

The Regular Meeting of the Ishpeming City Council was held on Wednesday, March 9, 2016 at the Ishpeming Senior Center. Mayor Mike Tonkin called the meeting to order at 7:00 p.m.

Present: Mayor Mike Tonkin, Council Members Claudia Demarest, Joseph Juidici, Justin Koski, and Mike Tall (5). Also present were City Manager Mark Slown and City Attorney Bonnie Hoff.

PUBLIC COMMENT

Tim Kopacz, President of the U.P. Disc Golf Association, stated their organization was very much in support of the development of the AI Quaal Disc Golf course. Their goal was to establish a disc golf course destination and to provide a variety of course in the area.

Matt Teeters, from UPPCO, provided information on their upcoming project to install approximately 24 new poles and wires along Saginaw Street to upgrade service to three phase. The project would begin approximately in May.

APPROVAL OF AGENDA

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve the agenda as presented.

AGENDA COMMENT - There was none.

CONSENT AGENDA

A motion was made by Councilman Koski, supported by Councilman Tall and carried unanimously to approve the following consent agenda items with item 7(f) Declare Library Books and Cassette Books as Surplus, being removed and discussed under New Business.

- (a) Minutes of Previous Meetings (February 3<sup>rd</sup> and 16<sup>th</sup>)
- (b) Approval of Disbursements
- (c) Monthly Financial Statements
- (d) Rescind Resolution #1988-10 FOIA Procedures and Guidelines
- (e) Adopt Lake Bancroft Area Development Committee Bylaws

FIRST READING OF AMENDMENT TO ORDINANCE #5-1300 REGULATING OFF ROAD VEHICLES

A motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to approve the first reading of the amendments to Ordinance #5-1300 Regulating Off-Road Vehicles.

FIRST READING OF AMENDMENT TO ORDINANCE #4-400 DISPOSAL OF SOLID WASTE

Ms. Hoff explained these amendments incorporated additional definitions to help enforce overall health and sanitation issues.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve the first reading of the amendments to Ordinance #4-400 Providing for the Disposal of Solid Waste.

ADOPT NEW PUBLIC INSPECTION OF RECORDS POLICY

Mr. Slown reported the State of Michigan Audit Review Committee identified the lack of a policy governing inspection and copying of public records. This policy would correct the deficiency.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to adopt the Public Inspection of Records Policy as written.

ADOPT NEW FACEBOOK POLICY

After some general discussion regarding the use of Facebook as a tool to communicate with the general public, there was a motion by Councilman Juidici, supported by Councilman Tall and carried unanimously to adopt the Facebook Policy as written.

GUNDLACH CHAMPION CHANGE ORDER #6 FOR CITY FACILITIES IMPROVEMENT PROJECT

A motion was made by Councilwoman Demarest, supported by Councilman Juidici, and carried unanimously to approve Change Order #6 in the amount of \$10,395.69 for the City Facilities Improvement Project and authorize the City Manager to sign.

GUNDLACH CHAMPION PAY REQUEST #7 FOR THE CITY FACILITIES IMPROVEMENT PROJECT

A motion was made by Councilman Juidici, supported by Councilman Koski and carried unanimously to approve Pay Request #7 in the amount of \$8,112.52 to Gundlach Champion for the City Facilities Improvement Project.

RESOLUTION IN SUPPORT OF A DISC GOLF COURSE AT AL QUAAL

Mr. Slown explained the disc golf course project was recommended and approved by the Parks and Recreation Commission. A public hearing would have to be held prior to the April 1<sup>st</sup> deadline to apply for the grant. It was the consensus of Council to schedule a special meeting for Thursday, March 17<sup>th</sup> at 10:00 a.m. in the City Hall Conference Room to conduct the public hearing.

WATER PURCHASE AGREEMENT – RURAL DEVELOPMENT WATER PROJECT

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the Water Purchase Agreement, which was required by Rural Development, for the water project and authorize the City Manager to sign.

GREAT LAKES TV SEAL INC. INVOICE – SAW GRANT

Mark Stoor, GEI Consultants, advised all work was completed satisfactorily and this work would be reimbursable from the SAW grant.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve payment to Great Lakes TV Seal, Inc. in the amount of \$84,723.78 for the SAW Grant Phase 1 work as presented.

PROPOSALS FOR ONE-TIME CLEANING AT CITY HALL

A motion was made by Councilman Juidici, supported by Councilwoman Demarest and carried unanimously to award the bid for the one time cleaning of City Hall to Final Touch in the not to exceed amount of \$4,499.

