

ISHPEMING CITY COUNCIL
Wednesday, February 18, 2026 at 6:00 p.m.
Ishpeming City Hall Council Chambers, 100 E. Division Street, Ishpeming MI (906) 485-1091

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call**
4. **Approval of Agenda**
5. **Public Comment** (*limit 5 minutes per person--to be used for general public comment or reserved for an agenda item*)
6. **Manager Offer of Information**
7. **Consent Agenda**
 - a. Minutes of Previous Meeting (January 21st and Closed Session January 21st)
 - b. Approval of Disbursements
 - c. Confirm Mayor appointment of Victor DePaoli to 3-year term on Commission on Aging: Term Exp.9/28
 - d. Declare two drafting chairs and one chair at the Carnegie Library as surplus
8. **Monthly Reports from Departments**
 - a. Monthly Financial Statement Report
 - i. Balance Sheets – All funds
 - ii. Monthly Detail – All funds
 - b. DPW Update
 - c. City Clerk Update
 - d. Police Department Update
 - i. Award Presentation
9. **Public Hearings** (*limit 3 minutes per person*)
 - a. Public Hearing: Michigan Community Development Block Grant (CDBG) Application for funding for the Loeffler Block Development (216 W. Division Street)
 - i. Resolution 3-2026, Authorize Submission of CDBG Grant Application and Designate Signatory Authority
10. **Unfinished Business**
11. **New Business**
 - a. Special Event Application: Marji Gesick – 9/18/2026 to 9/20/2026
 - b. Strategic Plan Update – Chris Germain
 - c. Agreement with Lake Superior Community Partnership Foundation – storage of portable huts
 - d. RG Design - Al Quaal Lodge Renovation Estimate
 - e. Crane Engineering Quote – Bell Booster Station
 - f. Renewal Service Agreement with Hydrocorp-Cross Connection Control and Backflow Prevention
 - g. Ordinance 11-700: Consideration of Sworn Statement
 - h. Resolution #1-2026, Adopt Poverty Exemption Income Guidelines and Asset Test
 - i. Resolution #2-2026, MDOT Street Administrator
 - j. Amendment to the 2026 Fee Schedule – Shut off Notices
 - k. Amendment to CUPPAD Agreement for the MSHDA Housing Readiness Initiative Grant
 - l. First Reading of new Ordinance #7-700, Short-term Rental Ordinance
 - m. Schedule special Council meeting for Wednesday, February 25, 2026 at 1:00 p.m.
12. **Mayor and Council Reports**
13. **Manager's Report**
14. **Adjournment**



Randy Scholz, City Manager

7(d)

City of Ishpeming Statement of Explanation

1. Agenda Item Information

Agenda Item Title: Declare 2 drafting chairs and 1 chair as surplus

Department: Library

Prepared By: Jesse Shirtz, Library Director

Date Submitted: 2/12/2026

2. Background & Purpose

Purpose / Background: These three chairs were purchased around ten years ago and have been used daily at the front desk. They no longer maintain their height while in use and are no longer usable in the way they were intended. We have purchased replacements and would like to declare these surplus.

3. Fiscal Impact

Total Cost / Revenue Impact: No cost / potential revenue if purchased through bid

Funding Source(s): N/A

4. Alternatives

Alternatives Considered:

- Do not declare the items surplus and store them elsewhere.
 - Do not declare the items surplus and recycle them.
-

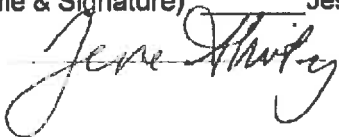
5. Recommended Action

Declare these items surplus so they may be placed on bid; then sold, recycled, or given away.

