

ORDINANCE NO. 11-300

**CITY OF ISHPEMING
PURCHASING AND CONTRACTING PROCEDURES ORDINANCE**

THE CITY OF ISHPEMING ORDAINS:

Section 11-301. The City Manager shall be responsible for all purchasing and contracting for the City, consistent with the City Charter and the applicable laws of the State of Michigan. The City Manager may request that the City Council approve City Policies as needed to implement this responsibility.

Section 11-302. Where practicable, all purchases and contracting shall be made upon competitive bids and contracts shall be awarded based on considerations of cost, as well as type and quality of services offered, customer service, references and other relevant factors.

Section 11- 303. The Council shall have the right to reject any or all bids or quotations, and shall not be required to accept the lowest bid or quotation. It shall be deemed to be in the best interests of the City that the City Council may award a contract to a local bidder who is not the low bid, but who is otherwise a responsible bidder and who has submitted an acceptable bid, provided that the local bid is within five per cent (5%) of the lowest acceptable bid. Local bidders are those who are doing an established business within the City, and who are not in default to the City.

Section 11- 304. When the City Council, upon the recommendation of the City Manager, finds that it is clearly to the City's advantage to make a purchase or expenditure or to award a contract without competitive bidding, it may waive competitive bidding by affirmative vote of the majority.

Section 11-305. No purchases shall be made in excess of appropriations.

Section 11-306. This Ordinance shall be effective upon publication.

Amended by the Ishpeming City Council:

First Reading: November 8, 2023

Second Reading: December 6, 2023

Date Published: December 7, 2023

Effective Date: December 7, 2023