

The Regular Meeting of the Ishpeming City Council was held on Wednesday, September 7, 2016 in the Council Chambers at Ishpeming City Hall. Mayor Mike Tonkin called the meeting to order at 7:00 p.m.

Present: Mayor Mike Tonkin, Council Members Claudia Demarest, Joseph Juidici, Justin Koski, and Mike Tall (5). Also present were City Manager Mark Slown and City Attorney Bonnie Hoff.

PUBLIC COMMENT

Mary Tippett noted she would like to speak under Item #9, Proclamation for Barnes-Hecker Remembrance Day.

APPROVAL OF AGENDA

A motion was made by Councilman Koski, supported by Councilman Juidici and carried unanimously to approve the agenda as presented.

AGENDA COMMENT

Mr. Lampman reviewed the financial statements for the period ending August 31<sup>st</sup>. He also provided an update on the utility bill collections after the implementation of the new Utility Billing and Payment Process Policy.

CONSENT AGENDA

A motion was made by Councilman Juidici, supported by Councilwoman Demarest and carried unanimously to approve the following consent agenda items as presented.

- a. Minutes of Previous Meeting (August 3<sup>rd</sup>, 16<sup>th</sup>, 29<sup>th</sup>) (Closed Session August 16<sup>th</sup>)
- b. Approval of Disbursements (Councilwoman Demarest and Councilman Juidici)
- c. Monthly Financial Statements
- d. NMPSA Dues for 2017

PRESENTATION: COMMUNITY ENERGY GRANT

Michael Larson, from Michigan Energy Options, was not present for the presentation.

PROCLAMATION FOR BARNES-HECKER REMEMBRANCE DAY

Mary Tippett, Co-Chair for the Barnes-Hecker 90<sup>th</sup> Anniversary commemoration, listed sponsors of the event, which included the Michigan Iron Industry Museum, Marquette Regional History Center, Cliffs Shaft Mine Museum, Ishpeming and Negaunee Historical Societies, United Steelworkers of America Locals 4950 and 4974, and Cliff's Natural Resources. She read the proclamation into the record.

APPROVAL OF CARNEGIE LIBRARY MAIN ENTRANCE IMPROVEMENT CONTRACT

A motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to approve the contract with A&F Construction in the not-to-exceed amount of \$27,000 for the Library Main Entrance Improvements and authorize the Mayor to sign.

ISHPEMING HIGH SCHOOL INTERN TRAINING AGREEMENT

A motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to approve the Training Agreement and training plan for the Ishpeming High School intern as presented and authorize the Mayor to sign.

RESOLUTION #2016-12 RECOGNIZING THE NAME CHANGE FROM MICHIGAN LOCAL GOVERNMENT MANAGEMENT ASSOCIATION TO MICHIGAN MUNICIPAL EXECUTIVES

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve Resolution #2016-12 Recognizing the name change from Michigan Local Government Management Association to Michigan Municipal Executives.

OHM PROFESSIONAL SERVICES PROPOSAL – CITY HALL STRUCTURAL INSPECTION

Zane Hyrkas, OHM Advisors, explained the proposal in the amount of \$1,300 was to inspect City Hall including the front entry, West exterior wall, sidewalks, both floors, and the basement to determine the most probable cause of the cracked block; an inspection report detailing the findings would then be provided including recommendations for repairs.

A motion was made by Councilman Koski, supported by Councilwoman Demarest and carried unanimously to approve the proposal from OHM Advisors in the amount of \$1,300 for the City Hall structural inspection.

AWARD BID FOR TOWER ROOM CLEANING

Mr. Slown explained three bids were received: Final Touch, \$1,875; SCI, \$4,790 including an add on of \$960 for a 2x10 walk surface across trusses in attic; and Serve-Pro, \$9,240. He explained he was not comfortable with some language in the low proposal, so he recommended award to SCI.