6. Department Head Approval

Department Head Approval

(Name & Signature): Jesse Shirtz Date: 2/12/2026



6. Attachments / Exhibits

a. Photo of the chairs



GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		01/31/2026		MONTH 01/31/2026
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)
Fund 101 - GENERAL FUND				
	TAX REVENUE	752,430.40		752,430.40
	LICENSES & PERMITS	3,999.00		3,999.00
	STATE GRANTS	23,005.99		23,005.99
	STATE REVENUE	12.90		12.90
	CHARGES FOR SERVICES	69,704.80		69,704.80
	FINES & FORFEITS	7,453.87		7,453.87
	INTEREST & RENTS	2,183.56		2,183.56
	CONTRIBUTIONS	20.15		20.15
	TOTAL REVENUES	858,810.67		858,810.67
	PERSONNEL SERVICES	367,055.22		367,055.22
	UTILITIES	2,703.63		2,703.63
	EQUIPMENT & SUPPLIES	17,497.78		17,497.78
	PROFESSIONAL AND CONTRACT SERVICES	14,937.81		14,937.81
	OTHER SERVICES	22,904.16		22,904.16
	LIABILITY INSURANCE	29,605.00		29,605.00
	REPAIRS AND MAINTENANCE	1,117.59		1,117.59
	TOTAL EXPENDITURES	455,821.19		455,821.19
Fund 101 - GENERAL FUND:				
	TOTAL REVENUES	858,810.67		858,810.67
	TOTAL EXPENDITURES	455,821.19		455,821.19
	NET OF REVENUES & EXPENDITURES	402,989.48		402,989.48
	BEG. FUND BALANCE	743,493.85		
	NET OF REVENUES/EXPENDITURES - 2025	(357,375.96)		
	END FUND BALANCE	789,107.37		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		NORMAL	(ABNORMAL)	MONTH 01/31/2026
		01/31/2026		INCREASE (DECREASE)
Fund 202 - MAJOR STREETS				
	STATE REVENUE		61,276.59	61,276.59
	INTEREST & RENTS		1,468.23	1,468.23
	TOTAL REVENUES		62,744.82	62,744.82
	PERSONNEL SERVICES		39,656.74	39,656.74
	EQUIPMENT & SUPPLIES		6,359.98	6,359.98
	PROFESSIONAL AND CONTRACT SERVICES		377.16	377.16
	EQUIPMENT RENTALS		37,515.61	37,515.61
	TOTAL EXPENDITURES		83,909.49	83,909.49
Fund 202 - MAJOR STREETS:				
	TOTAL REVENUES		62,744.82	62,744.82
	TOTAL EXPENDITURES		83,909.49	83,909.49
	NET OF REVENUES & EXPENDITURES		(21,164.67)	(21,164.67)
	BEG. FUND BALANCE		982,412.19	
	NET OF REVENUES/EXPENDITURES - 2025		(377,153.83)	
	END FUND BALANCE		584,093.69	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR	
		NORMAL	(ABNORMAL)	MONTH 01/31/2026	INCREASE (DECREASE)
Fund 203 - LOCAL STREETS					
	STATE REVENUE		18,497.48		18,497.48
	INTEREST & RENTS		1,073.11		1,073.11
	TOTAL REVENUES		<u>19,570.59</u>		<u>19,570.59</u>
	PERSONNEL SERVICES		29,032.52		29,032.52
	EQUIPMENT & SUPPLIES		871.53		871.53
	EQUIPMENT RENTALS		11,399.55		11,399.55
	TOTAL EXPENDITURES		<u>41,303.60</u>		<u>41,303.60</u>
Fund 203 - LOCAL STREETS:					
	TOTAL REVENUES		19,570.59		19,570.59
	TOTAL EXPENDITURES		41,303.60		41,303.60
	NET OF REVENUES & EXPENDITURES		(21,733.01)		(21,733.01)
	BEG. FUND BALANCE		828,422.57		
	NET OF REVENUES/EXPENDITURES - 2025		(369,476.46)		
	END FUND BALANCE		437,213.10		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		NORMAL	(ABNORMAL)	MONTH 01/31/2026
				INCREASE (DECREASE)
Fund 248 - DDA				
	TAX REVENUE	86,709.78		86,709.78
	INTEREST & RENTS	1,748.20		1,748.20
	TOTAL REVENUES	88,457.98		88,457.98
	PERSONNEL SERVICES	1,173.48		1,173.48
	PROFESSIONAL AND CONTRACT SERVICES	20,000.00		20,000.00
	TOTAL EXPENDITURES	21,173.48		21,173.48
Fund 248 - DDA:				
	TOTAL REVENUES	88,457.98		88,457.98
	TOTAL EXPENDITURES	21,173.48		21,173.48
	NET OF REVENUES & EXPENDITURES	67,284.50		67,284.50
	BEG. FUND BALANCE	849,558.06		
	NET OF REVENUES/EXPENDITURES - 2025	158,649.95		
	END FUND BALANCE	1,075,492.51		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		01/31/2026		MONTH 01/31/2026
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)
Fund 401 - PUBLIC IMPROVEMENT FUND				
	TAX REVENUE		246,063.23	246,063.23
	INTEREST & RENTS		960.64	960.64
	TOTAL REVENUES		<u>247,023.87</u>	<u>247,023.87</u>
	EQUIPMENT & SUPPLIES		1,174.25	1,174.25
	TOTAL EXPENDITURES		<u>1,174.25</u>	<u>1,174.25</u>
Fund 401 - PUBLIC IMPROVEMENT FUND:				
	TOTAL REVENUES		247,023.87	247,023.87
	TOTAL EXPENDITURES		<u>1,174.25</u>	<u>1,174.25</u>
	NET OF REVENUES & EXPENDITURES		245,849.62	245,849.62
	BEG. FUND BALANCE		663,288.41	
	NET OF REVENUES/EXPENDITURES - 2025		(519,430.60)	
	END FUND BALANCE		389,707.43	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		NORMAL	(ABNORMAL)	MONTH 01/31/2026
		01/31/2026		INCREASE (DECREASE)
Fund 590 - SEWER FUND				
	CHARGES FOR SERVICES	162,266.90		162,266.90
	FINES & FORFEITS	2,395.19		2,395.19
	INTEREST & RENTS	8,257.42		8,257.42
TOTAL REVENUES		172,919.51		172,919.51
	PERSONNEL SERVICES	17,001.52		17,001.52
	UTILITIES	14.74		14.74
	EQUIPMENT & SUPPLIES	(3,547.50)		(3,547.50)
	PROFESSIONAL AND CONTRACT SERVICES	377.16		377.16
	LIABILITY INSURANCE	21,280.00		21,280.00
TOTAL EXPENDITURES		35,125.92		35,125.92
Fund 590 - SEWER FUND:				
TOTAL REVENUES		172,919.51		172,919.51
TOTAL EXPENDITURES		35,125.92		35,125.92
NET OF REVENUES & EXPENDITURES		137,793.59		137,793.59
BEG. FUND BALANCE		18,549,064.34		
NET OF REVENUES/EXPENDITURES - 2025		(4,075,859.98)		
END FUND BALANCE		14,610,997.95		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		01/31/2026		MONTH 01/31/2026
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)
Fund 591 - WATER FUND				
	STATE GRANTS		21,774.15	21,774.15
	CHARGES FOR SERVICES		230,210.12	230,210.12
	FINES & FORFEITS		3,430.44	3,430.44
	INTEREST & RENTS		5,673.90	5,673.90
	TOTAL REVENUES		<u>261,088.61</u>	<u>261,088.61</u>
	PERSONNEL SERVICES		26,795.73	26,795.73
	UTILITIES		16.43	16.43
	EQUIPMENT & SUPPLIES		500.00	500.00
	PROFESSIONAL AND CONTRACT SERVICES		377.16	377.16
	LIABILITY INSURANCE		18,620.00	18,620.00
	TOTAL EXPENDITURES		<u>46,309.32</u>	<u>46,309.32</u>
Fund 591 - WATER FUND:				
	TOTAL REVENUES		261,088.61	261,088.61
	TOTAL EXPENDITURES		<u>46,309.32</u>	<u>46,309.32</u>
	NET OF REVENUES & EXPENDITURES		214,779.29	214,779.29
	BEG. FUND BALANCE		11,640,199.64	
	NET OF REVENUES/EXPENDITURES - 2025		(5,483,368.08)	
	END FUND BALANCE		6,371,610.85	

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		NORMAL	(ABNORMAL)	MONTH 01/31/2026
		01/31/2026		INCREASE (DECREASE)
Fund 596 - GARBAGE/RECYCLE				
	CHARGES FOR SERVICES	82,453.41		82,453.41
	FINES & FORFEITS	971.76		971.76
	INTEREST & RENTS	1,372.48		1,372.48
TOTAL REVENUES		<hr/>		<hr/>
		84,797.65		84,797.65
	PERSONNEL SERVICES	333.42		333.42
	EQUIPMENT & SUPPLIES	500.00		500.00
	PROFESSIONAL AND CONTRACT SERVICES	32,084.98		32,084.98
	LIABILITY INSURANCE	1,995.00		1,995.00
TOTAL EXPENDITURES		<hr/>		<hr/>
		34,913.40		34,913.40
<hr/>				
Fund 596 - GARBAGE/RECYCLE:				
TOTAL REVENUES		<hr/>		<hr/>
		84,797.65		84,797.65
TOTAL EXPENDITURES		<hr/>		<hr/>
		34,913.40		34,913.40
NET OF REVENUES & EXPENDITURES		<hr/>		<hr/>
		49,884.25		49,884.25
BEG. FUND BALANCE		<hr/>		<hr/>
		546,889.32		
NET OF REVENUES/EXPENDITURES - 2025		<hr/>		<hr/>
		53,722.30		
END FUND BALANCE		<hr/>		<hr/>
		650,495.87		

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR
		01/31/2026		MONTH 01/31/2026
		NORMAL	(ABNORMAL)	INCREASE (DECREASE)
Fund 732 - POLICE & FIRE RETIREMENT				
	TAX REVENUE	128,602.71		128,602.71
	INTEREST & RENTS	172,345.56		172,345.56
	CONTRIBUTIONS	5,685.74		5,685.74
	TOTAL REVENUES	306,634.01		306,634.01
	PERSONNEL SERVICES	41,497.58		41,497.58
	PROFESSIONAL AND CONTRACT SERVICES	7,885.36		7,885.36
	TOTAL EXPENDITURES	49,382.94		49,382.94
Fund 732 - POLICE & FIRE RETIREMENT:				
	TOTAL REVENUES	306,634.01		306,634.01
	TOTAL EXPENDITURES	49,382.94		49,382.94
	NET OF REVENUES & EXPENDITURES	257,251.07		257,251.07
	BEG. FUND BALANCE	5,206,882.35		
	NET OF REVENUES/EXPENDITURES - 2025	828,799.23		
	END FUND BALANCE	6,292,932.65		
	TOTAL REVENUES - ALL FUNDS	2,102,047.71		2,102,047.71
	TOTAL EXPENDITURES - ALL FUNDS	769,113.59		769,113.59
	NET OF REVENUES & EXPENDITURES	1,332,934.12		1,332,934.12
	BEG. FUND BALANCE - ALL FUNDS	40,010,210.73		
	END FUND BALANCE - ALL FUNDS	31,201,651.42		

9(a)

**CITY OF ISHPEMING
NOTICE OF PUBLIC HEARING
FOR MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
FUNDING FOR Loeffler Block Development (216 W Division St)**

City of Ishpeming will conduct a public hearing on **Wednesday, February 18 at 6:00 PM** at **100 East Division Street, Ishpeming, MI 49849** for the purpose of affording citizens an opportunity to examine and submit comments on the proposed application for a CDBG grant.

City of Ishpeming proposes to use CDBG grant funds in the amount of **\$ 707,317** for **Unoccupied Rehabilitation, for the creation of housing units, along with the other local and private activities and funding** . All activities, upon completion, will benefit low- to moderate- income households. **Zero** persons will be displaced as a result of the proposed activities and **thus, no additional action needed** .

