

Ishpeming Downtown Development Authority
Minutes
Friday, May 13, 2016

The rescheduled regular meeting of the Ishpeming Downtown Development Authority was held on Friday, May 13, 2016 in the Conference Room at City Hall. The meeting was called to order by David Aeh at 8:30 a.m.

Present: David Aeh, David Aro, Sandy Arsenault, Jay Clancey, Anne Giroux, Diane Gauthier, Rosemarie Strom, Claudia Demarest and Mark Slown (9). Absent: Judy Hodges and Carrie Meyer (2). Also present was Jim Lampman, Mayor Mike Tonkin, Council members Joe Juidici, Mike Tall, and Justin Koski, Matt Treado from UPEA, and Brian and Darlene Watts.

PUBLIC COMMENT – There was none.

APPROVAL OF MINUTES

A motion was made by Mr. Slown, supported by Mrs. Gauthier and carried unanimously to approve the minutes of April 25, 2016 as presented.

FINANCIAL REPORT

Mr. Lampman presented the financial report for the period ending April 20, 2016. A motion was made by Mrs. Arsenault, supported by Mrs. Strom and carried unanimously to accept the financial report as presented.

BEAUTIFICATION COMMITTEE – There was no report.

CHAMBER OF COMMERCE REPORT

Danielle LaCavalla, the new Executive Director of the Greater Ishpeming-Negaunee Area Chamber of Commerce, highlighted some of her professional background and personal interests; and, she announced Ashley Geist had been promoted to Assistant Director of the Chamber. She also reviewed some of the upcoming chamber events.

BLIGHT ELIMINATION GRANT - 116 Canda Street

Matt Treado, UPEA, reported Associated Constructors had completed all work that they were contractually obligated to complete and a walkthrough would be performed for verification of work. He reviewed the summary of tasks/estimates provided by Associated Constructors to perform the additional work on the exterior of the east wall of 110 Canda Street.

Darlene Watts felt the DDA had an obligation to weather proof the east wall of their structure and at some point in the future they would like to rehabilitate the back wall as financing permitted.

Discussion took place among the DDA and Brian and Darlene Watts regarding the estimate from Associated Constructors and the breakdown of cost for the additional work on the exterior of the adjoining wall; the amount of responsibility of the DDA; how much of the exposed wall should be repaired and what should be included; and the possibility of a façade grant in the future.

Mr. Treado advised the shiplap installation and the installation of OSB and Tyvek would weather proof the wall and be most cost effective.

A motion was made by Mrs. Gauthier and supported by Mrs. Giroux to install the OSB and Tyvek with the ship lap installation underneath for a total of \$1,750. Ayes: Members Aeh, Gauthier, Aro, Strom, Arsenault, Clancey, Giroux, and Slown (8). Nays: Member Demarest (1). Motion passed.

Mrs. Giroux pointed out this was above and beyond what the DDA was required to do according to their attorney opinion.

A motion was made by Mrs. Demarest and supported by Mrs. Arsenault to request an opinion from Attorney Bonnie Hoff regarding 110 Canda Street; since the property was in back taxes, should any money legally be put into the structure. Ayes: Members Gauthier, Aro, Strom, Arsenault, Clancey, Giroux, Demarest, and Slown (8). Nays: Member Aeh (1). Motion passed.

ROUNABOUT NIWA POLE RELOCATION

Mr. Slown advised the City Council approved \$1,100 towards and \$2,200 invoice to relocate the NIWA pole from the roundabout area; NIWA would cover \$2,340 for relocation of the pole. The pole could be left in its present location; however, for safety and aesthetics staff felt it should be relocated.

Councilmember Juidici stated he felt the cost of the relocation of the pole should all be covered by NIWA, not the City or the DDA. There was further discussion on the pros and cons of relocating the pole.

A motion was made by Mr. Clancey and supported by Mrs. Giroux to authorize \$1,100 from the promotions line item to relocate the pole. Ayes: Members Aeh, Gauthier, Aro, Strom, Arsenault, Clancey, Giroux, and Slown (8). Nays: Member Demarest (1). Motion passed.

CUPPAD "PROSPEROUS PLACES" GRANT AGREEMENT APPROVAL

Mr. Slown advised the CUPPAD Prosperous Places Mini-grant was awarded in the amount of \$5,000 for the U.S. National Ski and Snowboard Hall of Fame Enhancement Project. However, the match for the grant was \$5,000. He reviewed items that were included in the grant. There was further discussion related funding the match dollars from the promotions line item, not spending fund balance, and the Ski Hall of Fame providing the match dollars.

A motion was made by Mrs. Arsenault and seconded by Mrs. Gauthier to provide the match for the grant in the amount of \$5,000 from the promotions line item. Ayes: Members Aeh, Gauthier, Aro, Strom, Arsenault, Clancey, Giroux, and Slown (8). Nays: Member Demarest (1). Motion passed.

ISHPEMING BUSINESS ASSOCIATION REPORT

Mr. Aeh provided an update on the IBA becoming a 501(c) 3 organization.

OLD BUSINESS

(a) Update TIF District Boundary Amendment

Mr. Slown advised staff was working on the TIF District Boundary Amendment; and also reported the letter was sent out to Matt Johnson, of Eagle Mine providing an update on the grant received for the Lake Bancroft Area.

NEW BUSINESS - There was none.

ADJOURNMENT

At 9:55 a.m., a motion was made by Mrs. Demarest, supported by Mrs. Arsenault and carried unanimously to adjourn.

Respectfully Submitted,


Cathy Smith

Recording Secretary