A motion was made by Councilwoman Demarest, supported by Councilman Juidici and carried unanimously to approve the proposal from SCI for the tower room cleaning in the amount of \$4,790 including the additional work of \$960 for a 2x10 walk surface with funds to come from the City Hall building and grounds line item.

AUTHORIZE TRAVEL OF FINANCE DIRECTOR TO ATTEND MERS ANNUAL CONFERENCE

A motion was made by Councilman Juidici, supported by Councilman Koski and carried unanimously to authorize travel for the Finance Manager to attend the MERS Annual Conference on September 28-29, 2016 at the Grand Traverse Resort in Acme, Michigan.

PROPOSED CITY MANAGERS EVALUATION FORM AND EVALUATION PROCESS

Councilman Juidici and Koski explained the evaluation was developed from a couple different versions of evaluations used by other municipalities. The evaluation form would be handed out at the October 5<sup>th</sup> meeting and would be due back to the Mayor the middle of October. Any requested changes in the form should be directed to Cathy Smith.

OLD BUSINESS

Councilman Koski hoped the trash collection service issue was resolved; and noted North Country Disposal was very accommodating to the Ski Hall of Fame with all the construction in that area.

Mr. Lampman provided an update on auto pay that was offered to citizens beginning on September 1<sup>st</sup>; and reported Kaitlyn Feldbauer, City Treasurer, has continuously been collecting personal property tax leaving an approximate balance to collect of \$36,000.

NEW BUSINESS - There was none.

MAYOR AND COUNCIL REPORTS

Councilman Tall attended the Housing Commission and advised the evaluation of the Director went well; members of the Commission met with the company that constructed the windmill; he also attended the Central Dispatch Policy Board meeting.

Councilwoman Demarest attended the DDA and Library Board meetings and also attended the Lake Bancroft visioning session with Michigan State University.

Councilman Koski attended the roundtable discussion regarding the closure of the Empire which included personnel from Cliff's, the Lake Superior Community Partnership, and Michigan Economic Development Corporation; he was very glad to see such a great turn out for the Labor Day festivities and especially like having so many events in the City.

Councilman Juidici attended meetings for the draft Smoking Ordinance and the draft Food Truck Vending Ordinance; attended the meeting to develop the Manager's evaluation form; was very glad with the progress being made for the rural development water project; and thanked Mr. Lampman, Kaitlyn Feldbauer, and Jodi Champion for all the progress being made in the water fund and the City finances.

Mayor Tonkin attended the Project Empire meeting in Negaunee, the Lake Bancroft Area Development visioning session with MSU and the Planning Commission meeting; he thanked DPW for handling the needs of the all the events taking place in the City.

MANAGER'S REPORT

Mr. Slown asked Council to schedule a special meeting for Tuesday, September 13<sup>th</sup> for the MEDC to make a presentation on the Report of Findings for the Redevelopment Ready Communities initiative.

A motion was made by Councilman Koski, supported by Councilman Juidici and carried unanimously to schedule a special meeting for Tuesday, September 13, 2016 at 6:00 p.m.

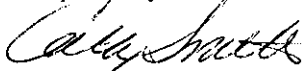
ATTORNEY'S REPORT

Ms. Hoff reported the she was continuing to work with Al Pierce on the water system improvement project, and was also working on the draft Smoking Ordinance and draft Food Truck Vending Ordinance; she thanked Mr. Lampman, Ms. Feldbauer, and Ms. Champion for their diligent work with the water fund and collection of delinquent personal property tax; congratulated Anne Giroux and the Marquette County Land Bank for receiving the Blight Elimination Grant in the amount of \$250,000; and said the documentary "Do it for Daniel" was very well done and very educational.

ADJOURNMENT

At 8:03 p.m., a motion was made by Councilwoman Demarest, supported by Councilman Koski and carried unanimously to adjourn.

Respectfully Submitted,



Cathy Smith  
Recording Secretary