Further information, including a copy of **City of Ishpeming** 's community development plan and CDBG application is available for review. To inspect the documents, please contact **City Clerk at (906) 485-1091** or review at **City Hall Chambers** . Comments may be submitted in writing through **February 17, 2026** or made in person at the public hearing.

Citizen views and comments on the proposed application are welcome.

**City of Ishpeming
Cathy Smith, City Clerk
(906)485-1091**

9(a)(i)

**RESOLUTION # 3-2026
CITY OF ISHPEMING
AUTHORIZE SUBMISSION OF A MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) APPLICATION AND DESIGNATE SIGNATORY AUTHORITY**

WHEREAS, the City of Ishpeming has identified a community development need and proposes to undertake the following project: Loeffler Block Development (the "Project"); and

WHEREAS, the City of Ishpeming intends to apply for funding from the Michigan Community Development Block Grant (CDBG) program in the amount of \$707,317 and will commit local matching funds in the amount of \$[0] toward the successful completion of the Project; and

WHEREAS, the proposed Project is consistent with the City's Community Development Plan as described in the Michigan CDBG application; and

WHEREAS, all proposed activities will be undertaken for the purpose of providing and/or improving permanent residential structures, which upon completion will be occupied by low- or moderate-income households; and

WHEREAS, the City of Ishpeming affirms that no project costs, whether funded with CDBG or non-CDBG dollars, will be incurred prior to a formal grant award, completion of required environmental review procedures, and receipt of written authorization to incur costs from the Michigan Economic Development Corporation (MEDC) CDBG Specialist; and

WHEREAS, the City of Ishpeming held all required public participation meetings in accordance with CDBG program guidelines;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ishpeming hereby authorizes the submission of the Michigan CDBG Application for the above-described Project; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to sign the CDBG Application and all required attachments on behalf of the City of Ishpeming; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to sign the Grant Agreement and any amendments thereto; and

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to sign Financial Status Report (FSR) Payment Requests; and

BE IT FURTHER RESOLVED that the City Manager is designated as the Certifying Officer for purposes of the environmental review process and other applicable federal requirements.

Approved and adopted by the Ishpeming City Council on this 18th day of February 2026.

The vote is as follows:

Yeas:

Nays:

Absent:

I hereby certify that the above RESOLUTION was adopted at a regular meeting of the Ishpeming City Council on February 18, 2026, by the number of votes required for adoption of a resolution under the Ishpeming City Charter.

BY: Cathy Smith, City Clerk
Name and Title *(please print or type)*

Signature

Date

11(c)

AGREEMENT BETWEEN THE CITY OF ISHPEMING AND THE LAKE SUPERIOR COMMUNITY PARTNERSHIP FOUNDATION (LSCPF)

This Agreement is entered into as of February 19, 2026, by and between the City of Ishpeming, a Michigan municipal corporation ("City"), and the Lake Superior Community Partnership Foundation, a nonprofit organization ("LSCPF"),

1. Purpose

The purpose of this Agreement is to formalize the arrangement that allows LSCPF to place, store, and use portable huts ("event huts") on City-owned property in support of the annual Kriskindlmarkt event and related community activities.

2. Use and Storage of Property

- The City authorizes LSCPF to utilize City-owned property for the placement and storage of event huts for Kriskindlmarkt and related activities.
- The City will move the huts between their storage location and the designated use area(s) for the Kriskindlmarkt event at times mutually agreed upon by the parties, subject to staff availability and operational needs.
- The specific placement and storage sites on City property may vary from year to year and will be determined collaboratively by City staff and LSCPF representatives.
- LSCPF shall be responsible for maintaining the huts in good condition, ensuring they are properly secure and do not interfere with City operations or public safety.
- After each festival or other use, the property used for hut placement shall be left in a clean and orderly condition.

3. Insurance and Liability

LSCPF shall provide A Certificate of Insurance and will need to name the City of Ishpeming as an additional insured. **The policy will need to be endorsed.** The policy should be a minimum of \$1,000,000 liability and the language that needs to be included, per our Municipal Risk carrier (MMRMA) is as follows:

"It is understood and agreed that the following shall be Additional Insured: The City of Ishpeming, including all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers. It is understood and agreed by naming the City of Ishpeming as additional insured, coverage afforded is considered to be primary and any other insurance the City of Ishpeming may have in effect shall be considered secondary and/or excess."

- LSCPF shall provide a certificate of insurance to the City prior to the initial placement or storage of the huts on City property and upon renewal of coverage.
- LSCPF agrees to indemnify, defend, and hold harmless the City, its officials, employees, and agents from any claims, damages, or expenses arising from LSCPF's use, storage, or maintenance of the huts.
- The City's assistance in moving the huts shall not be considered an assumption of ownership or responsibility for their condition, structural integrity, or upkeep.

4. In-Kind Contribution

The City's support in providing property use, storage space, and assistance with moving the huts shall be recognized as an in-kind contribution toward the success of Kriskindlmarkt. No rental fee or monetary payment shall be required from LSCPF for such use or services.

5. Term and Termination

This Agreement shall remain in effect until terminated by either party. Either party may terminate the Agreement with thirty (30) days' written notice to the other party. Upon termination, LSCPF shall be responsible for removing all huts from City property and restoring any affected areas to a reasonably similar condition, unless both parties agree otherwise in writing.

6. Coordination and Review

- The parties agree to review site locations, storage needs, and logistical arrangements at least annually prior to each Kriskindlmarkt event.
- Both parties will work cooperatively to schedule movement of the huts in a manner that accommodates City operations and staff workload.

7. Miscellaneous

- This Agreement constitutes the entire understanding between the parties regarding the subject matter and supersedes any prior oral or written understandings.
- Any amendment to this Agreement must be in writing and signed by authorized representatives of both parties.
- This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first above written.

CITY OF ISHPEMING

Name: _____

Title: City Manager

Date: _____

LAKE SUPERIOR COMMUNITY PARTNERSHIP FOUNDATION (LSCPF)

Name: _____

Title: Chief Executive Officer

Date: _____

AL QUAAL LODGE -CITY OF ISHPEMING

ESTIMATED PROJECT COSTS

11(d)

DATE: 1.27.26

AL QUAAL LODGE PROJECT		COST ESTIMATE
DEMOLITION	DEMO & DISPOSAL	\$12,500
OTHER	PERMITS / ABATEMENT / FEES	\$2,350
SITE UTILITIES		\$0
BATHROOM ADDITION	ROUGH FRAMING, FOUNDATION & TRUSSES (55 SF)	\$22,250
EXTERIOR FACADE / FINISH IMPROVEMENTS	WEATHERWIZE QUOTE	\$80,000
EXTERIOR FACADE REPAIR	REMOVE & REPLACE DAMAGED SIDING & LOGS	\$16,500
ROOF EAVES	REPLACE ALL EXISTING EAVE LOGS WITH NEW LOGS	\$17,500
CONCRETE / MASONRY	DECK FOUNDATION(S), STAIR REPAIR, FLAT WORK	\$16,600
ROOF	ASPHALT SHINGLE ROOF (2,200 SF)	\$28,500
FASCIA & SOFFIT	ALUM. FASCIA & SOFFIT	\$9,800
DECK & RAMP SYSTEM	FRAMING MATERIALS, FASTENERS, COMPOSITE DECKING (270 SF)	\$36,900
PRE-FABRICATED GUARDRAILS & HANDRAILS	PRE-FINISHED METAL	\$18,500
PAINTING / FINISHES / FLOORING	DRYWALL + PAINTING, FLOORING, TRIM, ETC.	\$5,500
PLUMBING FIXTURES & ACCESSORIES	WATER CLOSET, LAVATORY, MIRROR, SOAP DISPENSER, GRAB BARS	\$2,250
MEP	MECHANICAL, ELECTRICAL & PLUMBING	\$3,200

PROJECT COSTS

\$272,350

TOTAL PROJECT ESTIMATE

Subtotals		\$272,350
CONTINGENCY	10%	\$27,235
GRAND TOTAL		\$299,585



THIS COST ESTIMATE WAS PRODUCED & DEVELOPED BY RG DESIGN COMPANY

PLEASE NOTE: SINCE A FULL DESIGN HAS NOT BEEN PERFORMED, THESE ESTIMATES SHOULD NOT BE CONSIDERED COMPREHENSIVE AND SHOULD ONLY BE USED FOR EVALUATION OF THE EXISTING CONDITIONS AND AS TO WHAT EXTENT MODIFICATIONS SHOULD BE CONSIDERED OR WOULD BE REQUIRED.



