

A Regular Meeting of the Ishpeming City Council was held on Wednesday, January 7, 2015 in the Ishpeming Senior Center. Mayor Tonkin called the meeting to order at 7:00 p.m.

Present: Mayor Mike Tonkin, Council Members Claudia Demarest, Joseph Juidici, Justin Koski, and Mike Tall (5). Absent: None (0). Also present were City Manager Mark Slown and Attorney Bonnie Hoff.

PUBLIC COMMENT – There was none.

AGENDA COMMENT – There was none.

MINUTES OF PREVIOUS MEETING

A motion was made by Councilwoman Demarest supported by Councilman Juidici and carried unanimously to approve the December 3rd and 13th, 2014 minutes as presented.

APPROVAL OF DISBURSEMENTS

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the disbursements as presented.

MONTHLY FINANCIAL STATEMENTS

Jim Lampman reviewed the monthly financial statements and reported on the major funds. A motion was made by Councilman Tall, supported by Councilwoman Demarest and carried unanimously to approve the financial report as presented.

MEDC PRESENTATION ON REDEVELOPMENT READY COMMUNITIES (RRC)

Jen Tucker explained the RRC Best Practices self-evaluation was a tool for communities seeking RRC certification. It would be used as a guide to determine which best practices are being met and those that are not and need work. The self-evaluation guide was broken up into six best practices and she briefly reviewed each. She indicated the major goal was to spur development in the traditional downtown.

PRESENTATION BY OHM ON THE 2ND AND 3RD STREET CONNECTOR

Steve Wright, OHM consultant, reviewed the Opinion of Probable Construction Costs for the project and reported three grants were applied for, one was received, and they should receive notification from the other two shortly.

FIRST READING OF AMENDMENT TO ORDINANCE #7-500

Mr. Slown indicated there was a question on this item and it should be removed from the agenda. A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to remove item 11 from the agenda.

SECOND READING OF AMENDMENT TO ORDINANCE #12-100

After brief discussion on the rates, a motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to adopt the amendments to Ordinance No. 12-100, An Ordinance to Establish a Water and Sewer Utility in the City of Ishpeming, as of the second reading.

SECOND READING OF AMENDMENT TO ORDINANCE #12-800

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to adopt amendments to Ordinance No. 12-800, Sewer Rate Ordinance, as of the second reading.

SECOND READING OF AMENDMENT TO ORDINANCE #4-800

A motion was made by Councilman Tall, supported by Councilwoman Demarest and carried unanimously to adopt amendments to Ordinance No. 4-800, An Ordinance Establishing Charges for Fire Department Services Rendered at Motor Vehicle Accidents, as of the second reading.

SECOND READING OF AMENDMENT TO ORDINANCE #4-1000

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to adopt amendments to Ordinance No. 4-1000, An Ordinance Establishing Charges for Fire Department Services Rendered at the Scene of Structure Fires, as of the second reading.

SECOND READING OF AMENDMENT TO ORDINANCE #4-1100

A motion was made by Councilman Tall, supported by Councilman Koski and carried unanimously to adopt amendments to Ordinance No. 4-1100, An Ordinance to Prohibit the Open Burning of Designated Materials without a Special Permit, as of the second reading.

DESIGNATE PUBLISHING ORGAN FOR 2015

A motion was made by Councilman Juidici, supported by Councilwoman Demarest, and carried unanimously to designate the Mining Journal as the publishing organ for 2015.

DESIGNATE BANK DEPOSITORIES FOR 2015

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to designate the bank depositories as m-Bank, Wells Fargo, TruNorth, First Merit, Northern Michigan Bank and Trust, and U.P. Catholic Credit Union.

GEI CONSULTANTS ENGINEERING AMENDMENT #2

Mr. Slown explained for the City to secure the maximum amount of grant dollars allowable through the MEDC Urgent Need Grant, GEI Consultants would have to provide additional services so more information could be forwarded to the MEDC.

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the GEI Consultants Amendment #2 Emergency Water Main Repairs with a not-to-exceed amount of \$7,000 and authorize the City Manager to sign the amendment.

OHM PROFESSIONAL SERVICES PROPOSAL FOR BUILDING INSPECTION AT 207-209 DIVISION STREET

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve the Professional Services Proposal from OHM for a building inspection at 207-209 Division Street in the not-to-exceed amount of \$1,000.

MAINTENANCE AGREEMENT-NORTHERN STATIONERS OF MARQUETTE

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the maintenance agreement for a Toshiba ES 2050 photocopier in the amount of \$1,430.

AWARD BID FOR LIBRARY PHASE III RENOVATIONS

Mr. Slown reported four bids were received for the Library Phase III Renovations and the low bidder was Cross General Contracting in the amount of \$132,800 which included the electrical and mechanical work.

A motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to award the bid for the Library Phase III Renovation to Cross General Contracting in the not-to-exceed amount of \$132,800.

