Ishpeming Zoning Board of Appeals
Regular Meeting Minutes
Wednesday, July 15, 2026

A. CALLED TO ORDER
The Ishpeming Zoning Board of Appeals was called to order in the Council Chambers at City Hall by Chairperson Elyse Bertucci at 4:01 p.m.

B. ROLL CALL
Present: David Johnson, Dax Richer, and Elyse Bertucci (3). Absent: Dick Burke and Mark Broberg (2). Also present was Andrew Duerfeldt, Zoning Administrator (ZA).

C. PUBLIC COMMENT – There was none.

D. APPROVAL OF AGENDA – A motion was made by Member Richer, seconded by Member Johnson, and carried unanimously to approve the agenda as presented.

E. PUBLIC HEARINGS - none

F. APPROVAL OF PREVIOUS MINUTES
A motion was made by Member Richer, seconded by Member Johnson, and carried unanimously to approve the April 15, 2026 minutes as presented.

G. OLD/NEW BUSINESS
1. Discuss: Short-Term Rental Ordinance Information Update, Parking Requirements
A discussion took place regarding Ordinance 7-700 Short-Term Rentals and parking requirements. Currently parking requirements are two per dwelling and same for standard residential. On page four, Capacity Limit may be a concern in the future and may have to consider the occupancy limits. A fee schedule has been established. There is an inspecting checklist for both long and short-term rentals. A couple questions came up during the discussion if Indemnity has ever been considered and should a minimum distance between short-term rentals be considered?

2. Discuss: MSU Extension Educational Opportunities
Handouts were presented on Educational Opportunities offered by MSU Extension for Zoning Board of Appeals Members along with some grants that could be available.

3. General Discussion
A question was asked if anyone has filled out an Interest Form for the Alternate Board Seats available. No interest forms have been received as of today; vacancies have been posted recently to the website and Facebook.

Zoning Board of Appeals Members were asked to think about topics for the next quarterly meeting and to let the Zoning Administrator know if you have any topics before the next meeting. An upcoming topic was brought up regarding set-backs. Currently, set-backs are in the Zoning Ordinance and amendments may be coming regarding this.

H. PUBLIC COMMENT – There was none.

I. MEETING ADJOURNMENT
At 4:46 p.m., a motion was made by Member Johnson, seconded by Member Richer and carried unanimously to adjourn.

Emilie Stack, City Clerk/Human Resources Manager