11(e)
QUOTE

Headquarters
707 Ford Street, Kimberly, WI 54136
t. 920-733-4425 f. 920-733-0211

Minnesota Office
12265 Nicollet Ave., Burnsville, MN 55337
t. 952-444-1949

Number CESQ118301
Date Jan 22, 2026
Expires Feb 20, 2026

Sold To	Ship To	Sales Rep
Ishpeming, City of Brad Wootke 100 E. Division Street Ishpeming, MI 49849 watersewer@ishpemingcity.org Phone (906) 485-1091 Fax (906) 485-6246	Ishpeming, City of Brad Wootke 100 E. Division Street Ishpeming, MI 49849 watersewer@ishpemingcity.org Phone (906) 485-1091 Fax (906) 485-6246	Director of Sales Eric Finnilla 920-850-3100 e.finnilla@craneengineering.net Director of Sales Eric Finnilla 920-850-3100 e.finnilla@craneengineering.net

Terms	RFQ	Ship Via	FOB	Crane Order#
Net 30		Best Way	Warehouse	

Line	Qty	Product	Lead Time	Unit Price	Ext. Price
1	3	Option #1 "New Rotating Assembly" with the Mechanical Seal option (Carbon/Ceramic/Buna) Rotating Assembly for Aurora 411BF 5X6X15 S/N 06-1335334 RHR ,Impeller trim for 800 gpm AT 160 feet TDH 1750 rpm Bronze Impeller w/ Bronze Shaft Sleeves	3-4 weeks	\$12,740.00	\$38,220.00
2	3	Option #2 "New Rotating Assembly" with the Mechanical Seal option (Carbon/Ceramic/Buna) Rotating Assembly for Aurora 411BF 5X6X15 S/N 06-1335334 RHR ,Impeller trim for 800 gpm AT 160 feet TDH 1750 rpm Bronze Impeller w/ 316 SS Shaft Sleeves	3-4 weeks	\$14,850.00	\$44,550.00
3	3	Installation Installation Services: Mobilize to site Separate Casing Halves Clean up top and bottom halves Install Rotating Assembly Startup and Training	3-4 weeks	\$4,000.00	\$12,000.00

Does not include tax and shipping charges unless stated above.
Effective Nov. 1st, 2025, all new orders paid by credit card will be assessed a 3% fee. If you wish to pay by ACH, please email ar@craneengineering.net to request banking information.

We reserve the right to adjust quoted pricing due to the current volatility of the materials market. We will make every effort to maintain the quoted price.

ISHPEMING HILLS/BELL BOOSTER STATION NEEDED REPAIRS/UPGRADES

Work needed to be done:

1. New jockey pumps on VFD's (2 total)
2. SCADA Control redesign/upgrade
3. Split Case/High Flow VFD Pump refurbishment (3 total)

Work scheduled to be done that has already been approved by council

1. New Jockey Pumps on VFD's (2 total)
-See Crane Engineering Quote Number CESQ91569-01
Cost: \$55,780
2. SCADA Control redesign/upgrade
-See Talsma Controls Proposal #251229-1
Cost: \$15,200

Work that still needs to be done and still needs council approval

1. Split Case/High Flow VFD Pump Refurbishment (3 total)
-See Crane Engineering Quote Number CESQ118301 Line 1 & 3 Only
Cost: \$50,220

Total Booster station rehab cost estimated: \$121,200

Total Already approved: \$70,980

Total Still needing approval: \$50,220

City of Ishpeming Resolution #1-2026

11(h)

Resolution to Adopt Poverty Exemption Income Guidelines and Asset Test

WHEREAS, the homestead of persons who, in the judgment of the Assessor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under the General Property Tax Act; and

WHEREAS, the City Council is required by Section 7u of the General Property Tax Act, Public Act 206 of 1893 (MCL 211.7u), to adopt guidelines for poverty exemptions;

NOW, THEREFORE, BE IT HEREBY RESOLVED, pursuant to MCL 211.7u, that the City of Ishpeming, Marquette County, adopts the attached Instructions and Guidelines for Poverty Exemptions and the Asset Test Requirements for the Assessor and Board of Review to implement.

BE IT ALSO RESOLVED that the Board of Review shall follow the attached stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Councilmember _____ and second by Councilmember _____

Ayes:

Nays:

Excused:

I, Cathy Smith the duly appointed City Clerk of the City of Ishpeming hereby certify that the foregoing resolution was adopted by the City Council of said City at the regular meeting held on February 18, 2026, at which meeting a quorum was present.

Cathy Smith, City Clerk

Date: February 18, 2026

City of Ishpeming Poverty Resolution 2026

GUIDELINES FOR POVERTY EXEMPTIONS

TAX YEAR 2026

The Board of Review may grant property tax exemptions (in whole and in part) to the principal residence of persons who, in the judgement of the supervisor and the Board of Review, are by reason of poverty unable to contribute toward the public charges. MCL 211.7u(1). Such exemptions are referred to herein as "poverty exemptions." Corporations are ineligible for poverty exemptions. The Board shall not grant a poverty exemption to any individual who the Board finds has the ability to contribute towards public charges.

Guidelines

1. In granting poverty exemptions, the Board of Review realizes this represents a shift of that portion of the tax burden to the other taxpayers of the community and state.
2. Poverty exemptions are only available to persons who own and occupy the subject property as their "principal residence," as that term is defined in MCL 211.7dd.
3. To be considered for a poverty exemption, the applicant must submit the requirements of MCL 211.7u(2) on an annual basis and fully complete, execute and deliver an application for such exemption to the assessor after each January 1st (for the applicable year) but before the day prior to the last day of the Board of Review (for the applicable year).
4. The Board of Review may request an applicant to personally appear before the Board to respond to any questions the Board or Assessor may have.
5. Poverty exemptions must be applied for each year. If an exemption is granted, it is for one year only.
6. Subject to annual audit by the assessor's office, Poverty exemptions granted at 100% exemption for those residents that establish initial eligibility to receive 100% exemption in taxes who also receive a fixed income solely from public assistance that is not subject to significant annual increases beyond the rate of inflation, such as federal Supplemental Security Income or Social Security disability reductions, will remain exempt from taxation for up to 3 additional years.
7. The total income of the applicant and each member of the applicant's household shall not exceed the Federal Poverty Income Standards, as defined and determined annually by the U.S. Department of Health and Human Services, ("household income test"). The federal poverty income levels are published annually by the State Tax Commission.
8. The guideline for the maximum assets the taxpayer may have is \$15,000. Assets are defined as resources other than the homestead and the standard mode of transportation.

9. The Board of Review shall follow these guidelines as approved as set forth herein for granting or denying a poverty exemption.

10. If a person claiming a poverty exemption is qualified under the eligibility requirements, the Board of Review shall have the authority to grant the exemption in whole or in part depending on each application submitted as follows:

- a. 25% reduction in taxable value for the tax year the exemption is granted
- b. 50% reduction in taxable value for the tax year the exemption is granted
- c. 75% reduction in taxable value for the tax year the exemption is granted
- d. 100% reduction in taxable value for the tax year the exemption is granted

ASSET TEST REQUIREMENTS: Total Assets should not exceed \$15,000 in True Cash Value for eligibility for poverty exemption. This excludes the homestead being claimed, essential household goods (clothing and furniture), and the first \$5,000 of the market value of the claimants motor vehicle.