PROPOSAL FROM COLEMAN ENGINEERING – PARTRIDGE CREEK WETLAND MITIGATION AREA

Mr. Kangas explained this proposal was to complete a conservation easement and exhibits for the Partridge Creek Wetland Mitigation area. This was a requirement of the permit that was received from the Michigan Department of Environmental Quality.

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the proposal from Coleman Engineering Company for the Partridge Creek Wetland Mitigation area in the amount not to exceed \$4,000.

CUPPAD DEVELOPMENT OF A CENTERL UPPER PENINSULA RECREATION PLAN

Mr. Slown indicated CUPPAD was looking for support in the development of a recreation plan for the Central Upper Peninsula region. Participating in the development of a regional plan could also be useful when preparing and applying for various grants.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to support the development of the regional recreation plan at no cost to the City.

PART-TIME EMPLOYEE COMPENSATION

After some brief discussion, a motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the increase for part-time employee compensation for the Library Assistant, Library Clerk, and Lodge Rental Attendant for 2016 as presented.

UTILIZATION OF SUMMER INTERNS

There was discussion related to hiring an intern and/or college student for the cemetery and City Hall.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to continue to look for individuals for part time assistance at the Cemetery and at City Hall.

GEI CONSULTANTS ENGINEERING SERVICES PROPOSAL – SEWER EMERGENCY REPAIR

Mark Stoor, from GEI Consultants, explained this proposal was to provide professional engineering services for the Jasper Street sanitary sewer repair which included providing engineering drawings, preparing the bid package, soliciting bids, construction observation, and as-built drawings.

A motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to accept the proposal from GEI Consultants for engineering services for the emergency repair of the sewer on Jasper Street in the not to exceed amount of \$3,800.

SET SPECIAL MEETING FOR GOAL SETTING WORKSHOP

It was the consensus of Council to set the date for a special meeting for a Goal Setting Workshop at the April meeting.

OLD BUSINESS

Item 7(f) Declare library books and cassette books as surplus, from the consent agenda, was discussed. Councilwoman Demarest requested a list of the materials to be declared surplus be provided at a future meeting, as outlined in the Ishpeming Carnegie Public Library Policy Manual.

NEW BUSINESS

Mark Stoor summarized the emergency situation on Jasper Street. Bids were solicited and three were received. The sanitary sewer repair was the base bid with an alternate for the water main replacement, since they were in close proximity to each other. Associated Constructors was the low bid in the amount of \$187,635.25, which included the paving.

Discussion followed on the water and sewer funds and their respective fund balances, as well as the rural development loan for the upcoming water project in 2017. Residents would be notified of the project and would be informed of any disruptions in service.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve the bid from Associated Constructors in the amount of \$187,635.25 for the Jasper Street sewer and water main replacement and authorize the City Manager to sign the contracts.

MAYOR AND COUNCIL REPORTS

Councilman Tall attended both the 9-1-1 Central Dispatch meeting and the Housing Commission meeting; he also passed along a complement from a citizen that worked with Officer Zaboroske who was very professional, courteous, and understanding; and thanked Jay Wilder and Brad Sharland for all their hard work on the trails at Al Quaal.

Councilwoman Demarest advised the Library Board did not have a quorum; she was unable to attend the DDA meeting and the first meeting of the Lake Bancroft Area Development Committee but did attend the second meeting and it was going to be a long process; and thanked the DPW for all their work at Al Quaal.

Councilman Juidici reported there was no Cemetery Board meeting in March.

Councilman Koski complimented DPW on their work at Al Quaal and becoming homologation certified; it was great to see everyone come together on the Jasper Street sewer issue; and thanked all the election works and volunteers for their work during the election.

Mayor Tonkin attended the DDA meetings and work on the demolition of 116 Canda Street was proceeding; the Planning Commission meeting was cancelled; attended the Lake Bancroft Area Development Committee; and it was wonderful to see the sewer repair on Jasper Street moving so quickly.

MANAGER'S REPORT

Mr. Slown advised he provided a written report to Council; and thanked the election works for all their work.

ATTORNEY'S REPORT

Ms. Hoff thanked Karen Kasper for all her work with the Ishpeming Historical Society, and noted Ms. Kasper shared with her some of the data from the original sewer assessment books as far back as 1892.

ADJOURNMENT

At 8:45 p.m., a motion was made by Councilwoman Demarest, supported by Councilman Tall and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith  
Recording Secretary