for February 10 2025 and a bid due date of March 5th 2025. Only U.P. Engineers attended the walkthrough.

I called a couple local contractors to inquire about the lack of responses. The biggest deterrent is the time schedule. Due to the issues with the current steam boiler, it needs major repairs or complete replacement before the next annual inspection in the fall of 2025. The second being that if you switch heat sources from steam to water, the County Inspectors will require the ventilation system be brought up to today's standards.

I was able to get Prime to come and do a walkthrough and they have to very different plans to suggest. 1st would be just to make all the necessary repairs to the current steam system. Which includes boiler repairs as well as installing new radiators, fixing the piping issues etc. This could cost up to \$200,000

The second would be to remove the old system and install a new hot water system with the required outside air exchangers. This would require new piping and radiators and 2 ERV (Energy Recovery Ventilators) to the new code requirements. This completely new system could run up to \$500,000.

I am looking for some direction on which route the City council and you would like me to continue to explore and gather pricing.

I also had Prime put in a quote on replacing the two hot water boilers and pumps at city hall. These are constantly being worked on and having the pumps rebuilt yearly.

Their price to do all the work, permitting and water treatment would be \$65,443. The rest of the air handling system is still in great shape and only needs some cleaning.

Semco Gas reached out after they heard about these projects and said there is a grant currently available for \$15,000 per site. Again, I am asking for direction on this ongoing issue.

We would have to ask the Finance Department if there is any way to complete the City Hall system this year and I am pretty confident I could get an extensions for the library stating the fact that it was not budgeted this year.



DEPARTMENT OF PUBLIC WORKS

CITY OF ISHPERING, MICHIGAN

**100 EAST DIVISION STREET
ISHPERING, MICHIGAN 49849
906-486-9371**

11(h)

To: Randy Scholz- City Manager
City Council

From: Bill Anderson, Interim DPW Director

Date: 3/10/25

Fee Schedule addition

We have been having a lot of confusion about "Ready To Serve". Staff and I have come up with a new permit for residents razing a house and no longer wanting to pay for water and sewer services. This permit will now serve as documented proof that a parcel has been properly disconnected from the city utilities. Once the permit and work has been completed, this permit will be scanned and placed in our GIS system. There is also a picture on the bottom that shows exactly where we want the water service to be cut and capped.

Ready to serve is in Ordinance 12-100 Section 12-102, 1(b). no modification is needed at this time.

Action for Council:

Motion to approve an addition to the 2025 fee schedule for a water/sewer utility disconnection permit fee of \$100.



CITY OF ISHPERING

100 E DIVISION STREET, ISHPERING, MICHIGAN 49849

WATER/SEWER UTILITY DISCONNECTION PERMIT

Permit Fee \$100 (Non-refundable)

Cash or Surety Bond \$500

Name: _____ Parcel #: _____

Address: _____

Phone Number: _____

All work must be completed by a licensed contractor

Contractor Name: _____

Contractor Phone #: _____

**Applicant understands and agrees that the permitted work shall comply with the City of Ishpeming Ordinance #6-100 and any special provisions noted.
* All excavating contractors must have Certificate of Insurance on file with the City of Ishpeming, and a Cash Bond, or a bond endorsed by a surety company authorized to do business in Michigan.
* Damaged pavement shall be repaired within 48 hours, unless otherwise extended by Department of Public Works.*

All fees must be paid and application must be approved before any work is started.

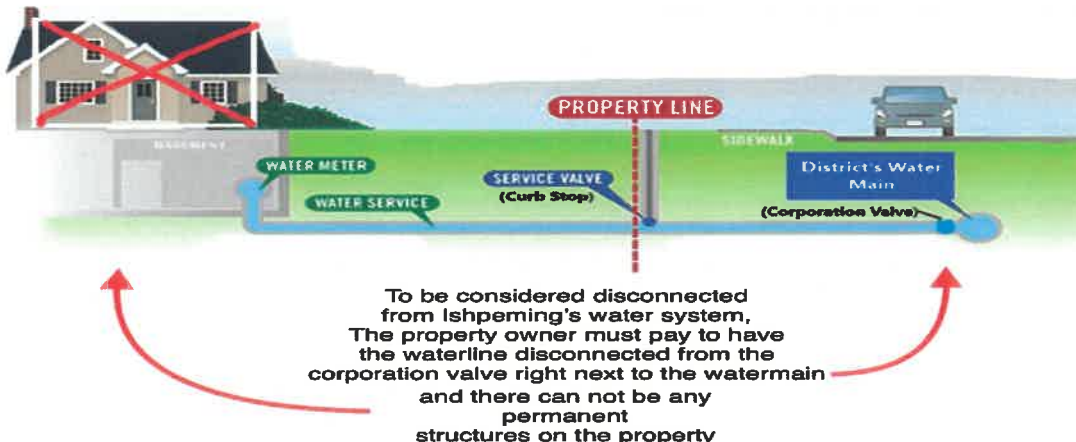
DPW Approval: _____ Date: _____

Zoning Approval: _____ Date: _____

Final Inspection: _____ Date: _____

☐ Pictures taken

☐ Paperwork scanned into acct



ORDINANCE NO. 12-100

AN ORDINANCE TO ESTABLISH A WATER AND SEWER UTILITY IN THE CITY OF ISHPEMING

THE CITY OF ISHPEMING ORDAINS:

Section 12-101. There is hereby established a Water and Sewer Utility in the City of Ishpeming. This includes the supplying of water; the maintenance of water pumping station; the construction and maintenance of water mains, control valves, and fire hydrants; the maintenance of the water storage tank; the construction and maintenance of sanitary sewer mains and manholes; and providing sanitary sewage lift stations.

Section 12-102. The Annual Fee Schedule adopted by the Ishpeming City Council shall apply to those benefited by the services provided.

1. (a) For a property connected to the City water utility, which has a meter for registering water consumption, see Annual Fee Schedule adopted by the Ishpeming City Council for rates.

(b) For purposes of subsection (a) above, a property is considered to be connected to the City water utility" if (1) the property is actually using City supplied water, (2) the property is physically connected to the City water distribution system and could receive City supplied water, whether or not the property is actually using any City supplied water, or (3) water service to the property has been discontinued due to non-payment of water or sewer charges or by request.
2. For a user of both water and/or sewer services who is authorized to be without a water meter pursuant to Section 12-103.8 of this Ordinance, a monthly charge shall be established for the use of such services by the Ishpeming City Council based upon the recommendation of the Water and Sewer Utility. The Water and Sewer Utility, in making its recommendation to the City Council, shall consider, at a minimum, the number of persons in the household or structure receiving the services, whether the services are being used for residential or commercial purposes, the number and type of connections within the household or structure, and water consumption of similarly situated and similarly constituted households or structures.
3. (a) See Annual Fee Schedule for the permit fee to install a tap from a City water main.

(b) If the City performs the tap, the tapping fee to connect a 5/8" line or a 1" line or a line greater than 1" to a City water main shall be billed to the permit holder according to the Annual Fee Schedule. All excavation, construction, and restoration work, including road and sidewalk restoration shall be the responsibility of the property owner. All work shall be performed according to City standards.

(c) See Annual Fee Schedule for the tapping fee to connect a 5/8" line or a 1" or larger line to a City water main, if a private contractor does the work.

(d) The charges and fees imposed under this Subsection 3 only apply to water lines installed from the main to the curb stop valve.

Ordinance 12-100: Water and Sewer Utility

Section 12-102(1a)

- Minimum monthly charge of \$54.80 for the first 0-2,500 gallons of water per month; for all metered water consumption greater than 2,500 gallons per month, an additional charge of \$21.92 per 1,000 gallons (or any part thereof).
- Above rates will be increased by 5% effective January 1 of each year

Section 12-102(1b)

- **Water and Sewer Utility Disconnect Fee\$100.00**

Section 12-102(2)

- Temporary Service based on average water usage

Section 12-102(3)

- Permit to install tap from City water main\$100.00
- If City does work to connect a line to a City water main\$500.00
- If private contractor does work to connect a line to a City water main...\$300.00

Section 12-102(4)

- Late Fee Penalty: 5% of past due utility bill

Section 12-102(5)

- Door Hanger\$25.00
- Opening or closing a street stop-cock
 - April through October\$25.00
 - April through October if due to delinquency\$40.00
 - November through March.....\$50.00
 - November through March if due to delinquency\$80.00
- Removal of water meter (for other than City purposes)\$35.00
- Overtime charge: Actual cost, with a minimum of \$200.00
- Thawing of frozen lines or pipes
 - Thawing from curb stop valve to water meter, actual cost with minimum charge of \$125.00 during normal hours
 - Minimum of \$250.00 if done on overtime
 - Minimum of \$350 if done on a Sunday or holiday

Section 12-102(6)

- Guarantee Deposit:
 - Single family residence user and other individual users.....\$250.00
 - Multiple family dwelling - \$250.00 per unit up to four (4) units.
 - Business, commercial, and industrial users, and large residential of more than four (4) units – an amount equal to the estimated usage for a one month period based on the usage of similar users.

Section 12-103(4)

- Damaged Meter – Actual cost of repairs if damage caused by neglect on the part of the consumer.
- Meter testing fee will be \$250 and will appear on the following billing statement along with the cost of the new meter.
 - If the meter does not meet AWWA accuracy standards the City will credit the meter testing fee, issue a bill credit based upon average consumption over the prior 12 months and credit the cost of the new meter.

Section 12-103(9)

- Repairing leaks between curb stop and water meter – responsibility of property owner unless the leak is caused by conditions existing on public property and no fault of the property owner, for which the City Council may waive costs.
- If leak is not repaired in five business days, a service fee of \$25.00 per day can be assessed until leak is repaired.