Ishpeming City may consider and require an applicant to list any of the following types of household assets to determine the person's eligibility for a poverty exemption:

- One acre allowed for the homestead
- 100' maximum water frontage
- Second home
- Land
- Vehicles (\$5,000 allowed for vehicle of claimant)
- Recreational Vehicles, such as campers, motor-homes, boats, ATV's, snowmobiles
- Buildings other than residence
- Equity in the residence above the specified amount
- Jewelry
- Antiques
- Artwork
- Equipment
- Other personal property of value
- Bank accounts over a specified amount
- Stocks
- Money received from the sale of property
- Withdrawals of bank deposits and borrowed money
- Tax refunds, gifts, loans, lump-sum inheritances and one-time Insurance payments
- Food or housing received in lieu of wages
- Federal noncash benefit programs such as Medicare, Medicaid, Food Stamps

INSTRUCTIONS FOR POVERTY EXEMPTION

City of Ishpeming

The Application for One Year Poverty Exemption is in keeping with the requirements of state law. Please read these instructions carefully. To be considered for a poverty exemption, the following information must be provided:

1. **COMPLETE ALL SECTIONS OF THIS APPLICATION AND SIGN THE APPLICATION.**
2. **Submit completed and signed copy of the following for each owner:**
 - **Copy of prior year Michigan Homestead Property Tax Credit Claim (MI 1040 CR).**
 - **Copy of prior year Federal Income Tax Return (1040), If you are required to file federal income tax, include all schedules and attachments.**
 - **Copy of prior year Federal Income Tax Return (1040) for all other occupants residing in your home.**
3. **If applicant or any person residing in the residence was not required to file a federal or state income tax return for the current or preceding tax year, a Michigan Department of Treasury Poverty Exemption Affidavit must accompany the Application for Poverty Exemption for all persons residing in the residence. Copies of the Poverty Exemption Affidavit are available online from the Department of Treasury's website.**
https://www.michigan.gov/documents/treasury/4988_388856_7.pdf
4. **If a family member or other persons living in your home has income from another source that is not reported, it must also be included in Total Household Income for the prior year.**
5. **The application must be legible. If you need to provide additional information, please attach a separate sheet; do not write in the margins of the application.**
6. **Do not submit originals of supporting documentation as we must keep these for our records and cannot be returned.**
7. **If the application is incomplete or you do not include copies of the required financial documents, this lack of information may affect the determination of your claim for a poverty exemption by the Board of Review.**
8. **RETURN THE ORIGINAL APPLICATION FULLY EXECUTED AND REQUIRED DOCUMENTATION AFTER JANUARY 1ST OF EACH YEAR AND NO LATER THAN ONE DAY PRECEDING THE CONVENING OF THE BOARD OF REVIEW. PLEASE RETURN THE APPLICATION 5 DAYS PRIOR TO THE MARCH, JULY, OR DECEMBER BOARD OF REVIEW MEETING TO ALLOW TIME FOR REVIEW PRIOR TO THE MEETING.**

Application and Affirmation for MCL 211.7u Poverty Exemption

This form is issued under the authority of the General Property Tax Act, Public Act 206 of 1893, MCL 211.7u.

MCL 211.7u of the General Property Tax Act, Public Act 206 of 1893, provides a property tax exemption for the principal residence of persons who, by reason of poverty, are unable to contribute toward the public charges. This application is to be used to apply for the exemption and must be filed with the Board of Review where the property is located. This application may be submitted to the city or township where the property is located in each year on or after January 1 but before the day prior to the last day of the board of review. Poverty Exemptions may be heard by the Board of Review during its March, July, and December sessions.

To be considered complete, this application must: 1) be completed in its entirety, 2) include information regarding all members residing within the household, and 3) include all required documentation as listed within the application. Please write legibly and attach additional pages as necessary.

PART 1: PERSONAL INFORMATION — Petitioner must list all required personal information.

Petitioner's Name		Daytime Phone Number	
Age of Petitioner	Marital Status	Age of Spouse	Number of Legal Dependents
Property Address of Principal Residence		City	State ZIP Code

PART 2: REAL ESTATE INFORMATION

List the real estate information related to your principal residence. Be prepared to provide a deed, land contract or other evidence of ownership of the property at the Board of Review meeting.

Property Parcel Identification Number		Name of Mortgage Company	
Unpaid Balance Owed on Principal Residence	Monthly Payment	Length of Time at this Residence	
Property Description			

PART 3: AFFIRMATION OF OWNERSHIP, OCCUPANCY, AND INCOME STATUS (Check all boxes that apply)

- I own the property in which the exemption is being claimed.
- The property in which the exemption is being claimed is used as my homestead. Homestead is generally defined as any dwelling with its land and buildings where a family makes its home.

PART 4: ADDITIONAL PROPERTY INFORMATION

List information related to any other property owned by you or any member residing in the household.

<input type="checkbox"/> Check if you own, or are buying, other property. If checked, complete the information below.		Amount of Income Earned from other Property	
1	Property Address	City	State ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid Amount of Taxes Paid
2	Property Address	City	State ZIP Code
	Name of Owner(s)	Assessed Value	Date of Last Taxes Paid Amount of Taxes Paid

PART 5: EMPLOYMENT INFORMATION — List your current employment information.					
Name of Employer					
Address of Employer		City	State	ZIP Code	
Contact Person		Employer Telephone Number			
PART 6: INCOME SOURCES					
List all income sources, including but not limited to: salaries, Social Security, rents, pensions, IRAs (individual retirement accounts), unemployment compensation, disability, government pensions, worker's compensation, dividends, claims and judgments from lawsuits, alimony, child support, friend or family contribution, reverse mortgage, or any other source of income, for all persons residing at the property.					
Source of Income			Monthly or Annual Income (indicate which)		
PART 7: CHECKING, SAVINGS AND INVESTMENT INFORMATION					
List any and all savings owned by all household members, including but not limited to: checking accounts, savings accounts, postal savings, credit union shares, certificates of deposit, cash, stocks, bonds, or similar investments, for all persons residing at the property.					
Name of Financial Institution or Investments	Amount on Deposit	Current Interest Rate	Name on Account	Value of Investment	
PART 8: LIFE INSURANCE — List all policies held by all household members.					
Name of Insured	Amount of Policy	Monthly Payments	Policy Paid in Full	Name of Beneficiary	Relationship to Insured
PART 9: MOTOR VEHICLE INFORMATION					
All motor vehicles (including motorcycles, motor homes, camper trailers, etc.) held or owned by any person residing within the household must be listed.					
Make	Year	Monthly Payment	Balance Owed		

PART 10: HOUSEHOLD OCCUPANTS — List all persons living in the household.				
First and Last Name	Age	Relationship to Applicant	Place of Employment	\$ Contribution to Family Income

PART 11: PERSONAL DEBT — List all personal debt for all household members.					
Creditor	Purpose of Debt	Date of Debt	Original Balance	Monthly Payment	Balance Owed

PART 12: MONTHLY EXPENSE INFORMATION			
The amount of monthly expenses related to the principal residence for each category must be listed. Indicate N/A as necessary.			
Heating	Electric	Water	Phone
Cable	Food	Clothing	Health Insurance
Garbage	Daycare		Car Expense (gas, repair, etc.)
Other (type and amount)	Other (type and amount)		Other (type and amount)
Other (type and amount)	Other (type and amount)		Other (type and amount)

NOTICE: Per MCL 211.7u(2)(b), federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns, filed in the immediately preceding year or in the current year must be submitted with this application. Federal and state income tax returns are not required for a person residing in the principal residence if that person was not required to file a federal or state income tax return in the tax year in which the exemption under this section is claimed or in the immediately preceding tax year.