SET PUBLIC HEARING FOR THE NEZ BOUNDARY EXPANSION

A motion was made by Councilman Juidici, supported by Councilwoman Demarest, and carried unanimously to set a public hearing for the NEZ Boundary Expansion.

APPROVE NEW CEMETERY OFFICE HOURS

A motion was made by Councilman Tall, supported by Councilman Koski and carried unanimously to set the new cemetery hours from May 1st to October 31st as Monday through Friday 11:00 a.m. to 3:00 p.m.

REQUEST FOR CITY MANAGER TO ATTEND MARQUETTE COUNTY AMBASSADOR'S CONFERENCE

A motion was made by Councilman Tall, supported by Councilwoman Demarest and carried unanimously to approve the request from the City Manager to attend the Marquette County Ambassador's Conference in Lansing on April 20-22, 2015.

906 POLAR ROLL FATBIKE RACE REQUEST

Jon Kangas advised the race would start at City Hall, proceed to the Brownstone, and then onto the Heritage Trail with approximately 150 racers. The DPW would provide the barricades.

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the parade permit for the 906 Polar Roll Fatbike Race on February 21, 2015 with proof of insurance being submitted to the City prior to the race.

CONFIRM CHAIN OF COMMAND IN CITY MANAGER'S ABSENCE

A motion was made by Councilwoman Demarest, supported by Councilman Tall and carried unanimously to confirm the chain of command in the absence of the City Manager as (1) Jon Kangas, DPW Superintendent, (2) Dan Willey, Chief of Police, and (3) Jim Lampman, Finance Director.

APPOINT BONNIE HOFF TO BUILDING AUTHORITY

A motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to appoint Bonnie Hoff to the vacancy on the Building Authority.

REAPPOINT GLEN LERLIE TO FILL VACANCY ON PLANNING COMMISSION

A motion was made by Councilman Koski, supported by Councilman Juidici and carried unanimously to reappoint Glen Lerlie to the vacancy on the Planning Commission.

CONFIRM APPOINTMENT OF RUTH SOLINSKI TO THE DDA

Mr. Slown reported Mrs. Solinski had to withdraw from the appointment because of changes in her work status. He would come back with a new appointment so this should be removed from the agenda.

CITY COUNCIL COMMITTEE APPOINTMENTS

Mayor Tonkin appointed Councilman Koski to the Parks and Recreation Commission, Councilman Tall to the Housing Commission and Central Dispatch, Mayor Tonkin to the Planning Commission, Councilwoman Demarest to the Downtown Development Authority and the Library Board, and Councilman Juidici to the Cemetery Board.

OLD BUSINESS – CREEKSIDE CONDOS EASEMENT AGREEMENT

A motion was made by Councilman Juidici, supported by Councilwoman Demarest and carried unanimously to approve the Easement Agreement and authorize the Mayor to sign.

NEW BUSINESS

Councilwoman Demarest commented on the number of files in the basement at City Hall and felt many of these records should be preserved. She suggested that Mr. Slown contact Markus Robbins from Northern Michigan University and arrange for him look at the records and see what could be done with preservation and retention.

Ms. Hoff suggested contacting Karen Kasper who volunteers at the archives, is very knowledgeable, knows the history of the city of Ishpeming, and would do a good job.

Councilman Juidici felt a member from Council should be on the Building Authority especially with several projects being considered. Staff would check into this.

MAYOR AND COUNCIL REPORTS

Mayor Tonkin advised the Inspiration Zone was in the process of doing surveys and the next meeting would be held on January 19th.

Councilwoman Demarest reported she attended the Library Board meeting and the elevator and window projects were moving forward; forty applications were received for the Assistant Librarian Position and interviews were being done, and she also welcomed Bonnie Hoff as the new City Attorney.

Councilman Tall indicated he attended the Housing Commission meeting and work was being done on the windows at the High Rise; he also attended the Central Dispatch meeting and reported three centers in the country could now accept text messaging and Marquette was one of them; he also welcomed Bonnie Hoff.

Councilman Juidici welcomed Bonnie Hoff.

Councilman Koski announced the Ski Hall of Fame had the longest running outdoor event with the ski jump competition, he was interested in the MiPlace initiative and Placemaking; and he would continue welcoming events to the City of Ishpeming.

MANAGER'S REPORT

Mr. Slown thanked the Council for the time off during the holidays; an event would be planned for David Savu and Carol Holmgren in honor of their retirement; and he would continue to forward weekly reports to the Council.

ATTORNEY'S REPORT

Ms. Hoff thanked the Council for their confidence in her, was very happy to be back in Ishpeming, and looked forward to the opportunity to work at the City.

ADJOURNMENT

A motion was made by Councilwoman Demarest, supported by Councilman Tall and carried unanimously to adjourn at 8:53 p.m.

Respectfully Submitted,

Cathy Smith
Recording Secretary