

**CITY OF ISHPEMING PLANNING COMMISSION  
MEETING MINUTES  
SEPTEMBER 12, 2022**

**A. CALL TO ORDER**

The regular meeting of the Ishpeming Planning Commission was called to order in the Council Chambers at City Hall by Chairperson Brooke Routhier at 6:34 p.m. September 12, 2022.

**B. ROLL CALL**

Present: Brooke Routhier, Lindsay Bean, Dave Lawler, Kari Getschow, and Mike Kinnunen (5). Absent: Mike Elliott and Bruce Houghton (2). Also present was Al Pierce, Zoning Administrator (ZA).

**Chairperson Comments** - There were none.

**C. PUBLIC COMMENT** – There was none.

**D. APPROVAL OF AGENDA**

A motion was made by Member Bean, seconded by Member Getschow and carried unanimously to approve the agenda incorporating the addition of campground and bike trail signage and adding under new business 2022 meeting schedule changes.

**E. PREVIOUS MEETING MINUTES**

A motion was made by Member Kinnunen seconded by Member Bean and carried unanimously to approve the minutes of January 10<sup>th</sup> and February 7<sup>th</sup>, 2022 as presented.

There was discussion about the Commission asking for additional staff support to take minutes at the meetings.

**F. PRESENTATIONS** – There were none.

**G. NEW BUSINESS**

1. CUPPAD – Ryan Soucy Master Plan – Final Draft – Ryan Soucy, CUPPAD, advised this was the final draft of the Master Plan and should incorporate all recommended changes. The Plan could now be forwarded to Council to set up the 63-day public comment period. During the public comment period if there were any further changes they could be made at that time. The Master Plan meets all RRC requirements.

There was some discussion related to the implementation strategies in the Master Plan and the Planning Commission continuing review of the implementation strategies on a regular basis.

A motion was made by Member Bean, seconded by Member Lawler and carried unanimously to accept the final draft of the Master Plan and forward the Plan to Council to begin the 63-day public comment period.

2. Public Hearing Continuation: Finalize Site Plan for CU 2022-06: Stacy Harper

ZA Pierce met with the applicant, Stacy Harper, to discuss the installation of a drain, retaining tires on the site, and the time-limit to fencing the area. They also discussed the stacking of vehicles and only allowing stacking of vehicles when the vehicles were in the process of being removed from the site. The hours of operation were reasonable.

Further discussion took place on requiring lighting of the site but ensuring it was not a nuisance to the residential property owners and it was also suggested the neighbors should be made aware of the lighting; and establishing a timeframe for completion of December 1, 2022.

A motion was made by Member Bean, seconded by Member Lawler and carried unanimously to approve the finalized site plan for Stacy Harper at 217 & 228 Stone Street as presented including the additional language for lighting not being a nuisance and the timeline for completion.

### 3. Correspondence CU 2021-03, Parking Lot Construction Deadline

ZA Pierce provided a brief update on the property located next to City Hall and the parking lot improvement/paving that was required for the conditional use permit. The parking lot paving would not be able to be completed this year due to timing, so the conditional use permit would have to be extended until next year or it would expire in November 2022.

There was lengthy discussion on the junk yard on Main Street and the need for an extension on the Conditional Use permit for the parking lot.

ZA Pierce suggested the letter advising Geno Gerding that the Planning Commission discussed the deadline and requested a plan be submitted by a contractor and explaining the reason for the requested extension of the conditional use permit.

### 4. Future Re-zoning at SE Quad of Washington and Junction

ZA Pierce advised in 1996 this area was rezoned. One of the parcels currently has a duplex located on it and the owner had a receipt from 1996, however, this site was located in the Mining District. He was attempting to find the minutes from that Planning Commission meeting to confirm what had taken place in 1996.

There was discussion related to possibility of rezoning from Mining to General Residential and the rationale for rezoning the area; the duplex that has been constructed on one of the sites; the Zoning Board of Appeals (ZBA) meeting that was held related to this site; public comment from the ZBA; what procedures were followed historically and if a conditional use permit was approved in the past for the duplexes.

ZA Pierce would continue to look through old records in an attempt to determine what had taken place.

### 5. Marquette County Citizen Planning: October 3, 10, 17, 24; November 1, 7; and December 6 from 6:00 p.m. to 9:00 p.m. at Marquette Township Hall

ZA Pierce advised he would be registering the four planning commission members and would be submitting payment for the training sessions. There was discussion related to on-line training.

### 6. Discuss 2023 Planning Commission Goals

The Commission reviewed the 2023 Planning Commission goals. In 2023, it was suggested the following goals be added: junk yard zoning clean up; short-term rentals policy; Malton Road and protecting the existing recreational area and opening it up for development; and the sign ordinance.

Member Routhier asked all members to review the Master Plan goals and Implementation Strategies as listed and bring comments to the next meeting.

### 7. 2022 Meeting Schedule Changes

There was discussion related to the conflict with the Citizen Planner Training on October 3<sup>rd</sup> and November 7<sup>th</sup>.

A motion was made by Member Kinnunen, seconded by Member Bean and carried unanimously to move the October meeting to October 4<sup>th</sup> and the November meeting to November 14<sup>th</sup>.

## **H. OLD BUSINESS**

### 1. Status of Fire Station (revised Plan Set) and Melo (Velodrome)

ZA Pierce advised the site plan changes to Melo were completed and were approved. He further reviewed the site plan changes to the Fire Station which included the location of the signs for Ralph's Deli and the Fire Station; the access to the site; and the handicapped parking changes. There was some additional discussion related to the signage on the site.

### 2. UPPCO Easement at Rustic Campground

ZA Pierce advised he called UPPCO and they have contracted with UPEA to do the easement and the work should be done in November or December.

3. Signs for Campground and Bike Trails

Member Getschow suggested general directional signage should be installed for directing visitors to the downtown for shopping, restaurants, etc.

**I. CORRESPONDENCE**

1. Informational: Lodge Coffee

ZA Pierce advised Lodge Coffee would be providing a plan in October.

**J. MEETING ADJOURNMENT**

At 8:33 p.m., a motion was made by Member Kinnunen, seconded by Member Bean and carried unanimously to adjourn.

Prepared by:



Cathy Smith, City Clerk  
*(was not in attendance at meeting)*

\_\_\_\_\_  
Alan K. Pierce, Assistant Secretary