PART 13: POLICY AND GUIDELINES ACKNOWLEDGMENT

The governing body of the local assessing unit shall determine and make available to the public the policy and guidelines used for the granting of exemptions under MCL 211.7u. In order to be eligible for the exemption, the applicant must meet the federal poverty guidelines published in the prior calendar year in the Federal Register by the United States Department of Health and Human Services under its authority to revise the poverty line under 42 USC 9902, or alternative guidelines adopted by the governing body of the local assessing unit so long as the alternative guidelines do not provide income eligibility requirements less than the federal guidelines. The policy and guidelines must include, but are not limited to, the specific income and asset levels of the claimant and total household income and assets. The combined assets of all persons must not exceed the limits set forth in the guidelines adopted by the local assessing unit.

The applicant has reviewed the applicable policy and guidelines adopted by the city or township, including the specific income and asset levels of the claimant and total household income and assets.

PART 14: LEGAL DESIGNEE INFORMATION (Complete if applicable.)

Legal Designee Name		Daytime Telephone Number	
Mailing Address	City	State	ZIP Code

PART 15: CERTIFICATION

I hereby certify to the best of my knowledge that the information provided in this form is complete, accurate and I am eligible for the exemption from property taxes pursuant to Michigan Compiled Law, Section 211.7u.

Printed Name	Signature	Date
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This application shall be filed after January 1, but before the day prior to the last day of the local unit's December Board of Review.

Decision of the March Board of Review may be appealed by petition to the Michigan Tax Tribunal by July 31 of the current year. A July or December Board of Review decision may be appealed to the Michigan Tax Tribunal by petition within 30 days of decision. A copy of the Board of Review decision must be included with the petition.

Michigan Tax Tribunal
 PO Box 30232
 Lansing MI 48909

Phone: 517-335-9760
 Email: taxtrib@michigan.gov

If you require assistance accessing this information or require it in an alternative format, contact the Michigan Department of Transportation's (MDOT) Americans with Disabilities Act (ADA) coordinator

11(i)

RESOLUTION 2-2026

Michigan Department of Transportation
2012 (08/19)

RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

This information is required by Act 51, P.A. 1951 as amended. Failure to supply this information will result in funds being withheld.

MAIL TO: Michigan Department of Transportation, Financial Operations Division, P.O. Box 30050, Lansing, MI 48909. or Fax to: (517) 335-1828

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____ offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____ Randy Scholz, Interim DPW Director

_____ as the single Street Administrator for the City or Village of

City of Ishpeming _____ in all transactions with the State Transportation Department

as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting of the governing body of this municipality on the 18th _____ day of February, 2026

CITY OR VILLAGE CLERK (SIGNATURE)	E-MAIL ADDRESS cathysmith@ishpemingcity.org	DATE 02/18/26
STREET ADMINISTRATOR (SIGNATURE)	E-MAIL ADDRESS citymanager@ishpemingcity.org	DATE 02/18/26
ADDRESS OF CITY OR VILLAGE OFFICE 100 E. Division Street		P.O.BOX
CITY OR VILLAGE Ishpeming	ZIP CODE 49849	PHONE NUMBER (906) 485-1091

11(j)

City of Ishpeming Statement of Explanation

1. Agenda Item Information

Agenda Item Title: Fee Schedule Adjustment – Shut Off Notice

Department: Water

Prepared By: Grey Getschow

Date Submitted: 2/13/2026

2. Background & Purpose

Purpose / Background: The City of Ishpeming charges a 5% late fee when a due date is missed on utility bills. In addition, the city charges a \$25 shut off notice fee when we send shut off notices. I am proposing reducing the shut off notice fee to \$5 to cover paper and envelopes, printing, postage and time. This will reduce unnecessary fees and financial hardship for residents. The reduction in fee will not affect our rate studies.

3. Fiscal Impact

Total Cost / Revenue Impact: \$55k annually (estimated)

Funding Source(s): Water

4. Recommended Action & Alternatives

Alternatives Considered (Anticipate questions): A lesser reduction was considered but feels arbitrarily punitive. We already have a 5% late penalty.

Recommended Action: Reduce the shut off notice fee to \$5 to more accurately reflect the cost of providing the notice.

5. Approval & Routing

Department Head Approval

(Name & Signature): _____ Date: _____

Niche	Resident	Non-Resident
Bottom Row	\$1,095	\$2,070
Second Row	\$1,145	\$2,170
Third Row	\$1,195	\$2,270
Top Row	\$1,245	\$2,370

****Prices for Lots and Niches include 50% to the Perpetual Care Fund**

Placement of an Additional Monument on a Lot.....\$100.00/Additional Monument

Ordinance 12-100: Water and Sewer Utility

Section 12-102(1a)

- Minimum monthly charge of \$57.54 for the first 0-2,500 gallons of water per month; for all metered water consumption greater than 2,500 gallons per month, an additional charge of \$23.02 per 1,000 gallons (or any part thereof).
- Above rates will be increased by 5% effective January 1 of each year

Section 12-102(1b)

- Water and Sewer Utility Disconnect Fee\$100.00

Section 12-102(2)

- Temporary Service based on average water usage

Section 12-102(3)

- Permit to install tap from City water main\$100.00
- If City does work to connect a line to a City water main\$500.00
- If private contractor does work to connect a line to a City water main...\$300.00

Section 12-102(4)

- Late Fee Penalty: 5% of past due utility bill

Section 12-102(5)

- ~~Door Hanger~~ Shut Off Notices.....\$25.00 **\$5.00**
- Opening or closing a street stop-cock
 - April through October\$25.00
 - April through October if due to delinquency\$40.00
 - November through March.....\$50.00
 - November through March if due to delinquency.....\$80.00
- Removal of water meter (for other than City purposes)\$35.00
- Overtime charge: Actual cost, with a minimum of \$200.00
- Thawing of frozen lines or pipes
 - Thawing from curb stop valve to water meter, actual cost with minimum charge of \$125.00 during normal hours
 - Minimum of \$250.00 if done on overtime
 - Minimum of \$350 if done on a Sunday or holiday

Section 12-102(6)

- Guarantee Deposit:
 - Single family residence user and other individual users.....\$250.00
 - Multiple family dwelling - \$250.00 per unit up to four (4) units.
 - Business, commercial, and industrial users, and large residential of more than four (4) units – an amount equal to the estimated usage for a one month period based on the usage of similar users.

Section 12-103(4)

- Damaged Meter – Actual cost of repairs if damage caused by neglect on the part of the consumer.
- Meter testing fee will be \$250 and will appear on the following billing statement along with the cost of the new meter.

City of Ishpeming Statement of Explanation

11(k)

1. Agenda Item Information

Agenda Item: 11k. Amendment to the CUPPAD agreement for the Housing Readiness Grant

Department: City Clerk

Prepared By: Cathy Smith, City Clerk/Asst. to the City Manager

Date Submitted: February 12, 2026

2. Background & Purpose

The contract for the Housing Readiness Incentive Enhancement Grant was awarded to CUPPAD in the amount of \$50,000. CUPPAD's work includes a housing parcel inventory and analysis, and they are currently working on the Master Plan updates. The grant was for a total of \$50,000 with no City match. The deadline of the grant is February 20, 2026; however, the grant agreement has been amended with a new deadline of June 30, 2026 due to the timeline required for the Master Plan update. This amendment to the CUPPAD agreement is to extend their contract to coincide with the grant deadline of June 30, 2026.

3. Fiscal Impact

Total Cost / Revenue Impact: N/A

Funding Source(s):

4. Recommended Action & Alternatives

Staff recommends approval of the amendment to the CUPPAD agreement for the time extension from February 20, 2026 to June 1, 2026 and authorize the Manager to sign.

Department Head Approval

(Name & Signature):



Date: 2/12/26

6. Attachments / Exhibits – Amendment Attached.

**AMENDMENT
TO THE
CONTRACT FOR HOUSING READINESS INCENTIVE PROGRAM
DATED AUGUST 30, 2024 BETWEEN THE CITY OF ISHPEMING
AND CUPPAD**

This contract was entered into on August 30, 2024 by the City of Ishpeming referred to as the “City” and the Central Upper Peninsula Planning and Development Regional Commission, referred to as the “Regional Commission.” This contract is pursuant to the City’s Housing Readiness Incentive Enhancement Grant Agreement (HRI-2024-867-LEG) with MSHDA for the Housing Readiness Incentive Program. This contract is hereby amended as follows:

1. The Regional Commission shall execute the Housing Readiness Program in accordance with the Scope of Work. Said Scope of Work is attached to and made part of the contract. The work specified and the products specified in the attached Scope of Work, shall be undertaken beginning September 9, 2024 and completed by June 30, 2026.

The time extension, from February 20, 2026 to June 30, 2026 for this agreement is made due to the timeline for completion of the Master Plan amendments and to align with the timeline extension for the grant agreement. All other sections of the Agreement remain the same.

Date of Signature: _____

City of Ishpeming

By: _____
Randy Scholz, City Manager

Date of Signature: _____

CUPPAD

By: _____
Dotty LaJoye, Executive Director

11(1)

ORDINANCE 7-700 SHORT-TERM RENTALS

THE CITY OF ISHPEMING ORDAINS:

1. PURPOSE

It is the intent of this ordinance to authorize the establishment of Short-Term Rentals in the City of Ishpeming and provide for the adoption of reasonable restrictions to protect the public health, safety and general welfare of the community at large; to retain the character of neighborhoods; and to mitigate potential impacts on surrounding properties and persons.

2. APPLICABILITY

This Ordinance applies to all Dwelling Units in the City of Ishpeming and owners of those dwellings which are rented as a Short-Term Rental. No Short-Term Rental may occur in the City unless in compliance with this Ordinance.

3. DEFINITIONS

A. Bedroom – A room used for sleeping purposes, having a door used for ingress and egress purposes and an egress window which complies with applicable building and fire codes. A bedroom for a single person must not be less than seventy (70) sq. ft. and 50 additional sq. ft. for each additional person.

B. Capacity – Capacity is the number of overnight occupants permitted in a Short-Term Rental under this ordinance and as listed on the approved Rental Permit issued by the City of Ishpeming.

C. Dwelling Unit – One or more rooms, designed, occupied, or intended for occupancy as separate living quarters with sleeping and sanitary facilities provided within the dwelling unit for the exclusive use of a household.

D. Local Contact Person – A local owner or agent of the owner of a Short Term-Rental, who is available to respond to rental and neighborhood concerns and is authorized to respond to any violation of this Ordinance and/or complaints and who resides within Marquette County.

E. Parking Space – An area of at least 9' x 18' located off-street, outside of a road right-of-way in a garage or carport, or within a paved or gravel driveway or parking pad.

F. Rental Permit – A Short-Term Rental Permit issued by the City of Ishpeming authorizing a dwelling unit to be let as a Short-Term Rental unit on an approved site.

G. Short-Term Rental – A residential dwelling unit, not owner-occupied, which is rented on a daily, weekly, or monthly basis for thirty (30) days or less for overnight accommodations.

H. Special Events – In association with a Short-Term Rental, a wedding, outdoor party, family reunion, bachelor or bachelorette parties, or similar gathering or activity that exceeds the maximum number of Occupants allowed under a rental Certificate. (See Section 5 C.)

4. SHORT TERM RENTAL OWNER REQUIREMENTS

A. Rental Permit Issuance: A Rental Permit issued by the City is required prior to the rental of any dwelling unit as a Short-Term Rental. A Rental Permit shall be valid for a period of one (1) year unless revoked by the City or an ownership interest change occurs related to the real property hosting a Short-Term Rental.

1. A Short-term Rental Permit will be issued to the property owner for each qualified dwelling unit after review of a complete and approved application.
2. The Rental Permit shall indicate the Rental Capacity in accordance with the standards set forth in this ordinance.
3. A Rental Permit holder shall be subject to all of the standards and penalties of this Ordinance.
4. It is the Rental Permit holder's responsibility to inform the City of any change in contact information for the Rental Certificate holder or Local Contact Person.
5. The number of bedrooms shall be as certified by the applicant, based upon the definitions found in this ordinance.
6. The total number of Short-Term Rental dwelling units permitted shall be limited to a maximum of fifty (50). However, any dwelling unit which satisfies the criteria in this Ordinance on the date this Ordinance first becomes effective shall be issued a Short-Term Rental Permit, even if this results in exceeding the cap of fifty (50) such permits. Proof of the existence of the Short-term Rental unit on the date this Ordinance becomes effective is the responsibility of the Owner. In the event that the cap of fifty (50) permitted units is reached, new applicants shall be placed on a "waiting list" and shall be reviewed once the total permitted units fall below the cap, in the chronological order the applications are received by the City.
7. Each owner/applicant must designate and provide current contact information for a local contact person who has access and authority to assume management of the unit and take remedial measures to address any violations of this Ordinance. The Local Contact Person must be available twenty-four (24) hours a day during any rental period of a Short-Term Rental. The Local Contact Person's name, contact information (phone number, email address, etc.) and Rental Certificate number shall be posted outside on a prominent place of the Short-Term Rental.

8. The unique Short-Term Rental Permit number issued by the City shall be included in any advertisement for the rental unit as shall the approved capacity of the Short-Term Rental as authorized by this Ordinance.

B. Sanitary Waste: A Short-Term Rental must be connected to a public sewer system or a properly functioning private septic/sewer system. Failure or operational deficiency of the sewage waste disposal system shall be grounds for immediate revocation of the Rental Permit. A Short-Term Rental may not utilize Porta-Johns or similar methods of handling waste.

C. Insurance: The owner shall provide the City with an insurance certificate specifying use as a short-term rental which includes replacement cost and debris removal coverage in case of fire or natural disaster. The insurance company shall provide the City with ten (10) days' notice of cancellation. A cancellation notice shall mean that the Rental Permit is immediately void and revoked.

D. Notice to Adjacent Property Owners: Upon issuance of a Rental Permit or renewal, the owner must mail or deliver a copy of the Permit to all property owners within 200' of the parcel boundaries and post a weather-proof copy upon the exterior of the building which houses the Short-term Rental Unit.

5. APPLICATION

A. Information: Applicants shall complete the Application form and provide all documentation and information requested. The City will not review any incomplete Rental Application(s) and will return them to the applicant.

B. Fees: An application fee and/or a renewal fee may be established by resolution of the Ishpeming City Council and included in the City Fee Schedule.

C. Renewal: Holders of Rental Permits must renew them prior to expiration by re-submitting the application along with any new or changed information, together with any required fee.

D. Modification: The owner shall provide updated information immediately when the information previously supplied to the City changes during the effective period of a Short-term Rental Permit, using the Application form with any appropriate documents.

6. REGULATIONS PERTAINING TO OCCUPANTS

A. Parking: Parking for guests in a Short-Term Rental shall only be in identified Parking Spaces as defined in this ordinance and submitted on a to-scale Site Plan to the City. All parking associated with a Short-Term Rental shall be out of the road right-of-way and entirely on-site (in a garage, driveway or other improved parking area. No on-street parking shall be permitted by renter occupants or included

in any calculation of rental capacities in association with a Short-Term Rental.

B. Trash: Refuse and recyclables shall be stored and fully contained in appropriate containers with tight fitting lids, or bagged and secure in appropriate containers with tight fitting lids, or bagged and secure in caged enclosures, and shall be picked up at least weekly by a licensed waste hauler. Dumpsters may not be used.

C. Special Events: A Short-Term Rental may not be used for special events such as: a wedding, outdoor party, family reunion, bachelor or bachelorette parties, or similar gatherings or activities, if such Special Event attendees will exceed the capacity of the Short-Term Rental or otherwise violate this Ordinance.

D. Capacity Limit: The maximum number of overnight occupants shall be limited to two (2) persons per bedroom. For parcels under ten (10) acres, the maximum Capacity of all Short-term Rental units on the parcel combined shall not exceed ten (10) occupants. For parcels ten (10) acres or more, the maximum Capacity of all Short-term Rental units on the parcel combined shall not exceed fourteen (14) occupants.

E. Egress: Both a door and a window must be within the immediate sleeping area for overnight occupants and must conform to applicable building, maintenance and fire codes. No overnight occupants shall be lodged in any portion of a Short-Term Rental (including Bedrooms) where these requirements are not met.

F. Occupants Limited to the Short-Term Rental: All overnight lodging of Occupants is to be exclusively within the Short-Term Rental. Accessory structures, recreational vehicles, motor homes, and travel trailers or tents placed on the property of a Short-Term Rental shall not be used in any manner for overnight occupancy.

G. Noise: Noise must be limited to that which does not disturb the quiet, comfort or repose of a reasonable person of normal sensitivities. "Quiet hours" shall be from 10:00 P.M. to 8:00 A.M., during which time the Short-term tenants shall refrain from any noise that would affect sleep within neighboring properties.

H. Fireworks: The use of any fireworks shall comply with City of Ishpeming Ordinance No. 2-400 FIREWORKS, as amended.

I. Pets: Pets shall be secured on the premises or on a leash at all times.

J. Campfires or Firepits: Are subject to Ordinance #4-1100 Open Burning Without a Permit, Section 4-1104.1 Unusual Smoke or Odor Conditions.

K. Fire Protection Devices: A minimum of two type ABC fire extinguishers and the minimum number of battery powered or hard-wired smoke / carbon monoxide / fire alarms as may be required by State law, annually tested and certified by the owner as functional, shall be properly placed and

installed according to the Fire Code. The alarm devices shall be interconnected with all other alarms in the building.

L. Notice to Occupants: A placard stating the foregoing regulations shall be provided by the City to the Short-Term Rental owner and must be posted within the unit together with the location of fire extinguishers and a map depicting the fire exits.

7. RENTAL CERTIFICATE

A. A Rental Permit shall be valid for one year from the date of issuance, unless revoked. Rental Permits are issued only to the applicant and are not transferable.

B. A valid Rental Permit may be renewed on an annual basis by submitting an updated application and payment of the annual application fee. Application to renew a Rental Permit shall be filed at least thirty (30) days prior to the date of its expiration.

8. SIGNS

A Short-Term rental is permitted an on-site identification sign no larger than two (2) square feet in area.

9. APPEAL

A. If an application or renewal is denied or a permit is revoked, the owner shall have ten (10) days from the date of the notice thereof to appeal the denial by filing a written notice of appeal with the City Clerk and pay the appeal fee.

B. The appeal shall be heard by the Housing Appeals Board (See Ishpeming Ordinance 7-500, Rental Inspections) in an open, public hearing within twenty-one (21) days after the notice of appeal is filed. Written notice of the date, time and place of the hearing shall be served upon the owner.

C. A record shall be made of the entire hearing, by electronic or other means.

D. The Housing Appeals Board shall take testimony from the appealing party, City officials and any other witnesses that may be called by either party. Every party to the hearing may be represented by an attorney.

E. The Housing Appeals Board shall render a decision by majority vote and shall cause their decision to be communicated in writing to the appealing party. The decision shall be supported by competent, material and substantial evidence on the whole record. The Housing Appeals Board shall not be bound by the strict rules of evidence and may take into account evidence that would be relied upon by

reasonably prudent persons in the conduct of their affairs. The decision shall be final.

F. The appealing party is deemed to have consented to allowing City personnel and Fire, Building Code, Maintenance Code and other inspectors to enter upon and into the property at issue, to inspect and take photos and videos. If such entry is not granted, the Appeal shall be considered denied and no hearing shall be held.

10. PENALTIES AND ENFORCEMENT

A. Any person who violates any of the provisions of this Ordinance shall be responsible for a municipal civil infraction and shall be subject to the payment of a civil fine of not more than Five Hundred dollars (\$500.00) plus costs. Each day a violation of this Ordinance continues to exist constitutes a separate violation. A violator of this Ordinance shall also be subject to such additional sanctions, remedies and judicial orders as are authorized under Michigan law.

B. A violation of this ordinance is deemed to be a nuisance. In addition to any other remedy available at law or in equity, the City may bring an action for an injunction or other process against a person to restrain, prevent, or abate any violation of this Ordinance.

C. A Rental Certificate issued under this ordinance may be revoked on any of the following bases:

1. Any violation of this ordinance.

2. Fraud, misrepresentation or the making of a false statement by an applicant, permit holder, or owner in connection with the application for a permit or renewal or while engaging in any activity for which this ordinance requires a permit.

3. The permit holder or any person with an ownership interest in the parcel containing the Short-term Rental Unit is in default to the City personally or in connection with any business in which they hold an ownership interest, for failure to pay property taxes, special assessments, utilities, fines or fees.

D. Acceptance of a permit constitutes consent by the rental unit owners, officers, managers, agents and employees for any state or local fire, emergency or law enforcement personnel to conduct random and unannounced examinations of the facility and all articles of property in that facility at any time to ensure compliance with this ordinance, any other pertinent ordinances or regulations, and with State and Federal law.

12. SEVERABILITY

In the event that any one or more sections, provisions, phrases or words of this ordinance shall be found to be invalid by a court of competent jurisdiction, such holding shall not affect the validity or the

enforceability of the remaining sections, provisions, phrases or words of this ordinance.

First reading: _____

Second Reading: _____

Approved by Council: _____

Effective: _____



**CITY MANAGER'S OFFICE
CITY OF ISHPEMING, MICHIGAN
100 EAST DIVISION STREET
ISHPEMING, MICHIGAN 49849**

13

**City of Ishpeming Manager's Report
Council Meeting – February 18, 2026
(Reporting Period: January 17– February 13, 2026)**

1. Operational and Administrative Updates

- Held weekly meetings with the Deputy City Manager/Finance Director and City Clerk
- Held weekly meetings with legal counsel
- Held weekly meetings with the Planning & Zoning Director
- Held weekly meetings with DPW Foreman
- Held monthly meetings with the Planning Commission Chair
- Held monthly meetings with the DDA liaison
- Held monthly Department Head meetings
- Attended meetings regarding 2026 projects
- Attended Parks and Recreation Commission Meeting
- Attended CDBG Basic Training Webinar
- Attended U.S. Senator Gary Peters – Resources Available Webinar
- Meeting with LSCP – Branding rollout – use of new brand
- Meeting with SEH – Engineering firm – Looking for future projects
- Contacted U.S. Senator Gary Peters's office – Asked for help with the request from out Policy Union to stop paying into Social Security.
- Called Social Security Office – Requesting help regarding the request from the Policy Union to stop paying into Social Security – I have called them several times and have never received a return call.
- Meeting with MERS representative – Looked at their 457 plan and Post Employment Health Plan
- Meeting with Tri-Media – Integration of Plat Map/Parcel Map
- Meeting with Department of Civil Rights – Introduction/Information
- Meeting with the State of Michigan Brownfield Program coordinator – Information

*The City of Ishpeming is an equal opportunity provider/employer.
Auxiliary aids and service are available upon request to individuals with disabilities*



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2. Capital Projects and Infrastructure

- **Trying to find funding for City owned Buildings Request for Proposals**

3. Financial and Budgetary Overview

- **The 2026 budget was approved by City Council**
- **Grey is working on closing out 2025**

4. Community Engagement and Public Services

- **Met with citizens about snow plowing and water concerns**
- **Met with citizen about sewer line issues**

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